

SUMMARY OF PROCEEDINGS

TRANSPORTATION COMMITTEE MEETING

East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: *Dick Koeppen, Jeff Nooyen, Kara Homan, Steve Gueths, Brian Kolstad, Thomas Kautza, Donna Kalata, Robert Keller, Ron McDonald, Jill Michaelson, John Zorn (Alternate for Martin Farrell)*

Place: Virtual Meeting
Date: Tuesday, October 12, 2021
Time: 1:30 p.m.

AGENDA

1. Welcome and Introductions

Vice Chair Keller welcomed attendees to the meeting and called the meeting to order at 1:40 p.m.

2. Roll Call

Committee Members Present:

Jeff Nooyen.....	Outagamie County
Kara Homan.....	Outagamie County
John Zorn (Alt. for Martin Farrell)	Fond du Lac County
Robert Keller.....	Winnebago County
Tom Kautza.....	Shawano County
Dave Vickman (Alt. for Ron McDonald)	Valley Transit
Dick Koeppen	Waupaca County
Steve Gueths	Shawano County
Kay Miller.....	Fond du Lac County
Jill Michaelson.....	WisDOT – NE Region

Committee Members Absent (Unexcused):

Donna Kalata Waushara County

ECWRPC Staff and Guests Present:

Melissa Kraemer Badtke.....	Executive Director
Matt Halada.....	Principal Planner, Transportation
Kim Biedermann.....	Senior Planner, Regional Bicycle & Pedestrian Coordinator
Ashley Tracy.....	Senior Planner, Safe Routes to School

Wilhelmina PaustianSenior Planner, Sewer Service Area
 Tanner RussellAssociate Transportation Planner
 Lily Paul.....Associate Transportation Planner
 Mike Zuege GIS Manager
 Alex Gramovot.....Wisconsin Department of Transportation

3. Statement of Compliance with Wis. State Statutes §19.84 regarding Open Meeting Requirements

Ms. Kraemer Badtke stated the meeting was posted in compliance with Wis. Stats. Sec. 19.84 regarding the Open Meetings requirement and that it was a legal meeting.

4. Pledge of Allegiance

5. Moment of Silent Meditation

6. Approval of Agenda/ Motion to Deviate

Mr. Zorn motioned to approve the agenda, Mr. Nooyen seconded the motion. The motion passed unanimously.

7. Public Comment

There was no public comment.

8. Approval of the July 22, 2021 Transportation Committee Meeting Minutes

Mr. Kautza motioned to approve the meeting minutes, Mr. Koeppen seconded the motion. The motion passed unanimously.

9. Informational Items

A. Staff Report

Ms. Kraemer Badtke provided an overview of the staff report. New hire, Lily Paul, has joined the ECWRPC team as an Associate Transportation Planner. Ms. Kraemer Badtke highlighted the projects that staff were currently working on which included: High Cliff Connection Feasibility Study and Master Plan with HKGi, Economic Impact study with Econsult Solutions, Inc, Safe Transportation for Every Pedestrian Action Plan with Federal Highway Administration and Toole Design Group, Safe Routes to School, Valley Transit selection of the 5310 Project, and Specialized Transit coordination and support through each counties' ADRC Systems.

10. New Business

A. Discussion and action on Proposed Resolution 24-21: Adopting the 2022 Unified Transportation Work Program and the Annual MPO Self-Certification and the Regional Transportation Program Self-Certification for the East Central Wisconsin Regional Planning Commission

Ms. Kraemer Badtke gave an update of the work program and budget. Ms. Kraemer Badtke outlined the following projects of the work program: Appleton and Oshkosh Agglomeration, MPO Urbanized boundaries, STBG Program Funding and update ranking process, Northeast Travel Demand Model with DOT, State of the System Report, Long Range Plan, Congestion Management Plan, Bicycle and Pedestrian Plan, Valley Transit and Go Transit, Freight Railroad Intermodal Improvement Program (FRIIP), Economic Impact of Bicycling and Walking Study, Regional Transportation Program, and Safe Routes to School. Currently there are two positions for hire which will bring funding carry over and cover what is being lost in funding.

Mr. Koeppen motioned to approve, Mr. Zorn seconded the motion. The motion passed unanimously.

B. Discussion and action on Proposed Resolution 25-21: Approval of the Transportation Improvement Program for Fox Cities (Appleton) Transportation Management Area – 2022

Mr. Russell provided update for the Fox Cities (Appleton) TIP. The 30-day public comment period for the TIP began September 5th and ended October 5th. They have received feedback from FHWA, WisDOT and local stakeholders on the document. Tables 1-3 are to be updated, as well as the illustrative projects. The performance measures have been updated to the state standards and Public Transit Agency Safety Plan Standards for Valley Transit have been updated. There will need to be an amendment after the Surface Transportation Block Grant program selection is made for Appleton MPO. Improvements to the amendment tracking process will be made, as well. Ms. Kraemer Badtke added that the GIS team and DOT North East Region Staff will be involved in the amendment tracking process to keep geodatabases up-to-date.

Mr. Nooyen motioned to approve, Mr. Koeppen seconded the motion. The motion passed unanimously.

C. Discussion and action on Proposed Resolution 26-21: Approval of the Transportation Improvement Program for Oshkosh Urbanized Area- 2022

Mr. Russell provided update that the 30-day public comment period for the Oshkosh TIP began September 5th and ended October 5th. They have received feedback from FHWA, WisDOT and local stakeholders on the document. Tables 1-3 are to be updated. There will need to be an amendment after the Surface Transportation Block Grant program selection is made for the Oshkosh MPO. Some illustrative projects were added. The performance measures have been updated to the state standards, and Public Transit Agency Safety Plan Standards have been updated for GoTransit.

Ms. Miller motioned to approve, Mr. Nooyen seconded the motion. The motion passed unanimously.

D. Discussion and action on Proposed Resolution 27-21: Approval of the Appleton (Fox Cities) Transportation Management Area (TMA) and Oshkosh

Metropolitan Planning Organization (MPO) Bicycle and Pedestrian Plan – 2021

Ms. Biedermann provided overview for this proposed resolution. Ms. Biedermann stated that this Bicycle and Pedestrian Plan covers the urbanized areas of Calumet, Outagamie, Winnebago Counties. This plan is an update from the 2014 Plan. The structure of this plan is improved to include six key chapters: Intro, Planning Process, Background Info, Planning for All, Bicycle Facilities and Recommendations, and Implementation and Funding.

There was a 30-day public comment period was from September 5th to October 5th. Some comments were received and updates were made to Trail Summit Ideas, 6-1 Trail to connect Oshkosh to Fox Cities, and clarifying language for wide paved shoulders.

Mr. Kautza motioned to approve, Mr. Gueths seconded the motion. The motion passed unanimously.

E. Discussion and action on Proposed Resolution 28-21: Approval of the Appleton (Fox Cities) Transportation Management Area Congestion Management Process Plan

Mr. Halada provided overview for the Congestion Management Plan. It is an update of the previous plan from 2013. This plan provides congestion managing objectives, establishing measures of multiple transportation system performance, evaluation of effectiveness of implementing strategies for alleviating congestion through the FAST Act. This plan also considers the role of inner-city busses reducing congestion and pollution. The plan had a 30-day public review period from September 5th through October 5th and no comments were received.

Ms. Miller motioned to approve, Mr. Nooyen seconded the motion. The motion passed unanimously.

F. Discussion on Title VI Assurances and Agreements

Ms. Biedermann provided an update and summary of this. As a recipient of Federal Highway Administration funding, ECWRPC must create and update the Title VI/American with Disabilities Act, and Limited English Proficiency Plan every three years. Annually, ECWRPC is required to fill out and sign The Title VI Implementation Plan Agreement which outlines the Title VI activities and how data will be collected and recorded. Each year ECWRPC is also required to fill and sign the Title VI Nondiscrimination Assurances which is consist with what is required from the US Department of Transportation Order Number 1050.2A. No action is necessary.

G. Regional Plan 2045 Visioning Exercise and Discussion

Ms. Nau was present to guide the committee through the visioning exercise. She explained where the Commission was at in the process for completing the regional plan. Discussion of regional issues and opportunities as well as ECWRPC's role in supporting the counties pursued. The discussion was gathered around funding

options, how transportation is changing, and how the counties can best work together with their municipalities. Communication with highway commissioners and having a presence at the Town Association meetings will help guide future transportation efforts. ECWRPC should be a clearinghouse of data and a resource to provide guidance making sure the land use matches transportation initiatives with development.

11. Next Meeting

- A. ***Transportation Committee Meeting:*** *The next Transportation Committee Meeting will take place January 11, 2022 at 1:30 p.m. Further details will be forthcoming.*
- B. ***Commission Meeting:*** *The next Commission meeting will be held on Friday, October 29, 2021 at 10:00 a.m. Further details will be forthcoming.*

12. Adjournment

Mr. Koeppen motioned to adjourn, Mr. Kautza seconded the motion. The motion passed unanimously. The meeting adjourned at 2:40 p.m.

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.