



MINUTES
COMMUNITY FACILITIES COMMITTEE MEETING
East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: Vacant, Brenda Schneider (Vice Chair), Chuck Hornung (Chair), James Lowey, David Albrecht, Lee Hammen (Temporary Appointment)

Place: Virtual Meeting

Date: Wednesday, January 12, 2022

Time: 10:00 a.m.

AGENDA

1. Welcome and Introductions – Chairperson Hornung called the meeting to order at 10:00 a.m.

2. Roll Call

Committee Members Present:

Chuck Hornung, Chair	Fond du Lac County
Brenda Schneider, Vice Chair	Fond du Lac County
James Lowey	Menominee County
David Albrecht	Winnebago County

Committee Members Excused:

Lee Hammen.....	Outagamie County
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ECWRPC Staff and Guests Present:

Melissa Kraemer-Badtke.....	ECWRPC Executive Director
Kevin Englebert	ECWRPC Deputy Director
Trish Nau	ECWRPC Principal Planner
Wilhelmina Paustain	ECWRPC Principal Planner
Leann Buboltz	ECWRPC Administrative Coordinator

3. Approval of Agenda / Motion to Deviate

A motion was made by Mr. Lowery and second by Mr. Albrecht to approve of the agenda. Motion carried unanimously.

4. Public Comment – None.

5. Approval of the Minutes of the September 8, 2021 Community Facilities Committee Meeting

A motion was made by Mr. Lowery and seconded by Mr. Hornung to approve as presented. Hearing of no further discussion, motion carried unanimously.

6. Announcements and Updates

A. Staff Report – Water Quality Management Program – Wilhelmina Paustain. East Central has an ongoing contractual agreement with the Wisconsin Department of Natural Resources (DNR) to administer the Water Quality Management Planning (WQM) Program for our region. The DNR is currently evaluating their Areawide WQMP (AWQMP) and is working with the designated Sewer Service Area Planning Programs across the State to help make them more consistent. Staff has started meeting with individual communities in the Fox Cities to continue work on the Fox Cities SSA Plan update. As the Plan update process moves forward, communities will have the opportunity to comment and provide feedback during engagement meetings throughout the year.

East Central Staff has also started meeting with communities in the region to introduce new staff. To begin, we are scheduling meetings with communities in the Fox Valley, since the Fox Valley SSA Plan will be the first update written in 2022.

7. Business / Action Items

A. New Business

- i. Approval of the 2022 Work Program & Budget – Presented by Ms. Paustian. 1200 Element – Water Quality Management Planning Program. Ms. Paustian – Senior Planner shared that the Commission will continue to match funds for the WQMP Program plus make an additional investment in staff time for 2022. The WQMP portion of the work program is divided into four elements which include: Community Facilities Committee Administration and Coordination (number 1205) WQMP Program Administration (number 1231) WQMP Program Continuing Management (number 1232) Update Sewer Service Area (SSA) Plans (number 1233) Staff will be evaluating the current fee structure and the cost of conducting 208 water quality conformance reviews and SSA Plan amendments in 2022. Ms. Kraemer-Badtke presented the budgetary breakdown to the Committee. The main intention is to catch up with the updates on the plans which are well past their statutory deadlines
A motion Ms. Schneider to approved the 2022 Work Program and Budget 1200 Element – Water Quality Mgt Planning Programs. Second by Mr. Lowey. Motion passed unanimously.
- ii. 2045 Regional Comprehensive Plan Visioning Exercise – Ms. Nau lead a round-table discussion regarding what are surrounding County's a currently facing. Issues that came up were EMS/Public Safety, labor/workforce, lack of affordable housing, maintenance of highway infrastructure. Opportunities included working as partners on highway upgrades, businesses growth and housing/building revitalization.

B. Held Over Business

- i. 9/8/2021 - Town of Neenah's SSA Amendment Request for the North Grimes Area. Mr. Englebert shared that the Town is currently in deliberations and not ready to be acted upon at this time.

8. Informational / Discussion Items

- a. County Roundtable Discussion (*as time permits*) - None

9. Upcoming Commission Meetings

- a. *The next Community Facilities Meeting will take place Wednesday, March 9, 2022 at 10:00 a.m. Further details will be forthcoming.*
- b. *The next Quarterly Commission Meeting will take place Friday, January 28, 2022 at 10:00 a.m. Further details will be forthcoming.*

10. Adjourn – A motion was made by Ms. Schneider and second by Mr. Lowey to adjourn.

Respectfully submitted

Leann Buboltz – ECWRPC Adm Coord