

Approved
TRANSPORTATION COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: Dick Koeppen, Nick Kesler, Kevin Englebert (Perm Alt for Thomas Nelson), John Zorn (Alternate for Steve Abel), Patrick Mullen, Thomas Kautza, Robert Keller, Ron McDonald, Scott Nelson

Date: Tuesday, April 11, 2023 – In-person

1. Vice Chair Keller welcomed attendees to the meeting and called the meeting to order at 1:32 p.m.
2. Roll Call - Introduction of Alternates, Staff and Guests

Committee Members Present:

Nick Kesler.....	Calumet County
John Zorn (Alt. for Steve Abel)	Fond du Lac County
Tom Kautza	Shawano County
Kevin Englebert (Perm Alt for Thomas Nelson)	Outagamie County
Robert Keller.....	Winnebago County
Dick Koeppen	Waupaca County
Patrick Mullen	Fond du Lac County
Ron McDonald	Valley Transit
Scott Nelson	WisDOT – NE Region Rep

Committee Members Excused:

ECWRPC Staff and Guests Present:

Melissa Kraemer Badtke.	Executive Director
Kim Biedermann	Principal Planner
Tanner Russell.....	Associate Planner
Rachel Roth	GIS Analyst I
Mike Zuege	GIS Manager
Leann Buboltz.....	Administrative Coord

3. Approval of Agenda / Motion to Deviate – A motion by Mr. Kautza and second by Mr. Zorn to approve of the agenda as posted. Motion carried unanimously.
4. Public Comment – No public comment.
5. Approval of the January 10, 2023 Transportation Committee Meeting Minutes – A motion was made by Mr. Zorn and second by Mr. Koeppen to approve of the minutes as presented. Motion carried unanimously.
6. Announcements and Updates
 - A. Staff Report.

Roadways – Updates presented by Mr. Tanner Russell

 1. *Travel Demand Model* –East Central staff recently finished working on multiple traffic forecasts. These forecasts included CTH JJ (Ballard Rd. to French Rd.) for Outagamie County, Ballard Rd. (I-41 to CTH JJ) for the City of Appleton and Outagamie County, and Larsen Rd. (Clayton Ave. to Oakridge Rd.) for the Town of Neenah.
 2. *Miovision Traffic Cameras*: East Central has recently recorded traffic counts on Larsen Rd. at the intersections of Clayton Ave. and Oakridge Rd. These counts were used for the completion of the Larsen Rd. forecast. Staff has recently taken counts at the intersections of CTH M & CTH TC, CTH W & CTH WH, and CTH WH & CTH G for Fond du Lac County.

3. *Bipartisan Infrastructure Law (BIL) Solicitations:* BIL has created historic funding levels for infrastructure and infrastructure-based projects. ECWRPC staff have been working with local municipalities on reviewing applications for these programs, including the newly-released Carbon Reduction Program. Visit the link below to answer any questions on the Carbon Reduction Program or contact Tanner Russell at trussell@ecwrpc.org .
<https://wisconsin.gov/Pages/doing-bus/local-gov/astnce-pgms/aid/carbon.aspx>

Active Transportation – Updates presented by Ms. Kim Biedermann

4. *High Cliff Connection:* The core team for the High Cliff Connection has been meeting monthly to discuss implementation of the Master Plan. The project was recently highlighted at the Legislative Trails Caucus.
5. *Transportation Alternatives Set-aside Program:* East Central staff have been working with communities on reviewing Transportation Alternatives Set-aside Program (formerly known as Transportation Alternatives Program, or TAP) in preparation for the 2023-2026 application deadline of March 24, 2023.
6. *Fond du Lac Metropolitan Planning Organization (MPO) Bicycle and Pedestrian Plan:* East Central staff will be working with the Fond du Lac MPO and communities on creating a bicycle and pedestrian plan for the MPO. It is anticipated the plan will go to the Fond du Lac MPO Technical Advisory Committee and Policy Board for approval in early 2024.
7. *State of Wisconsin Active Transportation Plan:* East Central staff is representing Transportation Management Areas in the State of Wisconsin Active Transportation Plan's advisory committee.

Safe Routes to School - Updates presented by Ms. Kim Biedermann

8. *Winter Walk to School Month:* This year, 39 schools throughout the region participated in Winter Walk to School Month, which is held in February.
9. *Appleton Area School District Meetings:* SRTS staff has been working with Appleton Area School District to plan routes for walking and biking for their new school, which will be located near CTH JJ and Lightening Drive.
10. *Fond du Lac Action Plan:* SRTS staff completed the Fond du Lac School District Action Plan in early March. The plan had positive feedback from both school district staff and municipality staff. The full plan can be found on our website: <https://eastcentralsrts.org/>
11. *Kimberly Action Plan:* At the request of the Kimberly Area School District Superintendent, Safe Routes staff will be updating the district's action plan this spring.
12. *Learning Series Videos:* Safe Routes staff were contacted by the Wisconsin Afterschool Network and Marshfield Clinic to be a part of their learning series videos funded through the WI Department of Children and Families. The SRTS Coordinator developed scripts and filmed two short videos focused on alternative transportation options for families.

Transit and Specialized Transportation - Updates presented by Ms. Kim Biedermann

13. *Specialized Transportation Coordinated Planning Updates:* Each county must keep an updated Coordinated Plan to receive 5310 and 85.21 funds that support Specialized Transportation for seniors and individuals with disabilities. Staff will be working with the seven-member counties in ECWRPC to facilitate the planning process for updating their Human Services Public Transportation Coordinated Plans for a new five-year cycle.
14. *Valley Transit:* A contract between ECWRPC and SRF Consulting Group began on January 30, 2023. The objectives of this project are to conduct a Ridership Survey and Fare Payment Survey for the entire Valley Transit system and to conduct an analysis of locations that would be suitable for a new site for a Neenah Transit Center along with an operations study. The work on this contract is expected to end June 30, 2023.
15. *GO Transit*
 - a. *GO Connect Pilot Program:* On April 3, 2023, GO Transit is launching GO Connect, a pilot program with flexible scheduling options in place of Route 10. Riders can schedule their trip in advance and request direct ride services between Oshkosh and Neenah Transit Centers with City Cab. ECWRPC staff worked in collaboration with GO Transit to plan this pilot program.

- b. *Transit Development Plan:* East Central staff is working with GO Transit on a 5304 grant to hire a consultant to update the agency's Transit Development Plan. East Central staff is administering the grant on behalf of GO Transit and will support GO Transit and the consultant throughout the process.

Special Projects - Updates presented by Ms. Kim Biedermann

16. *Comprehensive Safety Action Plan:* East Central staff, in coordination with local municipalities is working on developing a Comprehensive Safety Action Plan (CSAP). The CSAP is a requirement for communities to apply for implementation through the Safe Streets and Roads for All Discretionary Grant Program. It is anticipated that this plan will be brought forth for Commission consideration in July 2023.

- B. Waiver of Non-federal Match for Complete Streets Planning Activities for the Metropolitan Planning Program and State Planning and Research Program presented by Ms. Kim Biedermann. Ms., Biedermann shared that ECWRPC staff was recently informed that the Federal Transit Administration (FTA), in coordination with the Federal Highway Administration (FHWA), approved a waiver of the non-federal match requirements for the MPP and the SPRP for Complete Streets activities. This non-Federal match waiver is limited to Complete Streets planning activities identified under the Bipartisan Infrastructure Law. She noted that staff are currently working with the Wisconsin Department of Transportation to understand how this will impact ECWRPC's transportation program budget.

7. Business / Action Items

- A. **Proposed Resolution 08-23:** Amending the Transportation Alternatives Set-aside Funding Award for the Appleton (Fox Cities) Transportation Management Area for 2022-2026 Program Cycle - presented by Ms. Kim Biedermann. Ms. Biedermann reported that The Transportation Alternatives Set-aside Program (TA Set-aside) 2022-2026 cycle opened on September 16, 2021 and closed on January 28, 2022. TAP projects are funded up to 80% federal dollars and 20% local dollars; however, this amount can be as low as 50% federal funding. She shared that the funding allocation for this program cycle for the Appleton (Fox Cities) Transportation Management Area is \$529,040. ECWRPC received five TAP applications for the Appleton (Fox Cities) Metropolitan Planning Organization, designated as a Transportation Management Area (TMA). After formal review by the TAP selection committee, the Village of Kimberly was the highest scoring project and it was awarded the full allocation, which funded 59.5% of the cost based on the project's application. Since the time the project was selected and a State-Municipal Agreement (SMA) was awarded, two significant events occurred: 1. The City of Appleton withdrew its award for the 2020-2024 TAP cycle; and 2. The Bipartisan Infrastructure Law provided an increase in funding, starting in Federal Fiscal Year 2022. As a result, this allows the Village of Kimberly project to be moved to Federal Fiscal Year 2024 and for the project award amount to be increased. Ms. Biedermann shared that staff recommends the Transportation Committee approves Proposed Resolution 08-23 to amend the Village of Kimberly Marcella Road/Kennedy Avenue 2022-2026 Transportation Alternatives Set-aside award from \$529,040 to \$668,677 or up to 80% of eligible project costs for Federal Fiscal Year 2024.

A motion was made by Mr. Englebert and a second by Mr. Kautza to approve of the recommendations presented by ECWRPC staff. Motion carried unanimously.

- B. **Proposed Resolution 09-23:** Adopting WisDOT Transportation Performance Measures and Targets for PM2: Bridge and Pavement and PM3: System Performance for the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) presented by Mr. Tanner Russell. Mr. Russell gave a brief overview of the proposed resolution and added that ECWRPC recommends that the Transportation Committee moves to adopt the WisDOT Transportation Performance Measures and Targets for PM2 and PM3 for the Appleton (Fox Cities) MPO, which was previously recommended by the Appleton (Fox Cities) MPO Technical Advisory Committee on March 6, 2023.

A motion was made by Mr. Englebert and second by Mr. Mullen to approve of Resolution 09-23 Adopting WisDOT Transportation Performance Measures and Targets for PM2: Bridge and Pavement and PM3: System Performance for the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) as presented. Motion carried unanimously.

- C. **Proposed Resolution 10-23:** Adopting WisDOT Transportation Performance Measures and Targets for PM2: Bridge and Pavement and PM3: System Performance for the Oshkosh Metropolitan Planning Organization (MPO) presented by Mr. Tanner Russell. Mr. Russell gave a brief overview of Resolution 10-23 and shared that ECWRPC recommends that the Transportation Committee moves to adopt the WisDOT Transportation Performance Measures and Targets for PM2 and PM3 for the Appleton (Fox Cities) MPO, as previously recommended by the Appleton (Fox Cities) MPO Technical Advisory Committee on March 6, 2023.

A motion was made by Mr. Zorn and a second by Mr. Kesler to approve of the Proposed Resolution 10-23 Adopting WisDOT Transportation Performance Measures and Targets for PM2: Bridge and Pavement and PM3: System Performance for the Oshkosh Metropolitan Planning Organization (MPO) as presented. Motion carried unanimously.

- D. **Proposed Resolution 11-23:** Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area – 2023. Mr. Tanner Russell shared with the members that since the 2023 Transportation Improvement Program (TIP) was amended on Jan. 27, 2022, the Wisconsin Department of Transportation (WisDOT) has requested TIP numbers on multiple new projects for the 2023-2026 funding cycle. He noted that the projects need to be amended into the TIP to receive the TIP numbers required for federal funding. It was noted that Valley Transit has also requested that a TIP number be assigned to multiple funding sources for the Whitman Facility Renovation. Funding was also added to the project with existing TIP number 252-23-031. The City of Appleton WE Energies Trail project funded through the Transportation Alternatives Set Aside Program is being removed from the TIP. The 2024 funds for that program are being moved to the Village of Kimberly, Marcella St. Trail project. In addition, Section 5310 funds for enhanced mobility of seniors and individuals with disabilities within the Appleton (Fox Cities) MPO are included in this amendment.

Mr. Russell reported that staff recommends approval of Proposed Resolution 11-23: Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area - 2023.

A motion was made by Mr. Kautza and a second by Mr. Koeppen to approved Proposed Resolution 11-23 Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area – 2023 as presented. Motion carried unanimously.

- E. **Proposed Resolution 12-23:** Amending the Transportation Improvement Program for the Oshkosh Metropolitan Planning Organization – 2023. Mr. Russell reported that since the 2023 Transportation Improvement Program (TIP) for the Oshkosh Metropolitan Planning Organization was approved on October 28, 2022, the Wisconsin Department of Transportation (WisDOT) has requested TIP Numbers on multiple new projects for the 2023-2026 funding cycle. He shared that these projects need to be amended into the TIP to receive the TIP numbers required for federal funding. WisDOT has requested the inclusion of the Bipartisan Infrastructure Law (BIL) 2023-2026 Surface Transportation Block Grant (STBG) project that was selected on Leonard Point Road in the Town of Algoma. WisDOT has also requested that the preservation project on USH 45 between Oshkosh and New London be included. WisDOT has also requested two I-41 projects. The first is a rehab project over Lake Butte des Morts which currently only has state funding, but federal funding may be received. The second is a preservation project between Fond du Lac and Oshkosh that has design funds scheduled for 2023. In addition, Section 5310 funds for enhanced mobility of seniors and individuals with disabilities within the Oshkosh MPO are included in this amendment.

Mr. Russell reported that staff recommends approval of Proposed Resolution 12-23: Amending the Transportation Improvement Program for the Oshkosh Metropolitan Planning Organization - 2023.

A motion was made by Mr. Englebert and second by Mr. Kesler to approve of Proposed Resolution 12-23: Amending the Transportation Improvement Program for the Oshkosh Metropolitan Planning Organization – 2023. Motion carried unanimously.

- F. **Proposed Resolution 13-23:** Approving the Appleton (Fox Cities) Metropolitan Organization 2022 State of the System Report presented by Ms. Rachel Roth – GIS Analyst I. Ms. Roth shared that in 2021, East Central staff developed State of the System Reports for the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations, and they were approved by the Commission on April 27, 2022. She shared that these reports are to be updated on an annual basis, updates to the reports were completed for the Appleton (Fox Cities) MPO and the Oshkosh MPO in 2022. Additionally, in 2023, East Central staff developed a new State of the System Report for the East Central Wisconsin Region. Ms. Roth noted that the reports are designed to evaluate the status of the transportation system and track the progress of performance measures through datasets and maps for Calendar Year 2022. Staff collected and analyzed data for these reports to monitor six components of the transportation system: the roadway network, the transit system, the bicycle and pedestrian network, the Safe Routes to School program, airports, and freight. Link to the report - <https://www.ecwrpc.org/wp-content/uploads/2023/03/Draft-Fox-Cities-MPO-State-of-the-System-Report-2022.pdf>

A motion was made by Mr. McDonald and a second by Mr. Kautza to approve of Proposed Resolution 13-23: Approving the Appleton (Fox Cities) Metropolitan Organization 2022 State of the System Report as presented. Motion carried unanimously.

- G. **Proposed Resolution 14-23:** Approving the Oshkosh Metropolitan Organization 2022 State of the System Report presented by Ms. Rachel Roth – GIS Analyst I. Ms. Roth shared that this is set up similar to the Appleton (Fox Cities) Metropolitan Organization 2022 State of the System Report. Link to the report - <https://www.ecwrpc.org/wp-content/uploads/2023/03/Draft-Oshkosh-MPO-State-of-the-System-Report-2022.pdf>

A motion was made by Mr. Koeppen and a second by Mr. Mullen to approve of Proposed Resolution 14-23: Approving the Oshkosh Metropolitan Organization 2022 State of the System Report as presented. Motion carried unanimously.

- H. **Proposed Resolution 15-23:** Approving the East Central Wisconsin Region 2022 State of the System Report presented by Ms. Rachel Roth – GIS Analyst I. Ms. Roth shared that this year she worked on a new project which included a report designed to include the entire East Central region. It's similar to the previous reports however breakdowns the transportation data for each member County which allows us to report on trends in the rural and urban areas. Link to the report - <https://www.ecwrpc.org/wp-content/uploads/2023/03/Draft-ECWRPC-State-of-the-System-Report-2022.pdf>

A motion was made by Mr. Kautza and a second by Mr. Englebert to approved of **Proposed Resolution 15-23:** Approving the East Central Wisconsin Region 2022 State of the System Report as presented. Motion carried unanimously.

Note – Ms. Kraemer-Badtke shared with the members that Ms. Roth designed all of the State of the System reports and did a tremendous job bringing to the forefront the graphic visualization feature(s) along with the ability to interact with the reports themselves using interactive buttons.

8. Informational/Discussion Items

- A. County Roundtable Discussion (*as time permits*) – There were no announcements
- B. North Central WisDOT Updates-<https://projects.511wi.gov/weeklyupdates-nc/>
- C. Northeast WisDOT Updates - <https://projects.511wi.gov/weeklyupdates-ne/>

9. Establish Time and Place for Next Commission Meeting

- A. **Transportation Committee Meeting:** *The next Transportation Committee Meeting will take place July 11, 2023 at 1:30 p.m. Further details will be forthcoming.*
- B. **Commission Meeting:** *The next Commission Board meeting will take place on Friday, April 28th, 2023 at 10:00 a.m. at Calumet County Courthouse (206 Court Street, Chilton). Further details will be forthcoming.*
- C. **Annual Meeting:** *The Annual Meeting will immediately follow the Commission Board Meeting on Friday, April 28th, 2023 at Calumet County Courthouse (206 Court Street, Chilton). Further details will be forthcoming.*

10. Adjourn – A motion was made by Mr. McDonald and second by Mr. Mullen to adjourn with the time noted 2:03 p.m.

Respectfully submitted by

Leann Buboltz – Administrative Coordinator
ECWRPC