

**MEETING NOTICE
EXECUTIVE COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission**

COMMITTEE MEMBERS: *Jeff Nooyen (Chair), Alice Connors (Vice Chair), Steven Abel, Dick Koeppen, Thomas Kautza, Jeremy Johnson, Dave Albrecht*

Place: Virtual
Date: Wednesday, January 17, 2024
Time: 1:30 p.m.

Meeting Link: <https://meet.goto.com/794778437>
Phone Number: 1-872-240-3412
Access Code: 794-778-437

Members-Please contact the East Central office if you are unable to attend and arrange for an alternate to be present.

AGENDA

- 1. Welcome and Introductions**
- 2. Roll Call**
 - A. Introduction of Alternates, Staff and Guests
- 3. Approval of the Agenda/Motion to Deviate**
- 4. Public Comment**
- 5. *** Approval of the Minutes of the ~~November 15, 2023~~ November 29, 2023 Executive Committee Meeting**
- 6. Announcements and Discussion Items**
 - A. Director's Report
- 7. New Business/Action Items**
 - A. Fourth Quarter, 2023 Financial Report
 - B. Fourth Quarter, 2023 Work Program Performance Report
 - C. Proposed Resolution 01-24: Adopting the Final 2024 Work Program and Budget for East Central Wisconsin Regional Planning Commission (The Work Program and Budget can be reviewed at the following link: <https://www.ecwrpc.org/wp-content/uploads/2024/01/Draft-2024-Work-Program-and-Budget.pdf>)
 - D. ***Proposed Resolution 05-24: 06-24 Adopting the Comprehensive Safety Action Plan for the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations (The Comprehensive Safety Action Plan can be reviewed at the following link: <https://www.ecwrpc.org/wp-content/uploads/2024/01/Draft%20Comprehensive%20Safety%20Action%20Plan.pdf>)

- E. Proposed Resolution 07-24: Amending the Employee Manual for Staff Employed by East Central Wisconsin Regional Planning Commission
- F. Proposed Resolution 08-24: Amending Resolution No. 24-23 and Subsequent Resolutions to Adopt an updated Financial Policies and Procedures Manual for East Central Wisconsin Regional Planning Commission
- G. Proposed Resolution 09-24: Authorizing the Executive Director to Enter into an Agreement for Professional Services with Venable LLP
- H. **CLOSED SESSION**: The Committee will convene into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss strategy regarding ongoing negotiations with another entity so as not to compromise the Commission's bargaining position.
- I. **RECONVENE INTO OPEN SESSION**: The Committee will reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes to take action, if necessary, on the above matters.

8. Informational/Discussion Items

- A. County Roundtable Discussion (*as time permits*)

9. Establish Time and Place for Next Meeting(s)

- A. **Executive Committee Meeting**: *The next Executive Committee meeting will be Wednesday, February 21, 2024 at 1:30 p.m. An agenda and meeting materials will be forthcoming.*
- B. **Commission Meeting**: *The next Commission meeting will be held on Virtually Wednesday January 24, 2024 at 10:00a.m. An agenda and meeting materials will be forthcoming.*

10. Adjourn

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.