

SUMMARY OF PROCEEDINGS ECONOMIC DEVELOPMENT COMMITTEE

COMMITTEE MEMBERS: *Chuck Dallas (Chair), Alice Connors (Vice-Chair), Allen Buechel, Mark Harris, Brian Smith, Ruth Winter, Jake Woodford*

Date: Wednesday, January 6, 2021
Time: 1:00 p.m.
Place: Virtual Meeting

Committee Members Present:

Alice Connors (Vice-Chair) Calumet County
 Allen Buechel Fond du Lac County
 Mark Harris Winnebago County
 Jake Woodford Outagamie County

Committee Members Excused:

Chuck Dallas (Chair) Shawano County
 Brian Smith Waupaca County
 Ruth Winter Menominee County

ECWRPC Staff:

Melissa Kraemer Badtke Executive Director
 Kevin Englebert Assistant Director
 Adam Pfefferle GIS Specialist II

Agenda

1) Welcome & Introductions

Vice-Chair Connors welcomed attendees to the meeting.

2) Roll Call

a) **Introduction of Alternates, Staff, and Guests**

3) Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meetings Requirement

Ms. Kraemer Badtke stated that the meeting was posted in compliance with Wis. Stats. Sec. 19.84 Regarding Open Meetings Requirement and that it was a legal meeting.

4) Pledge of Allegiance

5) Approval of Agenda/Motion to Deviate

Vice-Chair Connors motioned to deviate from the agenda to allow Mary Kohrell, Calumet County to make a brief presentation to the committee. Mr. Buechel seconded the motion. The motion passed unanimously.

Ms. Kohrell spoke on behalf of the Northeast Wisconsin Regional Economic Partnership Board (NEWREP). Ms. Kohrell thanked the Commission and Pam Scheibe-Johnson for their support of NEWREP over the past several years. Ms. Kohrell presented a plaque to the Commission in recognition of its efforts.

6) Public Comment

There was no public comment.

7) Approval of the October 7, 2020 Economic Development Committee Meeting Summary of Proceedings

Mr. Buechel motioned to approve the summary of proceedings, Mr. Woodford seconded the motion. The motion passed unanimously.

8) Announcements/Updates

a) Staff Positions and Hiring

Ms. Kraemer Badtke announced Mr. Englebert has filled the Assistant Director position after the retirement of Walt Raith. Mr. Englebert will lead the economic development program in addition to his duties helping manage the Commission.

Ms. Kraemer Badtke announced Matt Halada started as the Principal Transportation Planner for the Commission, Kim Biedermann took over the duties of Title VI Coordinator for the Commission, and Ashley Tracy was promoted to Associate Planner. Ms. Kraemer Badtke will be assuming the role of MPO Director for the Commission.

9) Informational/Discussion Items

a) County Roundtable Discussion

There was no discussion.

b) Staff Report

i) Economic Impact of COVID-19 on the East Central Region

ii) Economic Development Administration (EDA) COVID-19 Competitive Grant and Institutional Grant Funding Opportunity updates

iii) Economic Development Administration (EDA) 3-Year Planning Grant update

Mr. Englebert provided an overview of economic development activities over the past few months. Staff have developed a grant administration plan for the CARES Act Institutional Grant awarded to the Commission. The primary grant deliverables are the preparation of a disaster recovery and economic resiliency plan (including a data hub), a targeted technical assistance program, and a continuity plan including capacity support activities for the Commission. Work is underway for the grant including background research and stakeholder interviews.

Three EDA CARES Act Competitive Grant applications from the East Central region have been rejected, one is pending, and another application has been approved for further consideration.

The Commission has reapplied for and has been awarded a 2021-2023 3-Year Planning Partnership Grant from EDA. The grant will fund the economic development program including implementation of and updates to the Comprehensive Economic Development Strategy (CEDS) for the region as well as technical assistance activities.

Vice-Chair Connors thanked Mr. Englebert for the staff report. There were no questions or further discussion.

c) Strategic Plan Update

Ms. Kraemer Badtke gave an overview of the draft strategic plan for the Commission. The plan will be brought to the Steering Committee and the Commission for approval at the end of January. The strategic plan emphasizes the core programs of the Commission and deliverables for each program area over the next three years.

Motion by Vice-Chair Connors, seconded by Mr. Harris, to issue a consent of support regarding the strategic plan update to the Commission. The motion passed unanimously.

10) Action Items

a) Approval of the 2021 Work Program & Budget – 1500 Element and Technical Assistance Program (Enclosed)

Mr. Englebert detailed the 2021 Work Program and Budget for the economic development program. Mr. Englebert explained the layout is different this year in order to align with the two EDA grants and associated deliverables for the economic development program.

Mr. Englebert described the technical assistance projects for 2021 which include a total of four projects for the City of Waupaca, the City of Oshkosh, the Village of Little Chute, and the Menominee Indian Tribe of Wisconsin. Motion by Mr. Buechel, seconded by Mr. Harris, to approved the work program. The motion passed unanimously.

11) Next meeting - Wednesday, April 7, 2020 at 1:00P.M.

12) Adjourn

Vice-Chair Connors adjourned the meeting at 1:39 p.m.

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.