

DRAFT SUMMARY OF PROCEEDINGS

TRANSPORTATION COMMITTEE MEETING

East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: *Dick Koeppen, Jeff Nooyen, Kara Homan, Steve Gueths, Kay Miller, Thomas Kautza, Donna Kalata, Robert Keller, Ron McDonald, Jill Michaelson, John Zorn (Alternate for Martin Farrell)*

Place: Virtual Meeting
Date: Thursday, July 22, 2021
Time: 1:30 p.m.

AGENDA

1. Welcome and Introductions

Chair Nooyen welcomed attendees to the meeting and called the meeting to order at 1:31 p.m.

2. Roll Call

Committee Members Present:

Jeff Nooyen.....	Outagamie County
Kara Homan.....	Outagamie County
John Zorn (Alt. for Martin Farrell)	Fond du Lac County
Robert Keller	Winnebago County
Tom Kautza	Shawano County
Ron McDonald.....	Valley Transit
Dick Koeppen	Waupaca County
Donna Kalata	Waushara County
Kay Miller	Fond du Lac County
Jill Michaelson.....	WisDOT – NE Region

Committee Members Absent (Unexcused):

Steve Gueths Shawano County

ECWRPC Staff and Guests Present:

Melissa Kraemer Badtke.	Executive Director
Katie Livernash.....	Associate Planner
Matt Halada	Principal Planner, Transportation
Erin Bonnin.....	Administrative Coordinator

Kim Biedermann..... Associate Planner, Regional Bicycle & Pedestrian Coordinator
Ashley Tracy..... Associate Planner, Safe Routes to School
Mike Zuege..... GIS Manager
Sandy Carpenter..... Department of Transportation

A. Introduction of Alternates, Staff and Guests

Roundtable introductions were provided and Ms. Livernash was introduced to the committee.

3. Statement of Compliance with Wis. State Statutes §19.84 regarding Open Meeting Requirements

Ms. Kraemer Badtke stated the meeting was posted in compliance with Wis. Stats. Sec. 19.84 regarding the Open Meetings requirement and that it was a legal meeting.

4. Pledge of Allegiance/Moment of Silent Meditation

5. Approval of Agenda/Motion to Deviate

Ms. Kalata motioned to approve the agenda as distributed, Mr. Koeppen seconded the motion. The motion passed unanimously.

6. Public Comment

There was no public comment.

7. Election of Chair and Vice-Chair

Ms. Kalata nominated Kara Homan for the position of Chair. No other nominations were made, nominations were closed. A unanimous vote was taken, Ms. Homan abstained. Ms. Homan was elected as Chair.

Ms. Homan called for nominations for Vice Chair. Mr. Nooyen nominated Mr. Kautza for the position of Vice Chair. Mr. Kautza declined and the nomination was withdrawn. Ms. Kalata nominated Mr. McDonald for the position of Vice Chair. Ms. Homan asked if Mr. McDonald could serve in the capacity of Vice Chair. Mr. Koeppen was nominated by Mr. Nooyen for the position of Vice Chair. Mr. Koeppen declined and nominated Ms. Kalata, who declined. Ms. Homan asked Mr. Keller if he would accept the position of Vice Chair. Mr. Keller said he would accept. Mr. Kautza motioned to close nominations, Mr. Nooyen seconded the motion. The motion carried unanimously. The nomination was voted on, Ms. Homan motioned to approve, Mr. McDonald seconded the motion. There was no discussion. The motion passed unanimously.

8. Approval of the April 13, 2021 Transportation Committee Meeting Minutes

Mr. Zorn motioned to approve the minutes, Mr. Koeppen seconded the motion. The motion passed unanimously.

9. Informational Items

A. Staff Report

Ms. Kraemer Badtke provided an overview of the staff report, items included were as follows: congestion management plan for the Appleton Transportation Management Area, work program and transportation budget, and staff transitions. Ms. Biedermann provided a bicycle/pedestrian and active transportation program update which included the economic impact study of bicycle and pedestrian facilities, data factoring project, and bicycle and pedestrian plans.

Ms. Tracy provided a Safe Routes to School (SRTS) update which included new staff, Bike Safety Month participation, Bike Rodeo participation, Walking School Bus program update, Omro School District local SRTS action plan, and the Menasha School District installation of a bicycle playground.

Ms. Kraemer Badtke noted the surface block transportation program grant cycle is open and applications will be reviewed once funding amounts are known. Ms. Kraemer Badtke also noted regarding the commuter service study that modeling is being examined for the commuter service route along the I-41 Corridor.

10. New Business

A. Discussion and progress update on the High Cliff Connection Project

Ms. Biedermann provided an overview of the project which included a brief background history of the project, formal announcement of funding, request for proposals, selection of consultant: HKGi, and Steering Committee approval of proceeding with the contract for HKGi pending full Commission Board approval.

B. Re-affirmation of Resolution 13-21: Amending the Transportation Improvement Program for the Fox Cities Transportation Management Area – 2021

Ms. Kraemer Badtke stated the Steering Committee took action on behalf of the full Commission for the Appleton Transportation Management Area in order for projects to proceed regarding the Transportation Improvement Program. An overview of projects listed in the memo materials was provided and briefly described. This item was brought back to the Transportation Committee as they serve as the Policy Board for the Appleton and Oshkosh Transportation Management Area.

Mr. Nooyen motioned to reaffirm the resolution, Mr. McDonald seconded the motion. The motion carried.

11. Next Meeting

- A. Commission Meeting:** *The next Commission meeting will be held on Friday, July 30, 2021 at 10:00 a.m. at the City of New London City Hall. An agenda and meeting materials will be forthcoming.*

B. *Transportation Committee Meeting:* *The next Transportation Committee Meeting will take place Tuesday, October 12th at 1:30pm.*

12. Adjourn

There was brief discussion regarding a quorum for the July Quarterly Meeting.

Mr. Koeppen motioned to adjourn, Mr. Zorn seconded the motion. The motion passed unanimously. The meeting adjourned at 1:56 p.m.

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.