

MEETING NOTICE

TRANSPORTATION COMMITTEE MEETING East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: *Nick Kesler, John Zorn (Alt for Steve Abel), Joe Moore (Alt for Keith Heisler), Jane Comstock, Lee Hammen, Thomas Kautza, Dick Koeppen, Robert Keller, Ron McDonald, Scott Nelson*

Place: In-Person, East Central, 400 Ahnaip Street, Suite 100, Menasha, WI 54952

Date: Tuesday, October 17, 2023

Time: 1:30 p.m.

Members - Please contact the East Central office if you are unable to attend and arrange for an alternate to be present.

AGENDA

1. Welcome and Introductions

2. Roll Call

A. Introduction of Alternates, Staff and Guests

3. Approval of Agenda / Motion to Deviate

4. Public Comment

5. Approval of the July 11, 2023 Transportation Committee Meeting Minutes

6. Announcements and Updates

A. Staff Report

7. Business / Action Items

A. Discussion on the Wisconsin Department of Transportation Concurrence Letter for 2024 Funding established for the State Metropolitan Planning Organizations

B. Proposed Resolution 38-23: Adopting the 2023 Title VI Non-Discrimination Program and Limited English Proficiency Plan for the East Central Wisconsin Regional Planning Commission (<https://www.ecwrpc.org/wp-content/uploads/2023/09/DRAFT-2023-Fox-Cities-MPO-Title-VI-and-LEP-Plan-1.pdf>)

C. Proposed Resolution 39-23: Adopting the Public Participation Plan for the Appleton (Fox Cities) and Oshkosh MPOs (<https://www.ecwrpc.org/wp-content/uploads/2023/08/Draft-FCOMPO-PPP-2023.pdf>)

D. * Proposed Resolution 40-23: Amending the 2023 Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area**

E. Proposed Resolution 41-23: Adopting the Transportation Improvement Program for the Appleton (Fox Cities) Metropolitan Planning Organization 2024-2027 (<https://www.ecwrpc.org/wp-content/uploads/2023/09/Draft-2024-Appleton-TIP.pdf>)

F. Proposed Resolution 42-23: Adopting the Transportation Improvement Program for the Oshkosh Metropolitan Planning Organization 2024-2027PO (<https://www.ecwrpc.org/wp-content/uploads/2023/09/Draft-2024-Oshkosh-TIP.pdf>)

G. Proposed Resolution 44-23: Authorizing the Commission to Submit and Support an Application for the 2024-2028 Transportation Alternatives Set-aside Program Funding to Continue the Regional Safe Routes to School (SRTS) Program

H. Proposed Resolution 45-23: Amending the 2023 Unified Transportation Work Program and Budget (**materials will be emailed separately**)

I. Proposed Resolution 46-23: Approving the 2024 Unified Work Program and Budget (<https://www.ecwrpc.org/wp-content/uploads/2023/09/2024-Transportation-Work-Program-and-Budget.pdf>)

- J. Convene into Closed Session - The Committee will convene into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss strategy regarding ongoing negotiations with another entity so as not to compromise the Commission's bargaining position.
- K. Reconvene into Open Session - The Committee will reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes to take action, if necessary, on the above matters.
 - a. Action from closed session discussions

8. Informational/Discussion Items

- A. County Roundtable Discussion (*as time permits*)
- B. North Central WisDOT Updates - <https://projects.511wi.gov/weeklyupdates-nc/>
- C. Northeast WisDOT Updates - <https://projects.511wi.gov/weeklyupdates-ne/>

9. Establish Time and Place for Next Commission Meeting

- A. **Transportation Committee Meeting:** *The next Transportation Committee Meeting will take place on Tuesday, January 9, 2024 at 1:30 p.m. Further details will be forthcoming.*
- B. **Commission Meeting:** *The next Commission meeting will be held on Friday, October 27, 2023 at 10:00 a.m. Shawano County – DHS Conference Room, W7327 Anderson Ave., Shawano, WI 54166, An agenda and meeting materials will be forthcoming.*

10. Adjourn

Any person wishing to attend this meeting or hearing who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.

**DRAFT MINUTES
TRANSPORTATION COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission**

COMMITTEE MEMBERS: *Dick Koeppen, Nick Kesler, John Zorn (Alt for Steve Abel), Thomas Kautza, Robert Keller, Joe Moore (Perm Alt for Keith Heisler), Jane Comstock, Lee Hammen, Ron McDonald, Scott Nelson*

Date: Tuesday, July 11, 2023 – In-person

1. Mr. Keller welcomed attendees to the meeting and called the meeting to order at 1:30 p.m.
2. **Roll Call** - Introduction of Alternates, Staff and Guests

Committee Members Present:

Nick Kesler.....	Calumet County
Joe Moore (<i>Perm Alt for Keith Heisler</i>).....	Fond du Lac County
John Zorn (Alt. for Steve Abel).....	Fond du Lac County
Lee Hammen, Vice Chair	Outagamie County
Tom Kautza	Shawano County
Dick Koeppen	Waupaca County
Robert Keller, Chair	Winnebago County
Ron McDonald	Valley Transit
Scott Nelson	WisDOT – NE Region Rep

Committee Members Excused:

Jane Comstock.....	Menominee County
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ECWRPC Staff and Guests Present:

Melissa Kraemer Badtke.	Executive Director
Craig Moser	Deputy Director
Kim Biedermann	Principal Planner
Mike Zuege	GIS Manager
Casey Peters	Associate Planner
Leann Buboltz.....	Administrative Coord

3. **Approval of Agenda / Motion to Deviate** – A motion by Mr. Kautza and second by Mr. Hammen to approve of the agenda as posted. Motion carried unanimously.
4. **Public Comment** – No public comment.
5. **Approval of the April 11, 2023 Transportation Committee Meeting Minutes** – A motion was made by Mr. Zorn and second by Mr. Hammen to approve of the minutes as presented. Motion carried unanimously.
6. **Announcements and Updates**
 - A. Staff Report.
 - Roadways – Updates presented
 - **Comprehensive Safety Action Plan (CSAP):** Staff has been collaborating with city, county, town and village planning staff to develop a roadway crash severity identification tool to help guide roadway project prioritization that incorporates historical crash trends and equity data. Staff also created roadway safety outreach tools, including a survey and popup table data collection displays and has been attending existing events throughout the community to gauge public perception of potential roadway safety features and identify roadway safety priorities.

- **Surface Transportation Block Grant Program:** The 2024-2029 program cycle for the Surface Transportation Block Grant Program (STBG) recently opened. Staff will be working with municipalities on their applications.
- **Transportation Improvement Program:** The Transportation Improvement Program (TIP) update process is underway for the Appleton (Fox Cities), Fond du Lac, and Oshkosh Metropolitan Planning Organizations.
- **Urban Area Boundary Adjustments:** ECWRPC staff is working with WisDOT and the three metropolitan planning organizations in the region to update the urban boundaries based on the 2020 US Census Bureau data.

Active Transportation – Updates presented

- **Fond du Lac Metropolitan Planning Organization (MPO) Bicycle and Pedestrian Plan:** East Central staff held a kick-off meeting with the steering committee for the bicycle and pedestrian plan. The background information has been mostly completed, and ECWRPC staff will focus on community engagement and bicycle & pedestrian counts for the summer.
- **State of Wisconsin Active Transportation Plan:** East Central staff continues to represent Transportation Management Areas in the State of Wisconsin Active Transportation Plan's advisory committee. The intent of the advisory committee is to provide input and local expertise in the plan. A public survey is currently underway, and additional community engagement will be held throughout the summer and early fall.
- **Americans with Disabilities Act (ADA) Basics:** ECWRPC partnered with the Greater Madison MPO to offer an ADA Basics Course, which was held on June 22, 2023. Seventy-two people throughout the state attended this training.

Safe Routes to School - Updates presented

- **Bike to School Day:** This year, there were a total of 66 schools in our region that participated in Bike to School Day. Each participating school received four bike helmets, six bike bells, five bike locks, and 10 bike lights from the Safe Routes to School program.
- **Bike Rodeos:** The Safe Routes team planned and implemented eight bike rodeos this spring with over 1,100 students participating. Bike rodeos took place in Waupaca (4), Fremont (1), Appleton (2), and Fond du Lac (1).
- **Action Plan Update:** The Safe Routes team has been working with the Kimberly School District to update their SRTS Action Plan. Walk and bike audits were completed in the spring. We are meeting with school principals this summer to gather more input and discuss our recommendations for education and programming, procedures, and infrastructure. The goal is to have the plan completed by the end of the summer.

Transit and Specialized Transportation - Updates presented

- **Specialized Transportation Coordinated Planning:** Staff has begun meeting with each member county to conduct the 5-year coordination plans that utilize 5310 and 85.21 funds to provide transportation services for seniors and individuals with disabilities including creating countywide transportation assets lists
- **City of Neenah and Valley Transit Project:** A contract between ECWRPC and SRF Consulting Group began on January 30, 2023. The objectives of this project are to conduct a Ridership Survey and Fare Payment Survey for the entire Valley Transit system and to conduct an analysis of locations that would be suitable for a new site for a Neenah Transit Center along with an operations study. The work on this contract is being extended and is now expected to end August 31, 2023.
- **GO Transit (City of Oshkosh) Transit Development Plan:** GO Transit is beginning the development of an update Transit Development Plan in collaboration with SRF Consulting Group and East Central staff. The Transit Development Plan is a 5-year document which analyzes system conditions and creates recommendations for improvements. The first Steering Committee meeting was recently completed, with excellent participation from stakeholders. Additionally, a Rider Survey is being distributed to gather community feedback.

7. Business / Action Items

- A. **Election of Chair** – Mr. Keller opened nomination for Chair. A motion by Mr. Kautza and a second by Mr. McDonald to nominate Robert Keller as Chair. A motion by Mr. Kautza and second by Mr. McDonald to close nomination. By unanimous ballot Mr. Keller was nominated to serve as Chair of the Transportation Committee.
- B. **Election of Vice-Chair** - Chair. Keller opened nomination for Vice Chair. A motion by Mr. Kautza and a second by Mr. McDonald to nominate Lee Hammen as Vice Chair. A motion by Mr. Kautza and second by Mr. McDonald to close nomination. By unanimous ballot Mr. Hammen was nominated to serve as Vice Chair of the Transportation Committee
- C. **Proposed Resolution 30-23:** Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area – 2023. Staff reported that the Commission serves as the Policy Board for the Appleton (Fox Cities) Metropolitan Planning Organization which is designated as a Transportation Management Area (TMA). She noted that this amendment is to provide TIP numbers to the TA Set Aside and Surface Transportation Block Grant Projects and amend the TIP to include these projects. These projects were posted for a 15-day review period and to date no public comment was received.

A motion was made by Mr. Kautza and a second by Mr. Kesler to approve of **Resolution 30-23:** Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area – 2023 pending no further comment received. Motion carried unanimously.

8. Informational/Discussion Items

- A. County Roundtable Discussion (*as time permits*) – There were no updates
- B. North Central WisDOT Updates-<https://projects.511wi.gov/weeklyupdates-nc/>
- C. Northeast WisDOT Updates - <https://projects.511wi.gov/weeklyupdates-ne/>

9. Establish Time and Place for Next Commission Meeting

- A. **Transportation Committee Meeting:** *The next Transportation Committee Meeting will take place on Tuesday, October 17, 2023 at 1:30 p.m. Rescheduled due to the MPO Annual Conference being held on October 9th – 11th. Further details will be forthcoming.*
- B. **Commission Meeting:** *The next Commission meeting will be held on Friday, July 28, 2023 at 10:00 a.m. To be held at New London Municipal Building - Council Chambers 215 N. Shawano St., New London, WI 54961. An agenda and meeting materials will be forthcoming.*

- 10. **Adjourn** – A motion was made by Mr. Hammen and second by Mr. Kesler to adjourn with the time noted 1:56 p.m.

Respectfully submitted by

Leann Buboltz – Administrative Coordinator
ECWRPC

TO: ECWRPC Transportation Committee
FROM: ECWRPC Transportation Staff
DATE: October 17, 2023
RE: Staff Report – Transportation Program

Roadways

- **PASER Studies:** ECWRPC staff are conducting road surface studies for the Towns of Auburn and Empire in Fond du Lac County. Staff will be grading all local roadways in these municipalities and assessing their condition based on the Pavement Surface Evaluation and Rating System (PASER). This assessment aids local officials in determining maintenance and development needs. Once the study is completed, the data will be used to update the Wisconsin Information System for Local Roads (WISLR).
- **Urban Area Boundary Adjustments:** The US Census Bureau has provided new urban area boundaries based on data from the 2020 Decennial Census. Communities are given the opportunity to review this boundary and modify it to accommodate local planning efforts. WisDOT has provided a guidance document for the development of these modifications, which ensure that the adjusted boundary fits the profile of an “urban area”. East Central staff are currently modifying the boundaries for the Appleton, Oshkosh, and Fond du Lac MPOs in collaboration with municipalities. Communities outside the MPOs are invited to contact East Central if they require support in modifying their boundaries.
- **EV Readiness Plan for the Oshkosh MPO:** ECWRPC recently entered into contract with SRF Consulting to assist the Oshkosh MPO in creating an Electric Vehicle (EV) Readiness Plan. This plan will examine the current infrastructure and will make recommendations for future EV charging stations throughout the MPO.
- **Surface Transportation Block Grant Program:** ECWRPC staff have been working with local communities in the Appleton (Fox Cities), Fond du Lac, and Oshkosh MPOs to discuss their potential projects for Surface Transportation Block Grant (STBG) program and review their applications.
- **Certification Review:** On August 22 and August 23, ECWRPC staff participated in the Appleton (Fox Cities) Transportation Management Area Certification Review with the Federal Highway Administration and the Federal Transit Administration. Findings of the review are expected to be shared with ECWRPC and Mary Forlenza, Planning and Program Development Team Leader with the Federal Highway Administration, will be presenting those findings at the October 2023 Quarterly Commission meeting.

Active Transportation

- **College Avenue Corridor:** Outagamie County, in partnership with East Central Wisconsin Regional Planning Commission and stakeholders, was selected as one of 15 communities throughout the United States to receive a Community Connectors grant program award through Smart Growth America. Community Connectors is a grant program to support small and mid-sized cities in repairing the damage of divisive infrastructure through capacity-building grants and technical support. The program is led by Smart Growth America in collaboration with Equitable Cities, the New Urban Mobility Alliance, and America Walks. Community Connectors is supported by the Robert Wood Johnson Foundation. ECWRPC staff will serve as part of the core team for this project.

- **Transportation Alternatives Set-aside Program:** ECWRPC staff have been working within communities in the Appleton (Fox Cities) MPO on reviewing applications for the TA Set-aside program cycle 2024-2028.

Safe Routes to School

- **Building Partnerships:** Staff worked with Marshfield Clinic, Wisconsin Afterschool Network, and the Department of Children and Families to record a podcast on transportation alternatives and ditching the drop off line.
- **SRTS Action Plan Update:** Staff worked with the Kimberly Area School District this past spring/summer to update their Safe Routes to School Action Plan.
- **School Champions:** This summer, SRTS staff met with school contacts to introduce them to our programs and determine what programs would be a good fit for their school.
- **Community Events:** Staff participated in Neenah's National Night Out Event and Menasha's Back to School Bash.
- **Shawano School District:** Staff recently had the opportunity to attend and present at a meeting in Shawano that brought together Facilities Directors from 17 schools. Our staff presented on the Action Plan process and benefit to the school community. Staff will be working with the Shawano School District this fall to develop their SRTS Action Plan.
- **Educational Campaign:** The theme for the educational campaign is "Child safety starts with you #ActLikeIt." Participating schools received banners and yard signs in English and Spanish. They will also receive monthly social media posts and quarterly newsletters.

Specialized Transportation

- **Specialized Transportation Coordinated Plans:** ECWRPC is finalizing its work with our seven member counties to complete their plans. We anticipate finalizing the plans by mid-October, and these plans will be brought to the Executive Committee and the full Commission on October 27, 2023 for consideration.

Staff Updates

- **New Hires** - ECWRPC recently hired three new associate transportation planners:
 - a. Chris Colla was recently hired as an Associate Planner – Transportation. Chris has a background in urban and regional planning along with a background in social sciences specializing in the area of transportation.
 - b. Abby Mader was hired as an Associate Planner - Transportation. Abby has a background in Environmental Science and experience with sustainable urban and transportation planning.
 - c. Brice Richardson was recently hired as a new Associate Planner – Transportation. Brice has a geography and sociology background, and experience in environmental policy research.

TO: Transportation Committee
FROM: Melissa Kraemer Badtke, Executive Director
DATE: October 17, 2023
RE: Discussion on the Wisconsin Department of Transportation Concurrence Letter for 2024 Funding established for the State Metropolitan Planning Organizations

After the collection of the decennial U.S. Census Bureau data, the U.S. Census Bureau posts the Metropolitan Planning Areas, including the population data, on the federal register. This information along with the population is used by the Wisconsin Department of Transportation in coordination with the designated Metropolitan Planning Organizations to determine the funding amounts for Metropolitan Planning Programs. For the Commission, this would include the Appleton (Fox Cities)/Oshkosh MPOs and the Fond du Lac MPO (East Central serves as staff for the MPO).

Federal planning funds are split by population into two categories: Transportation Management Areas (TMAs – areas over 200,000 in population; this would include the Appleton (Fox Cities) MPO) and Non-TMA MPOs (areas with a population between 50,000-200,000; this would include the Oshkosh MPO and the Fond du Lac MPO).

The Transportation Management Areas (Green Bay, Appleton, Milwaukee, and Madison) agreed to contribute up to 3% of the federal funding to cover a supplemental contribution to fund a minimum amount for the non-TMA MPOs, so they are able to have two full time staff members at each non-TMA MPO (this would include the Fond du Lac MPO).

Outlined in the subsequent materials is the process that was discussed and coordinated between the Wisconsin department of Transportation and the State Metropolitan Planning Organizations.

Staff reviewed the Wisconsin Department of Transportation Concurrence Letter for 2024 Funding established for the State Metropolitan Planning Organizations with the Executive Committee and they approved the concurrence letter.

Staff Recommendation: Staff does not have a recommendation at this time.



WisDOT / Division of Transportation Investment Management

www.dot.wisconsin.gov

June 15, 2023

TO: Wisconsin Metropolitan Planning Organizations

FROM: Chuck Wade, Bureau of Planning and Economic Development

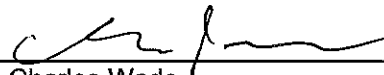
SUBJECT: Metropolitan Planning Organization (MPO) concurrence with the 2020 U.S. Census urban area population totals to be used in conjunction with the Planning distribution formula.

BACKGROUND

- The Planning (PL) distribution formula was mutually agreed upon by the MPO's, WisDOT, FHWA and FTA in 2013.
- Federal PL funds are split by population into two categories: Transportation Management Areas (TMA), and Non-TMA MPO's.
- TMAs will contribute up to 3% percent of federal funding to cover the supplemental contribution toward a minimum funding amount for non-TMA MPOs to support two staff members in each non-TMA MPO.
- In May 2022, it was mutually agreed the minimum funding allocation would be raised from \$168,000 to \$180,000 federal funding to support a minimum of two staff members for each non-TMA MPO. This adjustment resulted in a new target level of \$225,000 total that includes federal, state, and local shares.
- The Federal Fiscal Year (FFY) 2022 Bipartisan Infrastructure Law (BIL) FHWA and FTA PL apportionments were used for the calendar year (CY) 2023 Unified Planning Work Program (UPWP) allocations. Using previous FFY PL apportionments for the subsequent year's UPWP allocations will continue for the remaining BIL PL apportionments (i.e., available FFY 2023 PL apportionments will be used for CY 2024 UPWP allocations, etc.....).
- MPOs, WisDOT, FHWA and FTA mutually agreed the attached 2020 Census populations will be used in the PL distribution formula starting with the CY 2024 UPWP PL allocations.

Concurrence:

Each MPO is asked to provide their concurrence with continued PL fund allocation calculations using the PL distribution formula and the attached 2020 US Census population totals starting with the CY 2024 UPWP PL allocations:

WisDOT:  6/14/2023
Charles Wade Date

MPO: _____

Signature: _____
Date

Title: _____

MPO Planning Distribution Formula

- **April 2013**
 - MPO agreed on a Planning funding distribution formula
 - Planning funds were split by population into two TMA and Non-TMA funding categories.
 - TMA agreed to contribute up to 3% from the TMA funds to support a minimum federal funding of \$168,000 ($\$168,000/80\% = \$210,000$).
 - For bi-state MPOs minimum federal funding would apply to the percentage of population in Wisconsin.
 - TMA contributions were also used to hold MPOs harmless the 2014 allocations at 2013 funding levels.
- **April 2016**
 - Review of the 2013 Planning formula was done. It was agreed to continue using the Planning distribution formula with a couple of added items
 - MPOs are to identify any funding that cannot be used by August each year.
 - WisDOT will automatically reallocation unclaimed PL funding to the TMAs to reimburse them for the contributions to the non-TMAs.
- **May 2022**
 - The Input-Funding tab were updated with the current 2022 PL funding amounts to be used for the 2023 MPO PL funding allocations.
 - TMA contribution percentage cell in Step 2 on the Allocation Formula tab was adjusted to only cover the supplemental contribution amount needed.
 - Federal Target Level cell in Step 5 on the Allocation Formula tab was updated from 168,000 to 180,000 federal funding to support a minimum of two staff member for each MPO. This adjustment resulted in a new target level of \$225,000 total that includes federal, state and local shares.
 - 2022 BIL FHWA and FTA Planning apportionments were used for the 2023 CY UPWP allocations. Using previous FFY PL apportionments for the subsequent years UPWP will continue for the remaining BIL Planning apportionments (i.e. FFY 2023 used for CY 2024 UPWP allocations).
 - Continue using the 2010 Census populations for distribution percentages.
- **January 2023**
 - Discuss formula update using 2020 Census populations and 2022 PL funding.
- **February 2023**
 - Discuss formula update using 2020 Census populations along with both 2022 PL funding and 2023 PL funding.
 - SEWRPC had questions on the MPO status of West Bend with a 2020 U.S. Census population under the 50,000 MPO threshold.
- **April 2023**
 - Discussed PL distribution formula update using 2020 Census populations with 2023 PL funding.
 - Include West Bend population for at least the 2024 UPWP PL allocations.
- **June 2023**
 - Discussed PL distribution formula using 2020 Census populations with the 2023 PL funding.
 - The 2024 PL distribution formula will include West Bends populations. This can be revisited for 2025 PL distribution if West Bend decides to end MPO status.
 - Dubuque will receive a 2024 PL allocation using the same population total as in the 2023 PL distribution formula. Dubuque will not receive any PL funding in 2025 as there is no urban area in Wisconsin.

							Bi-State MPO		Population Change = 2020 - 2010
MPO ID	MPO	2020 Wisconsin Urban POP	% of Urban Population	2020 ranking	% of TMA	% of Small MPO	Non-Wi Pop	% of total Pop in WI	
10	SEWRPC (Milwaukee, Racine, Kenosha, West Bend, Round Lake Beach)	1,615,463	51.31%	1	62%	-3.65%		100%	(117,779)
9	Madison	450,305	14.30%	2	17%	2.08%		100%	48,644
1	Appleton+Oshkosh	307,157	9.76%	3	12%	0.78%		100%	16,508
6	Green Bay	224,156	7.12%	4	9%	0.78%		100%	17,636
4	Eau Claire	105,475	3.35%	5	0.20%	19%		100%	2,623
8	La Crosse	93,411	2.97%	6	-0.63%	17%	5,461	94%	(2,099)
13	Wausau	77,429	2.46%	7	0.31%	14%		100%	2,797
11	Sheboygan	74,369	2.36%	8	0.37%	13%		100%	3,056
7	Janesville	72,285	2.30%	9	0.29%	13%		100%	2,627
5	Fond du Lac	54,731	1.74%	10	-0.18%	10%		100%	(170)
2	Beloit	44,092	1.40%	11	-0.31%	8%	18,981	70%	(1,031)
12	Duluth-Superior	27,191	0.86%	12	-0.05%	5%	92,220	23%	146
3	Dubuque (Jamestown, WI) - Population in p	2,076	0.07%	13	-0.01%	0%		0%	-
TOTAL MPO POP (WI only)		3,148,140	100.00%		100%	100.0%	116,662	96%	(27,042)

Milw Racine Kenosha W. Bend RLB

1,376,476	133,700	124060	68,444	30562	1,733,242	2010
1,306,795	134,877	125,865	34,552	13,374	1,615,463	2020
			Osh	Appleton	450,305	2020
			76,190	230,967	307,157	2020
					224,156	2020
					105,475	2020
					93,411	2020
					77,429	2020
					74,369	2020
					72,285	2020
					54,731	2020
					44,092	2020
					27,191	2020
					2,076	2020
						2020

		= 2020 - 2010	
TMA	2,597,081	(34,991)	82.50%
MPO	551,059	7,949	17.50%

							Bi-State MPO	
MPO ID	MPO	2010 Wisconsin Urban POP	% of Urban Population	2010 ranking	% of TMA	% of Small MPO	Non-Wi Pop	% of total Pop in WI
10	SEWRPC (Milwaukee, Racine, Kenosha, We	1,733,242	54.59%	1	66%			100%
9	Madison	401,661	12.65%	2	15%			100%
1	Appleton+Oshkosh	290,649	9.15%	3	11%			100%
6	Green Bay	206,520	6.50%	4	8%			100%
4	Eau Claire	102,852	3.24%	5		19%		100%
8	La Crosse	95,510	3.01%	6		18%	5,358	95%
13	Wausau	74,632	2.35%	7		14%		100%
11	Sheboygan	71,313	2.25%	8		13%		100%
7	Janesville	69,658	2.19%	9		13%		100%
5	Fond du Lac	54,901	1.73%	10		10%		100%
2	Beloit	45,123	1.42%	11		8%	18,712	71%
12	Duluth-Superior	27,045	0.85%	12		5%	93,333	22%
3	Dubuque (Jamestown, WI) - Population in p	2,076	0.07%	13		0%		0%
TOTAL MPO POP (WI only)		3,175,182	100.00%		100%	100%	117,403	96%

TMA	2,632,072	82.90%
MPO	543,110	17.10%

Population data was taken from the US Census. Population is reported for the urban area only, except for Dubuque. Since it doesn't have an urbanized area in WI, WisDOT uses the 2010 population in its planning area.

TO: ECWRPC Transportation Committee
FROM: ECWRPC Transportation Staff
DATE: October 17, 2023
RE: Proposed Resolution 38-23: Adopting the 2023 Title VI Non-Discrimination Program and Limited English Proficiency Plan for the East Central Wisconsin Regional Planning Commission

East Central WI Regional Planning Commission (ECWRPC), as a subrecipient of federal funding, is required to update the Title VI Non-Discrimination Program and Limited English Proficiency Plan every three years. This document was last updated in 2020, per Resolution 31-20.

The *Title VI Non-Discrimination Program* is intended to ensure that no person shall, on the grounds of race, color, or national origin as provided by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 (P.L. 100.259), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any MPO-sponsored program or activity. A Title VI Non-Discrimination Program protects anyone intended to be the beneficiary of, applicant for, or participant in a federally-assisted program. ECWRPC assures every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

The *Limited English Proficiency Plan* has been prepared to address East Central's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq, and its implementing regulations, which state that no person shall be subjected to discrimination on the basis of race, color, or national origin.

Staff worked in consultation with WisDOT's Federal Compliance Manager to update the document to ensure federal compliance. Public Notice of a 30-day Public Comment Period was published in the Appleton Post Crescent and Oshkosh Northwestern newspapers on Sunday, September 17 with a link to the DRAFT Title VI Non-Discrimination Program and Limited English Proficiency Plan.

Staff Recommendation: Staff recommends approving Proposed Resolution 38-23 to formally adopt the updated Title VI Non-Discrimination Program and Limited English Proficiency Plan for East Central Wisconsin Regional Planning Commission.

PROPOSED RESOLUTION NO. 38-23

ADOPTING THE 2023 TITLE VI NON-DISCRIMINATION PROGRAM AND LIMITED ENGLISH PROFICIENCY PLAN FOR THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

WHEREAS, the Commission is a Sub-Recipient of federal aid funds and must assure that all of the requirements provided by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 are met, so that no person shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, and;

WHEREAS, the Sub-Recipient further assures every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs or activities are federally funded or not, and;

WHEREAS, the Commission established a Title VI Coordinator position in 2009 with the authority and responsibility for initiating and monitoring recipient Title VI Program activities, preparing reports and other responsibilities as required by 23 Code of Federal Regulations (CFR) 200 and 49 Code of Federal Regulation 21, and;

WHEREAS, pursuant to 23 CFR 200, the Commission has prepared a Title VI Program Plan that includes assurances consistent with 49 CFR Part 21.7 and the Sub-Recipient's organizational chart illustrating the level and placement of the Title VI Coordinator, and;

WHEREAS, the recommendations submitted by the Wisconsin Department of Transportation have been incorporated into the final Commission Title VI Non-discrimination Program and Americans with Disabilities Act Plan.

NOW THEREFORE BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Section 1: That the Commission adopts the 2023 Title VI Non-Discrimination Program and Limited English Proficiency Plan submitted to the Wisconsin Department of Transportation required for all Sub-Recipients to assure that every segment of the population has equal access to services and programs provided by the Commission as prescribed by Title VI of the Civil Rights Act and Title II of the Americans with Disabilities Act.

Effective Date: October 27, 2023

Prepared for: Transportation Committee

Prepared By: Kim Biedermann, Principal Transportation Planner | Title VI Coordinator

Robert Keller, Chair – Winnebago Co.

Attest: Melissa Kraemer-Badtke–ECWRPC Executive Director

Date Approved

TO: Transportation Committee
FROM: Brenna Root, Associate Transportation Planner
DATE: October 17, 2023
RE: Proposed Resolution 39-23: Adopting the Public Participation Plan for the Appleton (Fox Cities) and Oshkosh MPOs

As a requirement of the Bipartisan Infrastructure Law (BIL) and its predecessor transportation bills, including the FAST Act, a Public Participation Plan (PPP) must be developed by each Metropolitan Planning Organization (MPO). The PPP outlines opportunities for the engagement of all community members within the Appleton (Fox Cities) and Oshkosh MPOs to participate in the development of transportation plans and programs. The Public Participation Plan has been developed in consultation with various federal and state agencies in an effort to improve public involvement and interaction in the transportation and land use planning process.

A 45-day public review and comment period commenced on Sunday, August 13, 2023 and ended on Tuesday, September 26, 2023 in the Appleton Post Crescent, the Oshkosh Northwestern, and online at <https://www.ecwrpc.org/wp-content/uploads/2023/08/Draft-FCOMPO-PPP-2023.pdf>. No public comments were received.

Staff Recommendation: Staff recommends approval of Proposed Resolution 39-23: Adopting the Public Participation Plan for the Appleton (Fox Cities) and Oshkosh MPOs.

PROPOSED RESOLUTION NO. 39-23

**ADOPTING THE PUBLIC PARTICIPATION PLAN FOR THE APPLETON (FOX CITIES) AND
OSHKOSH METROPOLITAN PLANNING ORGANIZATIONS (MPOs)**

WHEREAS, East Central Wisconsin Regional Planning Commission is the designated Metropolitan Planning Organization (MPO) for the Appleton (Fox Cities) and Oshkosh Urbanized Areas, and charged with conducting cooperative, comprehensive and continuing urban transportation planning as prescribed by federal and state law, and;

WHEREAS, a public participation plan must be developed by the MPO in consultation with stakeholders to meet the requirements of the Bipartisan Infrastructure Law (BIL), and;

WHEREAS, the public participation plan identifies the methods, techniques and strategies that will be used or considered to solicit input and participation from the public during the development of long-range plans, congestion management process, transportation improvement programs and other transportation planning studies, and;

WHEREAS, the public participation plan establishes measures, milestones, benchmarks and goals to determine if the amount of public participation is reasonable, and;

WHEREAS, the public participation plan will be monitored and reviewed on a regular basis to ensure that all residents and stakeholders interested in transportation planning and programming have ample opportunities to provide input and participate in the process, and;

WHEREAS, a 45-day public comment period was provided including two consecutive public notices in the newspaper of record announcing the availability of the Public Participation Plan, and;

WHEREAS, no public comments were received.

**NOW THEREFORE BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL
PLANNING COMMISSION:**

SECTION 1. That the East Central Wisconsin Regional Planning Commission adopt the Public Participation Plan for the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations (MPOs).

Effective Date: October 27, 2023

Prepared for: Transportation Committee

Prepared By: Brenna Root, Associate Transportation Planner

Robert Keller, Chair – Winnebago Co.

Attest: Melissa Kraemer-Badtke–ECWRPC Executive Director

Date Approved

TO: Transportation Committee
FROM: ECWRPC Transportation Staff
DATE: October 17, 2023
RE: Proposed Resolution 41-23: Adopting the Transportation Improvement Program (TIP) for the Appleton (Fox Cities) Metropolitan Planning Organization 2024-2027

The Transportation Improvement Program (TIP) is an annually prepared program of transportation projects that will be utilizing federal funding assistance in their implementation. This TIP includes projects within the Appleton (Fox Cities) Metropolitan Planning Organization (MPO). East Central Wisconsin Regional Planning Commission (ECWRPC) has updated the Transportation Improvement Program (TIP) for the Appleton MPO. ECWRPC staff has worked with WisDOT Northeast Region, transit operators, and local government officials to compile this list of projects for the 2024-2027 program years.

The 2024 Appleton TIP began the 30-day public review period on September 17, 2023 and concluded October 17, 2023. The notice was published in the Appleton Post Crescent and online at <https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>. To date, no public comment has been received.

Staff Recommendation: Staff recommends approval of Proposed Resolution 41-23: Adopting the Transportation Improvement Program (TIP) for the Appleton (Fox Cities) Metropolitan Planning Organization 2024-2027.

PROPOSED RESOLUTION 41-23

**ADOPTING THE TRANSPORTATION IMPROVEMENT PROGRAM FOR THE
APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION 2024-2027**

WHEREAS, the East Central Wisconsin Regional Planning Commission has been designated by the Governor as the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) for the purpose of meeting federal requirements for cooperative, comprehensive, and continuing urban transportation planning in the Appleton (Fox Cities) urbanized area, and;

WHEREAS, all transportation projects in the Appleton (Fox Cities) urbanized area which are to be implemented with federal funds must be included in the annual elements of the Transportation Improvement Program (TIP) and approved by the MPO as a prerequisite for funding approval, and;

WHEREAS, the Transportation Improvement Program identifies transit, pedestrian/bicycle, and highway improvement projects and programs consistent with current transportation plans, and;

WHEREAS, a completed and approved TIP is also a prerequisite for continued transportation planning certification; and,

WHEREAS, the Commission affirms the validity of the transportation plan for the urbanized areas, and;

WHEREAS, MPO staff has worked with principal elected officials of general purpose local governments, their designated staffs, and private providers to solicit their input into this TIP, and;

WHEREAS, in accordance with the Bipartisan Infrastructure Law (BIL) and Fixing America's Surface Transportation Act (FAST Act), coordination has occurred between the MPO, the state and transit operators in programming multimodal projects, and;

WHEREAS, all required public participation procedures have been followed;

NOW THEREFORE BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:

Section 1: That the Commission, as the designated MPO, adopts the Transportation Improvement Program for the Appleton (Fox Cities) Metropolitan Planning Organization – 2024-2027.

Section 2: In accordance with 23 CFR 450.336, the Commission as the Metropolitan Planning Organization for the Appleton (Fox Cities) MPO certifies that the metropolitan planning process is addressing major transportation issues facing the metropolitan planning area and is being conducted in conformance with all applicable requirements.

Section 3: That the Commission further certifies that the TIP contains projects that are consistent with the metropolitan plans for the urbanized area.

Section 4: That the Commission certifies that the TIP contains only projects that are consistent with the transportation plans for the urban area and recommends that this document be submitted to the appropriate federal and state agencies for approval.

Effective Date: October 27, 2023

Prepared For: Transportation Committee

Prepared By: Melissa Kraemer Badtke, Executive Director/MPO Director, East Central Wisconsin

Robert Keller, Chair – Winnebago Co.

Attest: Melissa Kraemer-Badtke–ECWRPC Executive Director

Date Approved

TO: Transportation Committee
FROM: ECWRPC Transportation Staff
DATE: October 17, 2023
RE: Proposed Resolution 42-23: Adopting the Transportation Improvement Program for the Oshkosh Metropolitan Planning Organization 2024-2027

The Transportation Improvement Program (TIP) is an annually prepared program of transportation projects that will be utilizing federal funding assistance in their implementation. This TIP includes projects within the Oshkosh Metropolitan Planning Organization (MPO). East Central Wisconsin Regional Planning Commission (ECWRPC) has updated the Transportation Improvement Program (TIP) for the Oshkosh MPO. ECWRPC staff has worked with WisDOT Northeast Region, transit operators, and local government officials to compile this list of projects for the 2024-2027 program years.

The 2024 Oshkosh MPO TIP began the 30-day public review period on September 17, 2023 and concluded October 17, 2023. The notice was published in the Oshkosh Northwestern and online at <https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>. To date, no public comment has been received.

Staff Recommendation: Staff recommends approval of Proposed Resolution 42-23: Adopting the Transportation Improvement Program (TIP) for the Oshkosh Metropolitan Planning Organization 2024-2027.

PROPOSED RESOLUTION 42-23

ADOPTING THE TRANSPORTATION IMPROVEMENT PROGRAM FOR THE OSHKOSH METROPOLITAN PLANING ORGANIZATION 2024-2027

WHEREAS, the East Central Wisconsin Regional Planning Commission has been designated by the Governor as the Oshkosh Metropolitan Planning Organization (MPO) for the purpose of meeting federal requirements for cooperative, comprehensive, and continuing urban transportation planning in the Oshkosh urbanized area, and;

WHEREAS, all transportation projects in the Oshkosh urbanized area which are to be implemented with federal funds must be included in the annual elements of the Transportation Improvement Program (TIP) and approved by the MPO as a prerequisite for funding approval, and;

WHEREAS, the Transportation Improvement Program identifies transit, pedestrian/bicycle, and highway improvement projects and programs consistent with current transportation plans, and;

WHEREAS, a completed and approved TIP is also a prerequisite for continued transportation planning certification; and,

WHEREAS, the Commission affirms the validity of the transportation plan for the urbanized areas, and;

WHEREAS, MPO staff has worked with principal elected officials of general purpose local governments, their designated staffs, and private providers to solicit their input into this TIP, and;

WHEREAS, in accordance with the Bipartisan Infrastructure Law (BIL) and Fixing America's Surface Transportation Act (FAST Act), coordination has occurred between the MPO, the state and transit operators in programming multimodal projects, and;

WHEREAS, all required public participation procedures have been followed.

NOW THEREFORE, BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:

Section 1: That the Commission, as the designated MPO, adopt the Transportation Improvement Program for the Oshkosh Metropolitan Planning Organization – 2024-2027.

Section 2: In accordance with 23 CFR 450.336, the Commission as the Metropolitan Planning Organization for the Oshkosh MPO certifies that the metropolitan planning process is addressing major transportation issues facing the metropolitan planning area and is being conducted in conformance with all applicable requirements.

Section 3: That the Commission further certifies that the TIP contains projects that are consistent with the metropolitan plans for the urbanized area.

Effective Date: October 27, 2023

Prepared For: Transportation Committee

Prepared By: Melissa Kraemer Badtke, Executive Director/MPO Director, East Central Wisconsin

Robert Keller, Chair – Winnebago Co.

Attest: Melissa Kraemer-Badtke–ECWRPC Executive Director

Date Approved

TO: Transportation Committee
FROM: Jennie Mayer, Senior Transportation Planner
DATE: October 17, 2023
RE: Proposed Resolution 44-23: Authorizing the Commission to Submit and Support an Application for the 2024-2028 Transportation Alternatives Set-Aside Program Funding to Continue the Regional Safe Routes to School

The Regional Safe Routes to School (SRTS) Program started in 2009. This program has been funded through the Transportation Alternatives Program (TAP), which is now referred to the Transportation Alternatives Set-aside Program (TA Set Aside). The Wisconsin Department of Transportation (WisDOT) has opened the TA Set Aside Program Cycle for fiscal years 2024-2028, which ECWRPC staff would like to apply to fund calendar years 2026-2028.

Continued support for the funding will allow ECWRPC staff to continue to work with over 100 schools on advancing the Safe Routes to School movement through bike and walk audits, local safe routes to school action plans, events and programs, and youth led programming.

For this TA Set Aside application, ECWRPC would be requesting funding for Fall 2026 and calendar years 2027 and 2028 for the following programs:

- Local Safe Routes to School Action Plans;
- One-day events like Walk to School Day, Winter Walk to School Month, and Bike to School Day;
- Frequent Walker and Walking School Bus Programs;
- Education in classrooms on Bike Safety and Project RADAR curriculum
- Educational campaign and materials for a fourth campaign;
- Evaluation of local and Regional SRTS Programs.

The TA Set Aside program is awarded for up to 80% of eligible project costs, with the remaining 20% being a local match. If awarded, it is anticipated that the local match would be funded through levy dollars from member counties. The Regional Safe Routes to School Program is requesting a total of \$968,847.60.00 in federal funds, to be matched by \$242,211.90 in local funds provided by the Commission, for a total two-in-a-half-year project cost of \$1,211,059.59 for the Fall 2026 and calendar years 2027 and 2028.

Staff Recommendation: Staff recommends approving Proposed Resolution 44-23: Authorizing the Commission to submit and support the 2024-2028 Transportation Alternatives Program Funding to continue the Regional Safe Routes to School Program.

PROPOSED RESOLUTION 44-23

AUTHORIZING THE COMMISSION TO SUBMIT AND SUPPORT AN APPLICATION FOR THE 2024-2028 TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM (TAP) FUNDING TO CONTINUE THE REGIONAL SAFE ROUTES TO SCHOOL (SRTS) PROGRAM

WHEREAS, the East Central Wisconsin Regional Safe Routes to School Program assists local communities and school districts to develop and implement activities related to their local Safe Routes to School Program; and,

WHEREAS, the East Central Wisconsin Regional Planning Commission was awarded Wisconsin Department of Transportation Safe Routes to School Grant funds in October 2010; December 2012 and August, 2014; and Transportation Alternative Program funds in August 2016, August 2018, and August 2020; and,

WHEREAS, approval provides recognition of a completed 2022-2026 East Central Regional Safe Routes to School Strategic Plan and annual local Safe Routes to School coalition action plans; and,

WHEREAS, the Safe Routes to School grant funds are available through the WisDOT Transportation Alternatives Set-aside Program Cycle; and,

WHEREAS, the organization's staff will continue to work with school representatives, municipal representatives, advocacy organizations, Wisconsin Department of Transportation, The Safe Routes Partnership, and various Regional Safe Routes to School stakeholders to achieve the items outlined in the 2022-2026 East Central Wisconsin Regional Safe Routes to School Strategic Plan.

NOW THEREFORE BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

SECTION 1. That the Commission be authorized to develop a 2024-2028 Transportation Alternatives Set-aside Program application to the Wisconsin Department of Transportation (WisDOT) for the East Central WI Regional Safe Routes to School Program for a total of \$968,847.60.00 in federal funds, to be matched by \$242,211.90 in local funds provided by the Commission, for a total two-in-a-half-year project cost of \$1,211,059.59 for the Fall 2026 and calendar years 2027 and 2028.

SECTION 2. That the Commission be authorized to enter into the necessary agreements to carry out the proposed East Central Wisconsin Regional Safe Routes to School Transportation Alternatives Program from the Wisconsin Department of Transportation.

Effective Date: October 27, 2023

Prepared for: Transportation Committee

Prepared By: Jennie Mayer, Senior Planner/SRTS Coordinator

Robert Keller, Chair – Winnebago Co.

Attest: Melissa Kraemer-Badtke–ECWRPC Executive Director

_____ Date Approved

TO: Transportation Committee

FROM: Melissa Kraemer Badtke, Executive Director/MPO Director

DATE: October 17, 2022

RE: Proposed Resolution 45-23: Amending the 2022 Unified Transportation Work Program and Budget and Requesting an Extension of the Funding Eligibility period to complete work from Calendar Year 2023 for the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations

The Commission staff assessed the transportation program deliverables as outlined for the 2023 Work Program and budget and are requesting an extension of funding availability for those projects to the 2023 Work Program and Budget. Outlined below are the list of work program activities and projects along with the budget for each of them. Program deliverables and funding will need to be completed and utilized by November 30, 2023.

Amending the 2023 Transportation Work Program and Budget (Proposed Resolution 42-22)

1312A – Appleton (Fox Cities) and Oshkosh Long Range Transportation Plan - \$90,000

- East Central staff will hire a consultant to assist with program deliverables may include but are not limited to the development of training materials for new staff, an evaluation of the funding criteria, transportation improvement program format and development of a potential database, and training and the development of training materials for the travel demand model.
- East Central staff will continue to work on the Comprehensive Safety Action Plan and complete the plan in the first half of 2023.

1313A – Northeast Region Travel Demand Model - \$90,000

- Staff will hire a consultant to train new staff and the development of training materials for the travel demand model. The work is anticipated to be completed by November 30, 2024.

1321A – Short-Range Street and Highway Planning—Congestion Management Process - \$145,000

- Staff has hired a consultant to develop the Oshkosh MPO Electric Vehicle Readiness Plan. The purpose of the plan is to determine the locations of EV charging stations, what infrastructure and equipment might be needed to install the charging stations, a review of ordinances, and the development of where the locations may be for the EV charging stations. The project kicked off in August 2023, and the work is anticipated to be completed by November 30, 2024.

Due to unforeseen circumstances, including reduction in available staff time, and redirected and expanded work efforts, not all of the transportation work program activities as outlined in the 2023 Transportation Work Program and Budget will be completed as originally scheduled.

Additional details regarding the work program activities, deliverables and timeline for completion are outlined in the work program document that is included with your meeting materials. Program deliverables and the funding will need to be completed by November 30, 2024.

Staff Recommendation: Staff recommends the approval of the Proposed Resolution 45-23, which will request an extension of the period of funding availability from 2023 to the 2024 Transportation Work Program and Budget.



SECTION 2A

EXTENSION OF FUNDING AVAILABILITY

**SECTION 2A: EXTENSION OF FUNDING AVAILABILITY FROM 2023 FOR APPLETON (FOX CITIES) /OSHKOSH
METROPOLITAN PLANNING ORGANIZATION (MPO)**

Table 9: Appleton (Fox Cities) and Oshkosh MPO 2023 Transportation Work Program								
		Budget	FHWA/FTA		WisDOT		MPO/Local	
			Dollars	%	Dollars	%	Dollars	%
1312A	Long-Range Plan Implementation /PEAs Activities	\$ 90,000.00	\$ 72,000.00	80.0%	\$ 4,500.00	5.0%	\$ 18,800.00	15.0%
1313A	NE Region Travel Demand Model Program	\$ 90,000.00	\$ 72,000.00	80.0%	\$ 4,500.00	5.0%	\$ 18,800.00	15.0%
1321A	Short Range Planning	\$ 145,000.00	\$ 116,000.00	80.0%	\$ 5,800.00	5.0%	\$ 23,200.00	15.0%
	Total 1300 Appleton (Fox Cities)/Oshkosh MPO Program	\$ 325,000.00	\$ 260,000.00	80.0%	\$ 13,000.00	5.0%	\$ 52,000.00	15.0%

SECTION 2A.1—1312A WORK ITEM: APPLETON (FOX CITIES) AND OSHKOSH LONG RANGE TRANSPORTATION PLAN

Objectives: To continually monitor, evaluate and update the Public Participation Plans (PPP), the adopted LRTPs, the Title VI/ADA and Limited English Proficiency Plan, and amendments for the urbanized areas based on BIL and FAST Act. To maintain and implement transportation plans based on updates and changes to local plans and programs and maintain valid, up-to-date information that identifies future needs, current priorities and available resources.

Project Description: East Central staff will hire a consultant to assist with program deliverables may include but are not limited to the development of training materials for new staff, an evaluation of the funding criteria, transportation improvement program format and development of a potential database, and training and the development of training materials for the travel demand model.

1312A - Work Program Funding Allocation		
FHWA - PL	\$ 72,000	80%
WisDOT	\$ 4,500	4%
ECWRPC	\$ 10,800	16%
Total	\$ 90,000	100%

1312A - Staff Allocations	
Position	Hours
MPO Director	50
Principal Planner	50
Senior Planner	0
Associate Planner	300
GIS Manager	0
GIS Analyst I	150
IT Manager	0
Controller	0
Administrative Coordinator	0

*A consultant will be hired to assist in the completion of this work.

Table 10: 1312A –Appleton (Fox Cities) and Oshkosh MPOs Long Range Transportation Plan								
		FHWA/FTA			WisDOT		MPO/Local	
		Budget	Dollars (PL Funding)	%	Dollars	%	Dollars	%
1312A	Long Range Plan Implementation	\$ 90,000	\$72,000	80%	\$ 4,500.00	5%	\$ 18,800.00	15%

*A consultant will be hired for this project.

**East Central will be requesting an extension of the period of funding availability to November 30, 2024.

1312A Work Program – FY 2024 Schedule of Activities & Work Products	
Description	Completion Date
1.1 Completion of the Comprehensive Safety Action Plan 1.2 Development of program deliverables outlined below with a consultant <ul style="list-style-type: none"> • Training materials and manual for new staff and elected leaders. 1.3 Update the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Area boundaries with the 2020 U.S. Census Data.	Jan. – Nov. '24

Section 2A.3 - 1313A Work Item: Northeast Region Travel Demand Model Improvement Program

Objective: Continue to work with WisDOT, consultants and local government agencies to update and calibrate the Northeast Region Travel Demand Model.

1313 - Work Program Funding Allocation		
FHWA - PL	\$ 72,000.00	80.0%
WisDOT - PL	\$ 4,500.00	5.0%
ECWRPC	\$ 18,800.00	15.0%
Total	\$ 90,000.00	100.0%

1313 - Staff Allocations	
Position	Hours
MPO Director	50
Deputy Director	0
Principal Planner	0
Senior Planner	0
Associate Planner	150
GIS Manager	150
GIS Analyst 1	150
IT Manager	0
Controller	0
Administrative Coordinator	0

*A consultant will be hired to assist in the completion of this work.

Table 11: 1313A –Appleton (Fox Cities) and Oshkosh MPOs Long Range Transportation Plan								
		FHWA/FTA			WisDOT		MPO/Local	
		Budget	Dollars (PL Funding)	%	Dollars	%	Dollars	%
1312A	Long Range Plan Implementation	\$ 90,000	\$72,000	80%	\$ 4,500.00	5%	\$ 18,800.00	15%

*A consultant will be hired for a portion of this project.

**East Central will be requesting an extension of the period of funding availability to November 30, 2024.

1313A Work Program – FY 2024 Schedule of Activities & Work Products	
Description	Completion Date
1.1 Hire a consultant to develop and conduct training program with new staff and develop a travel demand model user guide.	January – December 2024

**SECTION 2A.2—1321A WORK ITEM: Short-Range Street and Highway Planning—
Congestion Management Process (CMP)**

Objective: To maintain an ongoing program of traffic operations and highway improvement project assistance that contributes to the safety and improved operation of the street and highway system in the Appleton (Fox Cities) and Oshkosh Urbanized Areas.

1321A - Work Program Funding Allocation		
FHWA - PL	\$ 116,000	80.0%
WisDOT - PL	\$ 5,800	4%
ECWRPC	\$ 23,200	16%
Total	\$ 145,000	100.0%

1321A - Staff Allocations	
Position	Hours
MPO Director	100
Principal Planner	200
Senior Planner	0
Associate Planner	450
GIS Manager	0
GIS Analyst	100
IT Manager	0
Controller	0
Administrative Coordinator	0

Project Description: Staff has hired a consultant to develop the Oshkosh MPO Electric Vehicle Readiness Plan. The purpose of the plan is to determine the locations of EV charging stations, what infrastructure and equipment might be needed to install the charging stations, a review of ordinances, and the development of where the locations may be for the EV charging stations.

Table 12: 1321A – Short Range Street and Highway Planning – Congestion Management Process (CMP)								
		FHWA/FTA			WisDOT		MPO/Local	
		Budget	Dollars (PL Funding)	%	Dollars	%	Dollars	%
1321A	Short Range Planning	\$ 145,000.00	\$ 116,000.00	80%	\$ 5,800.00	4%	\$ 23,200.00	16%
	Total Budget	\$ 145,000.00	\$ 116,000.00	80%	\$ 5,800.00	4%	\$ 23,200.00	16%

*A consultant will be hired for this project.

**East Central will be requesting an extension of the period of funding availability to November 30, 2024.

1321A Work Program – FY 2024 Schedule of Activities & Work Products	
Description	Completion Date
1.1 Continue to work with a consultant on the Oshkosh MPO EV Charging Station Readiness Plan* <ul style="list-style-type: none"> Staff will continue to work with the consultant and local communities on the Oshkosh MPO EV Charging Station Readiness Plan (i.e. assisting with GIS data development, plan development, etc.) 1.2 Conduct traffic counts and purchase additional traffic count equipment	Jan- Nov. '24

*A consultant has been hired to complete this project.

PROPOSED RESOLUTION NO. 45-23

AMENDING THE 2023 UNIFIED TRANSPORTATION WORK PROGRAM AND BUDGET AND REQUESTING AN EXTENSION OF FUNDING ELIGIBILITY PERIOD TO COMPLETE WORK FROM CALENDAR YEAR 2023

WHEREAS, Article II, Section 2 of the By-laws of the East Central Wisconsin Regional Planning Commission requires the adoption of an annual budget, and;

WHEREAS, the final 2023 Transportation Budget and Work Program was adopted by the Commission Board on October 28, 2022, and;

WHEREAS, the 2023 Transportation Budget and Work Program was amended by the Commission Board by Resolution 50-22 on October 28, 2022 and by Resolution 03-23 on January 27, 2022, and;

WHEREAS, based on circumstances not expected, including reductions in available staff time and redirected and expanded work efforts, not all of the activities in the WisDOT and FHWA Transportation Program will be completed as originally scheduled, and;

WHEREAS, the Commission will hire a consultant to assist with program deliverables, including but not limited to developing staff and committee member training materials, an evaluation of funding criteria, and a transportation improvement program the Appleton (Fox Cities) and Oshkosh MPOs, and;

WHEREAS, the total funding budgeted in 1312A for a consultant to assist with program deliverables and for staff to complete the Comprehensive Safety Action Plan is \$90,000; \$72,000 federal, \$4,500 state, and \$18,800 local share, and;

WHEREAS, the Commission staff will hire a consultant to conduct and develop training materials for the Northeast Region Travel Demand Model, and;

WHEREAS, the total funding budgeted for the 1313A the Northeast Region Travel Demand Model is \$90,000; \$72,000 federal, \$4,500 state, and \$18,800 local share, and;

WHEREAS, the Commission will continue to work with a consultant and communities to develop an Electric Vehicle (EV) Readiness Plan for the Oshkosh MPO, and;

WHEREAS, the total funding budgeted in 1321A for the EV Readiness Plan for the Oshkosh MPO and to conduct local traffic counts in the Appleton (Fox Cities) and Oshkosh MPOs is \$145,000.00: \$116,000.00 federal; \$5,800.00 state, and \$23,200.00 local share, and;

WHEREAS, work program activities and deliverables in the MPO Long Range Transportation Plan Update and Short-Range Street and Highway Planning— Congestion Management Process (CMP) will not be completed within the 2023 calendar year, and;

WHEREAS, the funding amount estimated to be approximately \$325,000 (+ or – 10%) that includes about \$260,000 federal, \$13,000 state, and \$52,000 local share would be utilized to complete the work if approved by FHWA and WisDOT, and;

WHEREAS, the capacity of the agency now exists to complete the unfinished 2023 work program activities and expend these dollars by November 30, 2024.

NOW THEREFORE BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Section 1: That the Commission amends the 2023 Transportation Work Program and Budget to reflect the funding adjustment and the schedule for work based on an extended funding eligibility period to November 30, 2024.

Effective Date: October 27, 2023

Submitted By: Transportation Committee

RESOLUTION NO. 45-23

Prepared By: Melissa Kraemer Badtke, Executive Director

Robert Keller, Chair – Winnebago Co.

Attest: Melissa Kraemer Badtke, Executive Director- ECWRPC

_____ Date Approved

TO: Transportation Committee
FROM: ECWRPC Transportation Staff
DATE: October 17, 2023
RE: Proposed Resolution 46-23: Adopting the 2024 Unified Transportation Work Program and Budget and Annual MPO Self-Certification and the Regional Transportation Program Self-Certification for the East Central Wisconsin Regional Planning Commission

The Unified Planning Work Program (UPWP) is developed annually and outlines the planning priorities and projects that will be completed by the MPO staff in the upcoming year. In addition, MPO staff must ensure that the plan is consistent with federal and state regulations and that there is coordination with local communities, the Wisconsin Department of Transportation, Federal Highway Administration, and Federal Transit Administration (23 CFR 450.308(b)).

The draft 2024 Unified Planning Work Program has been developed and East Central staff has met with WisDOT, FHWA, and FTA to discuss the planning priorities and projects for 2024. There will be minor modifications to the work program based on the feedback East Central staff has received. For the 2024 Work Program, there are additional requirements per the funding letters that need to be included in the work program for next year, which includes:

- housing coordination;
- program deliverables and funding amounts related to safe and accessible transportation/complete streets deliverables;
- assistance for communities on grant applications and materials.

The Appleton (Fox Cities)/Oshkosh Metropolitan Planning Organization, the Regional Transportation Program received increases in funding levels for 2024, while the Fond du Lac Metropolitan Planning Organization and the Regional Transportation Program remained at the same funding levels for 2024. In addition, East Central staff will continue to work with the consultant and GO Transit on the development of their Transit Development Plan (5304 funding).

A copy of the draft 2024 Unified Planning Work Program can be viewed at the following website: <https://www.ecwrpc.org/programs/transportation/work-program-and-budget/>. Any questions or comments can be emailed to Melissa Kraemer Badtke at mbadtke@ecwrpc.org.

****NEW - Waiver of local match requirement for Metropolitan Planning (PL) funds in support of Section 11206 (Increasing Safe and Accessible Transportation Options) of the Bipartisan Infrastructure Law (BIL)**

Staff received the 2024 Unified Planning Work Program kickoff memo from WisDOT dated August 11, 2023 (attached), which included preliminary MPO allocations of Metropolitan Planning (PL) funding from Federal Highway Administration and Federal Transit Administration. The memo also indicated that the allocations for Increasing Safe and Accessible Transportation Options (SATO) are eligible for 100% reimbursement if used for Completed Streets/SATO

eligible planning activities and specifically detailed as such within the MPO's 2024 UPWP, due to a waiver of the local match requirement.

This information was not factored into the 2024 preliminary budget approved by the Commission at the July 28th meeting. Due to this change, \$52,288.41 of local levy that had been budgeted as local match is now available for levy reduction or reallocation.

The following options have been identified by staff for discussion and discussed with the Executive Committee at their September Meeting:

1. Reduce the 2024 levy contribution of member counties accordingly.
2. Reallocate the levy funds for evaluation/implementation of a rural economic development program – possibly continuation of the Small Communities Technical Assistance program in 2024.
3. Reserve the funding for potential costs associated with the identified 2024 special projects based on the update of the Commission's Strategic Plan.
4. Continue to use the local match for the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations Transportation Projects.

The Executive Committee decided to reserve the funding for potential costs associated with identified 2024 special projects based on the update of the Commission's Strategic Plan.

The Fond du Lac MPO Policy Board chair has requested that local match that was initially provided for the Safe Accessible Transportation Options funding remain with the Fond du Lac MPO. The total for the Fond du Lac MPO would remain at \$225,000 for 2024.

2024 Unified Work Program and Budget

The transportation program is one of the largest programs the Commission administers and the Executive Committee, as the fiscal agent for the Commission, should be aware of the financial commitments for the transportation program. The 2024 Unified Planning Work Program will be on the Transportation Committee's agenda for consideration in October. It is anticipated that there would be final approvals by the Wisconsin Department of Transportation, Federal Highway Administration and Federal Transit Administration in November/December, 2023.

Below are projects have been identified as priorities within the work program and it should be noted that this is not comprehensive list of projects.

Appleton (Fox Cities)/Oshkosh Metropolitan Planning Organization

- **Administration:** Continue to administer the Appleton (Fox Cities) MPO programming and ensuring it is consistent with federal and state regulations.
- **MPO Policy Board Structure:** East Central staff will continue to work with WisDOT, Federal Highway Administration and Federal Transit Administration to develop a separate policy board as it relates to the Appleton (Fox Cities) MPO. This will require redesignation and East Central is currently reviewing data from the
- **MPO Boundaries:** Update the Appleton (Fox Cities) Urbanized and Metropolitan Planning Area Boundaries.

- **Functional Classification Network:** Update the functional classification network to be consistent with the Urbanized and metropolitan planning area boundaries.
- **Congestion Management Process:** Begin the process to analyze data regarding efficiencies and safety issues within the transportation network and begin to develop a Congestion Management Process for the Appleton (Fox Cities) MPO.
- **Plan Implementation and Updates:** Implement and update MPO Planning documents as guidance regarding the Bipartisan Infrastructure Law (BIL) is provided. The planning documents include:
 - Long Range Transportation Plan
 - Transportation Improvement Plan (developed annually)
 - Bicycle and Pedestrian Plan
- **Northeast Travel Demand Model:** Coordinate with WisDOT to update the Northeast Travel Demand Model with the new boundaries, the functional classification network and data provided by the U.S. Census Bureau.
- **Comprehensive Safety Action Plan:** Develop the Comprehensive Safety Action Plan for Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations.

Regional Transportation Program

- **County Meetings:** East Central staff will be meeting with each of the Counties to discuss how East Central staff can assist on various transportation projects.
- **State of the Region Report:** East Central staff will be updating the State of the Region to analyze how the transportation network is functioning within the region.

Fond du Lac Metropolitan Planning Organization

- **Administration:** Continue to administer the Appleton (Fox Cities) MPO programming and ensuring it is consistent with federal and state regulations.
- **MPO Boundaries:** Update the Appleton (Fox Cities) Urbanized and Metropolitan Planning Area Boundaries.
- **Functional Classification Network:** Update the functional classification network to be consistent with the Urbanized and metropolitan planning area boundaries.
- **Metropolitan Transportation Plan:** Begin to review and analyze data related to the current transportation network and begin the process of updating the Metropolitan Transportation Plan.
- **Plan Development and Implementation:** East Central staff will begin the update to the Long Range Transportation Plan for the Fond du Lac MPO. The planning documents include:
 - Long Range Transportation Plan
 - Transportation Improvement Plan (developed annually)
- **MPO Bicycle and Pedestrian Plan:** This will be a comprehensive plan to evaluate and propose recommendations for the multi-modal network.

Regional Safe Routes to School Program

- **Local Safe Routes to School Action Plans:** Conduct bicycle and walk audits, surveys and work with the local coalition to develop a safe routes to school action plan.
- **Events and Programs:** Continue to work with schools and communities on events and programs such as walk to school day, walking school bus, Project RADAR, etc.

- **Youth Engagement:** Continue to work with schools to implement SRTS curriculum and also develop youth coalitions to have a voice in the planning process.
- **Evaluation:** Continue to evaluate the Regional Safe Routes to School Program by updating East Central's demographic dataset and providing best practices.

GO Transit – Transit Development Plan

- **Plan Update:** East Central staff will work with GO Transit to hire a consultant to complete the update of the transit development plan. East Central staff will administer this grant.

Staff Recommendation: Staff recommends approving Proposed Resolution 46-23: Adopting the 2024 Unified Transportation Work Program and Budget and Annual MPO Self-Certification and the Regional Transportation Program Self-Certification for East Central Wisconsin Regional Planning Commission

PROPOSED RESOLUTION 46-23

ADOPTING THE 2024 UNIFIED TRANSPORTATION WORK PROGRAM AND BUDGET AND ANNUAL MPO SELF-CERTIFICATION AND THE REGIONAL TRANSPORTATION PROGRAM SELF-CERTIFICATION FOR THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

WHEREAS, the East Central Wisconsin Regional Planning Commission has been designated by the Governor as the Metropolitan Planning Organization (MPO) for the Appleton (Fox Cities) and Oshkosh, Wisconsin, Urbanized Areas; and,

WHEREAS, the Appleton (Fox Cities) MPO as a designated Transportation Management Area (TMA), and the Oshkosh MPO Policy Board, with representation from all jurisdictions within the Urbanized Areas, has the responsibility to direct, coordinate, and administer the transportation planning process in the urbanized areas; and,

WHEREAS, the Federal Highway Administration and the Federal Transit Administration, under 23 CFR and 49 CFR 616, requires the development of a Unified Planning Work Program; and,

WHEREAS, the Policy Board has reviewed the transportation planning activities outlined in the 2023 Unified Planning Work Program and finds them consistent with the transportation planning process and desires of the MPOs, WisDOT, and FHWA; and,

WHEREAS, the Regional Planning Commission (RPC) will formulate, and submit for annual approval, a Transportation Planning Work Program (TPWP), which identifies all transportation-related planning activities to be funded. In performing the activities and receiving Federal and State funding for the TPWP, the Regional Planning Commission hereby self-certifies their compliance with CFDA 20.205 Federal Funding Requirements.

NOW THEREFORE BE IT RESOLVED BY EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Section 1: That the Appleton (Fox Cities) Metropolitan Planning Organization and Oshkosh Metropolitan Planning Organization adopt the 2024 Unified Planning Work Program and directs staff to submit the document to the Wisconsin Department of Transportation, the Federal Highway Administration and the Federal Transit Administration; and,

BE IT FURTHER RESOLVED BY EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Section 1: That in accordance with 23 CFR 450.336 the Appleton (Fox Cities) and Oshkosh MPOs hereby certifies that the metropolitan transportation planning process is addressing major issues facing the metropolitan planning area and that these efforts are being conducted in accordance with all the applicable requirements of:

1. 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
2. In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;

5. Section 11101(e) of the Infrastructure Investment and Jobs Act (Public Law No: 117-58) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
6. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and 38;
8. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and;
10. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

Effective Date: October 27, 2023

Submitted By: Transportation Committee

Prepared By: Melissa A. Kraemer Badtke, ECWRPC Executive Director/MPO Director

Robert Keller, Chair – Winnebago Co.

Attest: Melissa Kraemer-Badtke–ECWRPC Executive Director

_____ Date Approved