

MEETING MINUTES
July 12, 2022
TRANSPORTATION COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: *Nick Kesler, John Zorn (Alt for Steve Abel), Patrick Mullen, Kara Homan (Perm Alt for Thomas Nelson), Tom Kautza, Dick Koeppen, Robert Keller, Ronald McDonald, Scott Nelson*

Place: ECWRPC Conference Room with a Virtual Meeting Connection

Date: Tuesday, July 12, 2022

Time: 1:30 p.m.

1. **Welcome and Introductions** - Ms. Homan welcomed attendees to the meeting and called the meeting to order at 1:30 p.m.
2. **Roll Call** - Introduction of Alternates, Staff and Guests

Committee Members Present:

Kara Homan, Chair (Perm Alt for Thomas Nelson) Outagamie County
 Nick Kesler..... Calumet County
 John Zorn (Alt. for Steve Abel) Fond du Lac County
 Patrick Mullen Fond du Lac County
 Dick Koeppen Waupaca County
 Robert Keller..... Winnebago County
 Ron McDonald..... Valley Transit

Committee Members Excused

Tom Kautza Shawano County
 Scott Nelson WisDOT – NE Region

ECWRPC Staff and Guests Present:

Matt Schreiber WisDOT Representative
 Nick Weber WisDOT Representative
 Alexander Dums WisDOT Representative
 Melissa Kraemer Badtke..... Executive Director
 Matt Halada Principal Planner, Transportation
 Kim Biedermann Principal Planner, Regional Bicycle & Pedestrian Coordinator
 Tanner Russell..... Associate Transportation Planner
 Mike Zuege GIS Manager
 Colin Kafka Associate Transportation Planner
 Jennie Mayer Associate Planner
 Leann Buboltz..... Administrative Coord

3. **Approval of Agenda / Motion to Deviate** – Mr. Zorn motioned to approve the agenda, Mr. Keller seconded the motion. The motion passed unanimously.
4. **Public Comment** – Hearing of none

5. **Election of Chair and Vice Chair**

A. Election of Chair and Vice Chair

Mr. Keller nominated Ms. Homan to serve as Chair of the committee. Mr. Koeppen moved to close nominations. Second by Mr. Keller. Motion carried. A motion was made by Mr. Koeppen and second by Mr. Zorn to approve of the nomination of Ms. Homan to serve as Chairperson. Motion passed by unanimous consent. Let the record show that Ms. Homan abstained from the vote.

Ms. Homan nominated Mr. Keller to serve as Vice Chair of the committee. Mr. Koeppen moved to close nominations. Second by Mr. Kesler. Motion carried. A motion was made by Mr. Koeppen and second by Mr. Kesler to approve of the nomination of Mr. Keller to serve as Vice Chairperson. Motion passed by unanimous consent. Let the record show that Mr. Keller abstained from the vote.

6. **Approval of the April 12, 2022 Transportation Committee Meeting Minutes**

A. A motion was made by Mr. Zorn and second by Mr. Keller to approve of the minutes as presented. Motion carried.

7. **Announcements and Updates**

A. Staff Report. Ms. Kraemer-Badtke shared with the Committee staff updates. Jennie Mayer moved into the Senior Planner – Safe Route to School role. Colin Kafka recently joined our team as an Associate Planner – Transportation. Casey Peters accepted a new position as the GIS analyst. He will be working with Mr. Zuege-GIS Manager on transportation related activities.

B. City of Waupaca Bicycle Pedestrian Plan was recently completed by Ms. Biedermann-Senior Planner. It is ready for viewing on our website where we have had a lot of great comments on the finished project by the City.

C. GO Transit – Transit Development Plan update. The update seeks to assess current conditions, provide recommendations for fixed and non-fixed routes and services and develop a more efficient transportation system which supports the city's mobility needs. Following procurement staff will administer invoices, attend meetings and assist with the Plan's development.

8. **Business / Action Items**

A. New Business

1. **Proposed Resolution 27-22:** Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area - 2022 <https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>

Mr. Russell- presented the amendment to the Committee. The WisDOT requested TIP numbers on multiple new projects for the 22-24 funding cycle. These projects need to be amended into the TIP to receive the TIP numbers required for federal funding. Projects include: TIP Number: **252-22-052**, TIP Number: **252-22-053**, TIP Number: **252-22-054**, TIP Number: **252-22-055**, TIP Number: **252-22-056**. It was noted that these projects were under public review for 30 days from June 12, 2022 to July 12, 2022 with no public comment was received.

The following projects started public review on July 1, 2022 for 30 day and have not received any public comment to date. TIP Number: **252-22-057**, TIP

Number: **252-22-058**. Staff recommends approval of Proposed Resolution 27-22, amending the 2022 Appleton (Fox Cities) TMA Transportation Improvement Program.

A motion was made by Mr. Koeppen and second by Mr. Kesler to approve of Resolution 27-22. Motion carried.

2. **Proposed Resolution 28-22:** Approval of the Surface Transportation Program – Urban (STP-Urban) projects for the Oshkosh Urban Area for 2023-2026 program cycle. Mr. Russell shared that this is for the Oshkosh project specifically. The six applications received were ranked on the following categories; preserves existing system, capacity, safety, multimodal and planned programming The TAC (Technical Advisory Committee) recommended the approval of the Town of Algoma (Leonard Point Rd) project at 75% of eligible project costs, for the full \$4,152,708 allocation. This recommendation was based on the score determined by project selection criteria in the TIP.

A motion was made by Mr. Keller and second by Mr. Kesler to approve of Resolution 28-22. Motion carried.

3. **Proposed Resolution 29-22:** Amending the Appleton (Fox Cities) Transportation Management Area Public Participation Process (PPP). Ms. Mayer shared with the Committee that Per federal regulation 23 CFR 450.316, Appleton (Fox Cities) Transportation Management Area (TMA) and Oshkosh Metropolitan Planning Area (MPO) must adopt a Public Participation Process (PPP) plan. Ms. Mayer also indicated that staff researched the process of revising the current 30-day public review period to a 14-day public review period. Staff requested approval of the amendment of the current 30-day public review periods for Major Amendments to the Transportation Improvement Plan and Amendments to the Long-Range Land Use and Transportation Plan to a 15-day public review period for the Appleton (Fox Cities) Transportation Management Area. -Proposed Resolution 29-22

A motion was made by Mr. Koeppen and second by Mr. Zorn to approve of the proposed change from a 30-day public review prior to a 14-day public review period. Motion carried.

4. **Proposed Resolution 30-22:** Amending the Oshkosh Urban Area Public Participation Process (PPP). Ms. Mayer shared with the Committee that Per federal regulation 23 CFR 450.316, Appleton (Fox Cities) Transportation Management Area (TMA) and Oshkosh Metropolitan Planning Area (MPO) must adopt a Public Participation Process (PPP) plan. Ms. Mayer also indicated that staff researched the process of revising the current 30-day public review period to a 14-day public review period. Staff requested approval of the amendment of the current 30-day public review periods for Major Amendments to the Transportation Improvement Plan and Amendments to the Long-Range Land Use and Transportation Plan to a 15-day public review period for the Oshkosh Urban Area. -Proposed Resolution 30-22

A motion was made by Mr. Keller and second by Mr. Kesler to approve of the proposed change from a 30-day public review prior to a 14-day public review period. Motion carried.

5. **Proposed Resolution 31-22:** Adoption of the 2022-2026 East Central Wisconsin Regional Safe Routes to School Strategic Plan. Ms. Mayer shared that the proposed plan defines the Safe Routes to School vision and identifies goals in five main areas: Partnerships and Planning; Events and Programs; Communication; Youth Engagement; Evidence Based Practice and Research. Over the next five years, priorities will include growing partnerships, updating educational materials and resources, conducting a community health impact assessment, and increasing school participation in one day events and sustainable programs. The strategic plan will be updated every five years.

A motion was made by Mr. Kesler and second by Mr. Koeppen to approval of the 2022-2026 Regional Safe Routes to School Strategic Plan for Appleton (Fox Cities) TMA and Oshkosh Urbanized Area– Proposed Resolution 31-22. Motion carried.

6. **Proposed Resolution 32-22:** Approval of Economic Impact Study of Bicycle and Pedestrian Facilities in Calumet, Outagamie and Winnebago Counties. Ms. Biedermann presented an overview of the study's history and subsequent findings. She shared that ESI has created two documents: a full-scale economic impact report and a graphical summary of the data. These reports show positive economic impacts of existing and future bicycle and pedestrian facilities in the study area. The analyses show that investing in bicycle and pedestrian infrastructure has an overall positive economic impact. The findings of this study can be used by local communities seeking to build, expand, and finance local bicycle and pedestrian networks. Staff reported that the final report was just received and will need time to review.

A motion by Mr. Keller and second by Mr. Kesler was made to postpone affirmation until the next meeting to give staff time to review the final draft until the next Transportation meeting. Motion carried.

9. Informational/Discussion Items

- A. County Roundtable Discussion (*as time permits*)
 1. Waupaca County - Mr. Koeppen
 - a. The County is launching Rural Transit – A Workforce Innovation Grant was received. In our area we have a lot of individuals with transportation needs to get them back and forth to work. The new director applied for this grant and our County was one of 141 applicants.
 - b. Currently there is controversy between the D.A. and Sherriff's department that hopefully time will heal.
 2. Fond du Lac County – Mr. Zorn. Sam Kaufman is now the new County Executive. They elected a new county board chair – Steven Abel. Next, they will need to appoint a person to fill the vacancy to their Hwy Committee on July 13, 2022.
 3. Winnebago County – Mr. Keller stated that he no longer serves on the County Board.
 4. Outagamie County – Ms. Homan.
 - a. Working on the next Bicycle and Pedestrian Plan. Working with Kim Biedermann – ECWRPC staff on this plan with a 2023 completion date.
 - b. Workforce challenges are taking place. Attempting to use new methods to fill vacancies.

5. Calumet County – Mr. Kesler. Wondering how the public participation is acquired. Ms. Kraemer-Badtke stated that currently we are looking at ways to engage the communities and different ways of getting information out there.
- B. North Central WisDOT Updates-<https://projects.511wi.gov/weeklyupdates-nc/>
- C. Northeast WisDOT Updates - <https://projects.511wi.gov/weeklyupdates-ne/>

10. **Establish Time and Place for Next Commission Meeting**

- A. **Transportation Committee Meeting:** *The next Transportation Committee Meeting will take place October 11, 2022 at 1:30 p.m. Change of date – October 18, 2022 at 1:30 p.m. due to MPO/RPC Annual Conference - Conflict on October 11, 2022.*
- B. **Commission Meeting:** *The next Commission meeting will be held on Wednesday July 27, 2022 at 10:00 a.m. at the City of New London City Hall.*

11. **Adjourn** – A motion was made by Mr. Koeppen and second by Mr. Keller to adjourn the meeting with the time noted at 2:26 PM. Motion carried.

Respectfully Submitted

By

Leann Buboltz – ECWRPC Adm Coordinator