

MEETING NOTICE

FOND DU LAC MPO POLICY BOARD

Date: Wednesday, October 5, 2022

Time: 10:00 A.M.

Place: In Person (Room A – City/County Government Center) or Virtual Meeting

Virtual Meeting: <https://meet.goto.com/463340893>

Phone Number: +1 (408) 650-3123

Access Code: 463-340-893

AGENDA

1. Introductions
2. Public Comment
3. Approval of July 13, 2022 Fond du Lac MPO Technical Advisory Committee and Policy Board Meeting Minutes
4. **Resolution 11-22:** Approval of the Economic Impact Study of Bicycle and Pedestrian Facilities
5. **Resolution 12-22:** Approval of 2023 Transportation Improvement Program for the Fond du Lac Urbanized Area
6. **Resolution 13-22:** Approval of the 2023 Unified Transportation Planning Work Program for the Fond du Lac Urbanized Area and the Annual MPO Certification
7. Staff Report
8. Adjourn

MEETING MINUTES

JOINT MEETING OF THE FOND DU LAC MPO POLICY BOARD AND FOND DU LAC MPO TECHNICAL ADVISORY COMMITTEE

Date: Wednesday, July 13, 2022

Time: 10:00 A.M.

Place: In Person (Room A – City/County Government Center) or Virtual Meeting

Chair Benson called the meeting to order at 10:02 A.M.

MPO Technical Advisory Committee Members Present

Paul De Vries Department of Public Works – City of Fond du Lac
 John Scopelliti Fond du Lac County
 Chris Johnson City of Fond du Lac
 Nick Leonard Village of North Fond du Lac
 Tom Janke Fond du Lac County
 Jeff Meisenburg Town Chair, Town of Friendship
 Ryan Sommer Fond du Lac County

MPO Policy Board Members Present

Dyann Benson City of Fond du Lac
 Joe Moore City of Fond du Lac
 Paul De Vries Department of Public Works – City of Fond du Lac
 Nick Leonard Village of North Fond du Lac
 Tom Janke Fond du Lac County
 Patrick Mullin Fond du Lac City Council President
 Terry Dietzel Director of Land Information, Fond du Lac County

FHWA/FTA/WisDOT Staff Present

Alex DumsWisDOT – NE Region
 Nick WeberWisDOT – NE Region
 Matt SchreiberWisDOT

Staff Members & Guests Present

Jennie MayerECWRPC
 Tanner Russell ECWRPC
 Matt HaladaECWRPC

1. Introductions.

2. Public Comment. There was no public comment.

3. Approval of the June 8, 2022 Fond du Lac MPO Technical Advisory Committee and Policy Board Joint Meeting Minutes.

Mr. Moore motioned to approve the minutes, Mr. De Vries seconded. The motion passed unanimously.

4. Proposed Resolution 06-22: Amending the Public Participation Process (PPP) for the Fond du Lac Urbanized Area

Ms. Mayer explained the proposed resolution to approve the amendment of the current 30-day public review periods for Major Amendments to the Transportation Improvement Plan and Amendments to the Long-Range Land Use and Transportation Plan to a 15-day public review period for the Fond du Lac Urbanized area. Committee discussion.

Mr. De Vries motioned to approve the resolution, Mr. Janke, seconded the motion. Resolution 06-22 passed unanimously.

5. Resolution 07-22: Adoption of the 2022-2026 East Central Wisconsin Regional Safe Routes to School Strategic Plan

Ms. Mayer explained the process that was undertaken to create the 2022-2026 strategic plan including evaluation of 2017-2021 strategic plan, key stakeholder interviews, focus interviews and surveys. Ms. Mayer outlined the main priorities for the next 5 years. Committee discussion on the formatting updates and visualizations in the strategic plan look good.

Mr. De Vries motioned to approve the resolution, Mr. Janke, seconded the motion. Resolution 07-22 passed unanimously.

6. Resolution 08-22: Approval of Economic Impact Study of Bicycle and Pedestrian Facilities in Fond du Lac County

Chair Benson noted that the actual report was not included as part of the meeting materials so it is not appropriate at this time for the Policy Board or TAC to approve; Mr. Halada gave an update that the report was delayed in being finalized and provided more information on the study as background information and asked that this approval be tabled until the next meeting.

7. Resolution 09-22: Discussion and possible action for selection of a project for supplemental FFY 2023-26 STP-Urban funding

Mr. Russell outlined the special Surface Transportation Program (STP-Urban) Federal Fiscal Year (FFY) 2023-2026 program cycle opened on February 28, 2022 and closed on June 3, 2022. STP-Urban projects are funded up to 80 percent federal and 20 percent local funding. The funding allocation for the Fond du Lac Urban Area is estimated to be \$3,060,444 for this cycle. Definitive allocation amounts have not been provided by WisDOT at this time. There was one application submitted for the Fond du Lac Metropolitan Planning

Organization. This application was determined to be eligible for (FFY) 2023-2026 funding. The Technical Advisory Committee recommends a STP-Urban project to the Policy Board for approval. Staff recommends funding the Fond du Lac County application for the CTH VV project at 61.0% of eligible project costs, for the full estimated allocation of \$3,060,444 for the Fond du Lac Urban Area STP-Urban FFY 2023-2026 Program Cycle, or up to the final allocation amount. Staff has made this recommendation based on the score determined by project selection criteria in the TIP.

Mr. Leonard motioned to approve the resolution, Mr. Moore, seconded the motion. Resolution 09-22 passed unanimously.

8. Resolution 10-22: Amending the 2022 Transportation Improvement Program for the Fond du Lac Urbanized Area

Mr. Russell outlined that WisDOT has requested design funds for preservation projects on I-41 from USH 151 to CTH D and on USH 151 from the south county line to CTH D. In addition, they have also requested the inclusion of the Surface Transportation Block Grant (STBG) project selection. The Village of North Fond du Lac – Minnesota Avenue project was applied for during the normal FFY 2022 cycle and was recommended in November 2021 by the Fond du Lac Technical Advisory Committee (TAC), then by the Policy Board in November 2021. This project applied for design and construction funding. The design funds are starting in 2022 and therefore need to be amended into the TIP at this time. Projects include: TIP #s 443-22-016, 443-22-017 and 443-22-018.

These projects were listed for 30-day public review on June 5, 2022 and ended July 5, 2022. No public comment was received. Staff recommends approval of Resolution 10-22 for the amendment in the 2022 Transportation Improvement Program for the Fond du Lac Urbanized Area.

Mr. Janke motioned to approve the resolution, Mr. De Vries, seconded the motion. Resolution 10-22 passed unanimously.

9. Staff Report

Mr. Halada provided highlights of the staff report including Active Transportation – Bicycle and Pedestrian Planning, and Mr. Russell went through the new process for the Transportation Improvement Program – Illustrative Projects portal. Mr. Halada also gave an overview of the Transit and Specialized Transportation programs, and BIL – Program Funding Updates

10. Adjourn

Mr. Janke motioned to adjourn, Mr. De Vries seconded. The motion passed unanimously.

TO: Fond du Lac MPO Policy Board

FROM: Kim Biedermann, Principal Planner | Bicycle and Pedestrian Coordinator

DATE: October 5, 2022

RE: Econsult Solutions, Inc. 2022 Economic Impact Study of Bicycle and Pedestrian Facilities in Calumet, Fond du Lac, Outagamie, and Winnebago Counties

Local communities are investing millions of dollars in bicycle and pedestrian facilities. While we know these facilities have tangible benefits, including expanding transportation options and providing recreational opportunities, we have very limited information on the local economic impacts of these facilities in our communities.

After going through the Request for Proposals process, ECWRPC entered into a contract with Econsult Solutions, Inc. (ESI) from August 2, 2021 to June 30, 2022 to conduct an economic impact study on bicycling and walking facilities in the urbanized areas of Calumet, Fond du Lac, Outagamie, and Winnebago counties. Under direction of ECWRPC and an advisory committee, ESI collected local data, modeled impacts, and worked with both an advisory committee and ECWRPC staff to examine the economic impacts of bicycle and pedestrian facilities in Calumet, Fond du Lac, Outagamie, and Winnebago counties.

Based on the study's findings, ESI has created two documents: a summary report and a technical report. These reports show there are significant positive economic impacts of existing and future bicycle and pedestrian facilities in the study area. Analyses included the following topics: capital investments, public health, environment, transportation, user spending, and property value. These analyses show that investing in bicycle and pedestrian infrastructure has an overall positive economic impact, with investment of the future network estimated to be \$1.3B and will result in an estimated \$2.3B impact. The findings of this study can be used by local communities seeking to build, expand, and finance local bicycle and pedestrian networks.

The documents can be found online at:

Summary Report: <https://www.ecwrpc.org/wp-content/uploads/2022/09/Draft-ECWRPC-Economic-Impact-Study-Report.pdf>

Technical Report: <https://www.ecwrpc.org/wp-content/uploads/2022/09/Draft-ECWRPC-Economic-Impact-Study-Technical-Report.pdf>

Staff Recommendation: Staff recommends that the Fond du Lac MPO Policy Board approve Proposed Resolution 11-22: The Economic Impact Study of Bicycle and Pedestrian Facilities in Calumet, Fond du Lac, Outagamie, and Winnebago counties.

RESOLUTION NO. 11-22

**APPROVAL OF ECONOMIC IMPACT STUDY OF BICYCLE AND PEDESTRIAN FACILITIES
IN CALUMET, FOND DU LAC, OUTAGAMIE, AND WINNEBAGO COUNTIES**

WHEREAS, the East Central Regional Planning Commission has an intergovernmental agreement with the City of Fond du Lac to staff the Fond du Lac Metropolitan Planning Organization (MPO); and

WHEREAS, the East Central Wisconsin Regional Planning Commission entered into a contract with Econsult Solutions, Inc. from August 2, 2021 to June 30, 2022 to conduct the Economic Impact Study of Bicycle and Pedestrian Facilities in Calumet, Fond du Lac, Outagamie, and Winnebago Counties; and

WHEREAS, the consultant collected local data, modeled impacts, and worked with an advisory committee and ECWRPC staff to examine the economic impacts of bicycling and pedestrian facilities; and

WHEREAS, the findings of the study showcase the positive economic impacts of current and planned bicycle and pedestrian facilities in the urbanized areas of these counties.

Now, therefore:

BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:

Section 1: That the Fond du Lac Policy Board approves the Economic Impact Study of Bicycle and Pedestrian Facilities in Calumet, Fond du Lac, Outagamie, and Winnebago counties.

Effective Date: October 5, 2022
Prepared For: Fond du Lac MPO Policy Board
Prepared By: Kim Biedermann, Principal Planner

Ms. Dyann Benson, Chair, Policy Board
Fond du Lac Metropolitan Planning Organization

Attested by
East Central Wisconsin Regional
Planning Commission

TO: Fond du Lac Policy Board

FROM: Tanner Russell, Associate Transportation Planner

DATE: October 5, 2022

RE: Approval of the Transportation Improvement Program (TIP) for the Fond du Lac Urbanized Area - 2023

The Transportation Improvement Program (TIP) is an annually prepared program of transportation projects that will be utilizing federal funding assistance in their implementation. This TIP includes projects within the Fond du Lac Metropolitan Planning Organization (MPO). East Central Wisconsin Regional Planning Commission (ECWRPC) has updated the Transportation Improvement Program (TIP) for the Fond du Lac MPO. ECWRPC staff has worked with WisDOT Northeast Region, transit operators, and local government officials to compile this list of projects for the 2023-2026 program years.

The document can be viewed at the following link:

<https://www.ecwrpc.org/programs/fond-du-lac-mpo/transportation-improvement-program/>.

The 2023 Fond du Lac TIP began the 30-day public review period on September 4, 2022 and concluded October 4, 2022. No public comment has been received.

If you have any comments or questions, please send those to Tanner Russell via email at trussell@ecwrpc.org.

Staff Recommendation:

Staff recommends approval of Proposed Resolution 12-22, Approval of the Transportation Improvement Program (TIP) for the Fond du Lac Urbanized Area – 2023.

RESOLUTION 12-22

APPROVAL OF THE TRANSPORTATION IMPROVEMENT PROGRAM FOR THE FOND DU LAC URBANIZED AREA, 2023

WHEREAS, the Fond du Lac area has been designated by the Governor as a Metropolitan Planning Organization (MPO) for the purpose of meeting federal requirements for cooperative, comprehensive and continuing urban transportation planning in the Fond du lac urbanized area; and

WHEREAS, all transportation projects in the Fond du lac urbanized area which are to be implemented with federal funds must be included in the annual elements of the Transportation Improvement Program (TIP) and approved by the MPO as a prerequisite for funding approval; and

WHEREAS, a completed and approved TIP is also a prerequisite for continued transportation planning certification, and

WHEREAS, the Policy Board affirms the validity of the transportation plan for the urbanized areas; and

WHEREAS, MPO staff has worked with principal elected officials of general purpose local governments, their designated staffs, and private providers to solicit their input into this TIP; and

WHEREAS, in accordance with the Bipartisan Infrastructure Law (BIL) and Fixing America's Surface Transportation Act (FAST Act), coordination has occurred between the MPO, the state and transit operators in programming multimodal projects; and

WHEREAS, all required public participation procedures have been followed;

NOW THEREFORE, BE IT RESOLVED BY THE FOND DU LAC METROPOLITAN PLANNING ORGANIZATION:

Section 1: That the Policy Board, as the designated MPO, adopt the Transportation Improvement Program for the Fond du Lac Urbanized Area - 2023.

Section 2: That the Policy Board certifies that the metropolitan planning process is addressing the major transportation issues in these areas in conformance with all applicable requirements.

Section 3: That the Policy Board further certifies that the TIP contains projects that are consistent with the metropolitan plans for the urbanized area.

Effective October 5, 2022

Submitted To: Fond du Lac MPO Policy Board

Prepared By: Tanner Russell, Associate Transportation Planner

Ms. Dyann Benson, Chair, Policy Board
Fond du Lac Metropolitan Planning Organization

Signature Attested by:
East Central Wisconsin Regional
Planning Commission

TO: Fond du Lac MPO Policy Board

FROM: Melissa Kraemer Badtke, Executive Director

DATE: October 5, 2022

RE: Draft 2023 Unified Planning Work Program

The Unified Planning Work Program (UPWP) is developed annually and outlines the planning priorities and projects that will be completed by the MPO staff in the upcoming year. In addition, MPO staff must ensure that the plan is consistent with federal and state regulations and that there is coordination with local communities, the Wisconsin Department of Transportation, Federal Highway Administration, and Federal Transit Administration (23 CFR 450.308(b)).

The draft 2023 Unified Planning Work Program has been developed and East Central staff has met with WisDOT, FHWA, and FTA to discuss the planning priorities and projects for 2023. There will be minor modifications to the work program based on the feedback East Central staff has received. For the 2023 Work Program, there are additional requirements per the funding letters that need to be included in the work program for next year, which includes:

- housing coordination;
- 2.5% of the budget and program deliverables related to safe and accessible transportation;
- assistance for communities on grant applications and materials.

The Fond du Lac Metropolitan Planning Organization received increases in funding levels for 2023.

A copy of the draft 2023 Unified Planning Work Program can be viewed at the following website: <https://www.ecwrpc.org/programs/transportation/work-program-and-budget/>. Any questions or comments can be emailed to Melissa Kraemer Badtke at mbadtke@ecwrpc.org.

The following projects have been identified as priorities within the work program and it should be noted that this is not comprehensive list of projects.

Regional Transportation Program

- **Asset Management Projects:** Staff will be working with 4-5 Townships in Fond du Lac County to update the PASER data.
- **Coordinated Public Transit Human Services Transportation Plans:** Coordinate with local partners, including transit agencies and human services departments to identify the transportation needs of those individuals who are not able to provide their own transportation; provide strategies to meet those needs; and prioritize services for funding and implementation. These plans are updated for each ECWRPC member county every four years and allow the County to receive the 85.10 and 5310 funding.

Fond du Lac Metropolitan Planning Organization

- **Administration:** Continue to administer the Fond du Lac MPO programming and ensuring it is consistent with federal and state regulations.

- **Title VI Plan:** Update the Title VI Plan in accordance with WisDOT and federal guidance; this plan is updated every three years and was last adopted in October 2020.
- **Public Participation Plan:** Update the public participation plan, which lays out procedures to provide opportunities for all area residents to participate in the update and development of ECWRPC's transportation planning documents.
- **MPO Boundaries:** Update the Fond du Lac Urbanized and Metropolitan Planning Area Boundaries.
- **Functional Classification Network:** Update the functional classification network to be consistent with the Urbanized and metropolitan planning area boundaries.
- **Plan Implementation and Updates:** Implement and update MPO Planning documents as guidance regarding the Bipartisan Infrastructure Law (BIL) is provided. The planning documents include:
 - Long Range Transportation Plan
 - Transportation Improvement Plan (developed annually)
 - Congestion Management Plan
 - Bicycle and Pedestrian Plan
- **MPO Bicycle and Pedestrian Plan:** This will be a comprehensive plan to evaluate and propose recommendations for the multi-modal network within the Fond du Lac MPO.

Regional Safe Routes to School Program

- **Local Safe Routes to School Action Plans:** Conduct bicycle and walk audits, surveys and work with the local coalition to develop a safe routes to school action plan.
- **Events and Programs:** Continue to work with schools and communities on events and programs such as walk to school day, walking school bus, Project RADAR, etc.
- **Youth Engagement:** Continue to work with schools to implement SRTS curriculum and also develop youth coalitions to have a voice in the planning process.
- **Evaluation:** Continue to evaluate the Regional Safe Routes to School Program by updating East Central's demographic dataset and providing best practices.

Staff Recommendation: Staff recommends approving Proposed Resolution 13-22: Adoption of the 2023 Unified Transportation Work Program for the Fond du Lac Urbanized Area and Annual MPO Certification.

RESOLUTION 13-22

ADOPTION OF THE 2023 UNIFIED TRANSPORTATION WORK PROGRAM FOR THE FOND DU LAC URBANIZED AREA AND ANNUAL MPO CERTIFICATION

WHEREAS, the City of Fond du Lac was designated by the Governor as the Metropolitan Planning Organization for the Fond du Lac, Wisconsin Urbanized Area; and

WHEREAS, the Fond du Lac MPO Policy Board, with representation from all jurisdictions within the Urbanized Area, has the responsibility to direct, coordinate, and administer the transportation planning process in the urbanized area; and

WHEREAS, the Federal Highway Administration and Federal Transit Administration, under 23 CFR and 49 CFR 616, requires the development of a Unified Transportation Work Program; and

WHEREAS, the Policy Board has reviewed the transportation planning activities outlined in the 2022 Unified Transportation Work Program and finds them consistent with the transportation planning process and desires of the MPO.

NOW, THEREFORE, BE IT RESOLVED that the Policy Board of the Fond du Lac Metropolitan Planning Organization adopts the 2023 Unified Transportation Work Program and directs the staff to submit this document to the Wisconsin Departments of Transportation, the Federal Highway Administration and the Federal Transit Administration; and

BE IT FURTHER RESOLVED that in accordance with 23 CFR 450.336 (Self Certifications and Federal Certifications) the Fond du Lac MPO Policy Board hereby certifies that the metropolitan transportation planning process is addressing major issues facing the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- (1) [23 U.S.C. 134](#), [49 U.S.C. 5303](#), and this subpart;
- (2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended ([42 U.S.C. 7504](#), 7506(c) and (d)) and [40 CFR part 93](#);
- (3) Title VI of the Civil Rights Act of 1964, as amended ([42 U.S.C. 2000d-1](#)) and [49 CFR part 21](#);
- (4) [49 U.S.C. 5332](#), prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
- (5) Section 1101(b) of the FAST Act ([Pub. L. 112-141](#)) and [49 CFR part 26](#) regarding the involvement of disadvantaged business enterprises in DOT funded projects;
- (6) [23 CFR part 230](#), regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) The provisions of the Americans with Disabilities Act of 1990 ([42 U.S.C. 12101 et seq.](#)) and [49 CFR parts 27](#), 37, and 38;
- (8) The Older Americans Act, as amended ([42 U.S.C. 6101](#)), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- (9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- (10) Section 504 of the Rehabilitation Act of 1973 ([29 U.S.C. 794](#)) and [49 CFR part 27](#) regarding discrimination against individuals with disabilities.

Effective Date: October 5, 2022
Prepared For: Fond du Lac Policy Board
Prepared By: Melissa Kraemer Badtke, MPO Director

Ms. Dyann Benson, Policy Board Chair
Fond du Lac Metropolitan Planning Organization

Attested by East Central Wisconsin Regional
Planning Commission

TO: Fond du Lac MPO Policy Board
FROM: ECWRPC Transportation Staff
DATE: October 5, 2022
RE: Staff Report – Transportation Program

Staffing Update

- Brenna Root was hired as our new Associate Planner – Transportation. Brenna has a public health background and has experience with community engagement. Kim Dieck was hired as our new Associate Planner for the Safe Routes to School Program. Kim is a former teacher and will be working to expand the safe routes to school curriculum.
- We are also hiring a Principal Planner for the Transportation Program and a link to the job description can be found here - <https://www.ecwrpc.org/2022/09/02/were-hiring-associate-planner-transportation/>. First review of applications will be on Monday, September 19th. Please forward the job description to anyone that may be interested.

Roadways

- **Miovision Traffic Cameras:** ECWRPC staff just recently recorded traffic counts at the intersection of CTH W and CTH WH. We are currently working on processing those counts but will send them out when completed. Please contact ECWRPC staff if you have any locations you would like traffic counts for.
- **Travel Demand Model:** ECWRPC utilizes the Northeast Region Travel Demand Model, to predict future roadway and intersection traffic volumes and growth rates. Please contact ECWRPC staff for additional information on traffic forecasts/projections. We are also interested in any current count data you may have recorded as well as any information on future developments to update the Travel Demand Model.

Active Transportation—Bicycle and Pedestrian Planning

- **Counters:** ECWRPC has counters available for communities to gather bicycle and pedestrian data on trails and bike lanes. For more information, please contact Kim Biedermann at kbiedermann@ecwrpc.org. ECWRPC staff recently placed counters in Downtown Fond du Lac and provided a report back to the City.

Safe Routes to School

- Over the last two weeks, the Safe Routes to School Team has been conducting bicycle walk audits at schools in Fond du Lac School District. The information from those audits will be included in a Safe Routes to School action plan.
- Safe Routes to School kicked off the ***We take time to slow down in school zones*** educational campaign. There are 26 schools between Outagamie County, Calumet County, and Winnebago County that are participating.
- Safe Routes to School kicked off the ***We take time to slow down in school zones*** educational campaign. There are 26 schools between Outagamie County, Calumet County, and Winnebago County that are participating.

- Staff are prepping for Walk to School Day events, which will be held on Wednesday, October 5th.

Transit and Specialized Transportation

- ***Fond du Lac Area Transit - Transit Development Plan (TDP) Update:*** A draft of the Fond du Lac Area Transit - Transit Development Plan has been completed.