

**MINUTES
REGIONAL COMPREHENSIVE PLAN COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission**

COMMITTEE MEMBERS: *Merlin Gentz - Calumet Co.(Chair), David DeTroye (Perm. Alt. for Tom Rienl) – Calumet County, Vacant – Waushara Co., Nadine Miller – Outagamie Co., Michael Thomas – Outagamie Co.(Vice Chair), Lori Palmeri – Winnebago Co.*

Date: Wednesday, January 19, 2022

Time: 10:00 a.m.

1. Welcome and Introductions

Mr. Gentz called the meeting to order at: 10:00 a.m. Roundtable introductions were provided.

2. Roll Call

Committee Members Present:

Lori Palmeri, Chair	Winnebago County
Merlin Gentz,	Calumet County
Mike Thomas, Vice Chair	Outagamie County
David DeTroye	Calumet County
Nadine Miller	Outagamie County
Vacant	Waushara County

ECWRPC Staff and Guests Present:

Melissa Kraemer-Badtke	Executive Director
Trish Nau	Principal Park and Recreation Planner
Mike Zuege	GIS Manager
Leann Buboltz	Administrative Coord

A. Introduction of Alternates, Staff, and Guests

3. Approval of Agenda / Motion to Deviate A motion by Mr. Gentz and second by Mr. Thomas to approve of the agenda as presented. Motion carried unanimously.

4. Public Comment - None

5. Approval of the Minutes of the October 20, 2021 Regional Comprehensive Plan Committee Meeting
A motion was made by Mr. Gentz second by Mr. DeTroye to approve of the minutes as presented. Motion carried unanimously.

6. Announcements and Updates

A. Staffing Changes – Introduction of the additions to the SRTS – Ms. Jennie Meyer and Mr. Casey Peters.

7. New Business/Action Items

A. Approval of the 2022 Work Program & Budget – presented by Ms, Kraemer-Badtke and Ms. Nau
i. 1100 Regional Comprehensive Plan. The Regional Comprehensive Plan portion of the work program is divided into two distinct categories: 1105 - the Regional Comprehensive Plan Committee Administration activities and 1140 corresponding to the actual Regional Comprehensive Plan Update. In 2022, staff will continue to work on East Central's Regional Comprehensive Plan update. Targeted completion dates have been established in the Work Program for Part A and Part B through December 31, 2022. We intend to complete the inventory, Part A by April and July while continuing with the Community Engagement

Process and Part B, Moving Forward (Implementation) throughout 2022. Ms. Palmeri inquired if all required 9 elements were covered along with the new 10th element added. Ms Kraemer-Badke stated that all elements are included and costs are shown within the budget.

A motion was made by Ms. Miller and seconded by Mr. Thomas to approve of the 2022 Work Program & Budget as presented. Discussion - Mr. Thomas requested a copy of the Contracts that the Steering committee receives. Ms. Kraemer-Badtke noted the final approval goes through the Steering Committee and ultimately the Full Commission. Motion carried unanimously.

8. Informational/Discussion Items

A. Staff Report

- i. Status update on Local Comprehensive Plans – presented by Ms. Nau

Town of Lessor, Shawano County - Staff met with the Plan Commission working group on December 14th and hosted the Intergovernmental Cooperation meeting. A Public Hearing slated for February 23, 2022 with anticipated adoption date by the Town Board on March 8, 2022.

City of Shawano, Shawano County – The Public Hearing occurred on October 27, 2021 with adoption of the plan complete on November 10, 2021 to close out the contract. The Bicycle and Pedestrian Plan, which is an appendix in the comprehensive plan, has also been finalized and adopted on November 10, 2021.

Village of Combined Locks, Outagamie County – Staff met on November 3, 2021 to review the visioning statement for the Housing and Neighborhoods Chapter and to go over items for the Transportation and Mobility element. The next meeting will cover the Community Facilities portion of the plan and a meeting was January 5, 2022.

- ii. Progress on the Regional Comprehensive Plan – Ms. Nau summarized the progress of the Regional Comp Plan and what has been completed thus far. Targeted timeline of June-December, 2022 for final review and adoption.

- iii. GIS and Mapping Updates – presented by Mr. Zuege.

Regional Comprehensive Plan: GIS staff is working on creating the Regional Comprehensive Plan Report Template. It will have a different look and design than our normal reports. This report will have more graphics/infographics to give it a more up to date modern look with the assistance from Rachel Roth, who displays a phenomenal graphic design background, rather than looking like the text heavy plans in the past.

U.S. Census Data: The U.S. Census Bureau will delay the 2016-2020 American Community Survey 5-year data release. The original target date is December, 2021 and are pushing back the target date to March, 2022. This is due to U.S. Census Bureau refining their methodology so that they can minimize the impacts of nonresponse bias due to the COVID-19 pandemic. Currently, there is a delay to the demographic data between 2020 Census and the American Community Survey (ACS) data that hopefully will be resolved quickly in 2022.

B. County Roundtable Discussion (*as time permits*)

- i. Outagamie – Ms. Palmeri - Update on Comp Plan and small business grants. Michael Thomas noted his gubernatorial term will end, representing Outagamie County.
- ii. Calumet – Mr. Detroye gave an updated that Chilton will be working on CORP Plan Update/planning new parks. Mr. Gentz stated that the jail has been completed and remodeling of the old jail portion continues.
- iii. Winnebago – Ms. Palmeri shared their new business and construction showing growth. Plans on piloting a homeless study, looking into affordable housing.

9. Upcoming Meetings

- A. **Regional Comprehensive Plan Committee Meeting:** *The next Regional Comprehensive Plan Committee Meeting will take place on Wednesday, April 20, 2022 at 10:00 a.m. Further details will be forthcoming.*
- B. **Commission Meeting:** *The next Commission meeting will be held on Friday, January 28, 2022 at 10:00 a.m. Further details will be forthcoming.*

10. **Adjourn** A motion by Mr. DeTroye and second by Ms. Miller to adjourn this meeting, with the time noted at 10:49a.m. Motion carried.