

## MEETING NOTICE

### APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION (MPO) TECHNICAL ADVISORY COMMITTEE

**DATE:**Monday, June 5, 2023

**TIME:**10:00am

**PLACE:**In-person—Grand Chute Town Hall, Board Room, 1900 W Grand Chute Blvd.

#### AGENDA

1. Welcome and Introductions
2. Public Comment
3. Approval of May 15, 2023 Meeting Minutes
4. Staff Report
5. Discussion and action on adjusting the Surface Transportation Block Grant (STBG) – Urban Program funding levels for the previously selected projects from 2023-2027 within the Appleton (Fox Cities) MPO
6. Discussion on the 2023 Transportation Alternatives Set-aside for the Appleton (Fox Cities) MPO
7. Discussion on the 2023 Surface Transportation Block Grant (STBG) - Urban for the Appleton (Fox Cities) Urbanized Area
8. Discussion on the 2024 Unified Work Program and Budget.
9. WisDOT Updates
10. Adjourn

*Any person wishing to attend this meeting or hearing who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*

## MEETING MINUTES

Appleton (Fox Cities) Transportation Management Area (TMA)  
Technical Advisory Committee  
May 15, 2023

The meeting was called to order by Chair Merten at 10:00 AM.

### 1. Introductions

#### Committee Members Present

James Merten (Chair) ..... City of Neenah  
George Dearborn ..... Village of Fox Crossing  
Joe Zellmer ..... Outagamie County Hwy Dept  
Dean Steingraber ..... Outagamie County Hwy Dept  
Mark Mommaerts ..... Village of Harrison  
Katie Schwartz ..... Town of Grand Chute  
Lindsey Kemnitz ..... Town of Grand Chute  
Maggie Mahoney ..... Village of Kimberly  
Brian Glaser ..... Calumet County  
Laura Jungwirth ..... City of Menasha  
Nick Weber ..... WisDOT  
Mark Van Der Wegen ..... Town of Grand Chute  
John Neumeier ..... City of Kaukauna  
Mark Lahay ..... City of Appleton  
Michael Brown ..... Town of Buchanan  
Bob Doemel ..... Winnebago County Hwy Dept

#### ECWRPC Staff Present

Kim Biedermann ..... ECWRPC  
Tanner Russell ..... ECWRPC  
Melissa Kraemer-Badtke ..... ECWRPC  
Jennie Mayer ..... ECWRPC

### 2. Public Comment – There was no public comments.

### 3. Discussion and action on March 6, 2023 Meeting Minutes. Motion made by Mr. Neumeier and Ms. Jungwirth motioned to approve the March 6, 2023 Meeting Minutes as presented. Motion carried unanimously.

### 4. Staff Report

#### A. Roadway updates – presented by Mr. Tanner Russell. Mr. Russell updated the members of the below listed areas.

- Carbon Reduction Program: Staff are reviewing Carbon Reduction Program grant projects and scoring based on federal and state guidelines
- Comprehensive Safety Action Plan Outreach: Staff created community engagement tools around Roadway Safety, including a survey and Engagement Event Response Boards. Multiple events are planned throughout the region to engage community members and gather input on road safety strategies.
- WisDOT Local Symposium: The 2023 WisDOT Local Program Symposium for the upcoming 2024-2029 program cycle will be held virtually on May 24, 2023 from 9 a.m. – 2 p.m. It can be viewed online at <https://www.youtube.com/watch?v=-xNwjRlbnNE>.
- Surface Transportation Block Grant Program: The next cycle of the Surface Transportation Block Grant Program (also known as the STP-Urban Program) is expected to roll out on June 2, 2023. Any community that is interested applying for these funds should reach out to both Alex Dums, Local Program Manager at the WisDOT ([alex.dums@dot.wi.gov](mailto:alex.dums@dot.wi.gov)), and Tanner Russell, Associate Transportation Planner at ECWRPC ([trussell@ecwrpc.org](mailto:trussell@ecwrpc.org)), to discuss the project in further detail. Field reviews of a proposed project with East Central and WisDOT staff will be required prior to applying for funding.

#### B. Active Transportation—Bicycle and Pedestrian Planning – presented by Kim Biedermann. Ms. Biedermann updated the members on the below listed items.

- Economic Impact Study Social Media Campaign: Throughout the month of May, ECWRPC social media sites will be sharing highlights of the Economic Impact Study that was

- completed by EConsult Solutions, Inc. These messages will outline the economic, health, and environmental impacts of the existing and proposed bicycle and pedestrian network across the four-county study area of Calumet, Fond du Lac, Outagamie, and Winnebago counties.
- Americans with Disabilities Act (ADA) Basics: ECWRPC is partnering with the Greater Madison MPO to offer an ADA Basics Course, which will be held on Thursday, June 22 from 1pm-3pm. This is intended to lay a foundation regarding state and local government responsibilities, and it is for local staff, advocates, and policymakers. Interested parties can register online at [https://cityofmadison.zoom.us/webinar/register/WN\\_7kro12fLTT2ry\\_GfSWyJnA#/registration](https://cityofmadison.zoom.us/webinar/register/WN_7kro12fLTT2ry_GfSWyJnA#/registration).
  - Transportation Alternatives Set-aside Program: The next Transportation Alternatives Set-aside Program (also known as TAP) is anticipated to be rolled out on June 2, 2023. Any entity wishing to apply for these funds should reach out to both Kelsey Lorenz, Local Program Manager at the WisDOT ([kelsey.lorenz@dot.wi.gov](mailto:kelsey.lorenz@dot.wi.gov)), and Kim Biedermann, Principal Planner at ECWRPC ([kbiedermann@ecwrpc.org](mailto:kbiedermann@ecwrpc.org)), to discuss the project in further detail. Further information and details will be forthcoming.
- C. Safe Routes to School – presented by Jennie Mayer. Ms. Mayer updated the members on the below listed items.
- Bike to School Day: Wednesday, May 3 was International Bike to School Day. We provided toolkits to 27 schools in the Fox Cities area.
  - Unusually Hazardous Bussing: ECW Safe Routes staff has been working with Appleton Area School District to evaluate roadways around Janet Berry, Madison Middle School, and East High School. Several infrastructure improvements in the school's attendance areas have been made that will allow the school district to remove the Unusually Hazardous Busing designation.
  - Kimberly School District: SRTS staff is in the process of conducting walk and bike audits at nine schools within the Kimberly School District. Staff is also engaging the school families to get information from them on what factors influence their decisions as to whether they let their child(ren) walk or bike to school.
  - Bike Helmets: The SRTS program partnered with Outagamie Public Health to submit a grant for bike helmets to Safe Kids Worldwide. The grant was awarded to our program. We received 68 helmets that can be distributed in the community.
- D. Transit and Specialized Transportation – presented by Kim Biedermann. Ms. Biedermann updated the members on the below listed items
- Specialized Coordinated Human Services Plans: ECWRPC will be working with the Wisconsin Department of Transportation and its seven member-counties to update each county's Specialized Transportation Coordinated Human Services Plans. She noted that Brenna Root and Adam BellCorelli will be the lead staff on that project.
  - Valley Transit: The work on the contract with SRF Consulting Group is moving along nicely. The objectives of this project are to conduct a Ridership Survey and Fare Payment Survey for the entire Valley Transit system and to conduct an analysis of locations that would be suitable for a new site for a Neenah Transfer Center. The Ridership Survey and Fare Payment Survey data collection is expected to be complete at the end of May 2023.
  - GO Transit: On April 3, 2023, GO Transit launched GO Connect, a pilot program with flexible scheduling options in place of Route 10. Riders can schedule their trip in advance and request direct ride service between Oshkosh and Neenah Transit Centers with City Cab. ECWRPC staff worked in collaboration with GO Transit to plan this pilot program and the program will be evaluated as part of the update to GO Transit – Transit Development Plan.
5. Discussion and Action on Transportation Alternatives Set-aside Funding Award for the Appleton (Fox Cities) Metropolitan Planning Organization for 2023-2026 program cycle – presented by Ms. Kim Biedermann, Principal Planner. Ms. Biedermann reported that the Transportation Alternatives Set-aside Program FFY 2023-2026 cycle (TA Set-aside; formerly Transportation Alternatives Program, or TAP) opened on November 1, 2022 and closed on March 24, 2023. The funding allocation for this program cycle for the Appleton (Fox Cities) MPO is reported as follows: 2022-\$668,677, 2023-\$683,023, 2024-\$0 (funds committed to Village of Kimberly Marcella Ave. Trail project). 2025-\$710,617, 2026-\$724,829 She also noted that WisDOT NE Region and East Central staff have reviewed the five applications from the communities in the Appleton (Fox Cities) MPO, which were found eligible to receive funding.

Ms. Biedermann shared that formal review by a selection committee took place and staff recommends that the Technical Advisory Committee provides a recommendation that the Executive

Committee approves the following: \$48,000 in federal funds to the City of Menasha; \$65,600 in federal funds to the Village of Harrison; \$409,624.53 in federal funds to the Town of Grand Chute; and \$643,640.80 in federal funds to the Town of Buchanan or up to 80% of federal participating costs for any of these aforementioned recommended projects for the Appleton (Fox Cities) Metropolitan Planning Organization Transportation Alternatives Set-aside Program for the 2023-2026 Program Cycle.

A motion was made by Ms. Mahoney and a second by Mr. Neumeier to approve of the recommendations presented by ECWRPC staff. Motion carried unanimously.

6. Discussion and Action on the Carbon Reduction Program (CRP) FFY 2023 Applications within the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) – presented by Mr. Tanner Russell. Mr. Russell shared with the members that each Metropolitan Planning Organization (MPO) receives its own allocation, and each MPO is responsible for awarding funding to eligible projects. The Carbon Reduction Program (CRP) for the FFY 2023 cycle opened on March 10, 2023 and closed on April 7, 2023. Carbon Reduction projects are funded up to 80 percent federal and 20 percent local. The funding allocation for the Appleton (Fox Cities) MPO is \$1,183,818 for this cycle, which includes FFY 2022 and FFY 2023 funding. He also noted that there were five applications submitted for the Appleton (Fox Cities) MPO that were determined by WisDOT to be eligible for CRP FFY 2023 funding. Outagamie County has since removed the intersection upgrade project at CTH OO and CTH N from the application cycle due to the PS&E date.

Project Description	Federal Funding Limit (80%)	Local Funding	Total Project Cost
<b>City of Kaukauna:</b> LED Street Lighting Conversion (664 fixtures)	<b>\$253,913.60</b>	\$63,478.40	\$317,392.00
<b>City of Menasha:</b> LED Street Lighting Conversion (156 fixtures)	<b>\$167,792.80</b>	\$41,948.20	\$209,741.00
<b>Town of Grand Chute:</b> LED Street Light Upgrade (533 fixtures)	<b>\$370,760.40</b>	\$92,690.10	\$463,450.50
<b>Outagamie County:</b> Smart arrow boards and PCMS	<b>\$36,000.00</b>	\$9,000.00	\$45,000.00

Mr. Russell shared that staff recommends the Technical Advisory Committee provides a recommendation to the Executive Committee that all remaining projects are funded at 80% of their total project costs. This would assign \$828,466.80 to eligible Carbon Reduction Program (CRP) projects within the Appleton (Fox Cities) MPO.

Member discussion took place on previous projects and applications regarding the end date due and when the funding needs to be used up. Staff stated that it is their understanding that funding needs to be obligated in September not spent. Ms. Kraemer-Badtke indicated that it was a new program and staff is working with DOT for procedures and processes.

A motion was made by Mr. Brown and a second by Mr. Dearborn to approve of the recommendations presented by ECWRPC staff, noting that Mr. Neumeier abstained. Motion carried unanimously.

7. WisDOT Updates
  - A. Nick Weber - Wisconsin Department of Transportation Local Symposium on Wednesday, May 24<sup>th</sup> from 9:00 a.m. to – 2 p.m. <https://www.youtube.com/watch?v=-xNwjRlbnNE> . He noted that this symposium will be recorded.
8. Adjourn - A motion was made by Ms. Jungwirth and second by Mr. Zellner to adjourn. Motion carried unanimously.

Respectfully submitted by  
Leann Buboltz – ECWRPC Administrative Assistant

**TO:** Appleton (Fox Cities) MPO Technical Advisory Committee

**FROM:** ECWRPC Transportation Staff

**DATE:** June 5, 2023

**RE:** Staff Report – Transportation Program

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### **Roadways**

- **Transportation Improvement Program (TIP):** Below is the link to the Illustrative Project Intake Portal, which is used to add illustrative projects to the TIP. **All communities should add their projects no later than Friday, June 23<sup>rd</sup>, 2023 at 3pm.** This is for projects that may receive federal funding in the future, specifically potential STBG projects as years in the Illustrative TIP Table is part of the scoring criteria.  
<https://survey123.arcgis.com/share/4df5ede37aa749b698cb42a875e746cf>
- **Urban Area Adjustments:** Staff will be working with the Technical Advisory Committee regarding the development of the adjusted urbanized area boundary for the Appleton (Fox Cities) MPO. The Commission transportation and GIS staff will be working with communities to develop the adjusted urban boundary based off the 2020 Census Defined Urban Boundary and FHWA and WisDOT guidance.

### **Active Transportation—Bicycle and Pedestrian Planning**

- **Americans with Disabilities Act (ADA) Basics:** ECWRPC is partnering with the Greater Madison MPO to offer an ADA Basics Course, which will be held on Thursday, June 22 from 1pm-3pm. This is intended to lay a foundation regarding state and local government responsibilities, and it is for local staff, advocates, and policymakers. Interested parties can register online at  
[https://cityofmadison.zoom.us/webinar/register/WN\\_7kro12fLTT2ry\\_GfSWyJnA#/registration](https://cityofmadison.zoom.us/webinar/register/WN_7kro12fLTT2ry_GfSWyJnA#/registration).

### **Safe Routes to School**

- **Walking School Bus:** Five schools in the Fox Cities participated in the Walking School Bus Program for the 2022-2023 school year. Through the Regional Safe Routes to School Program, the Commission was able to provide a total of \$4,750 of funding to the participating schools for their efforts in running the program.

### **Transit and Specialized Transportation**

- **Age Friendly Appleton:** Staff took part in the revitalized effort by Appleton Department of Health and Appleton DEI office to conduct a survey regarding services and gaps related to the aging population in the wider Appleton area, including access to transportation, access to wellness activities, and mobility generally.
- **Specialized Coordinated Human Services Plans:** ECWRPC will be working with the Wisconsin Department of Transportation and its seven member-counties to update each county's Specialized Transportation Coordinated Human Services Plans. Informational meetings with WisDOT will be held the weeks of May 29<sup>th</sup> and June 5<sup>th</sup>, and East Central will begin coordinating with the counties and partner organizations on the process to update their plans.

### **WisDOT Updates**

- The Wisconsin Department of Transportation Local Symposium was held on Wednesday, May 24<sup>th</sup> from 9:00 a.m. to – 2 p.m. and if you were unable to attend you can view the symposium at the following link: <https://www.youtube.com/watch?v=-xNwjRbnNE>.

**TO:** Appleton (Fox Cities) MPO Technical Advisory Committee  
**FROM:** Tanner Russell, Associate Transportation Planner  
**DATE:** June 5, 2023  
**RE:** Discussion and action on Adjusting the Surface Transportation Block Grant (STBG) – Urban Program funding levels for the previously selected projects from 2023-2027 within the Appleton (Fox Cities) MPO

The Surface Transportation Block Grant – Urban (STBG; formerly known as STP-Urban) cycle typically rolls out every two years. Two additional cycles—FFY 2022 and FFY 2023—were out due to the Bipartisan Infrastructure Law (BIL). STBG – Urban for the Appleton (Fox Cities) MPO projects can be funded up to 80% federal funding, and awarded as low as 50% in federal funding. Local matches are required for the remaining costs.

MPOs with populations over 200,000 people are designated as Transportation Management Areas (TMA). TMAs receive their own apportionment for the STBG Urban Program funding cycle and Commission staff works collectively with the Wisconsin Department of Transportation and the other MPOs designated as TMAs across the state to ensure that the funding is utilized over the course of the federal transportation bill.

Due to Covid-19 and increased construction and material costs, all previously selected projects have seen drastic increases in overall project cost. Due to this large and unanticipated increase in costs, some projects were at risk of being dropped by their project sponsors. The historic funding levels provided by BIL allow for additional funding within the Appleton (Fox Cities) MPO. By flexing the additional funds provided by BIL, the MPO would be able to fund each of the selected projects from 2023-2027 at 80%. This additional funding would prevent projects from being dropped by their project sponsors. See the table below for the originally awarded and updated funding levels.

<b>STBG – Urban Project Awards &amp; Proposed Adjustments</b>				
<b>Project</b>	<b>Original Federal Funding Amount</b>	<b>Original Fed. Funding Percent</b>	<b>Updated Federal Funding Amount</b>	<b>Updated Fed. Funding Percent</b>
Town of Grand Chute – Spencer Street	\$177,669	56%	\$216,727	80%
City of Appleton – Lawe St. (2023 design)	\$339,441	66%	\$412,090	80%
City of Menasha - Racine St.	\$3,120,537	72%	\$3,344,806	80%
City of Neenah – Commercial St.	\$5,668,528	72%	\$6,555,941	80%
Outagamie County –	\$3,094,000	72%	\$4,644,320	80%

CTH N				
Winnebago County – CTH P	\$4,578,670	72%	\$7,371,795	80%
Village of Fox Crossing – E. Shady Lane	\$1,776,802	66%	\$2,518,407	80%
Town of Grand Chute – Spencer Street (const.)	\$1,888,795	56%	\$2,705,250	80%
City of Appleton – Lawe St. (const.)	\$2,454,193	66%	\$2,985,748	80%

The funding breakdown by year for the Appleton (Fox Cities) MPO can be found on the following page that is attached. These increased funding levels will need to be considered by the Commission Board.

Questions regarding the STBG-Urban funding should be directed to Alex Dums, Local Program Manager at the WisDOT ([alex.dums@dot.wi.gov](mailto:alex.dums@dot.wi.gov)), and Melissa Kraemer Badtke, Executive Director at ECWRPC ([mbadtke@ecwrpc.org](mailto:mbadtke@ecwrpc.org)).

**Staff Recommendation:** Staff recommends increasing the funding of each of the previously selected Appleton (Fox Cities) MPO STBG-Urban projects to 80% of participating eligible costs within the Appleton (Fox Cities) MPO.



Calendar Year	PROPOSED Appleton MPO - STBG Urban Project Spending Summary							
	PID Number	TIP Number	Project Sponsor	Description	Let Date	Sunset Date	Change in Funding	Remaining FFY 2023 Balance
2022	-	-	-	Estimated FFY 2022 Apportionment - BIL			\$ 4,835,967.00	\$ 4,835,967.00
	-	-	-	Estimated FFY 2021 Carry-Over - FAST Act			\$	\$ 4,835,967.00
	4657-26-00	252-22-053	T of Grand Chute	Spencer Street from S. Nicolet Road to Bluemound Drive C/E			\$ (177,669.00)	\$ 4,658,298.00
	6018-04-00/70	252-22-044	Outagamie County	CTH N Intersection	11/8/2022		\$ (131,201.00)	\$ 4,527,097.00
				2023 Remaining Apportionment (No Carry Over)			\$	\$ 4,527,097.00
				2023 Remaining Balance (With Carry Over)			\$	\$ 4,527,097.00
2023	-	-	-	Estimated FFY 2023 Apportionment - BIL			\$ 4,932,687.00	\$ 4,932,687.00
	-	-	-	Estimated FFY 2022 Carry-Over - BIL			\$	\$ 9,768,654.00
	4657-26-00	252-22-053	T of Grand Chute	Spencer Street from S. Nicolet Road to Bluemound Drive C/E			\$ (216,727.00)	\$ 9,551,927.00
	4984-24-74	252-22-064	C of Appleton	Lawe Street from College Ave to Wisconsin Ave Design			\$ (412,090.00)	\$ 9,139,837.00
				2023 Remaining Apportionment (No Carry Over)			\$	\$ 4,303,870.00
				2023 Remaining Balance (With Carry Over)			\$	\$ 9,139,837.00
2024	-	-	-	Estimated FFY 2024 Apportionment - BIL			\$ 5,031,341.00	\$ 5,031,341.00
	-	-	-	Estimated FFY 2023 Carry-Over - BIL			\$	\$ 14,171,178.00
	4992-00-60	252-20-057	C of Menasha	Racine St from Third Street to Ninth Street LET	12/10/2024	6/30/2026	\$ (3,344,806.00)	\$ 10,826,372.00
	4993-01-01	252-20-059	C of Neenah	Commercial Street Stanley Street to Tyler Street LET	1/14/2025	6/30/2026	\$ (6,555,941.16)	\$ 4,270,430.84
				2024 Remaining Apportionment (No Carry Over)			\$	\$ (4,869,406.16)
				2024 Remaining Balance (With Carry Over)			\$	\$ 4,270,430.84
2025	-	-	-	Estimated FFY 2025 Apportionment - BIL			\$ 5,131,968.00	\$ 5,131,968.00
	-	-	-	Estimated FFY 2024 Carry-Over - BIL			\$	\$ 9,402,398.84
	4676-04-71	252-20-058	Outagamie County	CTH N from CTH CE to CTH KK	12/10/2024	6/30/2026	\$ (4,644,320.00)	\$ 4,758,078.84
	4646-02-71	252-20-056	Winnebago County	CTH P from STH 47 to Midway Rd LET	12/10/2024	6/30/2026	\$ (7,371,795.00)	\$ (2,613,716.16)
				2025 Remaining Apportionment (No Carry Over)			\$	\$ (6,884,147.00)
				2025 Remaining Balance (With Carry Over)			\$	\$ (2,613,716.16)
2026	-	-	-	Estimated FFY 2026 Apportionment - BIL			\$ 5,234,607.00	\$ 5,234,607.00
	-	-	-	Estimated FFY 2025 Carry-Over - BIL			\$	\$ 2,620,890.84
	4984-24-75	252-22-064	C of Appleton	Lawe Street from College Ave to Wisconsin Ave Construction	12/9/2025	6/30/2031	\$ (2,985,748.00)	\$ (364,857.16)
				2026 Remaining Apportionment (No Carry Over)			\$	\$ 2,248,859.00
				2026 Remaining Balance (With Carry Over)			\$	\$ (364,857.16)
2027	-	-	-	Estimated FFY 2027 Apportionment - New Federal Transportation Law			\$ 5,234,607.00	\$ 5,234,607.00
	-	-	-	Estimated FFY 2026 Carry-Over - BIL			\$	\$ 4,869,749.84
	4657-26-71	252-22-053	T of Grand Chute	Spencer Street from S. Nicolet Road to Bluemound Drive Constructio	1/12/2027	6/30/2031	\$ (2,705,250.00)	\$ 2,164,499.84
				2027 Remaining Apportionment (No Carry Over)			\$	\$ 2,529,357.00
				2027 Remaining Balance (With Carry Over)			\$	\$ 2,164,499.84
2028	-	-	-	Estimated FFY 2028 Apportionment			\$ 5,234,607.00	\$ 5,234,607.00
	-	-	-	Estimated FFY 2027 Carry-Over			\$	\$ 7,399,106.84
	4619-11-72	252-22-061	V of Fox Crossing	East Shady Ln from Cold Spring Road to CTH CB	1/13/2026	6/30/2031	\$ (2,518,407.50)	\$ 4,880,699.34
				2027 Remaining Apportionment (No Carry Over)			\$	\$ (353,907.66)
				2027 Remaining Balance (With Carry Over)			\$	\$ 4,880,699.34
2029	-	-	-	Estimated FFY 2029 Apportionment			\$ 5,234,607.00	\$ 5,234,607.00
	-	-	-	Estimated FFY 2028 Carry-Over			\$	\$ 10,115,306.34
				2027 Remaining Apportionment (No Carry Over)			\$	\$ 5,234,607.00
				2027 Remaining Balance (With Carry Over)			\$	\$ 10,115,306.34

Total Appleton TMA Apportionment for BIL (2022-2026)	\$	30,002,537.00
Total Projects Scheduled for TMA	\$	(25,840,297.16)
Remaining Amount for Appleton TMA	\$	4,162,239.84
2027, 2028 & 21	Total Projects Scheduled for TMA	\$ 45,706,358.00
Total Projects Scheduled for TMA	\$	(31,063,954.66)
Remaining Amount for TMA	\$	14,642,403.34
Total Appleton TMA Apportionment for BIL	\$	30,002,537.00
Total Projects Scheduled for TMA	\$	(25,840,297.16)
Remaining Amount for Appleton TMA	\$	4,162,239.84

**TO:** Appleton (Fox Cities) MPO Technical Advisory Committee  
**FROM:** Kim Biedermann, Principal Transportation Planner  
**DATE:** June 5, 2023  
**RE:** Discussion on the 2023 Transportation Alternatives Set-aside Program for the Appleton (Fox Cities) MPO

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Traditionally, the Transportation Alternatives Set-aside Program (TA Set-aside; formerly known as Transportation Alternatives Program or TAP) rolls out every two years. This federal program is appropriated at the state level, and in Wisconsin, there are two pools of funding: one for the statewide pool and the other is for Metropolitan Planning Organizations that are designated as Transportation Management Areas.

As a Transportation Management Area, the Appleton (Fox Cities) MPO receives an apportionment for TA Set-aside. TA Set-aside activities must relate to surface transportation and must fall within specific categories, including the following:

- Construction, planning, and design of on-road and off-road facilities for non-motorized forms of transportation;
- Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers;
- Conversion and use of abandoned reload corridors for non-motorized transportation;
- Construction of turnouts, overlooks, and viewing areas;
- Community improvement activities;
- Environmental mitigation activities;
- Safe Routes to School Program; and
- Planning, designing, or constructing boulevards and other roadways largely in the right of way of former Interstate system routes or other divided highways.

Any eligible project within the Appleton (Fox Cities) urban area is eligible to apply for the Appleton (Fox Cities) apportionment. Communities outside of this area would need to apply for the state pool of funding.

ECWRPC staff is creating an addendum for this upcoming application cycle. The purpose of this addendum is to ensure projects are eligible and competitive applications. Any community/entity wishing to apply for TA Set-aside funding must meet with ECWRPC staff and ECWRPC staff to discuss the project. Additionally, draft applications must be submitted for review prior to final application submission.

The next cycle of applications is expected to roll out on June 9, 2023. Any entity wishing to apply for these funds should reach out to both Kelsey Lorenz, Local Program Manager at the WisDOT ([kelsey.lorenz@dot.wi.gov](mailto:kelsey.lorenz@dot.wi.gov)), and Kim Biedermann, Principal Planner at ECWRPC ([kbiedermann@ecwrpc.org](mailto:kbiedermann@ecwrpc.org)), to discuss the project in further detail.

**Staff Recommendation:** This is informational, and no action is necessary.

**TO:** Appleton (Fox Cities) MPO Technical Advisory Committee  
**FROM:** Tanner Russell, Associate Transportation Planner  
**DATE:** June 5, 2023  
**RE:** Discussion on the 2023 Surface Transportation Block Grant – Urban for the Appleton (Fox Cities) Urbanized Area

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The Surface Transportation Block Grant – Urban (STBG; formerly known as STP-Urban) 2024-2029 program cycle is anticipated to open on June 9, 2023. This is typically a two-year cycle with each Metropolitan Planning Organization (MPO) receiving its own allocation. STBG projects are funded at up to 80% federal funding but they can be awarded as low as 50%. Local matches are required for the remaining costs.

Roadways within the urbanized boundaries of MPOs that are functionally classified as urban “collector” or higher are eligible for funding. Projects must also meet state and federal requirements. See the STBG – Urban Eligible Roads Web App below to view eligible roads in East Central’s MPOs.

<https://experience.arcgis.com/experience/0f97f9ed170e4654bf672e8a8b1222b9/>

Eligible projects will be scored based on the criteria outlined in each MPOs Transportation Improvement Program (TIP). Use the link below access the STBG scoring criteria in the TIP (pages 18-23 of the pdf for the Appleton Fox Cities MPO TIP).

<https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>

Any entity wishing to apply for these funds should reach out to both Alex Dums, Local Program Manager at the WisDOT ([alex.dums@dot.wi.gov](mailto:alex.dums@dot.wi.gov)), and Tanner Russell, Associate Transportation Planner at ECWRPC ([trussell@ecwrpc.org](mailto:trussell@ecwrpc.org)), to discuss the project in further detail.

**Staff Recommendation:** This is informational, and no action is necessary.

**TO:** Appleton (Fox Cities) MPO Technical Advisory Committee  
**FROM:** Kim Biedermann, Principal Transportation Planner  
**DATE:** June 5, 2023  
**RE:** Transportation Unified Planning Work Program and Budget

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Every year, ECWRPC develops a Unified Planning Work Program and Budget (UPWP) that is incorporated into the Commission's overall work program and budget. As a subrecipient of federal money through the Federal Transit Administration and the Federal Highway Administration, the agency is required to develop a transportation-specific work program and budget that is adopted annually, typically in October of the year preceding the UPWP. The UPWP consists of the following key elements:

- 1310: Deliverables related to the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations
- 1330: Deliverables related to the Regional Transportation Programs (areas outside of the three MPOs within the Commission's boundaries)
- 1340: Deliverables related to the Fond du Lac Metropolitan Planning Organization
- 1380: Deliverables related to the Safe Routes to School program

Each year, prior to developing the UPWP, ECWRPC receives a kick-off letter from the Wisconsin Department of Transportation, which outlines key activities that must be accomplished to be in state and federal compliance. The rest of the UPWP is developed based on feedback and input from community leaders and staff throughout the region. ECWRPC staff members will be meeting with communities in the coming months as they develop the UPWP to gain feedback on deliverables for 2024. Examples of projects include corridor studies, data collection, mapping, and multimodal planning assistance. If you have any project needs or have questions, please contact Kim Biedermann at [kbiedermann@ecwrpc.org](mailto:kbiedermann@ecwrpc.org) or at 920.886.6833.

**Staff Recommendation:** This is informational, and no action is necessary.