

**MEETING NOTICE
EXECUTIVE COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission**

COMMITTEE MEMBERS: *Dan Gabrielson, Alice Connors (Chair), Dean Will (Perm Alt for Steve Abel), Dave Morack, Thomas Kautza, Jeremy Johnson (Vice Chair), Nate Gustafson (Perm Alt for Tom Egan)*

Place: Fond du Lac Highway Department (~~1028~~ **1820 S. Hickory Street**, Fond du Lac, WI)

Date: ~~Wednesday~~, **Thursday**, October 24, 2024 – In Person

Time: 9:00 a.m. Prior to the Commission Meeting

Members-Please contact the East Central office to confirm your attendance.

AGENDA

- 1. Welcome and Introductions**
- 2. Roll Call**
 - A. Introduction of Alternates, Staff and Guests
- 3. Approval of the Agenda/Motion to Deviate**
- 4. Public Comment**
- 5. Announcements and Discussion Items**
 - A. Director's Report
- 6. New Business/Action Items**
 - A. **3rd Quarter, 2024 Financial Report**
 - B. **3rd Quarter, 2024 Project Status**
 - C. **Proposed Resolution 52-24: Adopting the Final 2025 Work Program and Budget for East Central Wisconsin Regional Planning Commission**
- 7. Informational/Discussion Items**
 - A. County Roundtable Discussion (*as time permits*)
- 8. Establish Time and Place for Next Meeting(s)**
 - A. **Executive Committee Meeting:** The next Executive Committee meeting will be on Thursday, November 20, 2024 at 1:30 p.m., prior to the Commission Meeting. An agenda and meeting materials will be forthcoming.
- 9. Adjourn**

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.

East Central Wisconsin Regional Planning Commission – October 24, 2024 Report

By Melissa Kraemer Badtke, Executive Director and Craig Moser, Deputy Director.

Administration

SERDI Webinar: The Southeast Directors Institute hosted a webinar featuring Dr. Laura Ullrich, a Senior Regional Economist with the Federal Reserve Bank of Richmond. This webinar was very informative and had a lot of great information and data regarding the current status of the economy. The Commission is currently a member of SERDI and SERDI will be offering member exclusive webinars and East Central staff will continue to forward those to the Board when they are available.

Environmental Management

Brownfield Redevelopment Learning Sessions for Local Governments: The DNR’s Remediation and Redevelopment Program in partnership with the Wisconsin Economic Development Corporation (WEDC) will be hosting free Brownfield Redevelopment Learning Sessions. Attendees will learn about resources, including funding and liability protections, available to local governments for redevelopment of brownfield properties into community assets. RSVPs are due by November 7, 2024 to Thomas.Coogan@wisconsin.gov.

Date and Time	Location
November 12, 2024 10:00 AM - noon	The Innovation Center 1221 Innovation Dr. Whitewater
Nov. 15, 2024 11:15 a.m. – 1:15 p.m.	Community Room Iowa County Health & Human Services Bldg. 303 W Chapel St. Dodgeville
Nov. 20, 2024 10 a.m. – noon	Community Room, City Hall 127 S Sawyer St. Shawano

Economic Development

USDA Grant in partnership with NADO: East Central staff worked in partnership with the National Association of Development Organizations to apply for USDA funds to continue the Small Community Technical Assistance Program for 2025. This week East Central staff was notified that USDA has awarded these grant funds and staff will be working with NADO staff to figure out the details of the grant award.

EDA Planning Partnership Grant – Comprehensive Economic Development Strategy (CEDS) Annual Performance Progress Report

The Comprehensive Economic Development Strategy (CEDS) document is a significant component of remaining a designated Economic Development District. The Economic Development Administration (EDA) requires the Commission to complete a major update of the strategy every five years and a minor update to the strategy annually. East Central's last major update to the CEDS was completed in 2023, with the next major update set to occur in 2028. East Central staff have updated the 2023 CEDS with current information regarding socioeconomic measures for our region and other economic development data.

EDA Infrastructure Grant Groundbreaking at ATW

Staff attended a groundbreaking event at the Appleton Airport Business Park earlier this month. ATW is the recipient of a \$3M grant from the Economic Development Administration (EDA) for infrastructure improvements at the business park directly connecting the park to State Highway 76 and supporting quality, high-wage jobs.

NEW WEDC PROGRAMS

Staff participated in recent webinars with the Wisconsin Economic Development Administration (WEDC) regarding new grant programs, including the Small Business Development Grant and Vibrant Spaces Grant. Staff is consulting with other regional economic development contacts on ideas related to these grants and will be strategically engaging communities in the region on these opportunities.

Transportation

Appleton (Fox Cities) MPO Policy Board and Oshkosh MPO Policy Board Redesignation and

Orientation: The redesignation agreements for the Appleton (Fox Cities) MPO Policy Board and Oshkosh MPO Policy Board have been signed and copies returned to East Central for their records. The Appleton (Fox Cities) MPO Policy Board met for the first time

Specialized Transportation Coordination Convening: East Central hosted an introductory meeting with all of the member counties to discuss implementation of their specialized transportation coordinated plans, and to share best practices in May. The next meeting will be held October 17, 2024.

NR-135 Non-Metallic Mining Reclamation Program

Administration of the NR-135 Non-Metallic Mining Reclamation Program include site inspections, associated maps updates and updates to financial assurances. The September, 2024 the following activities have been completed:

- 32 acres have been Certified as reclaimed;
- 157 of the 194 permitted mine sites have been inspected, which has resulted in an increase of 85 additional active acres;
- 35 drone flights have been conducted;
- There are no non-compliance issues to address at this time.

Water Quality Management Program

Program Administration & Implementation:

- **Collaboration with WDNR:**
 - Staff submitted an environmental justice grant through the WDNR.
 - ECWRPC was given notice that our environmental justice grant application was approved by the DNR for \$50,000 split between 2025 and 2026. The money will be used to implement an environmental justice chapter within both the Oshkosh and Waupaca SSA Plans.
 - Addressed queries on Appleton Commerce Center Expansion and Oshkosh Sanitary District.
- **Public Outreach and Education:**
 - Generated population projections for Stockbridge Facility Plan.
 - Met with the Town of Black Wolf regarding Sewer Service Amendment Process.
- **208/WQMP Conformance Reviews:**
 - 26 conformance reviews have taken place since the last Environmental Management Meeting. The reviews range from sewer extensions to main line replacements throughout the entire East Central Region:

- Mainline replacements in Neenah, Little Chute, Campbellsport, Fond du Lac.
- Sanitary extensions in Harrison, Buchanan, Appleton, Fond du Lac, Chilton, Greenville, Clayton, and Wrightstown.
- SSA amendment process with Waupaca.

Stockbridge and Sherwood 2040 SSA Plan Updates:

- Conducted meetings, gathered data, and drafted chapters for Stockbridge SSA Plan.
- Meetings were held with Sherwood's new administrator. Due to time constraints by both the Village of Sherwood and East Central, both the Village and East Central have agreed to hold off on updating the Village of Sherwood SSA Plan until the new staff member starts. This way the new staff can see an SSA Plan from start to finish and not have to join mid-way through the process.

Contracts

Staff have finished and are working to close out the Comprehensive Outdoor Recreation Plans for the Town of Buchanan and City of Shawano.

EAST CENTRAL WIS.REG.PLANNING COMM. (ECW)

Balance Sheet

As of 9/30/2024

	9/30/2024	9/30/2023
ASSETS		
CASH & CASH EQUIVALENTS		
1000-01 CASH-AssocBank Main Checking	\$ 119,790.75	\$ 71,169.20
1000-03 CASH-Associated Benefit Account	5,651.57	11,484.90
1000-05 CASH-AssocBank Money Market	162,999.30	159,783.38
1010-00 STATE TREASURER-LOCAL GOVT PL	551,710.95	522,859.49
1020-00 PETTY CASH	100.00	100.00
Total CASH & CASH EQUIVALENTS:	840,252.57	765,396.97
RECEIVABLES		
1100-00 ACCOUNTS RECEIVABLE	434,028.54	328,726.94
1130-00 DEFERRED REVENUE/NR135 CARRYOVER	-15,361.36	-6,381.84
1140-00 OTHER DEFERRED REVENUE	-1,090.50	-2,838.68
Total RECEIVABLES:	417,576.68	319,506.42
PREPAIDS & DEPOSITS		
1200-00 PREPAID & DEPOSITS	21,043.86	30,021.89
1210-00 DEFERRED OUTFLOWS	1,300,477.02	1,093,313.10
Total PREPAIDS & DEPOSITS:	1,321,520.88	1,123,334.99
CAPITAL EQUIPMENT		
1400-00 COMPUTERS, EQUIPMENT & OTHER FIXED ASSETS	298,007.51	262,615.53
1405-00 ACCUM. DEPREC	-210,504.74	-166,934.09
1420-00 CAPITAL LEASE ASSET	264,836.04	61,151.25
1425-00 ACCUM. DEPREC. CAPITAL LEASE ASSET	-128,574.80	-73,381.56
Total CAPITAL EQUIPMENT:	223,764.01	83,451.13
OTHER ASSETS		
1500-00 NET PENSION ASSET	0.00	530,175.94
Total ASSETS:	\$ 2,803,114.14	\$ 2,821,865.45
LIABILITIES		
ACCOUNTS PAYABLE		
2000-00 ACCOUNTS PAYABLE	\$ 58,845.97	\$ 57,965.90
ACCRUED LIABILITIES		
2110-00 PAYROLL TAXES PAYABLE	15,192.04	14,107.38
2160-00 ACCRUED ANNUAL LEAVE	23,296.23	21,058.39
2178-00 FLEX SPENDING ACCOUNT (FSA) PAYABLE	4,251.32	-482.28
2210-00 DEFERRED INFLOWS	821,559.00	1,359,836.00
Total ACCRUED LIABILITIES:	864,298.59	1,394,519.49
NOTES PAYABLE		
2305-00 CAPITAL LEASE PAYABLE	10,100.50	16,522.54
2310-00 BUILDING LEASE PAYABLE	131,231.52	12,537.41
Total NOTES PAYABLE:	141,332.02	29,059.95
OTHER LIABILITIES		
2400-00 NET OTHER POST-EMPLOYMENT BENEFIT	93,602.00	130,409.00
2410-00 NET PENSION LIABILITY	330,493.06	0.00
Total LIABILITIES:	1,488,571.64	1,611,654.34
NET POSITION		
2900-00 Retained Earnings-Current Year	249,286.03	85,219.08
2900-00 RETAINED EARNINGS - PRIOR	988,764.47	1,030,843.03
2910-00 INVESTMENTIN FIXED ASSETS	76,492.00	94,149.00
Total NET POSITION:	1,314,542.50	1,210,211.11
Total LIABILITIES & NET POSITION:	\$ 2,803,114.14	\$ 2,821,865.45

September 30, 2024 PROJECT UPDATE

Project	Start Date	End Date	Approved Budget	Total \$ Budget	Total \$ Spent	% Remain	Total Hrs Budget	Hrs Spent	Hrs Remain	% Remain	Total Hrs Budget	Hrs Spent	% Remain
1140-024: Regional Comprehensive Plan Update	1/1/2024	12/31/2024	50,000	50,000	12,182	75.64%	507.00	30.25	476.75	94.03%			
1205-024: Community Facilities Committee Coordination	1/1/2024	12/31/2024	6,950	124,000	75,039	39.48%	64.00	21.75	42.25	66.02%	1438.00	781.25	45.67%
1231-024: Sewer Service Area Plan Promotion, Implementation	1/1/2024	12/31/2024	117,050				1374.00	759.50	614.50	44.72%			
1311-024: FC/Osh Program Administration and Support	1/1/2024	12/31/2024	145,000				957.00	1120.25	-163.25	-17.06%	9880.00	6674.00	32.45%
1312-024: FC/Osh Fox Cities/Oshkosh LRTLUP	1/1/2024	12/31/2024	150,000				1965.00	1535.25	429.75	21.87%			
1313-024: NE Region Travel Demand Model Implementation	1/1/2024	12/31/2024	55,000				853.00	177.75	675.25	79.16%			
1321-024: FC/Osh - Short Range/Congestion Management	1/1/2024	12/31/2024	230,000				1713.00	1003.75	709.25	41.40%			
1322-024: FC/Osh - Transportation Improvement	1/1/2024	12/31/2024	50,000	935,173	569,129	39.14%	551.00	869.25	-318.25	-57.76%			
1323-024: FC/Osh Multi-modal/Transportation Alternatives	1/1/2024	12/31/2024	66,019				809.00	822.00	-13.00	-1.61%			
1324-024: FC/Osh Transit	1/1/2024	12/31/2024	30,000				613.00	384.00	229.00	37.36%			
1324-024F: FC/O FTA SATO	1/1/2024	12/31/2024	194,148				2145.00	731.25	1413.75	65.91%			
1324-024S: FC/O FHWA 2.5% SATO	1/1/2024	12/31/2024	15,006				274.00	30.50	243.50	88.87%			
1312-024A: FC/Osh LRTP	1/1/2024	12/31/2024	97,039				369.00	786.00	-417.00	-113.01%	1261.00	1444.75	-14.57%
1313-024A: FC/Osh Travel Demand Model	1/1/2024	12/31/2024	97,039	350,320	257,411	26.52%	307.00	231.00	76.00	24.76%			
1321-024A: FC/Osh Short Range/CMP	1/1/2024	12/31/2024	156,242				585.00	427.75	157.25	26.88%			
1331-024: Regional Transportation Administration	1/1/2024	12/31/2024	16,555				141.00	136.25	4.75	3.37%	964.00	555.50	42.38%
1332-024: Regional Transportation Tech Assistance	1/1/2024	12/31/2024	58,259	89,661	51,944	42.07%	678.00	339.00	339.00	50.00%			
1333-024: Regional Comprehensive Planning	1/1/2024	12/31/2024	14,846				145.00	80.25	64.75	44.66%			
1341-024: FDL - Prgm Administration and Support	1/1/2024	12/31/2024	24,000				370.00	329.75	40.25	10.88%	2718.00	2264.25	16.69%
1342-024: FDL LRTLUP	1/1/2024	12/31/2024	64,500				808.00	755.00	53.00	6.56%			
1343-024: FDL Short Range/Congestion Management	1/1/2024	12/31/2024	30,500				373.00	306.75	66.25	17.76%			
1344-024: FDL Transportation Improvement Program	1/1/2024	12/31/2024	25,500	213,225	176,652	17.15%	309.00	367.75	-58.75	-19.01%			
1345-024: FDL - Transit	1/1/2024	12/31/2024	8,500				113.00	72.00	41.00	36.28%			
1346-024: FDL Travel Model Improvement Program	1/1/2024	12/31/2024	13,127				178.00	31.00	147.00	82.58%			
1346-024F: FDL FTA SATO	1/1/2024	12/31/2024	44,425				535.00	365.50	169.50	31.68%			
1346-024S: FDL FHWA 2.5% SATO	1/1/2024	12/31/2024	2,674				32.00	36.50	-4.50	-14.06%			
1381-024: Regional SRTS	1/1/2024	12/31/2024	375,000				5178.00	3507.50	1670.50	32.26%	5439.00	3744.25	31.16%
1383-024: Events and Programs	1/1/2024	12/31/2024	85,000				0.00	0.00	0.00	#DIV/0!			
1384-024: Communications and Education Materials	1/1/2024	12/31/2024	8,000	488,200	351,710	27.96%	0.00	0.00	0.00	#DIV/0!			
1386-024: Youth Engagement Program	1/1/2024	12/31/2024	14,500				196.00	198.00	-2.00	-1.02%			
1390-024: Workshops	1/1/2024	12/31/2024	1,000				0.00	0.00	0.00	#DIV/0!			
1391-024: Evidence Based Practices and Research	1/1/2024	12/31/2024	4,700				65.00	38.75	26.25	40.38%			
1511-024: Planning Partnership Grant Administration	1/1/2024	12/31/2024	27,500				270.00	177.25	92.75	34.35%	900.00	807.75	10.25%
1512-024: CEDS Implementation	1/1/2024	12/31/2024	27,000				178.00	306.25	-128.25	-72.05%			
1513-024: Annual Comprehensive Economic Development Strategy	1/1/2024	12/31/2024	17,167	116,667	80,330	31.15%	81.00	128.50	-47.50	-58.64%			
1516-024: EMSI Analysis Services	1/1/2024	12/31/2024	15,400				129.00	94.50	34.50	26.74%			
1517-024: Support/Participation in Local/Regional Meetings	1/1/2024	12/31/2024	14,800				129.00	85.75	43.25	33.53%			
1520-024: EDA Technical Assistance - To be Determined	1/1/2024	12/31/2024	14,800				113.00	15.50	97.50	86.28%			
1621-024: NR-135 Non-Metallic Mine Reclamation	1/1/2024	12/31/2024	165,340	165,340	134,164	18.86%	1504.00	1235.00	269.00	17.89%			
2454-024: T Greenville Mining Inspection	1/1/2024	12/31/2024	1,000	1,000	-	100.00%	8.00	0.00	8.00	100.00%			
2462-024: New North	1/1/2024	12/31/2024	24,751	24,751	13,258	46.44%	220.00	134.25	85.75	38.98%			
2463-024: C of Shawano Open Space Recreation	1/1/2024	12/31/2024	13,316	13,316	15,469	-16.17%	178.00	194.00	-16.00	-8.99%			
2464-024: T of Buchanan Open Space Recreation	1/1/2024	12/31/2024	9,259	9,259	9,978	-7.77%	113.00	128.00	-15.00	-13.27%			

DATE: October 17, 2024

TO: ECWRPC Executive Committee

FROM: Melissa Kraemer Badtke, Executive Director and Sara Otting, Controller

RE: Proposed Resolution 52-24: Adoption of the Budget for Calendar Year 2025, Final Tax Levy, and Staffing Plan for the East Central Wisconsin Regional Planning Commission

2025 BUDGET AND TAX LEVY

The 2025 budget and tax levy options were discussed at the June 13th Executive Committee Meeting. Based on that discussion, staff further refined the budget and tax levy to reflect the consensus of the Executive Committee for Option 2 with a total levy of **\$675,000**. The Commission Board approved of that tax levy at the July 24th meeting.

The following information and assumptions were used to develop the 2025 Budget and Tax Levy:

- **Health Insurance Rates**– Staff received the final Health Insurance Premiums from the WI Department of Employee Trust Funds on June 19th. The increase for East Central’s plan is **8.69%**. The preliminary budget had utilized a 10% increase. A slight adjustment to the employee premium share from 19% to 18% was made to ensure the increased health insurance cost didn’t consume the entire salary adjustment for any staff.
- **Merit and Salary Adjustments** – The budget also accounted for salary adjustments and merit increases for the upcoming year using an average of 4%. The Commission utilizes a performance-based merit matrix to determine adjustments.

Regional Comprehensive Plan Update: The Regional Comprehensive Plan update was started in 2024 and is scheduled to be completed in mid-2025. Therefore, 50% or \$25,000 of the Regional Comprehensive Plan funding was reallocated to SERDI Implementation items for 2025.

Assumptions for Transportation Program funding:

Appleton (Fox Cities)/Oshkosh MPO Program: The preliminary transportation funding amounts for the Metropolitan Planning Organizations were provided by WISDOT on June 3rd. These are preliminary numbers subject to change, but currently represent a slight decrease in federal program funding for 2025. The local funding included in the table below represents the minimum local match required based on the federal match requirements. In 2024, additional local levy was included in the budget for Safe and Accessible Transportation Options (SATO) work, which is 100% federally funded. This table currently does not include any additional local match for the SATO portion of the total federal funding, thus the significant reduction in local funding.

Appleton (Fox Cities)/Oshkosh MPO Programs				
	Federal Funding	State Funding	Local Funding	Total Funding
2025 UPWP Funding Levels	\$788,797	\$36,266	\$160,933	\$985,996
2024 UPWP Funding Levels	\$789,969	\$36,266	\$161,226	\$987,461
Amount Increased	\$(1,172)	\$0	\$(293)	\$(1,465)

One other significant change to note is that WisDOT will no longer allow extensions of funding availability, except in unique circumstances. The 2024 budget included \$350,319 of extension funding from 2023, resulting in a significant decrease in total federal funding reflected in the 2025 proposed budget. However, due to the redesignation effort in 2024, WisDOT has approved a carryover of

roughly \$130,000 into 2025 to be utilized for the intermodal freight facility study and other transportation deliverables.

Fond du Lac MPO Program: The Fond du Lac MPO funding will not increase for 2025.

Regional Transportation Program: The Regional Transportation Program amount will remain the same as this year.

Valley Transit: Transit Development Plan (TDP): East Central staff will be working with Valley Transit to apply for 5304 funding to update and develop their Transit Development Plan. It is anticipated that this project would begin in early 2025 and that a consultant would be hired to develop this plan.

Regional Safe Routes to School Program funding: Funding levels for the Regional Safe Routes to School Program will increase slightly in 2025. The Safe Routes to School team has seen an increase in the number of schools requesting assistance in developing their Unusually Hazardous Transportation Plan and evaluation of crossing guard locations and parent procedures. This has increased the amount of staff time spent dedicated to Safe Routes to School. The team continues to develop SRTS action plans with communities and schools and has also been growing and expanding the bicycle and pedestrian safety education programming.

Economic Development Program:

3-Year Planning Partnership Grant (70% federal funding, 30% local match): In 2024, East Central will be in the second year of the 3-year planning partnership grant through the Economic Development Administration (EDA). The budget remains the same in 2025 as in 2024, with \$116,667 available which includes \$16,667 in additional local support. This additional local levy maintains total Economic Development Program funding at a consistent level from the prior grant cycle which was funded at 60% federal funding and 40% local match.

Staff have worked in partnership with the National Association of Development Organizations to submit a grant application of \$130,000 to the U.S. Department of Agriculture (USDA) to fund the continuation of the Small Community Technical Assistance program in 2025. Grant awards will not be made until this fall, so this funding has not been included in the budget at this time.

USDA Grant with NADO for the Small Community Technical Assistance Program - New: Last year East Central staff in partnership with the National Association of Development Organizations (NADO) applied for a USDA grant to continue the small community technical assistance program. This week, East Central staff were notified the NADO has been awarded the grant. East Central will be meeting with NADO staff early next week to discuss the details of the grant. Funding for this grant has been included in the budget.

Sewer Service Area/Water Quality Management Program: For the 2025 preliminary budget, East Central staff assumed no increase in funding from Wisconsin Department of Natural Resources (WIDNR). The local levy needed to support the program would be approximately \$75,000. Staff submitting a proposal to WIDNR for additional funding of roughly \$50,000 that would be focused on the development of environmental justice frameworks for urban and rural Sewer Service Area Plan updates to be utilized moving forward. Based on follow-up discussions with WIDNR, **\$25,000** of additional funding is now included in the budget.

Local Contracts: In 2025, staff will contract with the City of Waupaca, Village of Brandon, and City of New London for their Comprehensive Outdoor Recreation Plan updates and the Village of Greenville for annual mine operations inspections. The Town of Neenah has also indicated strong interest in contracting with East Central in 2025 and is currently considering proposals during their budget process. We have included this contract in the 2025 budget based on those discussions. The contract with New North for Broadband mapping assistance has also been extended through April of 2025. Finally, the Village of Hortonville and Town of Hortonville are currently considering contract proposals, but they have not been included in the budget at this time.

SERDI Implementation:

Grants Administrator/Contract Services – Based on feedback from the local government meetings (matrix attached for reference), support with grants was identified as the primary request from local units of government. In addition, the volume of 2025 contracts is higher than anticipated. A key

consideration of the Executive Committee at their October 16th meeting was increasing staff capacity to help support both grant assistance for local communities and work on contracts. Please reference the Staffing section of the memo for additional information.

Local Government Meetings (Feb/March 2025) – The recent local government meetings were well received and we plan to conduct another round of sessions early in 2025 to better align those discussions with planning for the 2026 budget process.

General Planning and GIS Services – Another item identified to assist local communities is “on-call” general planning assistance and enhanced GIS services and support. The Executive Committee recommended establishing a Special Committee of local administrators and planners to convene to discuss make recommendations on a structure and parameters for this additional local support.

Outreach/Education – Continued outreach and education to local units of government and partner agencies will occur in 2025. A plan will be developed in Q4 and shared with Executive Committee for feedback, prior to implementation in 2025.

Use of Fund Balance for SERDI Implementation – While Executive Committee had previously discussed the use of additional fund balance to support SERDI Implementation in 2025, based on the current budget this will not be necessary. Any fund balance allocated for SERDI Implementation not utilized in 2024 will be rolled into 2025 to help support these efforts.

Staffing: Based on discussion and feedback from the Executive Committee at their October 16th meeting, a full-time Local Contracts & Grant Support position was added to the staffing plan in 2025 (see attached Table of Organization).

To view the entire 2025 Work Program and Budget, please go to the following link:
<https://www.ecwrpc.org/programs/transportation/work-program-and-budget/>.

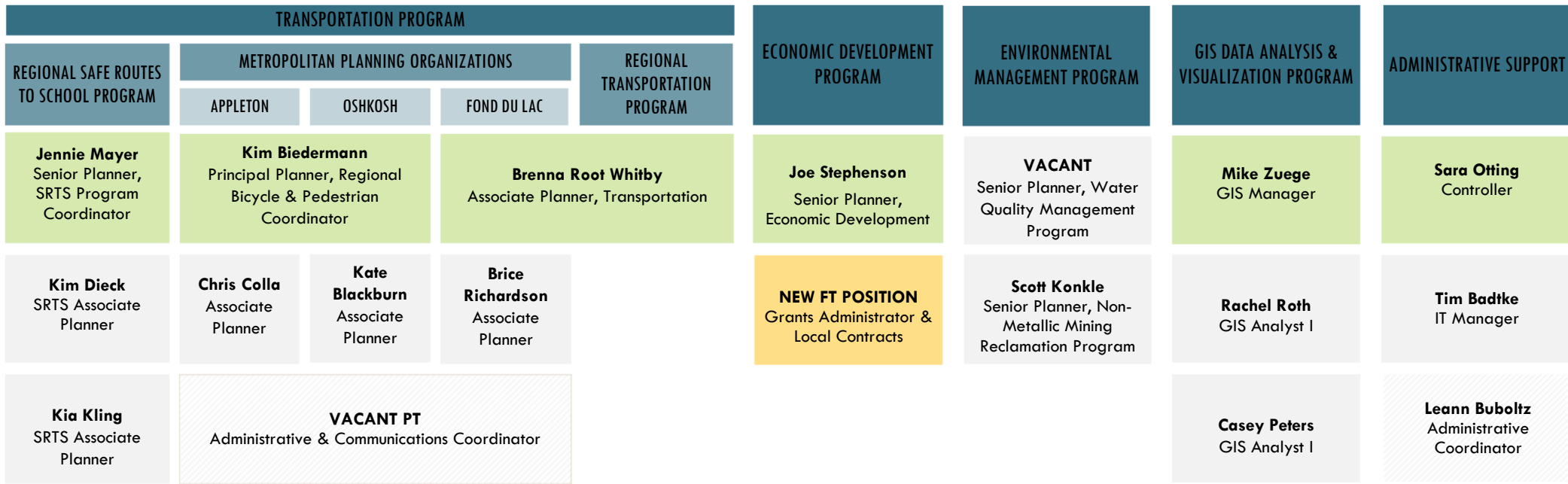
Staff Recommendation: Based on feedback and consensus of the Executive Committee at their October 16th meeting, staff recommends approval of Proposed Resolution 52-24 Adoption of the Budget for Calendar Year 2025, Final Tax Levy, and Staffing Plan for the East Central Wisconsin Regional Planning Commission.

EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

PROPOSED ORGANIZATIONAL CHART—2025 (OPTION 2)

Melissa Kraemer Badtke
Executive Director

Craig Moser
Deputy Director



Limited Term Employees (LTEs) / Interns

PROPOSED RESOLUTION NO. 52-24

ADOPTING THE FINAL 2025 WORK PROGRAM AND BUDGET FOR EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

WHEREAS, Article II, Section 2 of the By-laws of the East Central Wisconsin Regional Planning Commission requires the adoption of an annual budget, and;

WHEREAS, the Preliminary 2025 Budget was adopted by the Commission on July 24, 2024, and;

WHEREAS, the Federal Transportation Administration and the Federal Highway Administration through the Wisconsin Department of Transportation, the Economic Development Administration, and Wisconsin Department of Natural Resources have finalized their respective planning budgets and work program requirements, and;

WHEREAS, final dollar figures and calculations associated with salaries, benefits, and other Commission overhead costs have been reviewed and completed, and;

WHEREAS, the budget and work program considerations have been duly reviewed and recommended to the Commission by its respective Standing Committees, including the Executive Committee,

NOW THEREFORE, BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Section 1: That the Commission amend the 2025 Preliminary Budget and adopt the 2025 Work Program and Budget, and authorize the officers of the Commission to enter into contracts and agreements as necessary to fund and carry out the intended work program.

Section 2: That the levy rate established on July 24, 2024 remains unchanged for the purposes the levy being collected for membership to the Commission.

Effective Date: October 24, 2024
Submitted To: Executive Committee
Prepared By: Melissa Kraemer Badtke, Executive Director

Alice Connors, Commission Chair
East Central WI Regional Planning Commission

Attest: Melissa Kraemer Badtke—Executive Director
East Central WI Regional Planning Commission

Approval Date