

**MINUTES
TRANSPORTATION COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission**

COMMITTEE MEMBERS: *Nick Kesler, Dean Will (Alt for Steve Abel), Joe Moore (Alt for Tiffany Brault), Denise Gilane, Lee Hammen, Thomas Kautza, Dave Morack, Austin Hammond, Ron McDonald, Nick Weber*

Date: Tuesday, July 9, 2024

1. Mr. Hammen welcomed attendees to the meeting and called the meeting to order at 1:30 p.m.
2. **Roll Call** - Introduction of Alternates, Staff and Guests

Committee Members Present:

Lee Hammen, Outagamie County
 Nick Kesler..... Calumet County
 Dean Will (Alt. for Steve Abel)Fond du Lac County
 Denise Gilane Menominee County
 Tom KautzaShawano County
 Austin Hammond Winnebago County
 Nick Weber WisDOT – NE Region

Committee Members Excused:

Joe Moore (*Perm Alt for Keith Heisler*)Fond du Lac County
 Ron McDonald Valley Transit

ECWRPC Staff:

Melissa Kraemer Badtke. Executive Director/MPO Director
 Kim BiedermannPrincipal Planner
 Mike ZuegeGIS Manager
 Casey Peters Associate Planner
 Leann Buboltz.....Administrative Coord

3. **Approval of Agenda / Motion to Deviate** – A motion by Mr. Morack and second by Mr. Kautza to approve of the agenda as posted. Motion carried unanimously.
4. **Public Comment** – No public comment.
5. **Election of Chair and Vice Chair** -
 - a. Chairperson - A motion was made by Mr. Will and a second by Mr. Kautza to nominate Mr. Hammen as Chairperson. Mr. Hammen accepts the nomination. Motion is carried unanimously.
 - b. Vice Chairperson – A motion was made by Mr. Will to nominate Mr. Morack. Mr. Morack declined. A motion was made by Mr. Morack and a second by Mr. Kautza to nominate Mr. Wills. Mr. Wills accepted the nomination. Motion is carried unanimously. ‘
6. **Approval of the March 12, 2024** Transportation Committee Meeting Minutes – A motion was made by Mr. Kautza and second by Mr. Kesler to approve of the minutes as presented. Motion carried unanimously.
7. **Announcements and Updates**
 - a. Staff Report – Update presented by Ms. Kim Biedermann

Roadways

 1. *Carbon Reduction Program:* Ms. Biedermann gave a brief overview of the Carbon Reduction Program and the application process that municipalities are following. The Program cycle

opened in mid-May and closed on June 30, 2024. East Central staff worked with communities throughout the three MPOs regarding the applications.

2. *2025-2028 Transportation Improvement Program*: Staff are currently working through the development of 2025 Transportation Improvement Program (TIP) for each MPO. The completed plan will outline federal expenditures on transportation projects for the years 2025 through 2028. It is anticipated that the plan will be considered for adoption in October.
3. *Metropolitan Transportation Plans*: Ms. Biedermann noted that the following brands have been chosen and they are as follows: Connect Fox Cities for Appleton (Fox Cities), Vision 2050 for Oshkosh and Focus 2050 for the Fond du Lac MPO's. It is anticipated that the first meeting for Fond du Lac will be held in August 2024.
4. *Greenhouse Gas Performance Measure*: Ms. Biedermann shared that recent court decisions, States and MPOs are not required to set GHG performance measures or targets. It was noted that due to this decision staff, on behalf of the MPOs, will not be pursuing to set targets for GHG at this time.

Active Transportation

1. *Community Connectors Program – College Avenue Project*: ECWRPC, Outagamie County Development & Land Services Department, and coalition partners continue to move forward with community engagement around the College Avenue Project. It was noted that a logo and project branding were finalized.
2. *Permanent Infrared Trail Counters*: ECWRPC has identified locations in each of the member counties to place permanent infrared trail user counters to be up for one year. These counters will assist with more robust data collection for regional trail systems; focusing within the rural areas.

Safe Routes to School presented by Jennie Mayer

1. *Crossing Guard Evaluation*: Staff have been working with Neenah School District, City of Neenah, and the Neenah Police Department to evaluate crossing guard locations around Horace Mann Elementary School and Neenah Middle School. Staff conducted observations at 8 intersections and collected vehicle counts, turn patterns, vehicles speeds, and pedestrian and bicycle counts. That information was used to provide recommendations on crossing guard locations.
2. *Little Chute Safe Routes to School Action Plan*: Staff have been working with the Little Chute School District, Village Staff, and partners on a Safe Routes to School Action Plan. Observations were completed at the area schools and staff sent out surveys to the community to gather information. She noted that staff had over 300 responses to the survey. The Action Plan is anticipated to be completed by the end of summer.
3. *Bike Safety Education and Rodeos*: This spring, staff were able to provide bike safety presentations at six schools reaching 563 students. This summer, staff are working with partners to coordinate and participate in bike rodeos in Appleton, Fond du Lac, Gresham, and Menasha. Also shared was the update on the Shawano SRTS Action Plan which is nearing the completion. A final taskforce meeting review date set for July 15th

Transit and Specialized Transportation presented by Kim Biedermann

1. *Specialized Transportation Coordinated Plan Implementation Assistance Meeting*: East Central hosted a meeting with all of the member counties to discuss implementation of their specialized transportation coordinated plans, and share best practices. The next meeting will be held in October

Special Projects

1. *Appleton (Fox Cities) MPO Policy Board Redesignation and*
2. *Oshkosh MPO Policy Board Redesignation:* Staff have been working with all local units of government to pass Resolutions of Support for the new Policy Board structure. A policy board resolution will be brought to ECWRPC Executive Committee in July. Staff from Federal Highway Administration and Federal Transit Administration will attend the orientation session scheduled for Thursday, September 5th.
3. *Oshkosh Metropolitan Planning Organization Electric Vehicle Readiness Plan:* ECWRPC continues to work on the Oshkosh MPO EV Readiness Plan with a second public involvement meeting was held in May 2024. The planning process is expected to be completed by November 2024.
4. *City of Oshkosh (GO Transit) Transit Development Plan Update:* The Transit Development Plan was adopted by the City of Oshkosh Common Council on April 9, 2024. All materials have been produced and distributed, with the plan delivered on time and within budget. Members inquired as to who kicked off this off? It was identified that WI has a Plan and just awarded the 1st round of funding for the I 41 corridor vehicle charging stations and then open it up to local communities to look at that if funding is still available.

8. **Business / Action Items**

- a. Proposed Resolution 39-24: Amending the Transportation Chapter of the 2024 Work Program and Budget. Ms. Kim Biedermann shared with the members that this request of approval is to amend the work program for the transportation chapter of the 2024 work program and budget. It includes the intent to apply for Section 5304 funds, which ECWRPC would administer on behalf of Valley Transit. She noted that a work program amendment is needed to be awarded the funds.

A motion was by Mr. Wills and a second by Mr. Kesler to approve of Proposed Resolution 39-24: Amending the Transportation Chapter of the 2024 Work Program and Budget as presented. Motion carried unanimously.

- b. Proposed Resolution 40-24: Amending the Transportation Improvement Program for the Appleton (Fox Cities) Metropolitan Planning Organization—2024-2027. Mr. Chris Colla shared with the members that this item is to amend the Transportation Improvement Program (TIP), which includes changes to projects already listed in the TIP.

Most project amendments involve changes in funding or additions of scheduled construction dates.

- TIP # 252-20-064 – NHPP, WIS 96 / Cleary Ct – Tower View Dr: Federal funding removed
- TIP # 252-20-065 – STBG, WIS 76 / CTH II – Shady Lane: Construction date moved
- TIP # 252-21-010 – STBG, STH 55 / USH 151 – STH 114: Changes in funding - currently state funded only but eligible for federal funds
- TIP # 252-21-014 – NHPP, Wisconsin Ave - Casaloma Dr. – N Badger Ave: Construction scheduled for 7/8/25
- TIP # 252-21-014 – HSIP, Wisconsin Ave - Casaloma Dr. – N Badger Ave: Construction scheduled for 7/8/25
- TIP # 252-23-073 – TAP, Wisconsin Ave / I-41 Badger Ave, Sidewalk - Casaloma Dr. – N Badger Ave: Construction scheduled for 7/8/25
- TIP # 252-22-058 – STBG Local Bridge, CTH KK / Kankapot Creek Bridge: Changes in funding amount
- TIP # 252-22-060 – STBG, Grandview Rd / North Rd – Immel Rd: Changes in local funding amount
- TIP # 252-23-007 – NHPP, USH 10 / STH 114 – Fire Lane 7: Changes in funding amount
- TIP # 252-23-017 – State, CTH N / CTHN Intchg B440179: Changes in funding amount
- TIP # 252-23-046 – NHPP, IH 41 Expansion - Railroad structures: Changes in funding amount
- TIP # 252-23-070 – NHPP, STH 441, USH 10-S Oneida St: Changes in funding amount
- TIP # 252-24-024 – NHPP, STH 76 / STH 15 – S. Junction CTH S: Changes in funding amount
- TIP # 252-24-043 – TAP, STH 96 Sidewalk / N Westhill Blvd – N Bluemound Dr: Changes in funding amount, construction scheduled
- TIP # 252-24-044 – TAP, Old Highway Road trail / Lake Park Road – STH 114: Changes in funding amount, construction scheduled
- TIP # 252-24-045 – STBG, Kenneth Avenue / W Reaume St – W 10th St: Changes in funding amount, construction scheduled
- TIP # 252-24-246 – Protect, STH 54 and STH 96: Changes in funding amount
- TIP # 252-24-047 – Protect, NE Region Lift Bridges: Changes in funding amount

A motion was by Mr. Hammond and a second by Mr. Kesler to approve of Proposed Resolution 40-24: Amending the Transportation Improvement Program for the Appleton (Fox Cities) Metropolitan Planning Organization—2024-2027 as presented. Motion carried unanimously.

- c. Proposed Resolution 41-24: Amending the Transportation Improvement Program for the Oshkosh Metropolitan Planning Organization—2024-2027. Ms. Kate Blackburn shared with members that this request is to amend the Transportation Improvement Program (TIP), which includes changes to projects already listed in the TIP.

The project details are as follows:

- TIP # 253-20-031 – WIS 91, James Rd to Clairville Rd: Slight reduction in funding
- TIP # 253-21-009 – USH 45, Bridge Deck Gates: Slight reduction in funding
- TIP # 253-22-022 – STH 91, STH 91 and Clairville Rd: Slight increase in state funding
- TIP # 253-23-022 – IH 41, STH 26 – CTH Y: Added design funds in 2024
- TIP # 253-24-016 – Jackson St, Marion Road to High Avenue: Added state ID and design funds
- TIP # 253-24-017 – Oregon St, 6th Avenue to 8th Avenue: Added state ID and design funds

A motion was by Mr. Hammond and a second by Mr. Kautza to approve of Proposed Resolution 41-24: Amending the Transportation Improvement Program for the Oshkosh Metropolitan Planning Organization—2024-2027 as presented. Motion carried unanimously.

5. Informational/Discussion Items

- a. County Roundtable Discussion (*as time permits*) –
 - i. Mr. Morack – Waupaca County shared that they received a \$3 million dollar grant from the State to improve the transportation around the area of New London. To improve transportation, we are looking at a bussing system to mainly use for employment purposes. They currently have a taxi system in place and are looking into the new programs being self-sustaining.
- b. North Central WisDOT Updates – No one present
- c. Northeast WisDOT Updates - Mr. Nick Weber shared that 511wi.gov is a website that offers construction updates during this busy time. Also noted is the deadline of August 15, 2024 when Applications are due for the Highway Safety Improvement Program

6. Establish Time and Place for Next Commission Meeting

- a. **Transportation Committee Meeting:** The next Transportation Committee Meeting will take place on October 8, 2024 at 1:30 p.m. Further details will be forthcoming.
- b. **Commission Meeting:** The next Commission Board meeting is scheduled for Wednesday, July 24, 2024 at 10:00 a.m. at the Waupaca County Courthouse, 811 Harding Street-Room LL42 (lower level), Waupaca, WI 54981.

- 7. **Adjourn** – A motion was made by Mr. Hammen and second by Mr. Weber to adjourn with the time noted 2:10 p.m.

Respectfully submitted by

Leann Buboltz – Administrative Coordinator
ECWRPC