

DRAFT SUMMARY OF PROCEEDINGS

COMMUNITY FACILITIES COMMITTEE MEETING

East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: Ernie Bellin (Chair), Chuck Hornung (Vice-Chair), Brenda Schneider, James Lowey, David Albrecht

Place: Virtual Meeting - <https://global.gotomeeting.com/join/262196901>

Conference Call Number: 1 (872) 240-3311

Access Code: 262-196-901

Date: May 11, 2021

Time: 10:00 a.m.

REVISED AGENDA

1) Welcome and Introductions

Mr. Bellin welcomed attendees to the meeting and called the meeting to order.

2) Roll Call

Committee Members Present:

Ernie Bellin, Chair	Winnebago County
Chuck Hornung, Vice-Chair	Fond du Lac County
Brenda Schneider	Fond du Lac County
James Lowey	Menominee County
David Albrecht.....	Winnebago County

ECWRPC Staff and Guests Present:

Melissa Kraemer-Badtke.....	ECWRPC Executive Director/MPO Director
Kevin Englebert	ECWRPC Assistant Director
Todd Verboomen	ECWRPC Principal Environmental Planner
Rachel Roth	ECWRPC GIS Specialist
Erin Bonnini.....	Administrative Coordinator
John Neumeier	City of Kaukauna
George Dearborn.....	Village of Fox Crossing
Jeffrey Sturgell.....	Village of Fox Crossing

A. Introduction of Alternates, Staff and Guests

Ms. Bonnin took roll call.

3) Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meeting Requirements

Mr. Verboomen stated the meeting was posted in compliance with Wis. Stats. Sec. 19.84 regarding the Open Meetings requirement and that it was a legal meeting.

4) Pledge of Allegiance

5) Moment of Silent Meditation

6) Approval of Agenda / Motion to Deviate

Mr. Albrecht motioned to approve the agenda, Mr. Hornung seconded the motion. The motion passed unanimously.

7) Public Comment

There was no public comment.

8) Approval of the Minutes of the January 13, 2021 Community Facilities Committee Meeting Summary of Proceedings

Mr. Bellin motioned to approve the minutes, Mr. Albrecht seconded the motion. The motion passed unanimously.

9) Announcements and Updates

A. Fox Cities 2040 SSA Plan Update

Mr. Verboomen provided an overview of the sewer service area plan update. Mr. Verboomen outlined the progress of update, text updates to the addendums, visual format, streamlining of the program, online materials, draft calendar, proposed addendum, DNR review and approval, public review, approval process, and navigating the process through COVID-19.

B. April 28, 2021 WDNR meeting discussing East Central's on-line SSA GIS interactive mapping, future layers, plans to utilize the site for 208 letter submission, and future additions.

Mr. Verboomen noted that East Central staff had a meeting with DNR staff members to highlight East Central's online interactive GIS mapping for the water quality program management. Mr. Verboomen described how the East Central staff and DNR utilize the online resources as a tool. Eventually there will be an online submittal for sewer service area amendments and 208 reviews to facilitate the process for both East Central staff and the DNR. Educational outreach will be launched regarding this resource as well.

10) Business / Action Items

A. New Business

1. Action Item: Track 167 Neenah Joint School District High School, Grand Chute Menasha West 2030 SSA Amendment (Unique Facility)

Mr. Verboomen outlined the sewer service submittal and noted that the project is moving along faster than the plan update. The entire area is within the draft allocations for the Fox Cities sewer service area updates. The new Neenah High School is anticipated to break ground beginning this summer. Mr. Verboomen outlined his conversations with the DNR regarding the process and proximity to the plan update. The sewer service amended area will bring in all the facilities on the Neenah High School site that have public sewer. Eventually, as part of the plan update, the rest of the campus and areas to the south will be brought in.

There was conversation regarding the size of the project area and whether or not project feedback had been received from the Town of Neenah.

The staff recommendation is to approve the sewer service area amendment as presented.

Mr. Albrecht motioned to approve the amendment, Mr. Lowey seconded the motion. The motion passed unanimously.

2. Action Item: Track 169 City of Kaukauna Country Side Estates, Heart of the Valley 2030 SSA Amendment (Swap)

Mr. Verboomen outlined the action item and noted that this is a swap amendment and a priority area. The development is moving faster than the plan is moving. Acreage is being swapped out that is owned by the same developer. Mr. Verboomen outlined the swap amendment process and the properties involved in the process. Mr. Verboomen added that existing environmentally sensitive areas were examined and none were found.

Staff recommend the committee approve this amendment as presented.

There was a brief statement by the City of Kaukauna representative Mr. Neumeier as to the reason for the swap, location for the swap, and thanked the East Central staff for their assistance during the amendment process.

Mr. Lowey motioned to approve the amendment, Mr. Albrecht seconded the motion. The motion passed unanimously.

11) Informational/Discussion Items

A. County Roundtable Discussion (*as time permits*)

Items included in the roundtable discussion were as follows: development in the City of Oshkosh.

12) Establish Time and Place for Next Commission Meeting

- A.** *The next Community Facilities Committee Meeting will take place June 9, 2021. Further details will be forthcoming.*

13) Adjourn

Mr. Bellin motioned to adjourn, Ms. Schneider seconded the motion. The motion passed unanimously.

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.