

MEETING NOTICE
COMMUNITY FACILITIES COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: *David Albrecht (Perm Alt for Tom Egan), Ken Capelle, Aaron Jenson (Perm Alt for Brian Smith), James Lowey, Jeff Nooyen, Brenda Schneider*

Date: Wednesday, January 11, 2023

Time: 10:00 AM

Place: Virtual Only

Meeting Link: <https://meet.goto.com/636826381>

Phone Number: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 636-826-381

Please contact the East Central office if you are unable to attend and arrange for an alternate to be present.

AGENDA

- 1. Welcome and Introductions**
- 2. Roll Call**
 - A. Introduction of Alternates, Staff and Guests
- 3. Approval of the Agenda/Motion to Deviate**
- 4. Public Comment**
- 5. Approval of the Minutes**
 - A. November 7, 2022 Community Facilities Committee Meeting
- 6. Announcements and Updates**
 - A. WQM Planning Program Update
 - i. Water Quality Hub Demonstration
 - ii. 2023 CFC Meeting Schedule
- 7. New Business/Action Items**
 - A. **Proposed Resolution 5-23:** Amending and Updating Section 2 of the “ECWRPC Schedule of Fees for Services” for the East Central Wisconsin Regional Planning Commission
 - B. Approval of the 2023 Work Program & Budget – Water Quality Management Planning Program
- 8. Informational / Discussion Items**
 - A. County Roundtable Discussion (*as time permits*)
- 9. Upcoming Commission Meetings**
 - A. The next **Community Facilities Meeting** will take place Wednesday, March 8, 2023 at 10:00 a.m. Further details will be forthcoming.
 - B. The next **Quarterly Commission Meeting** will take place on Friday, January 27, 2023 at 10:00 a.m. Further details will be forthcoming.
- 10. Adjourn**

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.

DRAFT
MEETING MINUTES
COMMUNITY FACILITIES COMMITTEE
East Central WI Regional Planning Commission

Date: Monday, November 7, 2022
Time: 10:00 AM
Place: Virtual

1. Welcome and Introductions

Vice Chair Lowey called the meeting to order at 10:00 a.m.

2. Roll Call

Committee Members Present:

Jeff Nooyen Outagamie County
James Lowey-Vice Chair Menominee County
Ken Capelle Shawano County

Committee Members Absent (Excused):

Aaron Jenson (Perm. Alt. for Brian Smith)..... Waupaca County
David Albrecht (Perm. Alt. for Tom Egan) Winnebago County
Brenda Schneider-Chair..... Fond du Lac County

ECWRPC Staff:

Kevin Englebert..... Deputy Director
Wilhelmina Paustian Senior Planner
Leann Buboltz Administrative Coordinator

ECWRPC Guests:

Joe Hoechst..... McMahon Associates, Inc.
BetsyJo Howe Wisconsin Department of Natural Resources

3. Approval of the Agenda/Motion to Deviate - A motion was made by Mr. Nooyen and second by Mr. Lowery to approve of the agenda. Motion carried unanimously.

4. Public Comment – None

5. Approval of the Minutes of the August 23, 2022 Community Facilities Committee Meeting - A motion was made by Mr. Nooyen and seconded by Mr. Lowey to approve noting a change from *Vice* Chairman Schneider to Chair Schneider. Hearing of no further discussion, motion carried unanimously.

6. Announcements –

A. Staff Report – WQM Planning Program Staff Update presented by Ms. Wilhelmina Paustian. Ms. Paustian shared with the Committee members that the Commission is in the process of updating the Fox Cities Sewer Service Area (SSA) Plan. From January through March of this year, staff met with the communities and the wastewater treatment plant operators that are located within the Fox Cities Sewer Service Planning Area Boundary to discuss the plan update process. She also noted that in August, staff sent out draft sewer service area maps to the Communities for their review. With the information received

back from the municipalities, staff updated the draft allocation maps for each SSA accordingly.

Update on the Fox Cities SSA – Ms. Paustian shared the projected acreages for residential and nonresidential growth for the Fox Cities SSA were drafted using population projections and historic land use density patterns. Additional chapters drafted for the SSA Plan update include the WQM Planning Background and History, the Water Quality Assessment, and the Environmentally Sensitive Areas chapters. Mr. Englebert – Deputy Director added that the plan updated process is being streamlined and that over the last year staff was working internally along with the DNR moving closer to the Fox Cities Plan completion.

An update was given on the 2022 Work Program. One deliverable included in the Work Program was to update the WQM Program's Policies and Procedures as a stand-alone document from the Sewer Service Area Plans. In a September meeting, the DNR indicated they will have staff who will be available to provide input on the Commission's policies and procedures document in the next calendar year. Ms. Paustian noted that development of the Policies and Procedures document will be rolled into the 2023 Work Program.

Ms. Paustian reported that staff continues to administer the program by conducting Water Quality Management/Section 208 conformance reviews for sanitary sewer extensions, private laterals, SSA Plan Amendments, and Wastewater Facility Plan Amendments across the region. In addition, staff updated the online mapping feature for SSAs across the region. Here is a link to the map:

<https://experience.arcgis.com/experience/d3b7946b799e439fa03ff07845e1544e>

7. New Business/Action Items – presented by Ms. Paustian – Senior Planner

- A. Track 176 – Sherwood Sewer Service Area Amendment. Ms. Paustian gave an overview of the request submitted under Policy I, D. The proposed amendment would add approximately 36.7 acres of largely undeveloped land along Pigeon Road into the SSA in order to provide sanitary sewer service to a proposed subdivision development in the Village of Sherwood. The 2020 census population exceeds the forecasted service area growth rate in the adopted Plan. She noted that on September 26, 2022, The Sherwood Village Board approved the request for McMahon Associates, Inc. to apply for an amendment to the SSA Plan for a proposed new subdivision and one existing residence. The Wastewater Treatment Plant is expected to have capacity for the projected additional wastewater flow. The environmental review indicated some wetlands may be impacted by the proposed development. The DNR conducted their review and issued a letter on August 17th, 2022 which determined that the total impacted area is less than 10,000 square feet, eliminating the need for wetland mitigation.

Ms. Paustian stated that based on the review and evaluation of this amendment application, it was determined that the proposed acreage expansion of the Sherwood SSA follows ECWRPC's amendment criteria and is consistent with the elements in the Sherwood SSA Plan and Water Quality Management Planning Program.

A motion was made by Mr. Capelle and second by Mr. Nooyen to approve the proposed Track176- Sherwood Sewer Service Area Amendment Motion carried unanimously.

- B. **Proposed Resolution 51-22:** Amending and Updating Section 2 of the “ECWRPC Schedule of Fees for Services” for the East Central Wisconsin Regional Planning Commission. Presented by Wilhelmina Paustian – Senior Planner

Ms. Paustian gave a brief overview of the request. She shared that the update of the proposed fee schedule would take into consideration the actual staff time and work involved with conducting conformance reviews.

Ms. Paustian noted that the proposed fee schedule is classified by the type of conformance review required as well as member versus nonmember counties. Staff proposed that fees for sewer service area amendments, sanity sewer extensions, private lateral connections, and other related conformance reviews be increased. The sewer service area amendment appeals and NR-110 Facility Plan review fees are proposed to remain the same.

A motion was made by Mr. Nooyen and second by Mr. Capelle to approve the proposed **Resolution 51-22:** Amending and Updating Section 2 of the “ECWRPC Schedule of Fees for Services” for the East Central Wisconsin Regional Planning Commission. Motion carried unanimously.

Note - Staff will bring the proposed changes to the Steering Committee in December. If the Steering Committee approves the changes, they will go into effect on January 1, 2023.

ECWRPC Water Quality Management Planning Program Fee Schedule		
(Effective: January 1, 2023)	Member	Non-Member
	County	County
SSA Plan Updates	None	Contract Agreement
SSA Amendments	\$500	\$1,000
SSA Amendment Appeals	\$500	\$1,000
NR-110 Facility Plan/ Amendment Reviews	\$500	\$1,000
WQM/ Section 208 Conformance Reviews	\$250	\$250
(i.e. Sanitary Sewer Extensions & Private Laterals)		

8. Informational/Discussion Items

- A. County Roundtable Discussion – None

9. Establish Time and Place for Next Commission Meeting

- A. *The next **Community Facilities Meeting** will take place Wednesday, January 11, 2023. Further details will be forthcoming.*
- B. *The next **Quarterly Commission Meeting** will take place January 27, 2023 Further details will be forthcoming.*

- 10. Adjourn** – A motion was made by Mr. Capelle and second by Mr. Nooyen to adjourn. Time noted at 10:17 a.m.

Respectfully submitted by
Leann Buboltz – ECWRPC Administrative Coordinator

TO: Community Facilities Committee
FROM: Wilhelmina Paustian, Senior Planner
DATE: January 5, 2023
RE: Water Quality Management Planning Program Update

The Commission is in the process of updating the Fox Cities Sewer Service Area (SSA) Plan. Informational meetings with the communities in each of the four Sewer Service Areas have been scheduled for the end of January. Staff will share draft chapters and maps, and will present background information on sewer service area planning. Municipal staff will have the opportunity to ask questions and provide feedback. If additional meetings with smaller groups of specific municipalities are required to address particular parcels along the boundary of SSAs, those will take place in January and February as needed. Following the meetings, necessary corrections will be made and the remaining chapters will be finalized. Per the NR 121 Wis. Administrative Code regarding approval of the areawide water quality management plans, there will be a public hearing at a Community Facility Committee meeting with a 30-Day Public Notice prior to adoption. We anticipate finalizing the plan in the Spring.

In 2022, the Commission updated the ECWRPC Mapping Portal. GIS Hubs were developed for three program areas of the Commission: transportation, economic development, and water quality management. The Water Quality Management Planning Hub was finalized at the end of 2022 and will be publicly available at the end of January. The hub includes information on sewer service area planning, instructions for submitting Section 208 conformance reviews and amendments, as well as links to the SSA web map and all 25 SSA Plans. Here is a link to the hub: <https://water-quality-hub-ecwrpc.hub.arcgis.com/>.

2023 Community Facilities Committee Meeting Schedule

East Central Wisconsin Regional Planning Commission

The Committee has tentatively scheduled four regular meetings, to be held on the **2nd Wednesday of the month preceding the quarterly commission meetings at 10:00 a.m. (with the exception of the January meeting)**. The meetings will be typically held at the offices of East Central Wisconsin Regional Planning Commission, however; they may vary depending on the nature of the agenda items. Unless it is an unusual situation which requires more immediate action, a minimum of two formal action or review items are required to actually convene the meeting.

In order to allow staff sufficient time to review and address proposed SSA Plan Amendments, all formal written requests and the required supplemental materials must be submitted approximately 30 days prior to the meeting date to be considered for the agenda. The Community Facilities Committee members may consider meeting for a special meeting if there are time-sensitive action items such as a Sewer Service Area Amendment that does not align with the schedule.

Meeting Date and Time	Deadline for SSA Amendment Submittals (30 days prior)
Wednesday, January 11, 2023 at 10:00 a.m.	Monday, December 12, 2022
Wednesday, March 8, 2023 at 10:00 a.m.	Monday, February 6, 2023
Wednesday, June 14, 2023 at 10:00 a.m.	Monday, May 15, 2023
Wednesday, September 13, 2023 At 10:00 a.m.	Monday, August 14, 2023

Sewer Service Area & 208 Water Quality Management Letter information, digital maps, and reports are available online at East Central's website: <https://www.ecwrpc.org/programs/community-facilities/ssa/>

STAFF CONTACT:

Wilhelmina Paustian, Senior Planner
wpaustian@ecwrpc.org

Kevin Englebert, Deputy Director
kenglebert@ecwrpc.org

COMMITTEE MEMBERS:

Brenda Schneider (Chair) – Fond du Lac
James Lowey (Vice Chair) - Menominee
David Albrecht – Winnebago
Ken Capelle - Shawano
Aaron Jenson – Waupaca
Jeff Nooyen – Outagamie



East Central builds relationships and cooperative, visionary growth strategies that keep our region beautiful, healthy, and prosperous.
400 Ahnaip Street, Suite 100 • Menasha, Wisconsin 54952 • PHONE 920.751.4770 • www.ecwrpc.org

TO: Community Facilities Committee
FROM: Wilhelmina Paustian, Senior Planner
DATE: January 5, 2023
RE: Proposed Resolution 5-23: Amending and Updating Section 2 of the “ECWRPC Schedule of Fees for Services” for the East Central Wisconsin Regional Planning Commission

ECWRPC staff developed an updated fee schedule for the Water Quality Management (WQM) Planning Program review functions. The update of the fee schedule takes into consideration the work involved with effectively conducting conformance reviews. Staff assessed the average amount of time spent on past reviews and associated staff billing rates for those reviews. The goal is to align our review fees to cover the cost for staff time spent for reviews.

Staff brought [Resolution 51-22](#) to the Community Facility Committee on November 7, 2022, where a new fee schedule was approved by the Committee. However, additional conformance reviews of various types were submitted to the Commission in November and December and staff reconsidered splitting the conformance review fees into additional categories. A new category under conformance reviews for public sewer reconstruction projects was created and has a separate review fee from sanitary sewer extensions and private laterals.

The newly proposed fee schedule is classified by the type of conformance review required as well as member versus nonmember counties. Staff is proposing that fees for sewer service area amendments, sanitary sewer extensions, private lateral connections, and other related conformance reviews be increased. Sewer service area amendment appeals and NR-110 Facility Plan review fees are proposed to remain the same. Public sewer reconstruction projects that do not expand the service area and are within a member county are exempt from fees.

Please see the attached proposed Fee Schedule and Resolution 5-23 for your consideration. Upon approval, staff will bring the proposed changes to the Quarterly Commission meeting in January. If the Commission approves the changes, they will go into effect on March 1, 2023.

Staff Recommendation: Staff recommends that the Community Facilities Committee approve Proposed Resolution 5-23: Amending and Updating Section 2 of the “ECWRPC Schedule of Fees for Services” for the East Central Wisconsin Regional Planning Commission.

ECWRPC 2019 Schedule of Fees for Services

Beginning in 2019, in order to assist with short and long-term budget issues, the East Central Wisconsin Regional Planning Commission is now establishing a set of service fees for certain technical assistance projects which were previously conducted at no charge using the Commission’s levy funds obtained from its member Counties. In order to keep up with the costs of salaries, benefits and overhead costs, and retain high quality employees who provide invaluable skills, services and insights, the following Schedule of Fees is proposed, with annual reviews and adjustments as needed. In addition to specific technical assistance projects, other fees for review processes previously in place are included in this schedule.

Section 1:

The following services previously provided at no cost will now be fee-based for member communities and counties. **Please note that in some/many cases, the Commission will still be subsidizing some of the costs for these projects using state, federal or local program funds where available.**

RECREATION PROJECTS	CRITERIA	FEE / FEE RANGE
Comprehensive Outdoor Recreation Plan (CORP) Updates* <i>NOTE: IF YOUR COMMUNITY WAS ALREADY IN THE “PIPELINE” FOR AN UPDATE IN 2019, CONSIDERATION WILL BE GIVEN FOR A 30% REDUCTION IN THE FEES NOTED.</i>	Based on ranges of 2015 ACS total population estimates (town, village, city or county).	100K+ = \$18,000 50K-99,999 = \$12,000 25K-49,999 = \$8,000 15K-24,999 = \$5,000 <15K = \$3,500 *if a completely new plan, from scratch, add 15%
Park Site Assessment & Site Plan	Based on ranges of park property size in acres.	40+ acres = \$7,000 20-39 acres = \$5,000 10-19 acres = \$3,500 < 10 acres = \$2,500
Recreation Grant Assistance <i>(provision of maps, data, review of narrative – NOT writing grant from start to finish)</i>	Flat Fee based on needs <i>(please call to inquire)</i>	\$500 to \$1,500
Recreation Survey <i>(survey development, use of on-line survey tools, includes written report of results)</i>	Flat Fee	\$2,500
Recreation Economic Impact Study	Based on ranges of 2015 ACS total population estimates.	100K+ = \$7,500 50K-99,999 = \$6,000 25K-49,999 = \$4,000 15K-24,999 = \$3,500 <15K = \$2,500
Safe Routes to Parks Audits	Based on ranges of 2015 ACS total population estimates.	100K+ = \$5,000 50K-99,999 = \$3,000 25K-49,999 = \$2,000 <25K = \$1,500

TRANSPORTATION PROJECTS	CRITERIA	FEE / FEE RANGE
GIS Culvert Inventories	Based on ranges of 2015 ACS total population estimates (town village, city or county).	100K+ = \$15,000
GIS Road Sign Inventories		50K-99,999 = \$10,000
GIS Road Access Inventories		25K-49,999 = \$7,500 <25K = \$5,000
Miovision Camera Data Collection	Flat Fee per site + Actual Processing Cost	\$250.00 plus data processing rates which are determined by Miovision and range from \$2 to \$68 per hour
Road Capital Improvement Program	Flat Fee	\$5,000

COMMUNITY DEVELOPMENT PROJECTS	CRITERIA	FEE / FEE RANGE
In-Person Public Visioning Workshop (<i>community wide, downtown, etc., includes written report</i>)	Flat Fee based on 6 exercises	\$3,500
Comprehensive Plan – Single Chapter Update (<i>text, data, maps</i>)	Flat fee	\$1,000

GEOGRAPHIC INFORMATION SYSTEM (GIS) PROJECTS	CRITERIA	FEE / FEE RANGE
ESRI On-Line Mapping Portal Creation <i>Note: Does not include any equipment or on-line subscription costs. Please call for final quote</i>	Based on ranges of 2015 ACS total population estimates (town village, city or county).	100K+ = \$12,000 50K-99,999 = \$9,000 25K-49,999 = \$6,500 <25K = \$4,500
ESRI On-Line Mapping Portal Maintenance (Annual)	Based on 10% of above cost	\$450 - \$1,200
ESRI StoryMap Creation (<i>for visioning purposes – data collection & analysis, includes written report</i>)	Flat Fee based on 6 exercises	\$3,500
ESRI StoryMap Creation (<i>for informational purposes, assumes GIS data available</i>)	Flat Fee range based on content and complexity	\$1,500 - \$4,000

Section 2:

The following list of fees was previously adopted by the Commission as standard practice of business in 2010. These fees were reviewed and modified for 2019 based on updated information pertaining to actual time spent on such activities.

NR-121 SEWER SERVICE AREA REVIEWS	CRITERIA	FEE / FEE RANGE
SSA Plan Updates		Not Applicable – Covered by WDNR funding and cost-shared by Commission
SSA Amendments	Actual time spent / member vs. non-member	<p style="text-align: right;"><u>Member</u></p> \$250 + per hour charge at 1/2 current staff billing rates after 4 hours <p style="text-align: right;"><u>Non-Member</u></p> \$500 initial charge + per hour charge at current staff rates after 4 hours
SSA Amendment Appeals*	Flat Fee	<p style="text-align: right;"><u>Member</u></p> \$500 <p style="text-align: right;"><u>Non-Member</u></p> \$1,000
NR-110 Facility Plan / Amendment Reviews	Actual time spent / member vs. non-member	<p style="text-align: right;"><u>Member</u></p> \$500 (no additional charges for follow up) <p style="text-align: right;"><u>Non-Member</u></p> \$1,000 initial charge + per hour charge at current staff rates after 6.5 total hours
Sewer Extension Reviews	Actual time spent / member vs. non-member	<p style="text-align: right;"><u>Member</u></p> \$75 (no additional charges for follow up) <p style="text-align: right;"><u>Non-Member</u></p> \$150 + per hour charge at current staff rates after 1 hour
Private Lateral Reviews	Actual time spent / member vs. non-member	<p style="text-align: right;"><u>Member</u></p> \$75 (no additional charges for follow up) <p style="text-align: right;"><u>Non-Member</u></p> \$150 + per hour charge at current staff rates after 1 hour
Other Reviews (Lift Stations, etc.)	Actual time spent / member vs. non-member	<p style="text-align: right;"><u>Member</u></p> \$60.00 (no additional charges for follow up) <p style="text-align: right;"><u>Non-Member</u></p> \$120.00 + per hour charge at current staff rates after 1 hour
Initial Request for Population Information		<p style="text-align: right;"><u>Member</u> = No Charge</p> <p style="text-align: right;"><u>Non-Member</u> = \$30.00</p>

The NR-135 Non-Metallic Mining Reclamation Program was established in 2001 and includes a set of annual permit fees, paid by the mine operators (permittees) that are agreed upon and established annually by the four member counties within the program (Outagamie, Shawano, Waupaca & Winnebago). These fees are included as part of this schedule, however; the reader should always affirm the actual fees with the Commission’s Non-Metallic Mining Reclamation Program Coordinator.

NR-135 NON-METALLIC MINING RECLAMATION PROGRAM PERMIT FEES		CRITERIA	FEE / FEE RANGE
Annual Per Acre Fee for Active Areas of Site	Based on actual program costs from prior year.		\$40.00 / acre (2018 fee – update once acted on by counties)
WDNR Annual Fee	Per NR-135 Admin. Code – Based on site size and # of unreclaimed acres.		\$35-\$175
New Mine Permit Fee			\$705
Alternative Requirement Review Fee			\$370
Annual Fee for Transportation Related Sites	Based on site size, range of acreages		\$175 to \$870
Permit Transfer Fee			\$105
Permit Modification Fee			\$400
Final Reclamation Completion/Inspection Fee			\$200
Interim Reclamation Inspection Fee			None

Other Fee Schedule Notes:

All other services requested through the Commission’s technical assistance program will be evaluated for scope and workload. Should those costs exceed \$3,500 the Commission will request that the community cost-share the project to a certain extent based on a complete estimate of the project.

Large scale planning projects such as Comprehensive Plan Updates, Zoning Ordinance re-writes, Subdivision Ordinance creation/re-writes, Custom GIS Mapping, etc. will be evaluated and negotiated using a contractual arrangement separate from this fee schedule. Contract discounts will be applied as appropriate based on funding available, if any.

Member communities include any that lie within Calumet, Fond du Lac, Outagamie, Shawano, Menominee, Waupaca, Waushara, or Winnebago Counties. Green Lake and Marquette Counties and their communities are NOT members of the Commission. Non-Member counties or communities will not receive any free technical assistance, fee-based technical assistance or contract services.

ECWRPC Water Quality Management Planning Program Fee Schedule (Effective: March 1, 2023)		
	Member County	Non-Member County
SSA Plan Updates	None	Contract Agreement
SSA Amendments	\$500	\$1,000
SSA Amendment Appeals	\$500	\$1,000
NR-110 Facility Plan/ Amendment Reviews	\$500	\$1,000
Sanitary Sewer Extension Conformance Reviews	\$250	\$250
Private Lateral Conformance Reviews & Other Reviews (i.e. Lift Stations)	\$100	\$100
Public Sewer Reconstruction Project Conformance Reviews [which do not increase the service area or capacity]	Exempt	\$100

PROPOSED RESOLUTION NO. 5-23

AMENDING AND UPDATING SECTION 2 OF THE “ECWRPC SCHEDULE OF FEES FOR SERVICES” FOR THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

WHEREAS, the East Central Wisconsin Regional Planning Commission provides technical assistance, contract, and program services to its member counties and communities, and with limited exception, non-member communities, and;

WHEREAS, the Commission supplements its annual budget with revenues generated from providing local assistance and program services, and;

WHEREAS, the Commission contracts with the Wisconsin Department of Natural Resources to implement the Areawide Water Quality Management Planning Program for the East Central region;

WHEREAS, the Commission is required to provide certain reviews to implement the Areawide Water Quality Management Planning Program;

NOW, THEREFORE, BE IT RESOLVED that the East Central Wisconsin Regional Planning Commission amends Section 2 of the “ECWRPC Schedule of Fees for Services” to update review fees for NR-121 Areawide Water Quality Management Planning Program.

BE IT FURTHER RESOLVED that the East Central Wisconsin Regional Planning Commission authorizes the Executive Director to implement the revised ECWRPC Schedule of Fees for Services to reflect the adopted changes effective March 1, 2023.

Effective Date: January 27, 2023

Submitted By: Community Facilities Committee

Prepared By: Wilhelmina Paustian, Senior Planner

Brenda Schneider – Fond du Lac County

Melissa Kraemer-Badtke – ECWRPC Executive Director

TO: Community Facilities Committee
FROM: Wilhelmina Paustian, Senior Planner
DATE: January 5, 2023
RE: 2023 Water Quality Management Planning Work Program

Enclosed is the 2023 Water Quality Management Planning Work Program developed for the ECWRPC. On November 16, 2022, ECWRPC staff met with the Wisconsin Department of Natural Resources (DNR) to discuss the draft work program and budget for 2023. The DNR will likely be contributing \$35,000 towards the program budget. DNR staff have verbally stated that their contribution may be higher if funds allow. The fees received by the Commission are estimated to be \$14,000 with the anticipated new fee structure going into effect on March 1, 2023. The Commission will continue to match funds for the WQM Planning Program.

In 2023, we plan to continue conducting Section 208 water quality conformance reviews and SSA Plan amendments, as necessary. During our meeting with the DNR, we also discussed updating the Water Quality Management Planning Policies and Procedures. This was delayed for the year 2022. We anticipate beginning that process in the first half of 2023. Staff will strategize with the DNR staff, municipal staff, and partner organizations throughout 2023 to update and seek approvals of policy and procedural changes.

In addition, we intend to finalize and gain approval of the 2040 Fox Cities SSA Plan this year. We anticipate starting two SSA Plans once the Fox Cities Plan is approved. The next scheduled plan updates are for the Sherwood SSA and the Stockbridge SSA. The anticipated adoption of those two SSA Plans is 2024.

Staff Recommendation: Staff recommends the approval of the 2022 Water Quality Management Planning Work Program.