

MEETING NOTICE

APPLETON (FOX CITIES) MPO TECHNICAL ADVISORY COMMITTEE

Date: Thursday, February 20, 2025

Time: 3:00 pm

Place: DJ Bordini Center, 5 N Systems Drive, Appleton, WI

Members-Please contact the East Central office to confirm your attendance.

AGENDA

1. Welcome
2. Roll Call - Introduction of Alternates, Staff and Guests
3. Approval of the Agenda/Motion to Deviate
4. Public Comment
5. Meeting Minutes - Approval of December 12, 2024 Meeting
6. Staff Report
7. New Business/Action Items
 - A. Proposed Resolution FC-01-25: Adopting WisDOT Transportation Performance Measure Targets for PM1: Safety for the Appleton (Fox Cities) Metropolitan Planning Organization
 - B. Proposed Resolution FC-02-25: Amending the Transportation Improvement Program for the Appleton (Fox Cities) Metropolitan Planning Organization 2025-2028
 - C. Proposed Resolution FC-03-25: Approving the Appleton (Fox Cities) Metropolitan Planning Organization 2023 State of the System Report
8. Discussion Items
 - A. Discussion and Updates on Office of Management and Budget Memos
 - B. Discussion on Updating the Functional Classification Network for the Appleton (Fox Cities) MPO
 - C. Discussion on US 441/KK Intersection
9. Establish Time and Place for Next Meeting(s)
 - A. The next Appleton (Fox Cities) MPO Technical Advisory Committee meeting will be on Thursday, April 17, 2025 at 3pm. Meeting details will be forthcoming
 - B. The next Appleton (Fox Cities) MPO Policy Board meeting will be on Thursday, April 17, 2025 at 5pm
10. Adjourn

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.

MEETING MINUTES

Appleton (Fox Cities) Metropolitan Planning Organization
Technical Advisory Committee
December 12, 2024

The meeting was called to order by James Merton at 3:30 PM.

1. Introductions

Committee Members Present

James Merten City of Menasha
 Michael Brown Town of Buchanan
 George Dearborn..... Village of Fox Crossing
 Dave Vickman..... Valley Transit
 Jeanette Nelson..... WisDOT
 Joe Zellmer Outagamie County
 Dave Kress City of Appleton
 Jordan Jolma Town of Grand Chute
 Gerry Kaiser..... City of Neenah
 Brian Glaser Calumet County
 Chad Scheinoha Calumet County
 Mark Mommaerts Village of Greenville
 Travis Coenen Village of Wrightstown
 John Neumeier City of Kaukauna
 Mike Patza Town of Grand Chute
 Tom Buchholz..... WisDOT

ECWRPC Staff Present

Melissa Kraemer Badtke ECWRPC
 Kim Biedermann ECWRPC
 Chris Colla ECWRPC

1. Welcome and Introductions
2. Public Comment: No public comment was received.
3. Approval of Meeting Minutes from October 17, 2024. A motion was made by Mr. Brown, seconded by Mr. Vickman. Motion passed unanimously.
4. Staff Report: Ms. Biedermann shared progress updates on the Functional Classification, matching boundaries and road thresholds to fit with the functional classification categories. A draft map is available for viewing. A comment was fielded on looking at areas of change, Ms. Kraemer-Badtke shared the adjustments. Ms. Biedermann detailed Active Transportation updates on the Trails Summit, trail video inventories, and the Complete Streets Toolkit & Guidebook. Ms. Kraemer Badtke talked about the ongoing Safe Routes to School projects, transportation and access items related to the new Kaukauna Middle School, new Sewer Service Area developments for subdivision projects, and possible ADA Training.
5. Discussion on the Cooperative Agreement for Continuing Transportation Planning for the Appleton (Fox Cities), Wisconsin Metropolitan Area between State of Wisconsin, Wisconsin Department of Transportation and the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) and the Valley Transit: Ms. Kraemer Badtke detailed the updates to the Cooperative Agreement, including the Federal regulations in the new document, responsibilities of each party, and legal considerations. It is anticipated that a draft would be available for the next meeting.
6. Discussion and Action on Proposed Resolution FC-05-024: Approval of Carbon Reduction Program Funding for Federal Fiscal Years 2025-2028 within the Urban Areas of the Appleton

(Fox Cities) Metropolitan Planning Organization: Ms. Biedermann provided an overview the Carbon Reduction Program, available funding, the role of the Metropolitan Planning Organization (MPO) in implementation, and introduced the submitted projects. Mr. Zellmer from Outagamie County provided an overview of the County Project that was submitted for the Carbon Reduction Program for the intersections of CTH N and CTH OO. Ms. Biedermann provided an overview of the Midway Road Project which was submitted by Winnebago County; Ms. Kraemer Badtke outlined considerations the committee on transit and the characteristics of the surrounding development. Mr. Vickman shared transit operations in the stretch and possible concerns, namely bus conflicts with the bike lane. Ms. Kraemer Badtke and Ms. Biedermann shared the East Central modeling data for the roadway, funding availability, and the parameters of eligible projects under the Carbon Reduction Program. Ms. Nelson clarified questions from the Wisconsin Department of Transportation's perspective on the program and funding schedules. A motion was made by Mr. Dearborn to approve funding as described to both projects, seconded by Mr. Glaser. Motion carried; Mr. Zellmer abstained.

7. Presentation and Discussion on Federal Performance Measure 1: Safety: Mr. Colla provided an overview of Performance Measures, sharing details on scheduled updates, incorporation into MPO plans and programs, and target levels to reach. Ms. Kraemer Badtke added that the Technical Advisory Committee discussed adding MPO level data to the state performance measures that are adopted. Ms. Biedermann clarified the timeline for adopting performance measures. Mr. Merten commented on the nature of performance measure on intersections versus segments. Ms. Kraemer Badtke shared the MPO's process and data.
8. Presentation and Discussion on Congestion Management Process Deficiency Network
Mr. Colla presented the maps and methodology for the development of the Congestion Management Process Deficiency Network. He shared the model has been updated with new data out to 2055, and explained Level of Service map, along with safety locations from the Comprehensive Safety Action Plan, and Truck Travel Time Reliability. Ms. Kraemer Badtke shared some locations changing on the 2055 network, including I-41 improvements. CTH KK & 441, Wisconsin Avenue, and College Ave were mentioned as notably deficient. Ms. Kraemer Badtke encouraged the Committee to view the map and share comments on any other locations from their communities.
9. Next Meeting Date: Thursday, February 20, 2025
10. Motion to adjourn made by Mr. Brown, second by Mr. Vickman. Motion carried unanimously. Meeting adjourned at 4:24 pm.

Submitted by
Chris Colla, Associate Planner
East Central WI Regional Planning Commission

TO: Appleton (Fox Cities) MPO Technical Advisory Committee
FROM: East Central Transportation Staff
DATE: February 20, 2025
RE: Staff Report

Roadways

- 1. Metropolitan Transportation Plan:** Staff are continuing to develop Connect Fox Cities 2050—the Metropolitan Transportation Plan (MTP) for the Appleton (Fox Cities) MPO. The Plan has an anticipated approval by the committee by October 2025. Staff have finalized the deficiency network and will be working with local communities in the coming weeks to solicit illustrative projects to be entered into the MTP. Furthermore, a final draft of goals and objectives has been created. It is anticipated the deficiency network and the goals will be discussed at a special TAC meeting in March 2025.
- 2. Racine Street Surface Transportation Block Grant Program Update:** East Central staff have worked with the City of Menasha, the Wisconsin Department of Transportation (WisDOT) Northeast Region staff, and WisDOT Central Office staff regarding funding for design and construction of Racine Street, which was awarded Surface Transportation Block Grant Urban funding on December 20, 2019. This project was awarded additional funds by the Appleton (Fox Cities) Policy Board on June 14, 2023 due to Covid-era-related increased costs. Recently, ECWRPC staff have met with the City of Menasha to discuss this project, as the City requested a reallocation of funding from the design portion of this project, which came in under anticipated costs, to construction, where the construction bid came over the anticipated cost.

In discussions with WisDOT Northeast Region staff, it was indicated that \$240,392 in federal funds could be transferred from the design portion of this project to the construction. As this falls within the scope of the initial award and does not further increase the total amount awarded to the project, MPO Policy Board approval is not needed for this transfer of funds. However, this transfer is recorded in the Transportation Improvement Program and is part of Resolution FC-02-2025: Amending the Transportation Improvement Program for the Appleton (Fox Cities) Metropolitan Planning Organization 2025-2028.

- 3. Formula Funding Programs:** The next solicitations for the Surface Transportation Block Grant Program, the Transportation Alternatives Set-aside Program, and the Carbon Reduction Program are expected to roll out in June 2025 with applications due in October 2025. The WisDOT Local Symposium, which will be held virtually, is tentatively scheduled for May 22, 2025. East Central staff and WisDOT staff will continue to update communities as more information becomes available.
- 4. Speed Limit Setting Handbook:** The Federal Highway Administration (FHWA) recently released a Speed Limit Setting Handbook. This handbook provides practitioners with information on how to conduct an engineering study to set a non-statutory speed limit for a speed zone. More information can be found at <https://highways.dot.gov/safety/speed-management/reference-materials/speed-limit-setting-handbook>.

Active Transportation

- 1. Trail Summit 2.0:** ECWRPC staff are working with community partners on planning Trail Summit 2.0. This event will be held on February 18, 2025 at Poplar Hall.

Safe Routes to School

- 1. Bike Safety Videos:** Staff have been working with Image Studios and A2Z The Agency to create a series of bike and pedestrian safety videos. Videos for Kindergarten-2nd grade and 3rd grade -5th grade were recorded in December. The Bike and Pedestrian Myths series for students in 6th grade-12th grade was recorded in January. These videos will be used for school presentations and education in the classroom.
- 2. Winter Walk to School Month:** Winter Walk to School Month is an opportunity for schools to encourage walking to school even in the cold of winter. This can be done by hosting a one-day event or tracking daily walks during the month of February. Due to unpredictable Wisconsin weather, schools also have the option to complete weekly outdoor challenges to keep students active. Staff provide participating schools with a planning guidebook and incentives and giveaways for students that participate. Fourteen schools in the Appleton (Fox Cities) MPO are participating in Winter Walk to School Month, including schools in the Appleton Area School District, Kaukauna Area School District, Kimberly School District, and Menasha School District.
- 3. Neenah Action Plan:** Safe Routes to School Staff continue to work on the Neenah Joint School District Action Plan. Observations were conducted at all of the Schools this past fall. Surveys were sent out to school families to gather additional information from the school community. Staff are currently setting up meetings with key stakeholders like Kobussen Bus, Police Departments, and School staff to learn more about the various transportation challenges. All of the information will be used to develop recommendations for the schools and communities. The Action Plan is anticipated to be completed in March of 2025.

TO: Appleton (Fox Cities) MPO Technical Advisory Committee
FROM: Chris Colla, Associate Transportation Planner
DATE: February 20, 2025
RE: Proposed Resolution FC-01-25: Adopting WisDOT Transportation Performance Measure Targets for PM1: Safety for the Appleton (Fox Cities) Metropolitan Planning Organization

The Bipartisan Infrastructure Law and previous legislation established performance-based planning requirements for state Departments of Transportation, Metropolitan Planning Organizations, and providers of public transportation services. These regulations are codified in 23 CFR 490.

Federal Highway Administration establishes Performance Measures to ensure objective data and research inform investment and policy decisions to maximize the performance of the transportation system. Performance measures help decision makers understand the impacts of investment decisions.

Performance measures establish data-driven targets and track progress toward achievement. The target is a quantifiable value to be achieved within a specific time period. Targets for the safety performance measure are set annually. Performance measures and targets are incorporated into plans and programs, such as the Metropolitan Transportation Plan and the Transportation Improvement Program, to ensure progress toward the national, state, and MPO goals.

In October 2024, WisDOT released the updated statewide targets for Performance Measure 1 (PM1), which addresses safety. The table below displays the updated 2023 baseline counts and the 2025 targets. The baseline numbers are a five-year rolling average of counts per category. MPO's have 180 days from the release of the performance measures to either adopt the statewide targets or set their own. The Appleton (Fox Cities) MPO has historically adopted the WisDOT targets.

Proposed Resolution FC-01-25 will adopt the updated performance measure targets into the TIP.

Performance Measure	2019 – 2023 Baseline Averages	2025 Safety Targets (2% Reduction)
Number of Fatalities	591.6	579.8
Rate of Fatalities per 100 million VMT	0.922	0.904
Number of Serious Injuries	3,145.0	3,082.1
Rate of Serious Injury per 100 million VMT	4.906	4.808
Number of Non-Motorized Fatalities and Serious Injuries	388.6	380.8

Staff Recommendation: Staff recommends approval of Proposed Resolution FC-01-25: Adopting WisDOT Transportation Performance Measure Targets for PM1: Safety for the Appleton (Fox Cities) Metropolitan Planning Organization.

PROPOSED RESOLUTION FC-01-25

ADOPTING FEDERAL PERFORMANCE MEASURE 1: SAFETY FOR THE APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION

WHEREAS, the designated Metropolitan Planning Organization (MPO) for the Appleton (Fox Cities) urbanized area has established a Policy Board, which approved the Transportation Improvement Program for the Appleton (Fox Cities) Metropolitan Planning Area 2025-2028 at their October 17th, 2024 meeting, and;

WHEREAS, the Transportation Improvement Program was prepared to meet the requirements of the Infrastructure Investment & Jobs Act, also known as the Bipartisan Infrastructure Law (BIL), as prescribed by federal regulations, and;

WHEREAS, Transportation Performance Management is a strategic approach set forth for the Federal Highway Administration and the Federal Transit Administration to help decisionmakers better understand the impacts of transportation investment decisions, and;

WHEREAS, performance measures are an expression used to establish targets and assess progress towards achievement, and;

WHEREAS, performance measures and targets are incorporated into plans and programs, including the Transportation Improvement Program, and;

WHEREAS, the Wisconsin Department of Transportation (WisDOT) established 2025 targets for Performance Measure One (PM1) on October 2, 2024, and;

WHEREAS, each Metropolitan Planning Organization has 180 days from the date the Wisconsin Department of Transportation establishes targets to either establish its own targets or adopt WisDOT's targets and amend those targets into the Transportation Improvement Program, and;

WHEREAS, the Appleton (Fox Cities) MPO agrees to adopt the following WisDOT targets for PM1:

Performance Measure	2019 – 2023 Baseline Averages	2025 Safety Targets (2% Reduction)
Number of Fatalities	591.6	579.8
Rate of Fatalities per 100 million VMT	0.922	0.904
Number of Serious Injuries	3,145.0	3,082.1
Rate of Serious Injury per 100 million VMT	4.906	4.808
Number of Non-Motorized Fatalities and Serious Injuries	388.6	380.8

NOW THEREFORE, BE IT RESOLVED BY THE APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION

Section 1: That the Appleton (Fox Cities) MPO Policy Board adopt the Wisconsin Department of Transportation's targets for Performance Measure 1: Safety.

Effective Date: February 20, 2025
Submitted To: Appleton (Fox Cities) MPO Technical Advisory Committee
Prepared By: Chris Colla, Associate Planner

James Merten,
Chair, Technical Advisory Committee
Appleton (Fox Cities) Metropolitan Planning
Organization

Attest: Melissa Kraemer Badtke,
Executive Director
East Central Wisconsin Regional Planning
Commission

Approval Date

TO: Appleton (Fox Cities) MPO Technical Advisory Committee
FROM: ECWRPC Transportation Planning Staff
DATE: February 20, 2025
RE: Proposed Resolution FC-02-25: Amending the Transportation Improvement Program (TIP) for the Appleton (Fox Cities) Metropolitan Planning Organization 2025-2028

Since the 2025 Transportation Improvement Program (TIP) for the Appleton (Fox Cities) MPO was adopted on October 17th, 2024, WisDOT has submitted several amendments to projects to be incorporated into the document.

Most of the projects for this particular TIP Amendment are transit programs which require a TIP number to apply for Section 5310 funding. Several of the operators receiving these funds may be located outside the Appleton (Fox Cities) MPO, however, the operators provide service within the MPO and therefore the funds must be cataloged within the Appleton (Fox Cities) MPO's TIP. Additionally, the two approved Carbon Reduction Program Projects are included. The projects are as follows and detailed in the attached table:

- 252-25-021: Section 5310, Calumet County – Operating Assistance
- 252-25-022: Section 5310, Lutheran Social Services – Mobility Management
- 252-25-023: Section 5310, Lutheran Social Services - Operating Assistance
- 252-25-024: Section 5310, New Hope Center, Inc – Mobility Management
- 252-25-025: Section 5310, New Hope Center, Inc – Operating Assistance
- 252-25-026: Section 5310, New Hope Center, Inc – Vehicle Replacement
- 252-25-027: Section 5310, Lakeside Packaging Plus, Inc – Vehicle Replacement
- 252-25-028: Carbon Reduction Program, Outagamie County – CTH N & CTH OO Intersections
- 252-25-029: Carbon Reduction Program, Winnebago County – CTH AP
- 252-23-053: STBG, City of Menasha - Racine Street 3rd St – 9th St
- 252-25-030: Section 5339, Valley Transit – Whitman Facility Renovation Phase 2
- 252-25-031: USDOT RAISE/FTA, Valley Transit – Transit Center Joint Development

During the public review period, which started on February 2, 2025 and concludes on February 17, 2025, it was noticed that some of the projects listed for amendments were assigned a duplicative TIP number. To remedy the issue, MPO staff corrected the assigned TIP number for the projects in question to avoid duplication. This change is considered an administrative modification, as it doesn't impact the scope nor funding of the project, and does not require an additional public review period. To date, no other public comment has been received.

Resolution FC-02-25 will amend the 2025–2028 TIP to include the listed projects **and** the updated targets for PM1 (Safety) adopted by the MPO in the previous resolution. PM1 targets are below.

Performance Measure	2019 – 2023 Baseline Averages	2025 Safety Targets (2% Reduction)
Number of Fatalities	591.6	579.8
Rate of Fatalities per 100 million VMT	0.922	0.904
Number of Serious Injuries	3,145.0	3,082.1
Rate of Serious Injury per 100 million VMT	4.906	4.808
Number of Non-Motorized Fatalities and Serious Injuries	388.6	380.8

Staff Recommendation: Staff recommends approval of Proposed Resolution FC-02-25: Amending the Transportation Improvement Program for the Appleton (Fox Cities) Metropolitan Planning Organization 2025-2028.

PROPOSED RESOLUTION FC-02-25

AMENDING THE TRANSPORTATION IMPROVEMENT PROGRAM FOR THE APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION 2025-2028

WHEREAS, the East Central Wisconsin Regional Planning Commission, as the Metropolitan Planning Organization (MPO) for the Appleton (Fox Cities) Metropolitan Planning Area, approved the 2025-2028 Transportation Improvement Program for the Appleton (Fox Cities) MPO at the October 17, 2024 Policy Board meeting, and;

WHEREAS, the Transportation Improvement Program was prepared to meet the requirements of the Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law (BIL), as prescribed by federal regulations, and;

WHEREAS, all transportation projects in the Appleton (Fox Cities) MPO which are to be implemented with federal funds must be included in the annual elements of the Transportation Improvement Program (TIP) and approved by the MPO as a prerequisite for funding approval, and;

WHEREAS, all projects that use federal funds must appear in an adopted Transportation Improvement Program, and;

WHEREAS, the MPO has been notified by the Wisconsin Department of Transportation about the following new projects requiring an amendment:

- 252-25-021: Section 5310, Calumet County – Operating Assistance
- 252-25-022: Section 5310, Lutheran Social Services – Mobility Management
- 252-25-023: Section 5310, Lutheran Social Services - Operating Assistance
- 252-25-024: Section 5310, New Hope Center, Inc – Mobility Management
- 252-25-025: Section 5310, New Hope Center, Inc – Operating Assistance
- 252-25-026: Section 5310, New Hope Center, Inc – Vehicle Replacement
- 252-25-027: Section 5310, Lakeside Packaging Plus, Inc – Vehicle Replacement
- 252-25-028: Carbon Reduction Program, Outagamie County – CTH N & CTH OO Intersections
- 252-25-029: Carbon Reduction Program, Winnebago County – CTH AP
- 252-23-053: STBG, City of Menasha - Racine Street 3rd St – 9th St
- 252-25-030: Section 5339, Valley Transit – Whitman Facility Renovation Phase 2
- 252-25-031: USDOT RAISE/FTA, Valley Transit – Transit Center Joint Development

WHEREAS, the MPO staff will prepare the appropriate documentation to meet federal and state requirements for any transportation projects appearing in the TIP, and;

WHEREAS, adoption of the FHWA performance measures and targets for PM1: Safety must be amended into the Transportation Improvement Program and sent to the Wisconsin Department of Transportation:

Measure	2019-2023 Baseline Averages	2025 Safety Targets (2% reduction)
Number of Fatalities	591.6	579.8
Rate of Fatalities per 100 Million VMT	0.922	0.904
Number of Serious Injuries	3,145.0	3,082.1
Rate of Serious Injury per 100 Million VMT	4.906	4.808
Number of Non-motorized Fatalities and Serious Injuries	388.6	380.8

WHEREAS, all required public participation procedures have been followed;

NOW THEREFORE, BE IT RESOLVED BY THE APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION

Section 1: That the Appleton (Fox Cities) Policy Board amends the Transportation Improvement Program for the Appleton (Fox Cities) MPO 2025-2028 to include the proposed projects.

Section 2: That the Appleton (Fox Cities) MPO Policy Board approves the amendment as presented to include the established targets for Performance Measure 1: Safety into the adopted Transportation Improvement Program for the Appleton (Fox Cities) Metropolitan Planning Organization 2025-2028.

Effective Date: February 20, 2025
Submitted To: Appleton (Fox Cities) MPO Technical Advisory Committee
Prepared By: Chris Colla, Associate Planner

James Merten
Chair, Technical Advisory Committee
Appleton (Fox Cities) MPO

Attest: Melissa Kraemer Badtke,
Executive Director
East Central Wisconsin Regional Planning
Commission

Approval Date

Table 14: Appleton (Fox Cities) Transportation Management Area - Project Listing (2025-2028)

** Funds are listed in Year of LET
 ** Funds are obligated to projects approximately 6 weeks prior to LET date

Primary Jurisdiction	Project Description	Type of Cost	Prior Years				2025				2026				2027				2028				Out Years				Comments	
			Fed	State	Local	Total	Fed	State	Local	Total	Fed	State	Local	Total	Fed	State	Local	Total	Fed	State	Local	Total	Fed	State	Local	Total		
Appleton Valley Transit Outagamie	Fixed Route Bus Paratransit Capital Projects	OPER. CONT. PURCH.	2121 1041 1093	2121 1058 0	2331 1155 217	6573 3254 1310	2517 1217 37000	2017 1157 0	2303 1288 4800	6837 3662 41800	2592 1254 80	2077 1192 0	2387 1327 20	7056 3773 100	2670 1291 520	2139 1227 0	2473 1367 130	7282 3885 650	2750 1330 400	2204 1264 0	2562 1408 100	7516 4002 500	2833 1370 400	2270 1302 0	2655 1450 100	7758 4122 500		
	Section 5307, Section 5310, Section 5339, RAISE	TOTAL	4255	3179	3703	11137	40734	3174	8391	52299	3926	3269	3734	10929	4481	3366	3970	11817	4480	3468	4070	12018	4203	3572	4105	11880		
WisDOT Winnebago	C Menasha, Racine Street Third St to Ninth St 4992-00-60	DESIGN ROW CONST				0 0 4270				0 0 0																		Let scheduled for 11/12/24
252-23-053	STBG 0.00 miles (P)	TOTAL	3464	0	806	4270	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
WisDOT Calumet, Outagamie	Calumet County Operating Assistance	DESIGN ROW CONST				0 0 0				0 0 0																		
252-25-021	Section 5310 0.00 miles	TOTAL	0	0	0	0	76	0	76	152	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
WisDOT Outagamie, Calumet, Winnebago	Lutheran Social Services Mobility Management	DESIGN ROW CONST				0 0 0				0 0 40																		
252-25-022	Section 5310 0.00 miles	TOTAL	0	0	0	0	32	0	8	40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
WisDOT Outagamie, Calumet, Winnebago	Lutheran Social Services Operating Assistance	DESIGN ROW CONST				0 0 0				0 0 0																		
252-25-023	Section 5310 0.00 miles	TOTAL	0	0	0	0	20	0	20	40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
WisDOT Outagamie, Calumet, Winnebago	New Hope Center, Inc Mobility Management	DESIGN ROW CONST				0 0 0				0 0 51																		
252-25-024	Section 5310 0.00 miles	TOTAL	0	0	0	0	41	0	10	51	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
WisDOT Outagamie, Calumet, Winnebago	New Hope Center, Inc Operating Assistance	DESIGN ROW CONST				0 0 0				0 0 148																		
252-25-025	Section 5310 0.00 miles	TOTAL	0	0	0	0	74	0	74	148	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
WisDOT Outagamie, Calumet, Winnebago	New Hope Center, Inc Vehicle Replacement	DESIGN ROW CONST				0 0 0				0 0 155																		
252-25-026	Section 5310 0.00 miles	TOTAL	0	0	0	0	116	0	39	155	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
WisDOT Winnebago, Outagamie	Lakeside Packaging Plus, Inc Vehicle Replacement	DESIGN ROW CONST				0 0 0				0 0 84																		
252-25-027	Section 5310 0.00 miles	TOTAL	0	0	0	0	63	0	21	84	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
WisDOT Outagamie County	CTH N & CTH OO Intersections	DESIGN ROW CONST				0 0 0				0 0 0					1055			1055										
252-25-028	MPO-Selected CRP 0.00 miles	TOTAL	0	0	0	0	171	0	0	171	0	0	0	0	1055	0	0	1055	0	0	0	0	0	0	0	0	0	
WisDOT Winnebago County	CTH AP STH 441 Ramps - US 10 (Oneida St)	DESIGN ROW CONST				0 0 0				0 0 0								103										
252-25-029	MPO-Selected CRP 1.80 miles	TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	103	0	0	0	103	0	0	0	0	0	
		DESIGN	12784	11710	159	24395	1560	129	187	1876	293	73	0	366	0	0	0	0	103	0	0	0	103	0	0	0	0	
		ROW	0	0	0	0	20	0	20	40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
		CONST	133721	51015	3646	188382	184803	44532	6748	236083	330036	83036	211	413283	30635	4475	2825	37935	4370	456	383	5209	12463	6126	1511	20100		
		TOTAL	146505	62725	3805	212777	186383	44661	6955	237999	330329	83109	211	413649	30635	4475	2825	37935	4473	456	383	5312	12463	6126	1511	20100		
	Preservation Subtotal		145893	62725	3547	212165	185669	44661	6638	236968	330309	83109	202	413620	29546	4475	2810	36831	4370	456	383	5209	12463	6126	1511	20100		
	Expansion Subtotal		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		

* Funds are obligated to projects approximately 6 weeks prior to LET date.

**Reimbursement at 100% as allowed per the CRRSAA Transit Supplemental Act. This Act allows any unobligated grant funds under section 5310 of title 49, United States Code, as of the date of the enactment of the Act, at the option of the recipient, up to 100 percent reimbursement.

**Appendix H: Appleton (Fox Cities) Transportation Management Area, 2025-2028
Summary of Federal Funds Programmed and Available**

** Funds are listed in Year of Expenditure \$.

Agency/Program	Programmed Expenditures				Estimated Available Funding			
	2025	2026	2027	2028	2025	2026	2027	2028
Federal Highway Administration								
National Highway Performance Program (NHPP)	\$ 148,801	\$ 327,367	\$ 17,693	\$ -	\$ 148,801	\$ 327,367	\$ 17,693	\$ -
Surface Transportation Block Grant (STBG)	\$ 32,605	\$ 2,009	\$ 5,223	\$ 1,767	\$ 32,605	\$ 2,009	\$ 5,223	\$ 1,767
Highway Safety Improvement Program (HSIP)	\$ 2,321	\$ -	\$ 470	\$ 1,823	\$ 2,321	\$ -	\$ 470	\$ 1,823
Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office of the Commissioner of Railroads (OCR)	\$ -	\$ 246	\$ -	\$ -	\$ -	\$ 246	\$ -	\$ -
Transportation Alternatives (TAP/TA Set Aside)	\$ 1,616	\$ 687	\$ 789	\$ 780	\$ 1,616	\$ 687	\$ 789	\$ 780
Carbon Reduction Program (CRP)	\$ 171	\$ -	\$ 1,055	\$ 103	\$ 171	\$ -	\$ 1,055	\$ 103
Local Bridge	\$ -	\$ -	\$ 3,135	\$ -	\$ -	\$ -	\$ 3,135	\$ -
Local Bridge (STP - Local Bridge)	\$ 54	\$ -	\$ 513	\$ -	\$ 54	\$ -	\$ 513	\$ -
Local Bridge (STBG - Local Bridge)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
National Electric Vehicle Infrastructure (NEVI)	\$ 20	\$ 20	\$ 34	\$ -	\$ 20	\$ 20	\$ 34	\$ -
Programmed Expenditures	\$ 185,588	\$ 330,329	\$ 28,912	\$ 4,473	\$ 185,588	\$ 330,329	\$ 28,912	\$ 4,473
* Annual Inflation Factor 2.93%	\$ 5,438	\$ 9,679	\$ 847	\$ 131	\$ 5,438	\$ 9,679	\$ 847	\$ 131
Estimated Need with Inflation Factor	\$ 191,025	\$ 340,008	\$ 29,759	\$ 4,604	\$ 191,025	\$ 340,008	\$ 29,759	\$ 4,604
Federal Transit Administration								
Section 5307 Operating	\$ 2,517	\$ 2,592	\$ 2,670	\$ 2,750	\$ 2,517	\$ 2,592	\$ 2,670	\$ 2,750
Section 5339 Capital	\$ 12,000	\$ 80	\$ 520	\$ 400	\$ 12,000	\$ 80	\$ 520	\$ 400
USDOT RAISE / FTA	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Programmed Expenditures	\$ 39,517	\$ 2,672	\$ 3,190	\$ 3,150	\$ 39,517	\$ 2,672	\$ 3,190	\$ 3,150
* Annual Inflation Factor 2.93%	\$ 1,158	\$ 78	\$ 93	\$ 92	\$ 1,158	\$ 78	\$ 93	\$ 92
Estimated Need with Inflation Factor	\$ 40,675	\$ 2,750	\$ 3,283	\$ 3,242	\$ 40,675	\$ 2,750	\$ 3,283	\$ 3,242
Section 5311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Section 5310	\$ 523	\$ -	\$ -	\$ -	\$ 523	\$ -	\$ -	\$ -

*BIL requires that the financial elements of the TIP include inflation factors that estimate the costs of projects in their construction years. This is a summary of TIP projects with the inflation factor applied.

**Appendix J-1: Valley Transit Projects
Fox Cities Transportation Management Area**

Project Description	Recipient/ Funding Type	TIP Number	2025	2026	2027	2028	2029
Operating Assistance and Maintenance							
Operating Assistance	<i>Valley Transit</i>						
Expenses			\$7,076	\$7,288	\$7,507	\$7,732	\$7,964
Revenues			\$740	\$747	\$755	\$762	\$770
Deficit			\$6,336	\$6,541	\$6,752	\$6,970	\$7,194
Federal Share	Section 5307	252-25-004	\$2,017	\$2,077	\$2,139	\$2,204	\$2,270
State Share			\$2,017	\$2,077	\$2,139	\$2,204	\$2,270
Municipal Local Share			\$2,238	\$2,322	\$2,408	\$2,497	\$2,590
Other Local Share			\$65	\$65	\$65	\$65	\$65
Preventative Maintenance - Fixed Route	<i>Valley Transit</i>						
Expenses			\$1,287	\$1,326	\$1,365	\$1,406	\$1,449
Federal Share	Section 5307	252-25-005	\$500	\$515	\$530	\$546	\$563
Municipal Local Share			\$787	\$811	\$835	\$860	\$886
Other Local Share							
Purchased Transp. (Paratransit)	<i>Valley Transit</i>						
Expenses			\$3,846	\$3,961	\$4,080	\$4,203	\$4,329
Revenues			\$502	\$517	\$533	\$549	\$565
Deficit			\$3,344	\$3,444	\$3,548	\$3,654	\$3,764
Federal Share (Capital Cost of Contract)	Section 5307	252-25-006	\$230	\$237	\$244	\$251	\$259
Federal Share (Operating)	Section 5307	252-25-007	\$847	\$872	\$899	\$926	\$953
State Share			\$1,077	\$1,109	\$1,142	\$1,177	\$1,212
Municipal Local Share			\$243	\$243	\$243	\$243	\$243
Other Local Share			\$947	\$983	\$1,020	\$1,057	\$1,096
Enhanced Mobility of Seniors	<i>Valley Transit</i>						
Expenses			\$373	\$384	\$396	\$408	\$420
Revenues			\$55	\$57	\$58	\$60	\$62
Deficit			\$318	\$328	\$337	\$347	\$358
Federal Share	Section 5310	252-25-008	\$140	\$144	\$149	\$153	\$158
State Share			\$80	\$82	\$85	\$87	\$90
Local Share			\$98	\$101	\$104	\$107	\$110
Total Cost							
Federal Share			\$3,734	\$3,846	\$3,961	\$4,080	\$4,202
State Share			\$3,174	\$3,269	\$3,367	\$3,468	\$3,572
Local Share			\$4,378	\$4,524	\$4,675	\$4,830	\$4,990
Capital Projects							
Neenah Transit Center	<i>Valley Transit</i>						
Federal Share	Section 5339	252-25-009		\$80			
State Share				\$0			
Local Share				\$20			
Support Vehicle Replacements (qty 3)	<i>Valley Transit</i>						
Federal Share	Section 5339	252-25-010			\$120		
State Share					\$0		
Local Share					\$30		
Demand Response Vehicle Fleet (5 per yr)	<i>Valley Transit</i>						
Federal Share	Section 5339	252-25-011			\$400	\$400	\$400
State Share					\$0	\$0	\$0
Local Share					\$100	\$100	\$100
Whitman Facility Renovation - Phase 2**	<i>Valley Transit</i>						
Federal Share	Section 5339	252-25-030	\$12,000				
State Share			\$0				
Local Share			\$3,000				
Transit Center Joint Development**	<i>Valley Transit</i>						
Federal Share	USDOT RAISE/FTA*	252-25-031	\$25,000				
State Share			\$0				
Local Share			\$1,800				
Federal Share			\$37,000	\$80	\$520	\$400	\$400
State Share			\$0	\$0	\$0	\$0	\$0
Local Share			\$4,800	\$20	\$130	\$100	\$100
Total Cost			\$41,800	\$100	\$650	\$500	\$500

Notes:

*FY25 RAISE Grant funds support 100% of project costs.

**Projects begin implementation in 2025, will continue in subsequent years.



Wisconsin Department of Transportation
Office of the Secretary
4822 Madison Yards Way, S903
Madison, WI 53705

Governor Tony Evers
Secretary Kristina Boardman
wisconsindot.gov
Telephone: (608) 266-1114
Email: sec.exec@dot.wi.gov

TO: Wisconsin Metropolitan Planning Organizations (MPO)
FROM: WisDOT DTIM Bureau of Planning and Economic Development (BPED)
SUBJECT: CY2025 PM1 Safety Performance Measure Targets
DATE: October 2, 2024

Pursuant to the regulations promulgated by the U.S. Department of Transportation, Federal Highway Administration (FHWA), the Wisconsin Department of Transportation (WisDOT) has established statewide targets for the federal performance measures intended to assess performance of the National Performance Management Measures: Highway Safety Improvement Program; 23 CFR Part 490. The 2025 targets (five-year rolling averages) for the five safety performance measures are identified below in Exhibit A.

Exhibit A
Wisconsin Department of Transportation

Performance Measure	2019 – 2023 Baseline Averages	2025 Safety Targets (2% Reduction)
Number of Fatalities	591.6	579.8
Rate of Fatalities per 100 million VMT	0.922	0.904
Number of Serious Injuries	3,145.0	3,082.1
Rate of Serious Injury per 100 million VMT	4.906	4.808
Number of Non-Motorized Fatalities and Serious Injuries	388.6	380.8

TO: Appleton (Fox Cities) MPO Technical Advisory Committee
FROM: Rachel Roth, GIS Analyst II
DATE: February 20, 2025
RE: Proposed Resolution FC-03-25: Approving the 2023 Appleton (Fox Cities) Metropolitan Organization State of the System Report

The 2023 Appleton (Fox Cities) Metropolitan Planning Organization State of the System Report is updated on an annual basis by East Central staff. The report is designed to evaluate the status of the MPO transportation system and track the progress of performance measures through datasets and maps for Calendar Year 2023. This is the third year of updating the report.

Several changes have been made to the 2023 State of the System Report per MPO certification review requirements. These changes include incorporating historical data and trendlines for all performance measures in the report to support Transportation Performance Management and Performance Based Planning and Programming efforts. Additionally, the new MPO Funding and Projects chapter has been added to the report.

Staff collected and analyzed data for the report to monitor six components of the transportation system:

- the roadway network,
- the transit system,
- the bicycle and pedestrian network,
- the Safe Routes to School program,
- airports, and
- freight.

A link to the draft report can be found here: <https://www.ecwrpc.org/wp-content/uploads/2025/02/DRAFT-Appleton-Fox-Cities-MPO-State-of-the-System-2023.pdf> .

Staff Recommendation: Staff recommends approval of Proposed Resolution FC-03-25: Approving the 2023 Appleton (Fox Cities) Metropolitan Organization State of the System Report

PROPOSED RESOLUTION NO. FC-03-25

APPROVING THE 2023 STATE OF THE SYSTEM REPORT FOR THE APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION

WHEREAS, the Appleton (Fox Cities) urbanized area has been designated by the Governor as a Metropolitan Planning Organization (MPO), and;

WHEREAS, the U.S. Department of Transportation, the Wisconsin Department of Transportation, and the East Central Wisconsin Regional Planning Commission established a series of performance measures under the Fixing America's Surface Transportation (FAST) Act, and;

WHEREAS, the Bipartisan Infrastructure Law (BIL), signed into law on November 15, 2021 supersedes the FAST Act, and;

WHEREAS, a system report is a federal requirement to demonstrate advancement toward performance targets as prescribed in 23 CFR 490.107, and;

WHEREAS, the 2023 Appleton (Fox Cities) MPO State of the System Report is to track the progress of established performance measures through datasets and maps, and;

WHEREAS, the 2024 and 2025 Unified Planning Work Program and Budgets of the East Central Wisconsin Regional Planning Commission outline the delivery of the 2023 State of the System Report, and;

WHEREAS, the 2023 State of the System Report is completed to reflect the progress of the aforementioned performance measures;

NOW THEREFORE, BE IT RESOLVED BY THE APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION:

SECTION 1: That the Appleton (Fox Cities) MPO Policy Board approves the 2023 Appleton (Fox Cities) Metropolitan Planning Organization State of the System Report.

Effective Date: February 20, 2025
Submitted To: Appleton (Fox Cities) Technical Advisory Committee
Prepared By: Rachel Roth, GIS Analyst II

Mr. James Merten
Technical Advisory Committee
Appleton (Fox Cities) MPO

Attest: Melissa Kraemer Badtke—Exe Director
East Central WI Regional Planning Commission

Approval Date

TO: Appleton MPO Technical Advisory Committee

FROM: Melissa Kraemer Badtke-Executive Director

DATE: February 20, 2025

RE: Appleton MPO Update: Unleashing American Energy Executive Order and OMB Memo M-25-11

As you know it's been a busy couple of weeks at the Federal level, and I just wanted to share a couple of updates on how that pertains to the Appleton MPO:

Office of Management and Budget (OMB) Memorandums

- January 20-25: White House releases 6 Executive Orders
 - Protecting the American People Against Invasion
 - Reevaluating and Realigning United State Foreign Aid
 - Putting America First in International Environmental Agreements
 - Unleashing American Energy Ending Radical and Wasteful Government DEI Programs and Preferencing
 - Defining Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government
 - Enforcing the Hyde Amendment
- January 27: OMB releases memorandum pausing all federal funding
- January 28: OMB releases additional guidance clarifying federal funding pause
- January 28: Federal judge halts OMB memo until February 3rd at 5pm
- January 29: OMB rescinds memorandum

Updates from the Association of Metropolitan Planning Organizations

- As a result of multiple Executive Orders, USDOT has issued two recent memos for review that outline a change in Federal policies reflecting ideological shifts in the administration.
- The language included in the first memo, entitled [Implementation of Executive Orders Addressing Energy, Climate Change, Diversity, and Gender](#), addresses aspects of our planning efforts by directing the USDOT to review and rescind policies that pertain to: Climate and Environmental Justice, DEI, and Justice 40. As a result, three previous USDOT orders have been revoked that address these areas.
- The language in the second memo, [Ensuring Reliance Upon Sound Economic Analysis in Department of Transportation Policies, Programs, and Activities](#), outlines a shift toward economic efficiency for decision-making, which will likely impact how we pursue grants and our strategy toward them. According to analysis by AMPO, USDOT may now prioritize projects that:
 - Emphasize strong economic benefits rather than social or environmental justifications.
 - Support user-pay models (such as toll roads and revenue-generating infrastructure).
 - Align with local economic opportunity zones.
 - Address family-specific transportation needs (such as congestion relief and commuting efficiency).
 - Ensure compliance with federal policies, including immigration enforcement.
- Lastly, [Unleashing American Energy](#), and a corresponding OMB Memo (M-25-11) included vague and sweeping language that has potential to impact (suspend) a swath of Federal funding programs (some of which likely impact your constituents in other ways), including the PL funds that we receive from FHWA which represent the majority of our annual budget. The memo has since been rescinded but it is unclear what specific projects and programs may be impacted, or what specific funding has been 'frozen'.
 - Our guidance from our WisDOT and FHWA liaisons has been to proceed with "business as usual" until we have concrete direction. I don't suspect that core funding for MPOs is going to ultimately be impacted, though the nature of our discretionary opportunities and prescribed planning emphasis areas may shift moving forward.

East Central staff continues to be in direct contact with the Association of Metropolitan Planning Organizations (AMPO) staff along with the Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and the Wisconsin Department of Transportation (WisDOT) and we will provide additional information and guidance as it becomes available. Please reach out with any questions you may have as we will be providing those to the partner organizations listed above so they may be able to provide guidance as they receive information.

Staff Recommendation: Staff will continue to keep you updated if we learn of any guidance and information as it becomes available.

TO: Appleton (Fox Cities) Technical Advisory Committee
FROM: Casey Peters, GIS Analyst I
DATE: February 20, 2025
RE: Discussion on Updating the Functional Classification Network for the Appleton (Fox Cities) MPO

Functional classification is a method to define and categorize the various roles that streets and highways play in the region’s transportation needs. Arterial, Collector, and Local classifications categorize roads based on the amount and types of traffic the roads carry, characteristics of the roadways, land uses in the vicinity of the roadways, and the development and population density of the surrounding area. These functional classification designations are important for performance measurement and reporting, federal and state funding programs, program budgeting and project prioritization, and more.

As part of the process to adjust the Urban Area Boundary (UAB) and the Metropolitan Planning Area (MPA) for the Appleton (Fox Cities) MPO, the functional classification of the MPO’s transportation network must be adjusted to coincide with any boundary changes. Areas that are designated as inside the UAB are considered to be Urban, while areas that fall outside of the boundary are considered Rural.

Additionally, the criteria for functional classification designation require that only a particular percentage of an Urban Area’s roadway network can be classified under any given category. The current guidance is in the table below.

Classification	Urban	Rural
Principal Arterial - Interstates	1% - 3%	1% - 3%
Principal Arterial	4% - 11%	2% - 8%
Minor Arterial	7% - 14%	2% - 6%
Collector/Major Collector	3% - 16%	8% - 19%
Minor Collector	---	3% - 15%
Local	62% - 74%	62% - 74%

Based on current WisDOT estimates, the roadways in the Appleton/Fox Cities MPO are within acceptable ranges however, the Urban Collectors percentages are nearing capacity (15.6%). For this reason, East Central staff would recommend upgrading more roadways from Urban Collector to Minor Principal Arterial where conditions allow.

ECWRPC encourages communities to provide any recommendation for updates in the functional classification network in the near future. The following resources may be valuable in reviewing the functional classification network.

Communities can view the current functional classification network on an online dashboard here:
<https://ecwrpc.maps.arcgis.com/apps/dashboards/0388116bf08f4a36b41f4b2a26785eda#MPO=Appleton/Fox%20Cities%20MPO>

WisDOT criteria and guidance for functional classification updates can be found here:
<https://wisconsindot.gov/Documents/projects/data-plan/plan-res/fc-criteria.pdf>

Comments and questions regarding the functional classification network can be submitted to Casey Peters at cpeters@ecwrpc.org or by calling 920-751-4770. ECWRPC plans to bring the updated functional classification network to the next meeting of the Appleton (Fox Cities) TAC for review.

Staff Recommendation: This is for informational purposes only; no action is necessary at this time.