

**MEETING NOTICE  
ENVIRONMENTAL MANAGEMENT COMMITTEE MEETING**

**East Central Wisconsin Regional Planning Commission**

**COMMITTEE MEMBERS:** *David DeTroye (Alt for Rick Jaeckels), Brenda Schneider, Jeremy Johnson (Perm. Alt. for Elizabeth Moses), Dan Gabrielson, Kevin Englebert (Perm. Alt. for Thomas Nelson), Matt Pleshek, Aaron Jenson (Perm. Alt for Brian Smith), Nate Gustafson (Perm. Alt. for Tom Egan), Bob Schmeichel*

**Date:** Wednesday, March 12, 2025 (In-Person)  
**Time:** 10:00 a.m.  
**Place:** East Central Offices, 400 Ahnaip Street, Suite 100, Menasha

*Committee members - Please contact the East Central office to confirm your attendance.*

**AGENDA**

1. **Welcome and Introductions**
2. **Roll Call**
  - A. Introduction of Alternates, Staff and Guests
3. **Approval of the Agenda/Motion to Deviate**
4. **Public Comment**
5. **Approval of the January 8<sup>th</sup>, 2025 Environmental Mgt Committee Minutes**
6. **Announcements and Updates**
  - A. Staff Reports
    - i. Water Quality Management Program Update – Carmen Ebert, Senior Planner
    - ii. Non-Metallic Mining Reclamation Program Update – Scott Konkle, Senior Planner
7. **Business / Action Items**
  - A. Proposed Resolution 05-25: Approving the Stockbridge 2045 Sewer Service Area Plan
8. **Informational / Discussion Items**
  - A. County Roundtable Discussion (*as time permits*)
9. **Establish Time and Place for Next Meeting(s)**
  - A. **Environmental Management Committee:** The next Environmental Management Committee meeting is scheduled for 10:00 a.m. on Wednesday, June 11, 2025. Agenda, meeting location, and meeting packet will be forthcoming.
  - B. **Commission Meeting:** The next Commission Meeting will be held on Thursday, March 27, 2025 at 10:00 a.m., located at Elisha D. Smith Public Library-440 First St, Menasha WI (Company E Room).
10. **Adjourn**

*Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*

**MINUTES**  
**ENVIRONMENTAL MANAGEMENT COMMITTEE**  
**East Central Wisconsin Regional Planning Commission**  
Wednesday, January 08, 2025 – In Person

1. Welcome - The meeting was called to order by Chair Kevin Englebert with the time noted at 10:00 a.m.

2. Roll Call

Committee Members Present:

Kevin Englebert (perm alt. for Thomas Nelson) Chair..... Outagamie County  
David DeTroye (perm alt. for Rick Jaeckels) ..... Calumet County  
Jeremy Johnson (perm alt. for Elizabeth Moses) ..... Menominee County  
Dan Gabrielson ..... Outagamie County  
Matt Pleshek ..... Shawano County  
Bob Schmeichel..... Winnebago County

Committee Members Excused:

Aaron Jenson (perm alt. for Brian Smith) ..... Waupaca County  
Nate Gustafson (perm alt. for Tom Egan) ..... Winnebago County  
Brenda Schneider ..... Fond du Lac County

ECWRPC Staff Present:

Carmen Ebert ..... Senior Planner  
Joe Stephenson ..... Senior Planner  
Scott Konkle ..... Senior Planner  
Mike Zuege ..... GIS Manager  
Leann Buboltz..... Administrative Coordinator

3. Approval of Agenda / Motion to Deviate Mr. Schmeichel motioned to approve the agenda with Mr. Gabrielson seconded the motion as presented. The motion passed unanimously.

4. Public Comment – There was no public comment.

5. Approval of the September 11, 2024 Environmental Mgt Committee Minutes – A motion was made by Mr. Gabrielson and a second by Mr. Schmeichel to approve of the minutes as presented. Motion carried unanimously.

6. Announcements and Discussion Items

A. 2025 Environmental Management Committee Schedule. The members reviewed the proposed schedule and agreed upon the dates provided.

Meeting Date and Time	Deadline for SSA Amendment Submittals (30 days prior)
Wednesday, March 12, 2025	Monday, February 10, 2025
Wednesday, June 11, 2025	Monday, May 12, 2025
Wednesday, September 10, 2025	Monday, August 11, 2025

B. Water Quality Management Program Update – Joe Stephenson, Senior Planner along with Carmen Ebert, Senior Planner summarized the activities. Staff met with WDNR staff in December 2024 for end of year check-in. Ms. Ebert shared that additional funding for WQM Program Administration was awarded from WDNR totaling up to \$2,000. She noted that a potential exists for more funding based on discussions with DNR.

SSA Plan Updates:

Ms. Carmen Ebert provided the following updates to the members.

- The Stockbridge 2045 SSA Plan was formally approved by the Stockbridge joint Council/Sewer Commission on 12/11/2024.

- Staff met with Sherwood Village Administrator in early January and noted that the Sherwood SSA Plan Update has commenced.

Mr. Joe Stephenson reported the following

- DNR is currently fully staffed.
- The Waupaca SSA Plan Update is scheduled for 2025 with the Oshkosh SSA Plan Update planned for late 2025/early 2026. Mr. Stephenson noted that Oshkosh and the surrounding towns are still in litigation regarding the boundaries of their sewer and sanitary service area district. They are hoping to have this resolved by this timeline. Chair Englebort reported that the Oshkosh SSA Plan is in dire need of an update and would like that carried through as soon as possible.

Member – Mr. Schmeichel stated that Neenah’s new school site is located within Fox Crossings and shared that they have approached the Town of Neenah to install a new stub when they construct Larsen Road. He inquired if that service area boundary was ever resolved? Chair Englebort indicated that the decision was left up to the DNR based on the written record that went through in 2020, stating that he understands that this area is unresolved at this time. Mr. Stephenson shared that there have been no updates since that time period.

208/WQMP Conformance Reviews –

- 23 conformance reviews have taken place since the last Environmental Management Meeting. Mainline replacements in Campbellsport, Grand Chute, and Waupaca.
- Sanitary extensions in several communities.
- Two Facility Plans: one for Town of Freedom, one for Village of Oakfield.

- C. Review Amended 2025 Water Quality Management Work Program & Budget Elements – Ms. Ebert reported to the members that the DNR will be contributing an additional amount of \$2,000 towards the program budget, totaling \$65,000. She noted that the fees received by the Commission are estimated to be \$11,000, which is consistent with 2024. The Commission will continue to match funds for the WQM Planning Program at the same level to ensure that funding is available to support the program when the one-time BIL funding expires.

A motion was made by Mr. Schmeichel and a second by Mr. Johnson to approve of the amendment to the 2025 Work Program. Motion carried unanimously.

- D. Review Village of Stockbridge 2045 SSA Plan – Ms. Ebert shared with the members that staff have completed the Village of Stockbridge 2045 SSA Plan Update. The SSA Plan was reviewed by the WDNR and formally approved by the Village of Stockbridge Joint Council/Sewer Commission on 12/11/2024. It was noted that the Plan was last updated in the 90’s. Mr. Stephenson also shared that the planning boundary is a guide to follow.

- E. Non-metallic Mining Reclamation Program Update – Scott Konkle-Senior Planner provided an update on the following items. He shared that 2024 was a busy year noting that four Certificates of Completion were issued. The table below reflects the number of permitted sites, acreages, and drone flights conducted within each County at this time. Members noted that the work completed within this program is complementary for the region.

County	No. of Sites	Active Acres	Reserve Acres	Reclaimed Acres (2023)	Drone Flights
Calumet	20	524	734	0	5
Outagamie	45	1386	1502	10	5
Shawano	45	667	879	6	10
Waupaca	44	700	1371	16	12
Winnebago	40	976	1151	2	6
<b>Total</b>	<b>194</b>	<b>4253</b>	<b>5637</b>	<b>34</b>	<b>38</b>

7. Informational/Discussion Items

A. County Roundtable Discussion (*as time permits*).

Chair Englebert – Outagamie County along with Calumet County received a \$1 million EPA Assessment Grant between the two counties. He noted that 2/3 of the funding has been spent on performing environmental assessments within the area.

Mr. Johnson – Menominee County reported that approximately a half million dollars has been spent on tornado clean up, more exclusively around the Legend Lake area. They are applying for additional emergency funding.

8. Establish Time and Place for Next Meeting(s)

A. **Environmental Management Committee:** The next Environmental Management Committee meeting is scheduled for 10:00 a.m. on Wednesday, March 12, 2025 at the Commission Office (400 Ahnaip Street, Suite 100; Menasha).

B. **Commission Board:** The next Commission Meeting will be held on Thursday, January 30, 2025 at 10:00 a.m. Agenda and meeting packet will be forthcoming.

9. Adjourn A motion was made by Mr. Pleshek and a second by Mr. DeTroye to adjourn with the time noted at 10:42 a.m.

Respectfully Submitted

Leann S Buboltz – Administrative Coordinator  
East Central WI Regional Planning Commission

**TO:** Environmental Management Committee  
**FROM:** Carmen Ebert, Senior Planner  
**DATE:** March 12, 2025  
**RE:** Water Quality Management Updates

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**Program Administration & Implementation:**

- **Collaboration with WDNR:**
  - Participated in Water Quality Planning Collaboration Meeting with DNR and RPCs
  - ECWRPC staff are participating in a Focus Group with DNR and other RPC's to examine 208 conformance reviews for private wastewater projects. DSPS recently updated their code which removed the procedural requirement for a 208 Conformance Letter to accompany submittals to DSPS.
  
- **Public Outreach and Education:**
  - Met with county partners about a potential USACE Watershed Study for the Fox Wolf Watershed in January and February. County partners decided to hold off on submitting letter of request to allow for further discussions on project scope.
  
- **208/WQMP Conformance Reviews:**
  - 14 conformance reviews have taken place since the last Environmental Management Meeting.
    - Mainline replacement in City of Waupun.
  - Sanitary sewer extensions and private laterals in several communities.

**SSA Plan Updates:**

- **The Stockbridge 2045 SSA Plan** public comment was open from January 26-March 3, 2025. Resolution and memo included in packet for approval.
  
- **The Sherwood SSA Plan** work continues.

**TO:** Environmental Management Committee  
**FROM:** Scott Konkle, Senior Planner  
**DATE:** March 3, 2025  
**RE:** NR-135 Regional Non-Metallic Mining Reclamation Program Update

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Administration of the NR-135 Non-Metallic Mining Reclamation Program for the period of January 1<sup>st</sup> through March 31<sup>st</sup> involves the processing of the Operator Annual Reports and review of associated financial assurance documents. Some noteworthy activities are as follows:

- At this time, 181 of the 194 Operator Annual Reports have been received. Staff are working with the operators for receipt of the remaining Operator Annual Reports before enforcement action is requested by the Counties;
- Several updates to financial assurance documents are in progress or have been received and processed;
- 34 acres have been certified as reclaimed in 2024;
- The WDNR Annual Reports have been completed. The reports will be submitted to the WDNR prior to March 31<sup>st</sup>.

**TO:** Environmental Management Committee  
**FROM:** Carmen Ebert, Senior Planner  
**DATE:** March 5, 2025  
**RE:** Proposed Resolution 05-25: Approving the Updated Stockbridge 2045 Sewer Service Area Plan

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The Stockbridge 2045 (SSA) Plan Update process began in 2024. This is the update of the Stockbridge 2020 SSA Plan completed in 2001.

Final chapters and maps were shared with communities at the end of 2024, and the Village of Stockbridge Joint Council/Sewer Commission formally approved the Stockbridge 2045 SSA Plan on December 11<sup>th</sup>, 2024. A Notice for Public Comment and Public Hearing was published in the Appleton Post Crescent on Sunday, January 26<sup>th</sup>, 2025 and was posted on the online version of the paper for the next 30 days. The Public Hearing was held pursuant to Wisconsin Administrative Code NR 121.07(1)(b).

Approximately 489 acres of land were added to the Stockbridge SSA. Acreage added to the SSA was requested by the communities for a variety of reasons:

- 99 acres of land were included in the SSA to accommodate needs for residential uses
- 390 acres of land were added to accommodate needs for commercial, industrial, public or institutional land uses
- Parcels included that are ready or anticipated for development in the next 5-20 years
- Boundaries shifted to include/exclude existing development based on perceived/anticipated need for connection to sanitary sewer in the future
- Boundaries cleaned up so they do not bisect parcels, parcels with the same owner included
- The Planning Area Boundary remained the same from the previous plan update.

The plan can be viewed at: <https://www.ecwrpc.org/wp-content/uploads/2024/12/Draft-Stockbridge-2045-SSA-Plan.pdf>

Public Comments/Edits:

None received.

Upon approval, staff will bring the proposed Stockbridge 2045 Plan to the full Commission in late March. If the Commission approves the SSA Plan, it will be sent to the Wisconsin Department of Natural Resources for final review and administrative decision to be certified as part of the Wisconsin Areawide Water Quality Management Plan.

**Staff Recommendation:** Staff recommends that the Environmental Management Committee approve Proposed Resolution 05-25: Approving the Updated Stockbridge 2045 Sewer Service Area Plan.

**PROPOSED  
RESOLUTION NO. 05-25**

**APPROVING THE UPDATED STOCKBRIDGE 2045 SEWER SERVICE AREA PLAN**

**WHEREAS**, the East Central Wisconsin Regional Planning Commission has been designated by the Wisconsin Department of Natural Resources as the sewer service area management agency for the East Central region, and;

**WHEREAS**, the East Central Wisconsin Regional Planning Commission has entered into a memorandum of agreement with the Wisconsin Department of Natural Resources to develop, update, and manage sewer service area plans for the designated area and select non-designated areas, and;

**WHEREAS**, the East Central Wisconsin Regional Planning Agency is preparing updated sewer service area plans for communities through the year 2045, and;

**WHEREAS**, the East Central Wisconsin Regional Planning Commission held public participation and community meetings for those areas affected during the planning process, and;

**WHEREAS**, the Sewer Service Area Plans will be submitted to the Wisconsin Department of Natural Resources and certified as part of the Wisconsin Areawide Water Quality Management Plan;

**NOW THEREFORE BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:**

**Section 1:** That the Commission adopt the updated plan for the Stockbridge 2045 Sewer Service Area Plan Update and recommend Wisconsin Department of Natural Resources certification of the plan update.

Effective Date: March 27, 2025  
Submitted To: Environmental Management Committee  
Prepared By: Carmen Ebert, Senior Planner

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Kevin Englebert, EM Committee Chair

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Melissa Kraemer-Badtke, ECWRPC Executive Director

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Approval Date