

MEETING NOTICE

OSHKOSH METROPOLITAN PLANNING AREA (MPO) TECHNICAL ADVISORY COMMITTEE

DATE: Monday, September 19, 2022
TIME: 1:00 P.M.
PLACE: Virtual Meeting
LINK: <https://meet.goto.com/382129261>
PHONE: +1 (571) 317-3122
Access Code: 382-129-261

AGENDA

1. Introductions
2. Discussion and action on June 27, 2022 Meeting Minutes
3. Staff Report
 - a. Economic Impact Study
4. Discussion on Comprehensive Safety Action Plan
5. Discussion on the draft Oshkosh MPO 2023-2026 Transportation Improvement Program (TIP)
6. Discussion on the Draft 2023 Unified Work Program and Budget
7. Discussion on the GO Transit – Transit Development Plan
8. Adjourn

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.

MEETING MINUTES
Oshkosh Metropolitan Planning Organization (MPO)
Transportation Advisory Committee
Virtual Meeting
Monday, June 27, 2022

Committee Members Present

James Rabe, Chair.....	City of Oshkosh
Rich Heath.....	Town of Algoma
Steve Gohde.....	City of Oshkosh
Matt Schreiber.....	WisDOT
Nick Weber.....	WisDOT
Mary Forlenza.....	FHWA
Jim Collins.....	City of Oshkosh
Mark Lyons.....	City of Oshkosh

Staff Members Present

Mike Zuege.....	ECWRPC
Tanner Russell.....	ECWRPC
Casey Peters.....	ECWRPC
Melissa Kraemer Badtke.....	ECWRPC
Matt Halada.....	ECWRPC

1. Introductions

The meeting was called to order by Chair James Rabe at 3:03 pm and introductions were conducted.

2. Discussion and approval of May 9, 2022 Meeting Minutes.

There were no questions. Mr. Heath made a motion to approve the meeting minutes. Mr. Gohde seconded. There were no objections. Motion carried.

3. Discussion and possible action STP-Urban Program FFY 2023-2026 selection of the Oshkosh MPO STP Urban FFY 2022 Projects.

Mr. Russell outlined the Oshkosh MPO's funding allocation of \$4.1 million as an estimate and stated they do not have definitive allocations at this time and are unsure when final allocations will be received. Applications were accepted from February 28, 2022 to June 3, 2022. ECWRPC can fund up to 80% of a project, but not less than 50%. ECWRPC received six applications from the Oshkosh MPO. All applications were determined to be eligible.

Mr. Russell provided information on two scenarios for the committee to consider: 1. Fund the Town of Algoma Leonard Point Road project at 75% of eligible project costs for the full \$4,152,708 allocation or 2. Fund the City of Oshkosh Bowen Street and S. Washburn/Plainview Drive projects at 73% of eligible project costs, for the full

\$4,152.708 allocation. The staff recommendation is to fund the Town of Algoma Leonard Point Road project based on higher scoring on the project selection criteria in the Transportation Improvement Program.

Mr. Collins motions to approve staff recommendations for the Town of Algoma Leonard Point Road Project. Mr. Lyons seconded. There were no objections. Motion carried.

4. Staff Report

a. Discuss new TIP illustrative project process

- i. Mr. Russell and Mr. Zuege discussed the new process to request the addition of a project into the TIP for the Oshkosh MPO. The new process is an interactive survey and mapping link to make submission as easy as possible. This new process also gives more data and makes applications easier to score. Mr. Zuege went through the process to draw the project on the map within the application. Mr. Russell answered committee members' questions on the new process. Mr. Zuege showed the committee how the information gets transferred to ECWRPC when people submit a project.

Mr. Zuege reviewed the crash analysis dashboard that is housed within ECWRPC. If any communities would like to have a specific intersection analyzed for crash data, please reach out to Mr. Zuege directly.

b. Safe Streets and Roads for All (SS4A)

- i. Mr. Halada, Mr. Peters, and Ms. Kraemer Badtke reviewed the memo that was included in the meeting materials that gives an overview of this program, which is a new federal grant program designed to reduce or eliminate serious roadway injuries and deaths. Please reach out to Ms. Biedermann at ECWPRC if you have specific questions or interest related to this program.

5. Adjourn

Mr. Rabe asked for a motion to adjourn the meeting at 3:45 pm. Mr. Heath made a motion. Mr. Lyons seconded the motion. Meeting adjourned.

TO: Oshkosh Technical Advisory Committee

FROM: ECWRPC Transportation Staff

DATE: September 19, 2022

RE: Staff Report – Transportation Program

Staffing Update: Brenna Root was hired as our new Associate Planner – Transportation. Brenna has a public health background and has experience with community engagement. Kim Dieck was hired as our new Associate Planner for the Safe Routes to School Program. Kim is a former teacher and will be working to expand the safe routes to school curriculum.

We are also hiring a Principal Planner for the Transportation Program and a link to the job description can be found here - <https://www.ecwrpc.org/2022/09/02/were-hiring-associate-planner-transportation/>. First review of applications will be on Monday, September 19th. Please forward the job description to anyone that may be interested.

Special Projects

Equity in Engagement Toolkit and Guidebook: Save the Date! There will be a training on ECWRPC's soon-to-be-completed Equity in Engagement Toolkit and Guidebook on October 20, 2022 from 8am-noon. You can register online at <https://forms.gle/nTqtqhK8CAgi6j4aA> . Registration will close on Friday, October 14th.

ECWRPC staff is currently working with Toole Design Group, LLC. to finalize the Equity in Engagement Toolkit and Guidebook. While the toolkit and guidebook are being developed to assist ECWRPC staff in engagement surrounding their planning efforts, this will be a resource for other communities to use.

Transportation Technical Assistance Program: ECWRPC staff continue to work with Toole Design Group, LLC. on the four technical assistance projects that were selected as part of this program. All projects are anticipated to be completed by October 31, 2022.

Roadways

- **Miovision Traffic Cameras:** Earlier in the summer ECWRPC staff recorded counts at three intersections near Carl Traeger Elementary School in Oshkosh. This was flagged as a potentially hazardous area for students based on the lack of existing infrastructure in the area, and this area is currently being examined as part of the Transportation Technical Assistance program. We are currently working on processing the vehicle and pedestrian counts to see what improvements to recommend. Please contact ECWRPC staff if you have any locations you would like traffic counts for.
- **Northeast Region Travel Demand Model (NERTDM):** ECWRPC staff is currently working on a traffic projection on CTH I between Ripple Ave. and 35th Ave. Updated traffic volumes were used to predict future traffic volumes on this section of road.

Active Transportation

- ***Economic Impact Study:*** The contract with the consultant (Econsult Solutions, Inc.) wrapped up this summer. Two final reports were provided as a deliverable: a technical memo and a summary document. Overall, a positive economic impact was found for the current and proposed bicycle and pedestrian network in Calumet, Fond du Lac, Outagamie, and Winnebago counties. A draft of the reports can be found online at <https://www.ecwrpc.org/programs/transportation/bicycle-and-pedestrian-planning/> .
- ***WIOUWASH State Trail Wayfinding:*** ECWRPC staff has been working with the City of Oshkosh and Winnebago County to design bicycle- and pedestrian-level wayfinding signage on the urbanized portion of the WIOUWASH State Trail. The signs have been designed and are expected to be printed in Fall 2022.

Safe Routes to School

- Staff attended Jefferson Elementary Back to School Night and the SRTS team provided bike safety information.
- Safe Routes to School kicked off the ***We take time to slow down in school zones*** educational campaign. There are 11 schools in Winnebago County that are participating.
- Staff are prepping for Walk to School Day events and Walk to School Day is Wednesday, October 5th.
- Safe Routes to School staff are working with Carl Traeger Elementary School to provide School Zone Safety Education. We will be at their school for 2 days working with students in grades K-5.

Transit and Specialized Transportation

- ***Winnebago Catch-a-Ride (WCAR):*** As area businesses fully transition back to in-person employment, worker recruitment and retention is a focus, and the barrier of reliable, sustainable transportation is being highlighted. ECWRPC staff continues to help Greater Oshkosh Economic Development Corp and Lutheran Social Services review data collected by WCAR and make the program more sustainable.
- ***Ageing and Disability Resource Center (ADRC):*** Specialized Transportation Ridership is slowly increasing as more events return to in-person offerings and the elderly and disabled community is more comfortable traveling throughout Oshkosh. ECWRPC staff attends the Specialized Transportation Committee meetings.

TO: Oshkosh MPO Technical Advisory Committee
FROM: Colin Kafka, Associate Planner
DATE: September 14, 2022
RE: Memo to TAC on Comprehensive Safety Action Plan

East Central Wisconsin Regional Planning Commission will be developing the Comprehensive Safety Action Plan (CSAP) for the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations starting in September of 2022 and ending in July of 2023.

The ECWRPC Comprehensive Safety Action Plan will meet the requirements of the US Department of Transportation Safe Streets and Roads for All (SS4A) Action Plan Grant. A completed Action Plan is required for municipalities to be eligible to apply for Safe Streets and Roads for All Implementation Grants. SS4A Implementation Grants provide federal funding for municipalities to conduct further planning, implement safety strategies, and construct projects identified in the Action Plan.

The CSAP will enable participating municipalities within the Appleton (Fox Cities) and Oshkosh MPOs to apply for SS4A Implementation Grants and is intended for communities who wish to apply for SS4A Implementation Grants or similar State/Federal grant programs.

The CSAP will:

- (1) Inventory existing safety trends on roadway segments and at intersections as well as research existing municipal safety policies to evaluate their efficacy,
- (2) Construct a Safety Analysis Model that will incorporate crash severity, crash frequency, traffic volume, socio-economic variables (potentially utilizing the Justice 40 framework), and municipal anecdotal data to identify/rank roadways that should be prioritized for implementation funding, and
- (3) Provide valuable recommendations and tangible strategies to construct safer infrastructure and encourage policy reform to work towards improving safety for all roadway users in the MPOs.

ECWRPC is forming a committee of local stakeholders to guide the development of the document that will meet a total of six (6) times with an initial kick-off meeting in September 2022. This committee will serve as a technical resource on the CSAP; however, ECWRPC staff will also coordinate with local municipalities on the development of this plan. In addition, ECWRPC will begin crafting the Safety Analysis Model by utilizing crash, policy, and socio-economic data.

TO: Oshkosh Technical Advisory Committee

FROM: Tanner Russell, Associate Transportation Planner

DATE: September 19, 2022

RE: Oshkosh MPO – Transportation Improvement Program (TIP) 2023

The Transportation Improvement Program (TIP) is an annually prepared program of transportation projects that will be utilizing federal funding assistance in their implementation. This TIP includes projects within the Oshkosh Metropolitan Planning Organization (MPO). East Central Wisconsin Regional Planning Commission (ECWRPC) has updated the Transportation Improvement Program (TIP) for the Oshkosh MPO. ECWRPC staff has worked with WisDOT Northeast Region, transit operators, and local government officials to compile this list of projects for the 2023-2026 program years.

Beginning on page A-1 has the Illustrative Projects, please check to ensure the projects that you submitted are listed in this table and the funding levels are correct.

The 2023 Oshkosh TIP began the 30-day public review period on September 18, 2022 and concludes October 18, 2022. The document can be viewed at this location beginning on Friday, September 16, 2022:

<https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>

This is for informational purposes for the members of the Technical Advisory Committee and we are requesting that local communities review the document. The Oshkosh MPO – Transportation Improvement Program (TIP) 2023 will be on the agendas for the Transportation Committee and the Commission Board for their consideration in October, 2022.

If you have any comments or questions, please send those to Tanner Russell via email at trussell@ecwrpc.org.

TO: Oshkosh Metropolitan Planning Organization (MPO) Technical Advisory Committee

FROM: Melissa Kraemer Badtke, Executive Director

DATE: September 19, 2022

RE: Draft 2023 Unified Planning Work Program

The Unified Planning Work Program (UPWP) is developed annually and outlines the planning priorities and projects that will be completed by the MPO staff in the upcoming year. In addition, MPO staff must ensure that the plan is consistent with federal and state regulations and that there is coordination with local communities, the Wisconsin Department of Transportation, Federal Highway Administration, and Federal Transit Administration (23 CFR 450.308(b)). The draft 2023 Unified Planning Work Program has been developed and East Central staff has met with WisDOT, FHWA, and FTA to discuss the planning priorities and projects for 2023.

The following projects have been identified as priorities within the work program and it should be noted that this is not comprehensive list of projects.

- **Administration:** Continue to administer the Oshkosh MPO programming and ensuring it is consistent with federal and state regulations.
- **Title VI Plan:** Update the Title VI Plan in accordance with WisDOT and federal guidance; this plan is updated every three years and was last adopted in October 2020.
- **Public Participation Plan:** Update the public participation plan, which lays out procedures to provide opportunities for all area residents to participate in the update and development of ECWRPC's transportation planning documents.
- **MPO Boundaries:** Update the Oshkosh Urbanized and Metropolitan Planning Area Boundaries.
- **Functional Classification Network:** Update the functional classification network to be consistent with the Urbanized and metropolitan planning area boundaries.
- **Plan Implementation and Updates:** Implement and update MPO Planning documents as guidance regarding the Bipartisan Infrastructure Law (BIL) is provided. The planning documents include:
 - Long Range Transportation Plan
 - Transportation Improvement Plan (developed annually)
 - Congestion Management Plan
 - Bicycle and Pedestrian Plan
- **Northeast Travel Demand Model:** Coordinate with WisDOT to update the Northeast Travel Demand Model with the new boundaries, the functional classification network and data provided by the U.S. Census Bureau.
- **Oshkosh MPO Electric Vehicle Charging Station Plan:** This project will evaluate the potential locations of electric vehicle charging stations.
- **Comprehensive Safety Action Plan:** Develop the Comprehensive Safety Action Plan for Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations.
- **Coordinated Public Transit Human Services Transportation Plans:** Coordinate with local partners, including transit agencies and human services departments to identify the transportation needs of those individuals who are not able to provide their own transportation; provide strategies to meet those needs; and prioritize services for

funding and implementation. These plans are updated for each ECWRPC member county every four to five years.

- **GO Transit – Transit Development Plan Update**: East Central staff has worked with GO Transit to received 5304 (Statewide Transit Planning) grant to update the Transit Development Plan.

A copy of the draft 2023 Unified Planning Work Program can be viewed at the following website: <https://www.ecwrpc.org/programs/transportation/work-program-and-budget/>. Any questions or comments can be emailed to Melissa Kraemer Badtke at mbadtke@ecwrpc.org.

TO: Oshkosh Technical Advisory Committee

FROM: ECWRPC Transportation Staff

DATE: September 19, 2022

RE: GO Transit – Transit Development Plan

East Central Wisconsin Regional Planning Commission continues its work with GO Transit to update their Transit Development Plan. In coordination with GO Transit, ECWRPC has submitted a request for 5304 (Statewide Transit Planning) grant. The application has received pre-award notification, and staff await receipt of an accompanying grant agreement. Prior to receiving this contract, East Central has started to work with WisDOT on the materials necessary to create and issue a Request for Proposals (RFP). The RFP is intended to select a consultant to undertake a majority of the Transit Development planning process. East Central will administer the grant, as well as participate in stakeholder meetings and community engagement.

This iteration of the GO Transit - Transit Development Plan (TDP) seeks to be more comprehensive than the previous plan developed in 2018. This TDP will develop recommendations to improve efficiency of fixed-route services, evaluate supplemental transit services, and adjust driver scheduling. The last TDP to feature recommendations for GO Transit's fixed route service occurred in 2011.