



**MEETING NOTICE  
QUARTERLY COMMISSION MEETING**

**East Central Wisconsin Regional Planning Commission**

**Date:** Wednesday, July 27, 2022  
**Time:** 10:00 a.m.  
**Place:** New London Municipal Building - Council Chambers  
 215 N. Shawano St., New London, WI 54961

1. **Call to Order** – Chair Nooyen called the meeting to order with the time noted at 10:00 a.m.
2. **Roll Call**
  - A. Introduction of Alternates and Guests -
  - B. Welcome from the City of New London – Mr. Chad Hoerth, City Administrator welcomed all the Commissioners and shared the highlight and the benefits of living and working within the City. Mr. Hoerth thanked East Central staff for all their efforts regarding the needs and potential growth within the community, safe routes to school and, especially in the area of the Bounce Back Grant which has assisted 13 local businesses.

**Commission Members Present:**

Alice Connors .....	Calumet County
David DeTroye (Alt. for Tom Reinl) .....	Calumet County
Nick Kesler .....	Calumet County
Ronald McDonald .....	Ex-Officio Member
Scott Nelson .....	Ex-Officio Member
Brenda Schneider .....	Fond du Lac County
Steve Abel .....	Fond du Lac County
Patrick Mullen .....	Fond du Lac County
Sam Kaufman .....	Fond du Lac County
James Lowey .....	Menominee County
Jeremy Johnson (Alt. for Elizabeth Moses) .....	Menominee County
Jake Woodford .....	Outagamie County
Lee Hammen .....	Outagamie County
Nadine Miller .....	Outagamie County
Jeff Nooyen .....	Outagamie County
Kara Homan (Alt. for Thomas Nelson) .....	Outagamie County
Steve Gueths .....	Shawano County
Tom Kautza .....	Shawano County
Aaron Jenson (Alt. for Brian Smith) .....	Waupaca County
Dick Koeppen .....	Waupaca County
DuWayne Federwitz .....	Waupaca County
John Jarvis .....	Waushara County
David Albrecht (Alt. for Tom Egan) .....	Winnebago County
Jerry Bougie (Alt. for Jon Doemel) .....	Winnebago County
Robert Keller .....	Winnebago County
Robert Schmeichel .....	Winnebago County
Lori Palmeri .....	Winnebago County

**Commission Members Excused:**

David Bosshard ..... Waushara County

**ECWRPC Staff and Guests:**

Melissa Kraemer Badtke ..... Executive Director  
 Kevin Englebert ..... Deputy Director  
 Sara Otting ..... Controller  
 Matt Halada ..... Principal Planner  
 Kim Biederman ..... Senior Planner  
 Scott Konkle ..... Senior Planner  
 Tanner Russell ..... Associate Planner  
 Mike Zuege ..... GIS Manager  
 Rachel Roth ..... GIS – Analyst 1  
 Leann Buboltz ..... Administrative Coordinator

3. **Public Comment – None.**

4. **Approval of Agenda / Motion to Deviate**

A. Approval of the Agenda. A motion was made by Vice Chair Connors and second by Mr. Kaufman. Motion carried unanimously.

5. **Approval of the Minutes of the April 29, 2022 Quarterly Commission Meeting**

A. Approval of the Minutes of the April 29, 2022 Quarterly Commission Meeting. A motion was made by Mr. Albrecht and second by Mr. Kautza. Motion carried unanimously

6. **Announcements and Reports**

A. Director’s Report – presented by Ms. Kraemer Badtke

1. New Hires - Colin Kafka-Associate Planner working with Mr. Englebert and Ms. Biedermann, Casey Peters-GIS Analyst working primary in Transportation with Mr. Zuege and Jennie Mayer-Senior Planner/SRTS Coordinator.
2. New Transportation Programs – The Transportation staff have been busy with the new Federal Funding for Transportation Programs that are coming out. The Appleton (Fox Cities) Metropolitan Planning organization received 22 applications for the Surface Transportation Block Grant totaling \$55 million. Ms. Kraemer Badtke shared that some of the new programs are; Safer Streets for All, Reconnecting Communities, plus a program involving Electric Vehicles. Staff will be working with regional municipalities as more information becomes available.
3. Economic Development – Mr. Englebert shared that the Appleton International Airport officially received \$3 million EDA grant which will be placed towards roads and infrastructure for new business lots, of which Gulfstream is one.
4. City of Waupaca – Bicycle and Pedestrian Plan was adopted in June 2022. Staff had been assisting in developing a comprehensive plan for enhancing their bicycle and pedestrian network.

B. Waushara County withdrawal from the Commission 2023 – presented by Ms. Kraemer Badtke. It was shared that over the past several months ECWRPC staff met with the Waushara County Administrator and the previous Chair of Waushara County regarding their membership with the Commission. Conversation focused on the services that ECWRPC provides to member counties, upcoming projects planned in Waushara County and the impacts if they would choose to withdraw. Ultimately the Waushara

County Board approved a Resolution to withdraw from ECWRPC on June 21, 2022 which will take effect on January 2023. In an effort to keep the lines of communication open, Ms. Kraemer-Badtke and staff stated that we will continue to update Waushara County and Chair Jarvis on upcoming programs that may benefit their communities and areas where the Commission could be of service. Ms. Kraemer-Badtke added that staff and the leadership team feel that it's important to have all counties in the region as active members with the reason being that several projects do go a crossed boundary lines and have other impacts on neighboring communities.

## 7. **Business -**

### A. Steering Committee –

1. Meeting minutes from April 29, 2022.
2. Meeting Minutes from May 18, 2022

Chair Nooyen requested that action combine both meeting minutes into one motion. Members agreed

A motion was made by Mr. Koeppen and second by Mr. Johnson to approve of the minutes from the April 29, 2022 and the May 18, 2022 Steering meeting as presented. Motion carried unanimously.

3. 2022 Second Quarter Financial Report – presented by Ms. Otting. A detailed overview of the balance sheet was given followed with a summary of the Statement of Revenue and Expenses. All areas were on-target. Ms. Otting noted that there is a surplus of \$70,000 higher than budgeted which came from WEDC grants and vacant position(s) within the Commission.

A motion was made by Mr. Kaufman and second by Mr. Kautza to approve of the 2022 Second Quarter Financial Report as presented and place on file. Motion carried unanimously.

4. Second Quarter 2022 Work Program Progress Report – presented by Ms. Otting. A detailed overview was given with overall areas on target.

A motion was made by Mr. Woodford and second by Ms. Schneider to approve of the Second Quarter 2022 Work Program Progress Report as presented and place on file. Motion carried unanimously.

5. **Reaffirmation Resolution 22-22:** Approval of the Surface Transportation Block Grant Program – Urban (STP-Urban) Project for the Appleton (Fox Cities) Metropolitan Planning Organization for Federal Fiscal Year 2022 – presented by Mr. Russell. It was shared that with the new bipartisan Infrastructure bill there was a new program cycle for the Surface Transportation Block Grant Program. Nine applications were received for the funding with the Appleton (Fox Cities) Technical Advisory Committee selecting the Outagamie County project-Cty JJ/N. This was the only project that met all of the strict criteria and was eligible within the Appleton (Fox Cities) MPO. Staff recommended approval at 80%, which will be the award of \$1,034,080 and up to \$1,142,609 for the full allocation in federal funds.

A motion was made by Vice Chair Connors and second by Ms. Miller to approve of the Surface Transportation Block Grant Program – Urban (STP-Urban) Project for the Appleton (Fox Cities) Metropolitan Planning Organization for Federal Fiscal Year 2022 to the Outagamie County project-Cty JJ/N at 80%, which will be the award of

\$1,034,080 and up to \$1,142,609 for the full allocation in federal funds. Motion carried unanimously.

6. **Reaffirmation Resolution 23-22:** Approval of the Surface Transportation Block Grant Program – Urban (STP-Urban) Project for the Oshkosh Metropolitan Planning Organization for Federal Fiscal Year 2022 – presented by Mr. Russell. It was shared that the funding allocation for the Oshkosh Urban Area is estimated to be \$1,038,177 for this cycle. Mr. Russell stated that there were four applications submitted for the Oshkosh Metropolitan Planning Organization which were all deemed eligible for (FFY) 2022 funding. Upon the Technical Advisory Committee’s review, they recommended awarding \$1,038,177 in federal funds to the city of Oshkosh – S. Washburn St and Osborn Ave projects at 73,8% of eligible project costs

A motion was made by Mr. Albrecht and second by Ms. Palmeri to approve of the Surface Transportation Block Grant Program – Urban (STP-Urban) Project for the Oshkosh Metropolitan Planning Organization for Federal Fiscal Year 2022, awarding \$1,038,177 in federal funds to the city of Oshkosh – S. Washburn St and Osborn Ave projects at 73.8% of eligible project costs. Motion carried unanimously.

7. **Reaffirmation Resolution 24-22:** Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area – 2022 Presented by Mr. Russell. The Commission is amending the Transportation Improvement program to include the awarded project(s). Staff is requesting approval of the amendment.

A motion was made by Mr. Koeppen and second by Mr. Kautza to approve of the Reaffirmation Resolution 24-22: Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area – 2022. Motion carried unanimously.

8. **Reaffirmation Resolution 25-22:** Amending the Transportation Improvement Program for Oshkosh Urbanized Area- 2022 – presented by Mr. Russell. The Commission is amending the Transportation Improvement program to include the awarded project(s). Staff is requesting approval of the amendment.

A motion was made by Mr. Abel and second by Ms. Palmeri to approve of the Reaffirmation Resolution 25-22: Amending the Transportation Improvement Program for Oshkosh Urbanized Area- 2022. Motion carried unanimously.

9. **Reaffirmation Resolution 26-22:** Amending the 2022 Work Program and Budget for the East Central Wisconsin Regional Planning Commission and Authorizing the Executive Director of the Commission to Enter into a Contract Amendment with the Wisconsin Economic Development Corporation for the Main Street Bounceback Grants Program – presented by Mr. Englebert. It was shared that the Governor’s office and WEDC announced that the Main Street Bounceback program will be extended until December 31, 2022 and there will be an additional \$25 million in funding for the program. The work program and budget for 2022 would be amended to include the additional \$1.5 million.

A motion was made by Mr. Gueths and second by Mr. Kaufman to approve of Reaffirmation Resolution 26-22: Amending the 2022 Work Program and Budget for the East Central Wisconsin Regional Planning Commission and Authorizing the Executive

Director of the Commission to Enter into a Contract Amendment with the Wisconsin Economic Development Corporation for the Main Street Bounceback Grants Program. Motion carried unanimously.

10. Authorizing Commission staff to purchase office furniture from Emmons Business Interiors – presented by Ms. Otting.

Staff have been working with the State Contractor, Emmons Business Interiors to develop a quote for office furniture. It was noted that the Commission has not purchased new furniture for employee offices for at least 20 years, and that some staff are currently using tables and desks that are not ergonomically configured. It was shared that the Commission car, ordered last fall, has not arrived yet and it is anticipated that delays with supply chain issues may occur. Emmons Business Interiors holds the State Contract for the most economic prices with a total amount of \$66,500.00. Ms. Otting shared that \$22,000 was originally budgeted with the remaining \$38,000 covered by the surplus. Another option expressed would be to split an order between 2022-2023. Commission members, Mr. Kautza inquired if the stand/sit desktop option if offered. Currently staff are able to utilize existing modules that sits on top of the desk for that purpose. Mr. Woodford asked what is planned for payment if the anticipated surplus doesn't materialize. Ms. Kraemer Badtke stated that we would be able to utilize the reserves. She further explained that over the past 2 years we have been building back the reserves to a substantial amount that make the Commission more stable. And, Mr. Koeppen inquired to where EBI is located with Ms. Otting answering locally in the Appleton area.

A motion was made by Mr. Johnson and second by Mr. Albrecht to approve of Authorizing Commission staff to purchase office furniture from Emmons Business Interiors. Motion carried unanimously.

11. Amending the Intergovernmental Agreement with Outagamie County – presented by Ms. Kraemer-Badtke. In brief, within the reorganization plan there was a \$50,000 reduction in the levy for 2023 for all member Counties. With the additional transportation funding that will be received for the Appleton (Fox Cities)/Oshkosh MPOs and the Fond du Lac MPO, the levy will need to be removed from the reorganization plan and the intergovernmental agreement in order to leverage in the additional funding. The estimated amount that Appleton (Fox Cities)/Oshkosh MPO will receive is an increase of \$188,312 from 2022. The federal transportation bill is a five-year bill and with anticipated increases of 2% each year. Also, the Fond du Lac MPO will receive an estimated increase of \$86,418 from 2022.

It was noted that previous East Central leadership chose not to procure the supplemental funding for the Fond du Lac MPO. (This funding ensures that small MPOs have enough funding for two full time staff members). It was shared that staff discussed the increases with the Fond du Lac MPO Policy Board Chair. Staff had conversations with the Fond du Lac City Manager, the County Board Chair and the Fond du Lac MPO Policy Board Chair, where they agreed that they would like to receive the supplemental funding for projects that they have been wanting to work on but didn't have the funding for.

A motion was made by Vice Chair Connors and second by Mr. Albrecht to approve of Amending the Intergovernmental Agreement with Outagamie County. Motion carried unanimously.

12. **Resolution 34-22:** Adoption of the Preliminary Year 2023 Budget and Final Tax Levy for the East Central Wisconsin Regional Planning Commission - presented by Ms. Kraemer-Badtke. Provided to the members was a summary that included three options showing the levy increase. The levy increases are anticipated for the Transportation program, the Regional Safe Routes to School Program and the Economic Impact Program. Funding letters from WisDOT confirming the increases for the Transportation Programs for the MPOs were received. It was noted that other than the withdrawal in membership of Waushara County, the only item that changed in the preliminary budgets are the levy amounts. The proposed 2023 Tax Levy Rate for Option 1 = \$600,000, Option 2 = \$625,000 and Option 3 = \$639,000. The levy letters will need to be sent out by August 1<sup>st</sup> to each of the Counties.

A motion was made by Mr. Johnson and second by Mr. Woodford to approve of Option 2 totaling \$625,000 showing a projected surplus of \$26,247.00 and to place on record Resolution 34-22: Adoption of the Preliminary Year 2023 Budget and Final Tax Levy for the East Central Wisconsin Regional Planning. Motion carried unanimously. Chair Nooyen noted for the record that he commended staff for a great job turning the financials around.

13. **Resolution 35-22:** Amending Resolution No. 08-90 and Subsequent Resolutions Specifying the Personnel Policies for Person Employed by the East Central Wisconsin Regional Planning Commission – Professional Development Policy presented by Mr. Englebert. Staff developed a Professional Development Policy which will cost share professional certifications. Mr. Englebert shared that the Leadership team began to develop this policy as part of the recruitment and retainment strategy for the organization. The new policy will allow the Commission to reimburse employees 75% of the cost to maintain the AICP credential in order to promote that credential in our organization. All other certifications will be supported at 50%. He noted that it will be mutually beneficial for the Commission staff to have certifications as well as for the Commission.

A motion was made by Mr. Kaufman and second by Mr. Jarvis to approve of Resolution 35-22: Amending Resolution No. 08-90 and Subsequent Resolutions Specifying the Personnel Policies for Person Employed by the East Central Wisconsin Regional Planning Commission – Professional Development Policy. Motion carried unanimously.

14. **Resolution 36-22:** Authorizing the Commission to enter into a Contract with City of Chilton to update their Comprehensive Plan and authorizing the Executive Director to execute the contract on behalf of the Commission – presented by Ms. Paustian. Staff met with the City of Chilton Administrator David DeTroye and the City Council President to discuss the comprehensive plan project and the scope of the project. Ms. Paustian shared the Mr. DeTroye had reviewed the document and made a few minor adjustments prior to the City approving the contract. She also shared that the budget for the City of Chilton 2045 Comprehensive Plan is \$35,000. The contract will start on September 1, 2022 and is expected to take approximately 16 months to complete with the contract ending December 31, 2023.

A motion was made by Vice Chair Connors and second by Mr. Koeppen to approve of Resolution 36-22: Authorizing the Commission to enter into a Contract with City of Chilton to update their Comprehensive Plan and authorizing the Executive Director to execute the contract on behalf of the Commission. Motion carried unanimously.

15. **Resolution 37-22:** Amending the 2022 Work Program and Budget for the East Central Wisconsin Regional Planning Commission for the GO Transit -Transit Development Plan – presented by Mr. Halada. East Central Staff was approached by GO Transit to apply for and administer the 5304 funds for the update of their Transit Development Plan. It was noted that staff worked in coordination with the GO Transit staff, put together the application and budget and submitted it to WisDOT for their review. Currently this is a work program amendment which will be contingent on the funds being awarded to GO Transit. Mr. Halada shared that these programs funds are 80% federal funds with a 20% local match that is provided by GO Transit. The next step will be to obtain a consultant on this project, with East Central staff administering the grant on behalf of GO Transit.

A motion was made by Ms. Palmeri and second by Mr. Albrecht to approve of Resolution 37-22: Amending the 2022 Work Program and Budget for the East Central Wisconsin Regional Planning Commission for the GO Transit -Transit Development Plan. Motion carried unanimously.

16. **Resolution 38-22:** Approval of the Surface Transportation Block Grant Program – Urban (STP-Urban) Projects for the Appleton (Fox Cities) Metropolitan Planning Organization for Federal Fiscal Year 2023-2026 – presented by Mr. Russell. The funding allocation for the Appleton (Fox Cities) Transportation Management Area is \$4,570,436 for this cycle. Twenty-two applications were received, all of which were determined to be eligible for FFY 2023-2026 funding. It was noted that the Technical Advisory Committee recommends a STP-Urban project to the Commission’s Steering Committee and Commission Board for approval. Staff examined the results of the ranking along with the funding allocation and the Committee has recommended: Option 1 to Fund the City of Appleton – Lawe Street and Village of Fox Crossing – Shady Lane projects at 70.6% of eligible project costs, for the full allocation of \$4,570,436, or up to the full allocation of supplemental funds.

A motion was made by Mr. Kautza and second by Ms. Miller to approve of Resolution 38-22: Approval of the Surface Transportation Block Grant Program – Urban (STP-Urban) Projects for the Appleton (Fox Cities) Metropolitan Planning Organization for Federal Fiscal Year 2023-2026 and the recommendation of Option 1 to Fund the City of Appleton – Lawe Street and Village of Fox Crossing – Shady Lane projects at 70.6% of eligible project costs, for the full allocation of \$4,570,436, or up to the full allocation of supplemental funds. Motion carried unanimously with the record noting that Mr. Woodford abstained from the vote.

17. **Resolution 39-22:** Amending the 2022 Work Program and Budget for the East Central Wisconsin Regional Planning Commission and Authorizing the Executive Director of the Commission to Enter into a Contract Amendment with the Wisconsin Economic Development Corporation for the Main Street Bounceback Grants Program – presented by Mr. Englebert. Briefly, the WEDC informed staff that they will be adding an additional \$750,000.00 for our region. It was shared that the new program deadline is December 31, 2022. The work program will be amended to increase this year’s funding levels from \$5,265,000 to \$6,015,000. It was noted that demand for the Main Street Bounceback Grants Program continues to be strong in our region.

A motion was made by Mr. Gueths and second by Mr. Albrecht to approve of Resolution 39-22: Amending the 2022 Work Program and Budget for the East Central

Wisconsin Regional Planning Commission and Authorizing the Executive Director of the Commission to Enter into a Contract Amendment with the Wisconsin Economic Development Corporation for the Main Street Bounceback Grants Program. Motion carried unanimously.

B. Economic Development Committee

1. Approval of the Minutes for July 6, 2022 Meeting. A motion was made by Ms. Connors and second by Mr. Bougie. Motion carried unanimously.

C. Open Space and Environmental Management Committee

1. Approval of the Minutes for April 13, 2022 Meeting. A motion was made by Mr. Schmeichel and second by Mr. Johnson. Motion carried unanimously.

D. Community Facilities Committee

1. Approval of the Minutes for June 8, 2022 Meeting. A motion was made by Ms. Schneider and second by Mr. Lowey. Motion carried unanimously.

E. Transportation Committee

1. Approval of the Minutes for April 12, 2022 Meeting. A motion was made by Ms. Homan and second by Mr. Keller. Motion carried unanimously.

2. **Resolution 27-22:** Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area - 2022 - presented by Mr. Russell. It was shared that since the 2022 Transportation Improvement Program (TIP) was amended on January 28, 2022, the Wisconsin Department of Transportation (WisDOT) requested TIP Numbers on multiple new projects for the 2022-2025 funding cycle. Mr. Russell also noted that these projects need to be amended into the TIP to receive the TIP numbers required for federal funding. WisDOT requested amendments for two I-41 expansion projects as well as the Surface Transportation Block Grant (STBG) project selection.

- The Town of Grand Chute – Spencer Street project
- Local bridge projects funded through the Bipartisan Infrastructure Law (BIL) within the Appleton (Fox Cities) Transportation Management Area (TMA).
- Valley Transit has requested inclusion in the TIP for a Transit Center Master Plan funding opportunity.

Projects include: TIP Number: **252-22-052**, TIP Number: **252-22-053**, TIP Number: **252-22-054**, TIP Number: **252-22-055**, TIP Number: **252-22-056**. These projects were under public review for 30 days from June 12, 2022 to July 12, 2022. No public comment was received.

Projects also include: TIP Number: **252-22-057**, TIP Number: **252-22-058**. These projects started public review on July 1, 2022 for 30 day and have not received any public comment to date.

A motion was made by Mr. Kautza and second by Mr. Abel to approve of **Resolution 27-22:** Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area – 2022. Motion carried unanimously.

3. **Resolution 28-22:** Approval of the Surface Transportation Program – Urban (STP-Urban) projects for the Oshkosh Urban Area for 2023-2026 program cycle – presented by Mr. Russell. He noted that the funding allocation for the Oshkosh Urban Area is estimated to be \$4,152,708 for this cycle. Of the six applications submitted, all were determined to be eligible. The TAC and East Central Staff review and ranked the applications and recommended funding to the Town of



Algoma – Leonard Point Road project at 75.0% of eligible project costs, for the full \$4,152,708 allocation for the Oshkosh Urban Area STP-Urban FFY 2023-2026 Program Cycle.

A motion was made by Mr. Kautza and second by Mr. Abel to approve of **Resolution 28-22**: Approval of the Surface Transportation Program – Urban (STP-Urban) projects for the Oshkosh Urban Area for 2023-2026 program cycle and the recommendation for the Town of Algoma – Leonard Point Road project at 75.0% of eligible project costs, for the full \$4,152,708 allocation. Motion carried unanimously.

4. **Resolution 29-22**: Amending the Appleton (Fox Cities) Transportation Management Area Public Participation Process (PPP) – presented by Ms. Mayer. This is to amend the Appleton (Fox Cities) TMA PPP from a 30-day review period for amendments to a 15-day review period, which is consistent with WisDOT and the Green Bay MPO. Ms. Mayer noted that staff researched the process of revising the current 30-day public review periods and explored the public review period outlined in the Public Participation Process, and recommended approval of the amendment request.

A motion was made by Ms. Homan and second by Mr. Koeppen to approve of **Resolution 29-22**: Amending the Appleton (Fox Cities) Transportation Management Area Public Participation Process (PPP). Motion carried unanimously.

5. **Resolution 30-22**: Amending the Oshkosh Urban Area Public Participation Process (PPP) - presented by Ms. Mayer. This is to amend the Oshkosh MPO (PPP) from a 30-day review period for amendments to a 15-day review period, which is consistent with WisDOT and the Green Bay MPO. Ms. Mayer noted that staff researched the process of revising the current 30-day public review periods and explored the public review period outlined in the Public Participation Process, and recommended approval of the amendment request.

A motion was made by Vice Chair Connors and second by Mr. Abel to approve **Resolution 30-22**: Amending the Oshkosh Urban Area Public Participation Process (PPP). Motion carried unanimously.

6. **Resolution 31-22**: Adoption of the 2022-2026 East Central Wisconsin Regional Safe Routes to School Strategic Plan – presented by Ms. Mayer. Staff shared that this is an update of the Regional Safe Routes to School Strategic Plan which is updated every five years. The deliverables of this Plan update coincide with the TAP grant program deliverables.

A motion was made by Mr. Woodford and second by Mr. Kaufman to approve **Resolution 31-22**: Adoption of the 2022-2026 East Central Wisconsin Regional Safe Routes to School Strategic Plan. Motion carried unanimously.

- F. Regional Comprehensive Planning Committee
  1. No business conducted.

## 8. Other Business

1. Mr. Kautza inquired as to the status of the elimination of the Gubernatorial Appointments. Ms. Kraemer-Badtke updated the Commission stating that in July 2022 the Commission reached the goal of the member Counties along with a majority of the local units of government needing to approve resolutions of support

amending the Commission's Articles of Organization and the By-Laws. She noted that as part of this process, the Commission Board recognized the importance of each member County having at least three representatives on the Commission Board. The next step is to reach out to the Counties of Waushara, Menominee and Shawano requesting them to provide an additional County Board appointment to serve on the Commission Board for the term of 2022-2024.

**9. Establish Time and Place for Next Commission Meeting**

The next meeting will be 10:00 a.m. on Friday, October 28, 2022, additional meeting details will be forthcoming.

10. **Adjourn** – A motion was made by Mr. Kautza and second by Ms. Schneider to adjourn with the time noted at 11:12 a.m.

Respectfully submitted by

Leann Buboltz – ECWRPC Administrative Coordinator

*Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*