

SUMMARY OF PROCEEDINGS

COMMUNITY FACILITIES COMMITTEE MEETING

East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: *VACANT, Brenda Schneider (Vice Chair), Chuck Hornung (Chair), James Lowey, David Albrecht, Lee Hammen (Temporary Appointment)*

Place: Virtual Meeting

Date: Wednesday, September 8, 2021

Time: 10:00 a.m.

Please contact the East Central office if you are unable to attend and arrange for an alternate to be present.

AGENDA

1. Welcome and Introductions

Mr. Hornung called the meeting to order at 10:00 a.m.

2. Roll Call

Committee Members Present:

Chuck Hornung, Chair Fond du Lac County
James Lowey Menominee County
David Albrecht..... Winnebago County
Lee Hammen Outagamie County

Committee Members Excused:

Brenda Schneider, Vice Chair..... Fond du Lac County

ECWRPC Staff and Guests Present:

Melissa Kraemer-Badtke.....ECWRPC Executive Director
Kevin Englebert ECWRPC Assistant Director
Rachel Roth ECWRPC GIS Assistant
Erin Bonnin.....ECWRPC Administrative Coordinator
George Dearborn..... Village of Fox Crossing
Jeffrey Sturgell..... Village of Fox Crossing
David Tracey..... Village of Fox Crossing
Ellen Skerke Town of Neenah

A. Introduction of Alternates, Staff and Guests

3. Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meeting Requirements

Ms. Kraemer Badtke stated the meeting was posted in compliance with Wis. Stats. Sec. 19.84 regarding the Open Meetings requirement and that it was a legal meeting.

4. Pledge of Allegiance

5. Moment of Silent Meditation

6. Approval of Agenda / Motion to Deviate

Mr. Lowey motioned to approve the agenda/deviate, Mr. Hammen seconded the motion. The motion passed unanimously.

7. Public Comment

There was no public comment.

8. Approval of the Minutes of the May 11, 2021 Community Facilities Committee Meeting Summary of Proceedings (Attachment #1)

Mr. Lowey motioned to approve the minutes of the May 11, 2021 meeting, Mr. Hornung seconded the motion. The motion passed unanimously.

9. Announcements and Updates

Ms. Kraemer Badtke shared Commissioner and staff changes regarding the Community Facilities Committee.

10. Business / Action Items

A. New Business

1. Election of Chair and Vice Chair (Attachment #2)

Mr. Lowey nominated Mr. Hornung for the position of Chair and Ms. Schneider for the position of Vice Chair. Mr. Hammen seconded the motion. The motion passed unanimously.

2. Approval of the 2021-22 Community Facilities Committee meeting calendar (Attachment #3)

There was no discussion on the meeting calendar.

Mr. Hammen motioned to approve the meeting calendar, Mr. Lowey seconded the motion. The motion passed unanimously.

3. Track 168 – Town of Neenah Sanitary District #2 Neenah-Menasha 2030 Sewer Service Area Amendment Request (North Grimes Area) (Attachment #4)

Mr. Englebert noted that this item is an amendment request to amend the planning area boundary within the Fox Cities Sewer Service Area. The request is from the Town of Neenah. Upon receipt of the request, the Town of Neenah was to prepare an engineering analysis which was received. A memo was issued inviting the Village of Fox Crossing and City of Neenah to make comments on the proposal from the Town of Neenah. An engineering analysis was received from the Village of Fox Crossing. On Tuesday morning, a request was received to table the item from the Town of Neenah. The Town of Neenah has received a proposal for consideration from the Village of Fox Crossing and the Town would like to review the proposal and act accordingly.

There was discussion regarding required annexation to service the amendment, the Town of Neenah engineering analysis, and dispute resolution.

The Village of Fox Crossing thanked the committee for the acceptance of the engineering report.

There were no other questions.

There was discussion regarding making the motion to table the item until correspondence has been received back from the parties.

Mr. Hammen motioned to table item 10-A-3, Mr. Albrecht seconded the motion. The motion passed unanimously.

Mr. Englebert noted that the committee will be kept informed on this item.

11. Informational/Discussion Items

A. County Roundtable Discussion (*as time permits*)

There was no roundtable discussion.

12. Establish Time and Place for Next Commission Meeting

*The next **Community Facilities Committee Meeting** will take place January 12, 2022 at 10:00 a.m. Further details will be forthcoming.*

There was discussion regarding in-person versus virtual attendance for this meeting.

*The next **Quarterly Commission Meeting** will take place Friday, October 29, 2021 at 10:00 a.m. Further details will be forthcoming.*

Ms. Kraemer Badtke noted that the meeting would likely be a virtual meeting.

13. Adjourn

Mr. Hammen motioned to adjourn, Mr. Lowey seconded the motion. The motion passed unanimously.

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.