

DRAFT SUMMARY OF PROCEEDINGS

STEERING COMMITTEE MEETING

East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: *Jeff Nooyen (Chair), Alice Connors (Vice Chair), Martin Farrell, Dick Koeppen, Thomas Kautza, Donna Kalata, Jeremy Johnson, Dave Albrecht*

Place: Virtual meeting
Date: Thursday, August 5, 2021
Time: 1:30 p.m.

AGENDA

1. Welcome and Introductions

Chair Nooyen called the meeting to order at: 1:30 p.m.

2. Roll Call

Committee Members Present:

Martin Farrell Fond du Lac County
 Jeff Nooyen (Chair) Outagamie County
 Tom Kautza Shawano County
 Jeremy Johnson (Perm. Alt. for Elizabeth Moses) Menominee County
 Dave Albrecht (Perm. Alt. for Shiloh Ramos) Winnebago County
 Dick Koeppen Waupaca County

Committee Members Absent (Excused):

Alice Connors (Vice Chair) Calumet County
 Donna Kalata Waushara County

ECWRPC Staff and Guests:

Melissa Kraemer Badtke Executive Director
 Kevin Englebert Assistant Director
 Erin Bonnin Administrative Coordinator
 Sara Otting Controller

A. Introduction of Alternates, Staff and Guests

3. Statement of Compliance with Wis. Stats. §19.84 regarding Open Meeting Requirements

Ms. Kraemer Badtke stated the meeting was posted in compliance with Wis. Stats. Sec. 19.84 regarding the Open Meetings requirement and that it was a legal meeting.

4. Pledge of Allegiance

5. Moment of Silent Meditation

6. Approval of the Agenda/Motion to Deviate

Mr. Farrell motioned to approve the agenda as distributed, Mr. Koeppen seconded the motion. The motion passed unanimously.

7. Public Comment

There was no public comment.

8. Approval of the July 21, 2021 Steering Committee Meeting Summary of Proceedings

Mr. Albrecht motioned to approve the summary of proceedings, Mr. Kautza seconded the motion. The motion passed unanimously.

9. Announcements and Discussion Items

Ms. Kraemer Badtke noted that Mr. Bellin was unable to serve on the Commission until further notice. Staff reached out to Mr. Hammen to see if he would serve as a temporary appointment on the Community Facilities Committee and he has agreed to do so.

There were no objections noted by the Steering Committee. There was committee consensus regarding the temporary appointment to the Community Facilities Committee.

Ms. Kraemer Badtke noted that Ms. Connors communicated there were concerns in the Village of Stockbridge (Calumet County) regarding the length of time it was taking East Central and that under the new administration there have been improvements. Ms. Kraemer Badtke briefly outlined the situation and noted that the Village President had requested that someone discuss the sewer and water commission.

Ms. Kraemer Badtke also provided an overview of the future staffing needs including transportation program needs to ensure program deliverables will be completed. Funding levels for Safe Routes to School (SRTS) are being examined, it would be likely that a hire will be needed for both SRTS and transportation, this will wait until the final transportation figures are provided for 2022. This may be a future agenda item for consideration.

10. New Business/Action Items

- A. Proposed Resolution 22-21: Amending the 2021 Work Program and Budget for East Central Wisconsin Regional Planning Commission and Authorizing the Executive Director of the Commission to Negotiate and Enter into a contract**

with the Wisconsin Economic Development Corporation for the Wisconsin Bricks and Mortar Bounceback Program *(being addressed under the full authority of the Commission)*

Mr. Johnson motioned to approve the resolution, Mr. Farrell seconded the motion.

Mr. Englebert stated that the Wisconsin Economic Development Corporation (WEDC) Mainstream Bounceback Program has had a series of changes over the course of the week. Mr. Englebert discussed the program roll-out, program intention, and WEDC contracting with the regional planning commissions to administer grant funds. This request is for a budget amendment and work program amendment to include funding for this program in 2021 and also includes authorization for the Executive Director to negotiate and enter into a contract with WEDC to administer the program. An updated contract has been received from WEDC. The program is scheduled to start August 9th and is moving rapidly. Requests and inquiries have already been made regarding the program. Implementation is being focused on at this time in order to respond to the inquiries. Nothing will be done until contract approval has been received. Mr. Englebert discussed the intent of the program and applicant eligibility, application process, how applicants can utilize the funding, grant restrictions, initial funding, outreach to regional planning commissions regarding implementation, and work program amendment and approval to negotiate and enter in to the contract received.

Discussion occurred regarding the program timeline, number of applicants and funding implications for not meeting an applicant threshold, staff time and funding, outreach and marketing, correspondence to Steering Committee about the program, retroactivity options, program phases, and counties included in the program.

The motion passed unanimously.

11. Informational/Discussion Items

A. County Roundtable Discussion *(as time permits)*

Roundtable discussion took place regarding mask mandates resuming.

12. Establish Time and Place for Next Commission Meeting

- A. Steering Committee Meeting:** *The next Steering Committee meeting will take place on Wednesday, September 22, 2021 at 1:30 p.m. Further details will be forthcoming.*
- B. Commission Meeting:** *The next Commission meeting will be held on Friday, October 29, 2021 at 10:00 a.m. An agenda and meeting materials will be forthcoming.*

13. Adjourn

Mr. Farrell motioned to adjourn, Mr. Koeppen seconded the motion. The motion passed unanimously. The meeting adjourned at 1:59 p.m.

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.