

MEETING NOTICE

OSHKOSH METROPOLITAN PLANNING ORGANIZATION (MPO) TECHNICAL ADVISORY COMMITTEE

DATE: Monday, June 5, 2023
TIME: 1:30pm
PLACE: In-person—Winnebago County Highway Dept, 901 County Road Y, Oshkosh

AGENDA

1. Welcome and Introductions
2. Public Comment
3. Discussion and action on March 6, 2023 Meeting Minutes
4. Staff Report
5. Discussion/Update on the 2024-2028 Transportation-Alternatives Set-aside Program
6. Discussion/Update on the 2023 Surface Transportation Block Grant (STBG) - Urban for the Oshkosh Urbanized Area
7. Discussion on the 2024 Unified Work Program and Budget
8. Adjourn

Any person wishing to attend this meeting or hearing who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.

MEETING MINUTES

Oshkosh Metropolitan Planning Organization (MPO)
Transportation Advisory Committee
In-person and Virtual Meeting
Monday, March 6, 2023

1. Introductions

The meeting was called to order by Chair James Rabe at 1:00 pm and introductions were conducted.

Committee Members Present

James Rabe, (Chair)City of Oshkosh
Rich Heath Town of Algoma
Matt Schreiber WisDOT
Nick Weber..... WisDOT
Mary Forlenza FHWA
Jim CollinsCity of Oshkosh
Mark Lyons.....City of Oshkosh
Kelly Nieforth.....City of Oshkosh
Bob Doemel Winnebago County

Staff Members Present

Tanner Russell ECWRPC
Kim Biedermann..... ECWRPC

2. Public Comment – There wasn't any public comments.

3. Discussion and approval of September 19, 2022 Meeting Minutes. A motion was made by Ms. Nieforth and a second by Mr. Heath to approve the meeting minutes as presented. Motion carried unanimously.

4. Staff Report

A. **Roadways** – Updates presented by Mr. Tanner Russell.

1. *Urban Area Boundary and Functional Classification Update*: The MPO staff will be working with the Wisconsin Department of Transportation and the communities within MPOs to update the urban boundaries. It is anticipated that an adjusted Urban Area Boundary completed and approved by June 30, 2024. Roadway Functional Classification review begins after the urban boundary adjustment process and has an impact on which roadways will be eligible for Surface Transportation Block Grant and Transportation Alternatives – Set Aside funding.
2. *Bipartisan Infrastructure Law (BIL) Local Bridge Solicitation*: The BIL funded FFY 2024-2026 Local Bridge Improvement Assistance Program applications are due March 24, 2023. East Central staff notified local communities about their eligibility regarding this program.

B. **Active Transportation** – Updates presented by Ms. Kim Biedermann

1. *Transportation Alternatives Set-aside Program*: The Transportation Alternatives Set-aside Program (formerly Transportation Alternatives Program, or TAP) has applications open for the 2023-2026 program cycle. Applications are due on March 24, 2023. For more information, please visit <https://wisconsin.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/bil-lp->

[ffy23.aspx](#) . If you have a project you are interested in applying for, please reach out to Kim Biedermann at kbiedermann@ecwrpc.org or at 920.886.6833 and Kelsey Lorenz, WisDOT Local Program Manager, at kelsey.lorenz@dot.wi.gov . Communities of any size are eligible to apply for funding.

2. *Economic Impact Study*: The economic impact study of bicycling and walking facilities in Calumet, Fond du Lac, Outagamie, and Winnebago counties was approved by the Commission on October 28, 2022. More information on the study and its findings can be found at <https://www.ecwrpc.org/programs/transportation/bicycle-and-pedestrian-planning/>
 3. *Bicycle and Pedestrian Counters*: Bicycle and pedestrian counters are available for communities to use on an as-requested basis. If you are interested in having counts done in your community, please contact Kim Biedermann at 920.886.6833 or at kbiedermann@ecwrpc.org .
- C. **Safe Routes to School** - Updates presented by Ms. Kim Biedermann
1. *Winter Walk to School Month*: There are four area schools participating in Winter Walk to School Month.
 2. *Perry Tipler Middle School Observations*: SRTS staff were contacted by the City of Oshkosh to conduct an audit at Perry Tipler Middle School due to concerns about the intersection of Bismarck Ave. and Eagle Street. Staff observed an afternoon pick-up and made several recommendations based on what we saw.
- D. **Transit and Specialized Transportation** - Updates presented by Ms. Kim Biedermann
1. *GO Transit – Transit Development Plan*: East Central is working with GO Transit to develop a Transit Development Plan. ECWRPC successfully applied for a Section 5304 Statewide Transit Planning Grant and will be administering the procurement process to select a Consultant to complete this project. The Request for Proposal is currently available until March 14th, after which a Consultant will be chosen to complete to project. Work on the project is anticipated to begin in May, 2023.
- E. **Special Projects** - Updates presented by Ms. Kim Biedermann
1. *Comprehensive Safety Action Plan*: East Central staff, in coordination with local municipalities, is working on developing a Comprehensive Safety Action Plan (CSAP). The CSAP is a requirement for communities to apply for implementation through the Safe Streets and Roads for All Discretionary Grant Program. Emails have been sent out to communities regarding informational and project selection meetings, with those meetings to be held the last two weeks in March of 2023. For more information, reach out to Colin Kafka, Associate Planner, at ckafka@ecwrpc.org or at 920.751.4770.
5. Discussion and Action on the 2022-2025 WisDOT Transportation Performance Measures (TPM) and Targets for PM2 (Bridge and Pavement) and PM3 (System Performance) presented by Mr. Tanner Russell. Mr. Russell provided an overview to the members. He shared that in December 2022, the Wisconsin Department of Transportation (WisDOT) established two-year and four-year targets for Second Performance Rule (PM2) and Third Performance Rule (PM3), and Metropolitan Planning Organizations (MPOs) are to establish PM2 and PM3 targets in their 2023 Transportation Improvement Programs (TIPs) to WisDOT's Bureau of Planning and Economic Development by June 14, 2023. MPOs may either establish their own targets or support the measures WisDOT has adopted. In Wisconsin, most MPOs have chosen to follow and support WisDOT and their performance measure targets.

Staff recommends that the Oshkosh Metropolitan Planning Organization (MPO) Transportation Advisory Committee (TAC) recommend approval of WisDOT Transportation Performance Measures PM2 and PM3 to the Transportation Committee, to be considered on April 11, 2023.

A motion was made by Mr. Heath and a second by Ms. Nieforth to recommend approval of WisDOT Transportation Performance Measures PM2 and PM3 to the Transportation Committee, to be considered on April 11, 2023. Motion carried unanimously.

6. Discussion/Update on 2023 Carbon Reduction Program and timeline for project selection. Mr. Russell gave an update to the members. He reported that the Carbon Reduction Program was created as a new federal program as part of the Bipartisan Infrastructure Law (BIL). The purpose of this program is to provide funding for projects that reduce transportation emissions and requires states to develop comprehensive carbon reduction strategies. East Central staff just recently received additional information from WisDOT on the 2023 Carbon Reduction Program. The program is expected to roll out March 10, 2023 with updated eligibility requirements. Applications for the program are expected to be due April 7, 2023. The previous applications from the 2022 Carbon Reduction Program will be able to use their existing applications but will need to fill out an additional one-page application to select their eligibility criteria under the 2023 guidelines. Project authorization is expected to take place August 15, 2023, and all selected projects will need to be amended into the 2023 Oshkosh Transportation Improvement Program (TIP). He noted that this was just for informational purposes and no action is necessary.
7. Adjourn – A motion was made by Ms. Nieforth and seconded by Mr. Heath to adjourn with the time noted at 1:30 p.m. Motion carried.

Respectively Submitted by
Leann Buboltz – Administrative Coordinator
East Central WI Regional Planning Commission

TO: Oshkosh Technical Advisory Committee

FROM: ECWRPC Transportation Staff

DATE: June 5, 2023

RE: Staff Report – Transportation Program

Roadways

- ***Comprehensive Safety Action Plan:*** Staff created community engagement tools around Roadway Safety, including a survey and Engagement Event Response Boards. Multiple events are planned throughout the region to engage community members and gather input on road safety strategies.
- ***Transportation Improvement Program (TIP):*** Below is the link to the Illustrative Project Intake Portal, which is used to add illustrative projects to the TIP. ***All communities should add their projects no later than Friday, June 23rd, 2023 at 3pm.*** This is for projects that may receive federal funding in the future, specifically potential STBG projects as years in the Illustrative TIP Table is part of the scoring criteria.
<https://survey123.arcgis.com/share/4df5ede37aa749b698cb42a875e746cf>
- ***Urban Area Adjustments:*** Staff will be reaching out regarding the new urban area boundary for the Oshkosh MPO. The Commission's transportation and GIS staff will work with Technical Advisory Committee and the Commission's Transportation Committee to develop the adjusted urban boundary based off the 2020 Census Defined Urban Boundary and FHWA and WisDOT guidance.

Active Transportation—Bicycle and Pedestrian Planning

- ***Economic Impact Study Social Media Campaign:*** Throughout the month of May, ECWRPC social media sites shared highlights of the Economic Impact Study that was completed by Econsult Solutions, Inc. These messages outlined the economic, health, and environmental impacts of the existing and proposed bicycle and pedestrian network across the four-county study area of Calumet, Fond du Lac, Outagamie, and Winnebago counties.
- ***Americans with Disabilities Act (ADA) Basics:*** ECWRPC is partnering with the Greater Madison MPO to offer an ADA Basics Course, which will be held on Thursday, June 22 from 1pm-3pm. This is intended to lay a foundation regarding state and local government responsibilities, and it is for local staff, advocates, and policymakers. Interested parties can register online at
https://cityofmadison.zoom.us/webinar/register/WN_7kro12fLTT2ry_GfSWyJnA#/registration.
- ***Transportation Alternatives Set-aside Program:*** The next Transportation Alternatives Set-aside Program (also known as TAP) is anticipated to be rolled out on June 9, 2023. Any entity wishing to apply for these funds should reach out to both Kelsey Lorenz, Local Program Manager at the WisDOT (kelsey.lorenz@dot.wi.gov), and Kim Biedermann, Principal Planner at ECWRPC (kbiedermann@ecwrpc.org), to discuss the project in further detail.

Safe Routes to School

- **Perry Tipler Middle School Update:** Earlier in the year, the City of Oshkosh requested that SRTS staff conduct observations at Perry Tipler Middle School due to concerns about the intersection of Bismarck Avenue and Eagle Street. Our team made several recommendations based on what we observed and presented those recommendations to the school principal and Jim Collins from the City of Oshkosh. As a result of our recommendations, the intersection is now a four way stop.
- **Bike to School Day:** Wednesday, May 3 was International Bike to School Day. Seventy schools participated, 16 of which were in the Oshkosh Area. Each participating school received a toolkit that included bike helmets, bike locks, bike lights, bike bells, water bottles, and more.
- **Bike Helmets:** The SRTS program partnered with Outagamie Public Health to submit a grant for bike helmets to Safe Kids Worldwide. The grant was awarded to our program. We received 68 helmets that can be distributed in Calumet, Outagamie, Winnebago, and Fond du Lac Counties.

Transit and Specialized Transportation

- **Specialized Coordinated Human Services Plans:** ECWRPC will be working with the Wisconsin Department of Transportation and its seven member-counties to update each county's Specialized Transportation Coordinated Human Services Plans. Informational meetings with WisDOT will be held the weeks of May 29th and June 5th, and East Central will begin coordinating with the counties and partner organizations on the process to update their plans.
- **GO Transit:** On April 3, 2023, GO Transit launched GO Connect, a pilot program with flexible scheduling options in place of Route 10. Riders can schedule their trip in advance and request direct ride service between Oshkosh and Neenah Transit Centers with City Cab. ECWRPC staff worked in collaboration with GO Transit to plan this pilot program and the program will be evaluated as part of the update to GO Transit – Transit Development Plan.

TO: Oshkosh MPO Technical Advisory Committee
FROM: Tanner Russell, Associate Transportation Planner
DATE: June 5, 2023
RE: Discussion on the 2023 Surface Transportation Block Grant – Urban for the Oshkosh Urbanized Area

The Surface Transportation Block Grant – Urban (STBG; formerly known as STP-Urban) 2024-2029 program cycle is anticipated to open on June 9, 2023. This is typically a two-year cycle with each Metropolitan Planning Organization (MPO) receiving its own allocation. STBG projects are funded at up to 80% federal funding but they can be awarded as low as 50%. Local matches are required for the remaining costs.

Roadways within the urbanized boundaries of MPOs that are functionally classified as urban “collector” or higher are eligible for funding. Projects must also meet state and federal requirements. See the STBG – Urban Eligible Roads Web App below to view eligible roads in East Central’s MPOs.

<https://experience.arcgis.com/experience/0f97f9ed170e4654bf672e8a8b1222b9/>

Eligible projects will be scored based on the criteria outlined in each MPOs Transportation Improvement Program (TIP). Use the link below access the STBG scoring criteria in the TIP (pages 20-25 of the pdf for the Oshkosh MPO TIP).

<https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>

Any entity wishing to apply for these funds should reach out to both Alex Dums, Local Program Manager at the WisDOT (alex.dums@dot.wi.gov), and Tanner Russell, Associate Transportation Planner at ECWRPC (trussell@ecwrpc.org), to discuss the project in further detail.

Staff Recommendation: This is informational, and no action is necessary.

TO: Oshkosh MPO Technical Advisory Committee
FROM: Kim Biedermann, Principal Transportation Planner
DATE: June 5, 2023
RE: Discussion regarding the 2024 Transportation Unified Planning Work Program and Budget

Every year, ECWRPC develops a Unified Planning Work Program and Budget (UPWP) that is incorporated into the Commission's overall work program and budget. As a subrecipient of federal money through the Federal Transit Administration and the Federal Highway Administration, the agency is required to develop a transportation-specific work program and budget that is adopted annually, typically in October of the year preceding the UPWP. The UPWP consists of the following key elements:

- 1310: Deliverables related to the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations
- 1330: Deliverables related to the Regional Transportation Programs (areas outside of the three MPOs within the Commission's boundaries)
- 1340: Deliverables related to the Fond du Lac Metropolitan Planning Organization
- 1380: Deliverables related to the Safe Routes to School program

Each year, prior to developing the UPWP, ECWRPC receives a kick-off letter from the Wisconsin Department of Transportation, Federal Highway Administration, and Federal Transit Administration, which outlines key activities that must be accomplished to be in state and federal compliance. These items include the Transportation Improvement Program, the Unified Work Program, and other planning activities included in the federal regulations. The rest of the UPWP is developed based on feedback and input from community leaders and staff throughout the region. ECWRPC staff members will be meeting with communities in the coming months as they develop the UPWP to gain feedback on deliverables for 2024. Examples of projects include corridor studies, data collection, mapping, and multimodal planning assistance. If you have any project needs or have questions, please contact Kim Biedermann at kbiedermann@ecwrpc.org or at 920.886.6833.

Staff Recommendation: This is informational, and no action is necessary.