

## MEETING NOTICE

### TRANSPORTATION COMMITTEE MEETING

East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: *Dick Koeppen, Jeff Nooyen, Kara Homan, Steve Gueths, Kay Miller, Thomas Kautza, Donna Kalata, Robert Keller, Ron McDonald, Jill Michaelson, John Zorn (Alternate for Martin Farrell)*

**Place:** Virtual Meeting

**Date:** Tuesday, October 12, 2021

**Time:** 1:30 p.m.

**Meeting Link:** <https://global.gotomeeting.com/join/336391141>

**Phone Number:** United States: [+1 \(408\) 650-3123](tel:+14086503123)

**Access Code:** 336-391-141

*Please contact the East Central office if you are unable to attend and arrange for an alternate to be present.*

#### AGENDA

1. **Welcome and Introductions**
2. **Roll Call**
  - A. Introduction of Alternates, Staff and Guests
3. **Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meeting Requirements**
4. **Pledge of Allegiance**
5. **Moment of Silent Meditation**
6. **Approval of Agenda / Motion to Deviate**
7. **Public Comment**
8. **Approval of the July 22, 2021 Transportation Committee Meeting Summary of Proceedings**
9. **Announcements and Updates**
  - A. Staff Report
10. **Business / Action Items**

A. New Business

1. Discussion and action on **Proposed Resolution 24-21**: Adopting the 2022 Unified Transportation Work Program and the Annual MPO Self-Certification and the Regional Transportation Program Self-Certification for the East Central Wisconsin Regional Planning Commission – Melissa Kraemer Badtke  
<https://www.ecwrpc.org/programs/transportation/work-program-and-budget/>
2. Discussion and action on **Proposed Resolution 25-21**: Approval of the Transportation Improvement Program for Fox Cities (Appleton) Transportation Management Area - 2022 - Matt Halada/Tanner Russell –  
<https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>
3. Discussion and action on **Proposed Resolution 26-21**: Approval of the Transportation Improvement Program for Oshkosh Urbanized Area- 2022 – Matt Halada/Tanner Russell <https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>
4. Discussion and action on **Proposed Resolution 27-21**: Approval of the Appleton (Fox Cities) Transportation Management Area (TMA) and Oshkosh Metropolitan Planning Organization (MPO) Bicycle and Pedestrian Plan – 2021 – Kim Biedermann  
<https://www.ecwrpc.org/programs/transportation/bicycle-and-pedestrian-planning/>
5. Discussion and action on **Proposed Resolution 28-21**: Approval of the Appleton (Fox Cities) Transportation Management Area Congestion Management Process Plan – Matt Halada –  
<https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/congestion-management-process/>
6. Discussion on Title VI Assurances and Agreements – Kim Biedermann
7. Regional Plan 2045 Visioning Exercise and Discussion – Trish Nau

**11. Informational/Discussion Items**

- A. County Roundtable Discussion (*as time permits*)
- B. North Central and Northeast WisDOT Updates

## **12. Establish Time and Place for Next Commission Meeting**

- A. ***Transportation Committee Meeting:*** *The next Transportation Committee Meeting will take place January 11, 2022 at 1:30 p.m. Further details will be forthcoming.*
- B. ***Commission Meeting:*** *The next Commission meeting will be held on Friday, October 29, 2021 at 10:00 a.m. Further details will be forthcoming.*

## **13. Adjourn**

*Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*

## DRAFT SUMMARY OF PROCEEDINGS

### TRANSPORTATION COMMITTEE MEETING

**East Central Wisconsin Regional Planning Commission**

COMMITTEE MEMBERS: *Dick Koeppen, Jeff Nooyen, Kara Homan, Steve Gueths, Kay Miller, Thomas Kautza, Donna Kalata, Robert Keller, Ron McDonald, Jill Michaelson, John Zorn (Alternate for Martin Farrell)*

**Place:** Virtual Meeting  
**Date:** Thursday, July 22, 2021  
**Time:** 1:30 p.m.

#### AGENDA

**1. Welcome and Introductions**

Chair Nooyen welcomed attendees to the meeting and called the meeting to order at 1:31 p.m.

**2. Roll Call**

**Committee Members Present:**

Jeff Nooyen.....	Outagamie County
Kara Homan.....	Outagamie County
John Zorn (Alt. for Martin Farrell) .....	Fond du Lac County
Robert Keller .....	Winnebago County
Tom Kautza .....	Shawano County
Ron McDonald.....	Valley Transit
Dick Koeppen .....	Waupaca County
Donna Kalata .....	Waushara County
Kay Miller .....	Fond du Lac County
Jill Michaelson.....	WisDOT – NE Region

**Committee Members Absent (Unexcused):**

Steve Gueths ..... Shawano County

**ECWRPC Staff and Guests Present:**

Melissa Kraemer Badtke. ....	Executive Director
Katie Livernash.....	Associate Planner
Matt Halada .....	Principal Planner, Transportation
Erin Bonnin.....	Administrative Coordinator

Kim Biedermann..... Associate Planner, Regional Bicycle & Pedestrian Coordinator  
Ashley Tracy..... Associate Planner, Safe Routes to School  
Mike Zuege..... GIS Manager  
Sandy Carpenter..... Department of Transportation

**A. Introduction of Alternates, Staff and Guests**

Roundtable introductions were provided and Ms. Livernash was introduced to the committee.

**3. Statement of Compliance with Wis. State Statutes §19.84 regarding Open Meeting Requirements**

Ms. Kraemer Badtke stated the meeting was posted in compliance with Wis. Stats. Sec. 19.84 regarding the Open Meetings requirement and that it was a legal meeting.

**4. Pledge of Allegiance/Moment of Silent Meditation**

**5. Approval of Agenda/Motion to Deviate**

Ms. Kalata motioned to approve the agenda as distributed, Mr. Koeppen seconded the motion. The motion passed unanimously.

**6. Public Comment**

There was no public comment.

**7. Election of Chair and Vice-Chair**

Ms. Kalata nominated Kara Homan for the position of Chair. No other nominations were made, nominations were closed. A unanimous vote was taken, Ms. Homan abstained. Ms. Homan was elected as Chair.

Ms. Homan called for nominations for Vice Chair. Mr. Nooyen nominated Mr. Kautza for the position of Vice Chair. Mr. Kautza declined and the nomination was withdrawn. Ms. Kalata nominated Mr. McDonald for the position of Vice Chair. Ms. Homan asked if Mr. McDonald could serve in the capacity of Vice Chair. Mr. Koeppen was nominated by Mr. Nooyen for the position of Vice Chair. Mr. Koeppen declined and nominated Ms. Kalata, who declined. Ms. Homan asked Mr. Keller if he would accept the position of Vice Chair. Mr. Keller said he would accept. Mr. Kautza motioned to close nominations, Mr. Nooyen seconded the motion. The motion carried unanimously. The nomination was voted on, Ms. Homan motioned to approve, Mr. McDonald seconded the motion. There was no discussion. The motion passed unanimously.

**8. Approval of the April 13, 2021 Transportation Committee Meeting Minutes**

Mr. Zorn motioned to approve the minutes, Mr. Koeppen seconded the motion. The motion passed unanimously.

## **9. Informational Items**

### **A. Staff Report**

Ms. Kraemer Badtke provided an overview of the staff report, items included were as follows: congestion management plan for the Appleton Transportation Management Area, work program and transportation budget, and staff transitions. Ms. Biedermann provided a bicycle/pedestrian and active transportation program update which included the economic impact study of bicycle and pedestrian facilities, data factoring project, and bicycle and pedestrian plans.

Ms. Tracy provided a Safe Routes to School (SRTS) update which included new staff, Bike Safety Month participation, Bike Rodeo participation, Walking School Bus program update, Omro School District local SRTS action plan, and the Menasha School District installation of a bicycle playground.

Ms. Kraemer Badtke noted the surface block transportation program grant cycle is open and applications will be reviewed once funding amounts are known. Ms. Kraemer Badtke also noted regarding the commuter service study that modeling is being examined for the commuter service route along the I-41 Corridor.

## **10. New Business**

### **A. Discussion and progress update on the High Cliff Connection Project**

Ms. Biedermann provided an overview of the project which included a brief background history of the project, formal announcement of funding, request for proposals, selection of consultant: HKGi, and Steering Committee approval of proceeding with the contract for HKGi pending full Commission Board approval.

### **B. Re-affirmation of Resolution 13-21: Amending the Transportation Improvement Program for the Fox Cities Transportation Management Area – 2021**

Ms. Kraemer Badtke stated the Steering Committee took action on behalf of the full Commission for the Appleton Transportation Management Area in order for projects to proceed regarding the Transportation Improvement Program. An overview of projects listed in the memo materials was provided and briefly described. This item was brought back to the Transportation Committee as they serve as the Policy Board for the Appleton and Oshkosh Transportation Management Area.

Mr. Nooyen motioned to reaffirm the resolution, Mr. McDonald seconded the motion. The motion carried.

## **11. Next Meeting**

- A. Commission Meeting:** *The next Commission meeting will be held on Friday, July 30, 2021 at 10:00 a.m. at the City of New London City Hall. An agenda and meeting materials will be forthcoming.*

**B. *Transportation Committee Meeting:*** *The next Transportation Committee Meeting will take place Tuesday, October 12<sup>th</sup> at 1:30pm.*

## **12. Adjourn**

There was brief discussion regarding a quorum for the July Quarterly Meeting.

Mr. Koeppen motioned to adjourn, Mr. Zorn seconded the motion. The motion passed unanimously. The meeting adjourned at 1:56 p.m.

*Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*

**TO:** Transportation Committee  
**FROM:** ECWRPC Transportation Staff  
**DATE:** October 12, 2021  
**RE:** Staff Report – Transportation Program

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### **Active Transportation—Bicycle and Pedestrian Planning**

- ***High Cliff Connection Feasibility Study and Master Plan:*** ECWRPC entered into a contract with HKGi. In August, Jody Rader, project lead for HKGi, toured the area and met with City of Menasha staff, Village of Harrison staff, and Village of Sherwood staff to discuss current and future connections. The first virtual stakeholder meeting is scheduled for October 7, 2021. HKGi will also be conducting several pop-up events this fall to get community feedback and input on a potential connection.
- ***Economic Impact Study:*** ECWRPC entered into a contract with Econsult Solutions, Inc. (ESI) for an economic impact study. ECWRPC staff has been coordinating with ESI on sharing data and GIS files, and an advisory committee has been put together. The first advisory committee meeting will be on October 20, 2021.
- ***Bicycle and Pedestrian Plans:***
  - The Shawano Bicycle and Pedestrian Plan, which is an appendix in the comprehensive plan update, is currently under a 30-day public comment period; the plan will go before the Shawano Plan Commission on October 27, 2021 and before Council on November 10, 2021.
  - East Central staff is continuing to work with a steering committee and City of Waupaca staff on the City of Waupaca Bicycle and Pedestrian Plan, which is anticipated to be completed by June 30, 2022.
  - The Appleton TMA and Oshkosh MPO Bicycle and Pedestrian Plan update wrapped up its 30-day public comment period on October 5, 2021. More information on this can be found in a separate memo.
- ***Safe Transportation for Every Pedestrian (STEP) Action Plan:*** Through assistance from FHWA and Toole Design Group, a STEP Action Plan was devised for the region. This plan creates recommendations on enhancing a safe environment for all active transportation users and highlights seven countermeasures that should be considered at mid-block and uncontrolled crossings. A link to the final plan will be posted on the ECWRPC website.
- ***Data Factoring Project:*** East Central wrapped up its contract with Toole Design Group on a data factoring project. The purpose of this project was to calculate hourly, daily, monthly, and seasonal variations in the short-term counts program.



### **Safe Routes to School (SRTS)**

- ***International Walk to School Day:*** Staff provided educational resources and support for 67 schools to participate in International Walk to School Day on Wednesday, October 6<sup>th</sup>.
- ***Walking School Bus Program:*** Six schools throughout the region are participating in the Walking School Bus program this fall. Participating schools include: Rosenow Elementary School (Fond du Lac), Badger Elementary School, Horizons Elementary School, Johnston Elementary School (Appleton), Carl Traeger Elementary School (Oshkosh), Hortonville Elementary School (Hortonville).
- ***Frequent Walker Program:*** 17 schools throughout the region are participating in the Frequent Walker Mileage club program this fall.
- ***SRTS Local Action Plans:*** Staff is working with the Menasha Joint School District to write their Local SRTS Action Plan. A draft of the plan will be completed by January.

### **Transit and Specialized Transportation**

- ***Specialized Transportation:*** Staff continues to provide technical support to all East Central Wisconsin Regional Planning Commission 8-County Human Services Aging & Disability Resource Centers (ADRC) by providing guidance as to best practices for providing safe specialized transportation. Regionwide, ridership is continuing to see recovery from the lowest ridership during Covid with requests for rides beginning to tick upwards.
- ***5310 Applications:*** ECWRPC coordinated the Scoring Committee to assess Appleton (Fox Cities) TMA allocated 5310 projects. Funding requests for Elderly/Disabled Transportation will be scored using the WisDOT rating system, with funds distributed by the end of the year.
- ***Specialized Transportation Coordination:*** East Central staff continues to build community partnerships including working to expand specialized transportation services into the New London area.
- ***Non-Emergency Medical Transport:*** Wisconsin DHS has begun the transition to a new NEMT provider, Veyo. Veyo has been added to the Regional Transportation Assets list that ECWRPC maintains and disseminate this information to agencies and departments.
- ***Valley Transit Boarding & Alighting Dashboard:*** ECWRPC staff has been supporting Valley Transit by refining a dashboard that allows for the visualization of transit route and transit stop usage data. This dashboard shows where and when riders are traveling throughout the system and is helpful when planning for connection options of other modes of transportation.
- ***Fond du Lac Area Transit:*** ECWRPC continues to collaborate with Fond du Lac Area Transit staff pertaining to updating the Transit Development Plan, Asset Inventory, Ridership Survey, COVID limitations and regulations.

**TO:** Transportation Committee

**FROM:** Melissa Kraemer Badtke, Executive Director / MPO Director

**DATE:** October 12, 2021

**RE:** 2022 Transportation Work Program and Budget - Resolution Number 24-21

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Staff developed the 2022 Transportation Work Program and Budget for the East Central Wisconsin Regional Planning Commission. ECWRPC staff met with Wisconsin Department of Transportation Central Office, Wisconsin Department of Transportation - Northeast Region, Wisconsin Department of Transportation – North Central Region, Federal Highway Administration and Federal Transit Administration in September to discuss the draft Work program and budget.

Priority Areas are outlined within the document for the following programs:

**Administration**

- Year 2 of a three-year re-organization plan for the Commission. Aligned staff with the needs of the Transportation Program.
- Reporting, developing progress reports and invoicing and coordination with Wisconsin Department of Transportation, Federal Highway Administration, and Federal Transit Administration.
- Attending MPO/DOT/RPC Directors meeting.

**Section 2 - Appleton (Fox Cities)/Oshkosh MPO**

- Possible agglomeration with the Appleton (Fox Cities) TMA and Oshkosh MPO. Re-designation of Appleton TMA and Oshkosh MPO with separate policy board – dependent on the urbanized areas listed in the Federal Register.
- Updating the MPO/urbanized boundaries and functional classification based on the release of the 2020 U.S. Census.
- Work in coordination with WisDOT staff to update the Northeast Travel Demand Model.
- Develop a State of the System report.
- Developing annual action plan for implementation of the following plans:
  - Long Range Plan
  - Congestion Management Plan
  - Bicycle and Pedestrian Plan
  - Transit Development Plan – in consultation with Valley Transit and GO Transit
- Review and possibly update the policies, procedures and ranking criteria for the Surface Transportation Block Grant. Work in consultation with WisDOT NE Region staff to develop a better system for providing projects to the RPC and how we can integrate them into a GIS geodatabase.
- Work with Valley Transit to update the 5310 policies and procedures document in anticipation of the 2023 5310 program cycle.

- Impacts of COVID-19 and Transportation – continued conversations with our partner organizations and public health.

### **Section 2A - FRIIP Project**

- East Central will be requesting an extension of funding availability into the 1<sup>st</sup> quarter of 2022. There was information regarding a decision that will be made by the Surface Transportation Board that may impact the study. Both WisDOT and our consultant are aware of the situation.

### **Section 2A - Economic Impact of Bicycling and Walking Study**

- It is anticipated that East Central will be requesting an extension of funding availability for 2022. We recently hired a consultant and it is anticipated the project will be completed by the end of May, 2022.

### **Section 3 - Regional Transportation Program**

- Work in coordination with WisDOT staff to update the Northeast Travel Demand Model.
- Develop a State of the System report for the Region.
- Developing annual action plan for implementation of the following plans:
  - Regional Comprehensive Plan (anticipated approval will be in the fall/Winter of 2022)
- Impacts of COVID-19 and Transportation – continued conversations with our partner organizations and public health.
- Assist rural communities with:
  - Asset management
  - Bicycle and pedestrian planning – including counts, wayfinding signage placement
  - Corridor studies
  - Specialized transportation coordination

### **Section 4- Fond du Lac MPO**

- Updating the MPO/urbanized boundaries and functional classification based on the release of the 2020 U.S. Census.
- Work in coordination with WisDOT staff to update the Northeast Travel Demand Model.
- Develop a State of the System report.
- Developing annual action plan for implementation of the following plans:
  - Long Range Plan
  - Bicycle and Pedestrian Plan
- Review and possibly update the policies, procedures and ranking criteria for the Surface Transportation Block Grant. Work in consultation with WisDOT NE Region staff to develop a better system for providing projects to the RPC and how we can integrate them into a GIS geodatabase.
- Impacts of COVID-19 and Transportation – continued conversations with our partner organizations and public health.

### **Section 5 - Regional Safe Routes to School**

- Update local SRTS action plans.
- Continue to work with schools to modify safe routes to school programs due to COVID-19.
- Implement in person and virtual curriculum for the SRTS Program.
- Impacts of COVID-19 and Transportation – continued conversations with our partner organizations, public health and schools

The 2022 Work Program and Budget has been updated to reflect the revisions discussed at that meeting. The Title VI Assurances and Agreement drafts will be included in the approved version.

The Fond du Lac Metropolitan Planning Organization Policy Board approved their work program section on Wednesday, October 6, 2021.

**Staff Recommendation:** Staff recommends approving the 2022 Transportation Work Program and Budget.

**PROPOSED RESOLUTION 24-21**

**ADOPTING THE 2022 UNIFIED TRANSPORTATION WORK PROGRAM AND THE ANNUAL MPO SELF-CERTIFICATION AND THE REGIONAL TRANSPORTATION PROGRAM SELF-CERTIFICATION FOR THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

**WHEREAS**, the East Central Wisconsin Regional Planning Commission has been designated by the Governor as the Metropolitan Planning Organization (MPO) for the Appleton (Fox Cities) and Oshkosh, Wisconsin, Urbanized Areas; and

**WHEREAS**, the Appleton (Fox Cities) TMA and the Oshkosh MPO Policy Board, with representation from all jurisdictions within the Urbanized Areas, has the responsibility to direct, coordinate, and administer the transportation planning process in the urbanized areas; and

**WHEREAS**, the Federal Highway Administration and the Federal Transit Administration, under 23 CFR and 49 CFR 616, requires the development of a Unified Planning Work Program; and

**WHEREAS**, the Policy Board has reviewed the transportation planning activities outlined in the 2022 Unified Planning Work Program and finds them consistent with the transportation planning process and desires of the MPOs, WisDOT, and FHWA; and

**WHEREAS**, the Regional Planning Commissions (RPC) will formulate, and submit for annual approval, a Transportation Planning Work Program (TPWP), which identifies all transportation-related planning activities to be funded. In performing the activities and receiving Federal and State funding for the TPWP, the Regional Planning Commission hereby self-certifies their compliance with CFDA 20.205 Federal Funding Requirements; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Appleton (Fox Cities) Transportation Management Area and Oshkosh Metropolitan Planning Organization adopts the 2022 Unified Planning Work Program and directs staff to submit the document to the Wisconsin Department of Transportation, the Federal Highway Administration and the Federal Transit Administration; and

**BE IT FURTHER RESOLVED** that in accordance with 23 CFR 450.336 the Appleton (Fox Cities) and Oshkosh MPOs hereby certifies that the metropolitan transportation planning process is addressing major issues facing the metropolitan planning area and that these efforts are being conducted in accordance with all the applicable requirements of:

1. 23 U.S.C 134 and 49 U.S.C 5303, and this subpart;
2. In non-attainment and maintenance areas, Sections 174 and 176 (c) and (d) of the Clean Air Acts as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age employment or business opportunity;
5. Sections 1101(b) of the Fixing America's Surface Transportation Act (FAST Act) (P.L. 112-141) and 49 CFR Part 26 regarding the involvement of disadvantaged business enterprises in the US DOT funded projects;
6. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway constructions contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR Parts 27, 37, and 38;

PROPOSED RESOLUTION NO. 24-21

8. The Older Americans Act, as amended (42 U.S.C. 6102), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
9. Section 324 of title 23, U.S.C. regarding the prohibition of discrimination based on gender; and discrimination against individuals with disabilities.

**Effective Date:** October 29, 2021

**Submitted By:** Transportation Committee

**Prepared By:** Melissa A. Kraemer Badtke, Executive Director/MPO Director

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Kara Homan, Chair

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Robert Keller, Vice Chair

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Steve Gueths

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Tom Kautza

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Kay Miller

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Dick Koeppen

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John Zorn (Alt. Martin Farrell)

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Jill Michaelson

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Ron McDonald

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Donna Kalata

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Jeff Nooyen

**TO:** Transportation Committee

**FROM:** Tanner Russell, Associate Transportation Planner

**DATE:** October 12, 2021

**RE:** 2022 Transportation Improvement Program (TIP) for Appleton (Fox Cities) Transportation Management Area - Resolution Number 25-21

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Staff developed the 2022 Transportation Improvement Program (TIP) for the Appleton (Fox Cities) TMA. East Central staff has worked with WisDOT NE Region, transit operators, and local government officials to compile the list of anticipated federal and state aids for highway, transit or other transportation projects for the 2022-2025 period, as a prerequisite for funding approval. The Transportation Improvement Program jointly developed by ECWRPC staff, local governments and local transit providers in cooperation with WisDOT is then included in the State Transportation Improvement Program (STIP) programming federally-assisted transportation projects statewide. The federal funding assistance to be programmed is provided by the Fixing America's Surface Transportation Act (FAST Act) and is administered by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Federal, State and Regional Transportation Performance Measures have been developed as a requirement for states and metropolitan planning organizations (MPOs) through the National Highway Performance Program (NHPP). The program provides support for the condition and performance of the National Highway System (NHS), for the construction of new facilities on the NHS, and to ensure the investments of Federal-aid funds in highway construction are directed to support progress toward the achievement of performance targets established in a State or Regional plan. The performance measures and targets for the 2022 Appleton (Fox Cities) Transportation Management Area are included in the Transportation Improvement Plan.

The TIP began the 30-day public review period on September 5, 2021 and concluded October 5, 2021. No public comments have been received. Partner agencies did provide comments and these items have been revised.

The 2022 Appleton (Fox Cities) Transportation Management Area Transportation Improvement Program (TIP) can be viewed at this weblink: <https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>

**Staff Recommendation:** Staff recommends approving the 2022 Appleton (Fox Cities) Transportation Management Area Transportation Improvement Program.

## PROPOSED RESOLUTION NO. 25-21

### APPROVAL OF THE TRANSPORTATION IMPROVEMENT PROGRAM FOR FOX CITIES (APPLETON) TRANSPORTATION MANAGEMENT AREA-2022

**WHEREAS**, the East Central Wisconsin Regional Planning Commission has been designated by the Governor as the Metropolitan Planning Organization (MPO) for the purpose of carrying out cooperative, comprehensive and continuing urban transportation planning in the Appleton (Fox Cities) Transportation Management Area (TMA); and

**WHEREAS**, in the FAST Act in §450.326 and §450.334(a) requires that the Appleton (Fox Cities) TMA prepare a Transportation Improvement Program with federally funded projects; and

**WHEREAS**, all transportation projects in the Appleton (Fox Cities) TMA which are to be implemented with federal funds must be included in the annual elements of the Transportation Improvement Program (TIP) and approved by the MPO as a prerequisite for funding approval; and

**WHEREAS**, the urban area transit systems are required by the Federal Transit Administration to publish a biennial program of projects; and

**WHEREAS**, a completed and approved TIP is also a prerequisite for continued transportation planning certification, and

**WHEREAS**, the metropolitan planning organization (MPO) must work with Valley Transit to establish 2021 calendar year targets for transit performance measures addressed in the Transit Asset Management Plan (TAM) and Performance Transportation Agency Safety Plan (PTASP) and incorporate them into the TIP; and

**WHEREAS**, metropolitan planning organizations (MPOs) must annually establish calendar year targets for each of the five Highway Safety Improvement Program (HSIP) performance measures by either adopting their State DOT targets or commit to establishing quantifiable HSIP target(s) for the metropolitan planning area. Adopting the WisDOT 2022 targets means agreeing to plan and program projects so that they contribute to the accomplishment of WisDOT's HSIP target(s) and incorporate into the TIPs; and

**WHEREAS**, the Commission affirms the validity of the transportation plan for the urbanized areas; and

**WHEREAS**, this organization's staff has worked with principal elected officials of general purpose local governments, their designated staff, and private providers to solicit their input into this TIP; and

**WHEREAS**, the Federal Highway Program Manual requires the evaluation, review, and coordination of federal and federally-assisted programs and projects in accordance with clearinghouse review requirements of the Project Notification and Development Review Process; and



PROPOSED RESOLUTION NO. 25-21

**WHEREAS**, in accordance with the Fixing America's Surface Transportation Act: (FAST Act), coordination has occurred between the MPO, the state and transit operators in programming multimodal projects; and

**WHEREAS**, all required public participation procedures have been followed; now therefore

**BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:**

**Section 1:** That the Commission, as the designated MPO, approve the Transportation Improvement Program for the Appleton (Fox Cities) Transportation Management Area - 2022.

**Section 2:** That the Commission certifies that the metropolitan planning process is addressing the major transportation issues in these areas in conformance with all applicable requirements.

**Section 3:** That the Commission further certifies that the TIP contains only projects that are consistent with the metropolitan plans for the urbanized areas.

**Effective Date:** October 29, 2021

**Prepared for:** Transportation Committee

**Prepared By:** Tanner Russell, Associate Transportation Planner

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Kara Homan, Chair

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Robert Keller, Vice Chair

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Steve Gueths

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Tom Kautza

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Kay Miller

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Dick Koeppen

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John Zorn (Alt. Martin Farrell)

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Jill Michaelson

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Ron McDonald

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Donna Kalata

\_\_\_\_\_  
Jeff Nooyen

**TO:** Transportation Committee

**FROM:** Tanner Russell, Associate Transportation Planner

**DATE:** October 12, 2021

**RE:** 2022 Transportation Improvement Program (TIP) for Oshkosh Metropolitan Planning Area  
- Resolution Number 26-21

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Staff developed the 2022 Transportation Improvement Program (TIP) for the Oshkosh Urbanized Area. East Central staff has worked with WisDOT NE Region, transit operators, and local government officials to compile the list of anticipated federal and state aids for highway, transit or other transportation projects for the 2022-2025 period, as a prerequisite for funding approval. The Transportation Improvement Program jointly developed by ECWRPC staff, local governments and local transit providers in cooperation with WisDOT is then included in the State Transportation Improvement Program (STIP) programming federally-assisted transportation projects statewide. The federal funding assistance to be programmed is provided by the Fixing America's Surface Transportation Act (FAST Act) and is administered by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Federal, State and Regional Transportation Performance Measures have been developed as a requirement for states and metropolitan planning organizations (MPOs) through the National Highway Performance Program (NHPP). The program provides support for the condition and performance of the National Highway System (NHS), for the construction of new facilities on the NHS, and to ensure the investments of Federal-aid funds in highway construction are directed to support progress toward the achievement of performance targets established in a State or Regional plan. The performance measures and targets for the 2022 Oshkosh Metropolitan Planning Organization are included in the Transportation Improvement Plan.

The TIP began the 30-day public review period on September 5, 2021 and concluded October 5, 2021. No public comments have been received. Partner agencies did provide comments and these items have been revised.

The 2022 Oshkosh Metropolitan Planning Organization Transportation Improvement Program (TIP) can be viewed at this weblink: <https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>

**Staff Recommendation:** Staff recommends approving the 2022 Oshkosh Metropolitan Planning Organization Transportation Improvement Program.

## PROPOSED RESOLUTION NO. 26-21

### APPROVAL OF THE TRANSPORTATION IMPROVEMENT PROGRAM FOR OSHKOSH URBANIZED AREA-2022

**WHEREAS**, the East Central Wisconsin Regional Planning Commission has been designated by the Governor as the Metropolitan Planning Organization (MPO) for the purpose of carrying out cooperative, comprehensive and continuing urban transportation planning in the Oshkosh urbanized area; and

**WHEREAS**, in the FAST Act in §450.326 and §450.334(a) requires that the Oshkosh Metropolitan Planning Organization (MPO) prepare a Transportation Improvement Program with federally funded projects; and

**WHEREAS**, all transportation projects in the Oshkosh urbanized area which are to be implemented with federal funds must be included in the annual elements of the Transportation Improvement Program (TIP) and approved by the MPO as a prerequisite for funding approval; and

**WHEREAS**, the urban area transit systems are required by the Federal Transit Administration to publish a biennial program of projects; and

**WHEREAS**, a completed and approved TIP is also a prerequisite for continued transportation planning certification, and

**WHEREAS**, the metropolitan planning organization (MPO) must work with Greater Oshkosh Transit to establish 2022 calendar year targets for transit performance measures addressed in the Transit Asset Management Plan (TAM) and Performance Transportation Agency Safety Plan (PTASP) and incorporate them into the TIP; and

**WHEREAS**, metropolitan planning organizations (MPOs) must annually establish calendar year targets for each of the five Highway Safety Improvement Program (HSIP) performance measures by either adopting their State DOT targets or commit to establishing quantifiable HSIP target(s) for the metropolitan planning area. Adopting the WisDOT 2022 targets means agreeing to plan and program projects so that they contribute to the accomplishment of WisDOT's HSIP target(s) and incorporate into the TIPs; and

**WHEREAS**, the Commission affirms the validity of the transportation plan for the urbanized areas; and

**WHEREAS**, this organization's staff has worked with principal elected officials of general purpose local governments, their designated staffs, and private providers to solicit their input into this TIP; and

**WHEREAS**, the Federal Highway Program Manual requires the evaluation, review, and coordination of federal and federally-assisted programs and projects in accordance with clearinghouse review requirements of the Project Notification and Development Review Process; and

PROPOSED RESOLUTION NO. 26-21

**WHEREAS**, in accordance with the Fixing America's Surface Transportation Act (FAST Act), coordination has occurred between the MPO, the state and transit operators in programming multimodal projects; and

**WHEREAS**, all required public participation procedures have been followed; now therefore

**BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:**

**Section 1:** That the Commission, as the designated MPO, approve the Transportation Improvement Program for the Oshkosh Urbanized Area - 2022.

**Section 2:** That the Commission certifies that the metropolitan planning process is addressing the major transportation issues in these areas in conformance with all applicable requirements.

**Section 3:** That the Commission further certifies that the TIP contains only projects that are consistent with the metropolitan plans for the urbanized areas.

**Effective Date:** October 29, 2021

**Prepared for:** Transportation Committee

**Prepared By:** Tanner Russell, Associate Transportation Planner

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Kara Homan, Chair

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Robert Keller, Vice Chair

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Steve Gueths

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Tom Kautza

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Kay Miller

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Dick Koeppen

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John Zorn (alt. Martin Farrell)

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Jill Michaelson

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Ron McDonald

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Donna Kalata

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Jeff Nooyen

**TO:** Transportation Committee

**FROM:** Kim Biedermann, Senior Transportation Planner

**DATE:** October 12, 2021

**RE:** 2021 Appleton (Fox Cities) Transportation Management Area and Oshkosh Metropolitan Planning Organization Bicycle and Pedestrian Plan –Resolution Number 27-21

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In 2012, East Central received a grant from the Wisconsin Department of Transportation to update the Appleton (Fox Cities) and Oshkosh MPO Bicycle and Pedestrian Plan - 1994. Through the formation of a steering committee, local government input, and public feedback, the *Appleton (Fox Cities) TMA and Oshkosh MPO Bicycle and Pedestrian Plan* was created and adopted by the Commission in 2014.

From 2020-2021, East Central staff worked with the Appleton (Fox Cities) Transportation Management Area and Oshkosh Metropolitan Planning Organization Bicycle and Pedestrian Advisory Committee, local units of government, and public stakeholders to update the 2014 bicycle and pedestrian plan. This plan consists of the following chapters:

- Introduction,
- Planning Process,
- Background Information,
- Planning for All,
- Bicycle Facilities and Recommendations, and
- Implementation and Funding.

This plan looks at moving people throughout the Appleton (Fox Cities) TMA and Oshkosh MPO region via walking and bicycling through a well-connected, seamless, and convenient active transportation network. Communities provided information on their current and planned bicycle and pedestrian facilities to create maps on the current and planned bicycle and pedestrian network. East Central staff utilized feedback from communities and community surveys to identify recommendations on a regional network. In addition to infrastructure-based recommendations, it also provides recommendations based on the plan's goals (Education, Encouragement, Engagement, Equity, Engineering, and Evaluation).

The plan's 30-day public comment period ended on October 5, 2021, and input and feedback during that period was taken into consideration in this Plan's final draft.

**Staff Recommendation:** Staff recommends that the Transportation Committee approves the 2021 Appleton (Fox Cities) Transportation Management Area and Oshkosh Metropolitan Planning Organization Bicycle and Pedestrian Plan.

**PROPOSED RESOLUTION NO. 27-21**

**APPROVAL OF THE APPLETON (FOX CITIES) TRANSPORTATION MANAGEMENT AREA (TMA) AND OSHKOSH METROPOLITAN PLANNING ORGANIZATION (MPO) BICYCLE AND PEDESTRIAN PLAN - 2021**

**WHEREAS**, East Central Wisconsin Regional Planning Commission is the designated Transportation Management Area (TMA) and Metropolitan Planning Organization (MPO) for the Appleton (Fox Cities) and Oshkosh Urbanized Areas, and charged with conducting cooperative, comprehensive and continuing urban transportation planning as prescribed by federal and state law; and

**WHEREAS**, the *Appleton (Fox Cities) Transportation Management Area (TMA) and Oshkosh Metropolitan Planning Organization (MPO) Bicycle and Pedestrian Plan - 2021* provides a mechanism for guiding, coordinating, and implementing the efforts of local organizations concerned with bicycle and pedestrian accommodations; and

**WHEREAS**, the organization's staff has worked with and will continue to work with municipality representatives, health professionals, school representatives, advocacy organizations, the Wisconsin Department of Transportation, the Appleton TMA and Oshkosh MPO Bicycle and Pedestrian Steering Committee, and a variety of bicycle and pedestrian stakeholders; and

**WHEREAS**, all required public participation procedures have been followed; now therefore

**BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:**

**Section 1:** That the Commission approves the *Appleton (Fox Cities) Transportation Management Area (TMA) and Oshkosh Metropolitan Planning Organization (MPO) Bicycle and Pedestrian Plan - 2021*.

**Effective Date:** October 29, 2021

**Prepared For:** Transportation Committee

**Prepared By:** Kim Biedermann, Senior Planner

PROPOSED RESOLUTION NO. 27-21

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Kara Homan, Chair

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Robert Keller, Vice Chair

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Jill Michaelson

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Ron McDonald

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Donna Kalata

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Jeff Nooyen

**TO:** Transportation Committee

**FROM:** Matt Halada, Principal Transportation Planner

**DATE:** October 12, 2021

**RE:** 2021 Congestion Management Process Plan Update – Appleton (Fox Cities) Transportation Management Area - Resolution Number 28-21

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East Central Staff has updated the Appleton (Fox Cities) Transportation Management Area (TMA) Congestion Management Process Plan (CMP) per Federal Highway Administration guidelines. The Congestion Management Process Plan is designed to provide systematic planning solutions to the transportation needs of the Appleton (Fox Cities) Transportation Management Area. A primary goal of the Congestion Management Process Plan is to develop a balanced transportation network by increasing opportunities for walking, bicycling, and public transit, along with automobiles which can be efficiently integrated within the Appleton (Fox Cities) Transportation Management Area. The Appleton (Fox Cities) Congestion Management Process Plan was aligned with the Appleton Transportation Management Area (TMA) Long-Range Transportation Plan, the updated Appleton TMA and Oshkosh Metropolitan Planning Organization (MPO) Bicycle and Pedestrian Plan and the draft 2022-2025 Appleton (Fox Cities) TMA Transportation Improvement Program (TIP).

The Appleton (Fox Cities) TMA Congestion Management Process Plan began the 30-day public review period on September 5, 2021 and concluded October 5, 2021. No comments have been received. The document can be viewed at this location:

<https://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/congestion-management-process/>.

**Staff Recommendation:** Staff recommends Approving the 2021 Appleton (Fox Cities) Transportation Management Area Congestion Management Process Plan.



**PROPOSED RESOLUTION NO. 28-21**

**APPROVAL OF THE APPLETON (FOX CITIES) TRANSPORTATION MANAGEMENT AREA CONGESTION MANAGEMENT PROCESS PLAN**

**WHEREAS**, the East Central Wisconsin Regional Planning Commission has been designated by the Governor as the Metropolitan Planning Organization (MPO) for the purpose of carrying out cooperative, comprehensive and continuing urban transportation planning in the Appleton (Fox Cities) Transportation Management Area; and

**WHEREAS**, the Fixing America's Surface Transportation Act (FAST Act) (P.L. 114-94) and prior federal law requires that MPO areas exceeding 200,000 in population develop and adopt a Congestion Management Process (CMP); and

**WHEREAS**, the FAST Act requires that the CMP include the following elements:

- Development of congestion management objectives;
- Establishment of measures of multimodal transportation system performance;
- Collection of data and system performance monitoring to define the extent and duration of congestion and determine the causes of congestion;
- Identification of congestion management strategies;
- Implementation activities, including identification of an implementation schedule and possible funding sources for each strategy; and
- Evaluation of the effectiveness of implemented strategies; and
- Assess capital investment and other strategies that reduce the vulnerability of the existing transportation infrastructure to natural disasters; and
- Consideration of the role intercity buses play in reducing congestion, pollution, and energy consumption; and

**WHEREAS**, all required public participation procedures have been followed; now therefore

**BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:**

**Section 1:** That the Commission, as the designated MPO, approve the *2021 Appleton (Fox Cities) Transportation Management Area Congestion Management Process Plan*.

**Effective Date:** October 29, 2021

**Prepared for:** Transportation Committee

**Prepared By:** Matt Halada, Principal Transportation Planner

PROPOSED RESOLUTION NO. 28-21

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Kara Homan, Chair

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Ron McDonald

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Donna Kalata

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Jeff Nooyen

**TO:** Transportation Committee

**FROM:** Kim Biedermann, Senior Transportation Planner

**DATE:** October 12, 2021

**RE:** Title VI Agreement and Assurances

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As a subrecipient of Federal Highway Administration (FHWA) funds for East Central's Regional Transportation Program and the metropolitan planning organizations in the East Central region, East Central must comply with the Civil Rights Act of 1964 and other nondiscrimination statutes that afford legal protections. Every three years, East Central updates its *Title VI/Americans with Disabilities Act and Limited English Proficiency Plan*, which was last updated in 2020.

On an annual basis, East Central submits two documents to the Wisconsin Department of Transportation:

1. Title VI Implementation Plan Agreement: outlines organizations' Title VI activities, data collection, and reporting.
2. Title VI/Nondiscrimination Assurances: this is consistent with the US Department of Transportation Order Number 1050.2A.

WisDOT, as the agency extending federal funds to East Central, is responsible for annual monitoring and reporting of activities of East Central and other subrecipients. The two aforementioned documents are the framework that assures organizational awareness, an implementation plan, and effectuating compliance with the Acts and Regulations.

The Title VI Implementation Plan Agreement and the Title VI/Nondiscrimination Assurances will be signed off by the Executive Director of East Central and returned to WisDOT on or around October 6, 2021.

**Staff Recommendation:** No action is required on this item.

**TO:** Transportation Committee

**FROM:** Trish Nau, Principal Planner

**DATE:** October 12, 2021

**RE:** 2045 Regional Plan Visioning Exercise

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The purpose of the visioning exercise is to get each Standing Committee's perspective on questions that relate particularly to their County and the Regional Plan Elements. This exercise is part of the Public Participation Plan recommended methods that was adopted earlier this year at the April 2021 Commission Meeting for outreach efforts.

Answers gathered from the exercise will be compiled for common trends across all counties within the region. County staff are also being interviewed with the same questions and are being compared to all answers received.

More information on the regional plan can be found here

[:https://www.ecwrpc.org/programs/comprehensive-planning/2045-regional-comprehensive-plan/](https://www.ecwrpc.org/programs/comprehensive-planning/2045-regional-comprehensive-plan/)

A survey link has also been created for additional feedback.

<https://www.surveymonkey.com/r/ECWRPC2045>

**Staff Recommendation:** Committee Members should fill out questionnaire before the Transportation Committee meeting and be prepared to discuss their answers with the group.



## Our Home, Our Region

### Guiding the Region for the next 25 years!

#### A 2045 Comprehensive Plan for the East Central Wisconsin Region

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#### Issues and Opportunities

#### Standing Committee Interview Questions:

1. What are the top 2-3 **issues** your County is facing currently?

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2. What are the top 2-3 **opportunities** in your County?

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3. What is your vision for the development of the region for the next 25 years?

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4. *How effectively do your communities collaborate with each other and the County?*

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5. *What are some new ways to collaborate with your communities or other Counties?*

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6. *What will drive change within your County?*

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7. *What role should ECWRPC play in the region?*

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8. *What are some external issues that are impacting your County?*

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