

Technical Assistance Questions and Answers

Posted December 10, 2021

Question: There are font details in the RFP, but nothing on page limit. Is there a page limit? And, if so, does it include covers and/or dividers?

Answer: There is no page limit to the proposal.

Question: What is the targeted number of communities/projects that the consultant would work with? I ask this so we can provide a good cost proposal for this part of the project. One way we can show costs could be to give a few example issues, say an intersection improvement or pedestrian safety review, and the average effort and cost associated with that type of project. Please let me know if that method is acceptable. We want to make sure you can easily compare our costs with other RFP applicants.

ECWRPC does not have a number of communities in mind for this, as there are a number of factors that may determine how many communities can be served under this program, including the types of projects applied for. Having a few example issues and the average effort and cost associated with those types of projects would be beneficial and appreciated in the proposal. It is expected that each community receives an individual report as a final product (see pages 6-7 of the RFP).

Question: Which portion of the project is the larger effort: the application/outreach/selection process, or the technical reviews for each selected project? Will project will have a final report with recommendations and next action steps.

The technical reviews are at the core of this project; however, it is important for the selected consultant to be involved in the application and selection process as to ensure the application's content and projects selected align with the consultant's expertise.

Question: How detailed is the technical engineering review?

The goal of the technical assistance is to address communities' issues and provide each community a solid framework to implement issue resolution and be program ready. This should include and provide a conceptual plan and/or recommendation on one or two possible solutions for the community to allow them to then take the project through a funding application process and/or start preliminary design. For more information, please refer to pages 6-7 of the RFP. Please note that this is a planning project and not an engineering project as to ensure compliance with 2 CFR 200 and 23 CFR 420 and 23 CFR 450.

Question: We were not able to locate Attachments A-C in the Wisconsin VendorNet website. Could you please include a copy of these attachments with the Q&A addendum?

Answer: Absolutely! Our apologies that these were not included when we updated the RFP. They are now uploaded as additional attachments in VendorNet and on our website.