

**APPROVED MEETING MINUTES
TRANSPORTATION COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission**

COMMITTEE MEMBERS: *Dick Koeppen, Jeff Nooyen, Kara Homan, Steve Gueths, Brian Kolstad, Thomas Kautza, Donna Kalata, Robert Keller, Ron McDonald, Jill Michaelson, John Zorn (Alternate for Martin Farrell)*

Date: Tuesday, January 11, 2022

Time: 1:30 p.m.

1. Welcome and Introductions – Ms. Homan welcomed attendees to the meeting and called the meeting to order at 1:31 p.m.

2. Roll Call

Committee Members Present:

| | |
|---|--------------------|
| Jeff Nooyen | Outagamie County |
| Kara Homan | Outagamie County |
| Donna Kalata..... | Waushara County |
| Robert Keller..... | Winnebago County |
| John Zorn (Alt. for Martin Farrell) | Fond du Lac County |
| Dave Vickman (Alt. for Ron McDonald)..... | Valley Transit |
| Dick Koeppen | Waupaca County |
| Kay Miller..... | Fond du Lac County |
| Scott Nelson | WisDOT – NE Region |

Committee Members Absent

| | |
|-------------------|----------------|
| Tom Kautza | Shawano County |
| Steve Gueths..... | Shawano County |

ECWRPC Staff and Guests Present:

| | |
|-----------------------------|---|
| Melissa Kraemer Badtke..... | Executive Director |
| Matt Halada..... | Principal Planner, Transportation |
| Kim Biedermann | Senior Planner, Regional Bicycle & Pedestrian Coordinator |
| Wilhelmina Paustian | Senior Planner, Sewer Service Area |
| Tanner Russell..... | Associate Transportation Planner |
| Lily Paul | Associate Transportation Planner |
| Mike Zuege | GIS Manager |
| Casey Peters | Associate Planner |
| Jennie Meyers..... | Associate Planner |
| Leann Buboltz | Administrative Coord |

3. Approval of Agenda/ Motion to Deviate

Mr. Zorn motioned to approve the agenda, Mr. Koeppen seconded the motion. The motion passed unanimously.

4. Public Comment - There was no public comment.

5. **Approval of the October 12, 2021 Transportation Committee Meeting Minutes**

Mr. Nooyen motioned to approve the meeting minutes, Mr. Koeppen seconded the motion. The motion passed unanimously.

6. **Announcements and Updates – Ms. Homan turned the meeting over to Mr. Halada**

A. Staff Report

- **Economic Impact Study:** A survey will be released soon, and this can be taken by any community member; we will send a link to this survey out to communities to share out on their websites and social media pages. The project is on track to have a product by June 30, 2022. The contract was recently amended to include the Fond du Lac MPO in the study.
- **High Cliff Connection:** This project is underway, with a communitywide survey just wrapping up as of December 1, 2021. The consultant (HKGI) will be reviewing community feedback and input, analyzing data and maps, and will be working to wrap up the feasibility study portion of this project in early 2022. From the feasibility study, a number of routes will be explored and considered to devise a master plan. During the master plan phase of this study, there will be additional opportunities for public engagement and input. This project will be completed by June 30, 2022. The project website can be found at <https://hkgi.mysocialpinpoint.com/high-cliff-connection>. The contract was recently amended (at no additional cost) to acquire data for this study through an online platform, Streetlight Data.
- **Bicycle and Pedestrian Plans**
 - City of Shawano: The Shawano Bicycle and Pedestrian Plan was formally adopted as part of the City of Shawano Comprehensive Plan 2040 Update on November 10, 2021.
 - City of Waupaca: East Central staff is continuing to work with a steering committee and City of Waupaca staff on the City of Waupaca Bicycle and Pedestrian Plan, which is anticipated to be completed by June 30, 2022.

Safe Routes to School (SRTS)

- **New Staff:** Jennie Mayer and Casey Peters are joining our team as Safe Routes to School/ Transportation Planners. We are excited for them to be joining our staff.
- **Strategic Plan Update:** Staff is working with Toole Design Group to update the Strategic Plan for the next five years (2022-2027). This plan will provide programming focus areas and goals to achieve our mission of engaging and empowering schools and communities to foster healthy lifestyles through environmental changes and safe walking and bicycling.
- **Winter Walk to School Month:** Forty-one schools throughout the region will be celebrating Winter Walk to School Month in February. Students are encouraged to walk to and at school each week throughout the month. Four schools have reserved the snowshoe fleet and curriculum to use throughout the winter months.
- **Local SRTS Action Plans:** Staff is working with New London and Menasha School Districts to update their local SRTS Action Plans. The coalitions will meet to discuss recommendations and drafts plans will be completed by March.

Transit and Specialized Transportation

- **Specialized Transportation:** Staff provides technical support to County Human Services Aging & Disability Resource Centers (ADRC) by helping to complete the 85.21 funding requests to WisDOT and providing guidance as to best practices for delivering safe specialized transportation. Regionwide, ridership numbers began to recover from the lowest ridership during the initial Covid outbreak with requests for rides beginning to tick upwards, but those trends have plateaued with colder weather and new Covid concerns.
- **Specialized Transportation Coordination:** East Central staff continues to partner with UW Extension, healthcare agencies, and transportation nonprofits to build community partnerships

including working to expand specialized transportation services into Waupaca County and the New London area.

- **Valley Transit Title VI Program:** ECWRPC staff has begun looking at resources and U.S. Census data needed to complete the Title VI update in 2022.
- **Regional Comprehensive Plan:** Staff has been compiling and creating content for the Regional Comprehensive Plan update, including demographic, land use, and programmatic updates from across the region.

7. Business/Action Items

A. New Business

1. Review of the Approved 2022 Work Program & Budget - 1300 Element – Transportation Program – The Work Program was approved in October and amended for carry over funds in November by the Steering Committee. Two contracts are under review in Steering Committee. They are Transportation Technical Assistance Program and Equity in Community Engagement Toolkit and Guidebook. This is for informational purposes to the Transportation Committee as all contracts will be reviewed at next week’s Steering Committee meeting.

Mr. Russell presented the Proposed Resolutions

2. **Proposed Resolution 03-22:** Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area - 2022
<https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>

Mr. Nooyen motioned to approve, Mr. McDonald seconded the motion. The motion passed unanimously.

3. **Proposed Resolution 04-22:** Amending the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area - 2022
<https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>

Ms. Kalata motioned to approve, Mr. Zorn seconded the motion. The motion passed unanimously.

4. **Proposed Resolution 05-22:** Amending the Transportation Improvement Program for Oshkosh Urbanized Area- 2022 <https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>

Mr. Keller motioned to approve, Mr. Koeppen seconded the motion. The motion passed unanimously.

5. **Proposed Resolution 06-22:** Approving the Surface Transportation Block Grant Project for the Appleton (Fox Cities) Transportation Management Area for Fiscal Years 2022-2027

Mr. Nooyen motioned to approve, Ms. Kalata seconded the motion. The motion passed unanimously.

Note: Vice Chair Mr. Keller took over at 1:55 p.m.

6. **Proposed Resolution 07-22:** Approving the Surface Transportation Block Grant Project for the Oshkosh Urbanized Area for Fiscal Years 2022-2027

Mr. Koeppen motioned to approve, Ms. Kalata seconded the motion. The motion passed unanimously.

Note – Chair Homan resumed duties at 1:57 p.m

8. Informational/Discussion Items

- A. County Roundtable Discussion (*as time permits*) – Mr. Koeppen inquired about the starting point/location of reconstruction of Hwy 15. Mr. Nelson stated to the west of STH 76/15 near Julius Drive. He noted that he will send the Project information to East Central staff. A link to the construction project website: <https://wisconsindot.gov/Pages/projects/by-region/ne/wis15/default.aspx>
- B. North Central WisDOT Updates - <https://projects.511wi.gov/weeklyupdates-nc/> No one in attendance today
- C. Northeast WisDOT Updates - <https://projects.511wi.gov/weeklyupdates-ne/> Scott Nelson stated that staff gets updated on a weekly basis

9. Next Meeting

- A. **Transportation Committee Meeting:** *The next Transportation Committee Meeting will take place April 12, 2022 at 1:30 p.m. Further details will be forthcoming.*
- B. **Commission Meeting:** *The next Commission meeting will be held on Friday, January 27 at 10:00 a.m. Further details will be forthcoming.*

- 10. Adjournment** - Mr. Zorn motioned to adjourn, Mr. Koeppen seconded the motion. The motion passed unanimously. The meeting adjourned at 2:04 p.m.