

# SUMMARY OF PROCEEDINGS

## REGIONAL COMPREHENSIVE PLAN COMMITTEE MEETING

### East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: *Merlin Gentz - Calumet Co.(Chair), David DeTroye (Perm. Alt. for Tom Reintl) – Calumet County, Vacant – Waushara Co., Nadine Miller – Outagamie Co., Michael Thomas – Outagamie Co. (Vice Chair), Lori Palmeri – Winnebago Co.*

**Place:** Virtual Meeting  
**Date:** Wednesday, April 21, 2021  
**Time:** 10:00 a.m.

### AGENDA

#### 1. Welcome and Introductions

Mr. Gentz called the meeting to order at 10:01 a.m.

#### 2. Roll Call

##### Committee Members Present:

Merlin Gentz, Chair .....	Calumet County
Mike Thomas, Vice Chair.....	Outagamie County
David DeTroye.....	Calumet County
Nadine Miller .....	Outagamie County
Lori Palmeri .....	Winnebago County

##### ECWRPC Staff and Guests Present:

Melissa Kraemer-Badtke.....	Executive Director
Trish Nau .....	Principal Park and Recreation Planner
Mike Zuege .....	GIS Manager
Erin Bonnin.....	Administrative Coordinator

#### A. Introduction of Alternates, Staff and Guests

Ms. Bonnin called the roll and verified that there were no guests present at the meeting.

**3. Statement of Compliance with Wis. State § 19.84 Regarding Open Meeting Requirements**

Mr. Gentz stated that the meeting had been posted in compliance with Wis. Stats. Ch. 19, Subchapter V, § 19.84 and open meetings requirements.

**4. Pledge of Allegiance**

**5. Moment of Silent Meditation**

**6. Approval of Agenda/Motion to Deviate**

Mr. Thomas motioned to approve the agenda, Ms. Miller seconded the motion. The motion passed unanimously.

**7. Public Comment**

There was no public comment.

**8. Approval of the Minutes of the January 20, 2021 Meeting Summary of Proceedings**

Mr. Thomas motioned to approve the minutes, Mr. DeTroye seconded the motion. The motion passed unanimously.

**9. Informational/Discussion Items**

**A. Staff Reports**

Ms. Nau provided an overview of the current local comprehensive plan contracts and noted the status of each project.

There was discussion regarding the comprehensive plan staffing, timing and deadlines of projects, project carryover and overages, and new contract budgets for 2021.

Mr. Zuege noted that the GIS staff have been working to combine the county-wide GIS datasets into one regional dataset that will be used in the mapping for the regional comprehensive plan. Mr. Zuege provided a background on the process and described new datasets that were being created.

**10. New Business**

**A. Discussion and potential action on the Regional Comprehensive Plan Update**

**i. Regional Comprehensive Plan 2040 Timeline**

Ms. Nau provided an overview of the regional comprehensive plan timeline and noted the Commission will use this document as a guide throughout the planning process. Ms. Nau summarized the core focus areas and the regional

comprehensive planning process that will take place between April 2021 and December 2022.

Ms. Kraemer Badtke added the County Comprehensive Plans will be examined to define trends and focus areas for the regional comprehensive plan. The document will also be streamlined in comparison to the previous plans.

Discussion occurred regarding other regions/larger governmental entities utilizing public engagement, the Amtrak expansion and new infrastructure bill, Cares Act, and the legislative Parks Jobs and Equity Act.

There was additional discussion regarding the municipalities receiving funding from the relief plans and East Central's plan to work with counties and communities on these projects moving forward. There was also discussion regarding the types of projects and the implementation of broadband internet.

Mr. Gentz called for a motion to approve the timeline and structure for the Regional Comprehensive Plan 2040.

Ms. Palmeri motioned to approve, Ms. Miller seconded the motion. The motion passed unanimously.

**B. Discussion and potential action on the Proposed Resolution 10-21: Adoption of the East Central Wisconsin Regional Planning Commission Public Participation Plan**

Ms. Nau provided an overview of the resolution and the public participation plan included in the packet materials as well as the state statute requirements. Ms. Nau noted the tasks outlined in the plan and also the role of the committee and full Commission Board in the regional planning effort. Ms. Nau overviewed the advisory committees, engagement focus groups, larger focus areas included in the plan, and methods included in the plan.

There was discussion regarding the focus groups and if equity opportunity and inclusion could be included in stakeholder groups. Ms. Kraemer Badtke noted that aspect would be placed in the partner engagement and outreach section of the plan. Ms. Kraemer Badtke also noted that there is an internal equity and opportunity group that this item can be sent to as well so this can be issued to the external partners.

Ms. Nau noted that there will be a visual portal, applications, and upcoming mapping pieces for the plan as well as utilization of social media venues to gather input from the public. Ms. Nau also described the public hearing notice period and the effort to ensure inclusion of all populations within the region.

Mr. Thomas motioned to approve the resolution, Ms. Palmeri seconded the motion. The motion passed unanimously.

## **11. Next Meeting**

- A. **Commission Meeting:** *The next Commission meeting will be held on Friday, April 30, 2021 at 10:00 a.m. An agenda and meeting materials will be forthcoming.*
- B. **Annual Meeting:** *The Commission's Annual Meeting will be held immediately following the Quarterly Commission Meeting on Friday, April 30, 2021.*
- C. **Regional Comprehensive Plan Committee Meeting:** *The next Regional Comprehensive Plan Committee Meeting will take place on Wednesday, July 21, 2021 at 10:00 a.m. Further details will be forthcoming.*

## **12. County Roundtable Discussion (as time permits)**

There was no county roundtable discussion.

## **13. Adjourn**

Mr. Gentz declared the meeting adjourned. The meeting adjourned at 10:58 a.m.

*Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*