



**1400 OPEN SPACE &  
ENVIRONMENTAL MANAGEMENT**

**Table x: ECWRPC Open Space & Environmental Management Program Budget**

1400 Work Program Elements		Budget	Local Funding		Other Funding		Commission	
			Dollars	%	Dollars	%	Dollars	%
<b>1400</b>	<b>Open Space &amp; Environmental Management Committee Coordination and Administration</b>	<b>\$ 34,740.00</b>	<b>\$ 31,740.00</b>	<b>91.4%</b>			<b>\$ 3,000.00</b>	<b>8.6%</b>
1405	Open Space & Environmental Management Committee Coordination and Administration	\$ 3,000.00					\$ 3,000.00	
1433	City of Neenah Comprehensive Outdoor Recreation Plan 2022-2026	\$ 15,000.00	\$ 15,000.00					
1434	Village of Fox Crossing Comprehensive Outdoor Recreation Plan 2022-2026	\$ 16,740.00	\$ 16,740.00					
<b>Total Open Space &amp; Environmental Management Work Program (1400)</b>		<b>\$ 34,740.00</b>	<b>\$ 31,740.00</b>				<b>\$ 3,000.00</b>	

## 1400 MAJOR WORK PROGRAM ELEMENT: RECREATION AND PARKS PROGRAM

**Objective:** *The Recreation & Parks work program element encompasses planning activities associated with meeting the open space and recreational needs of the region as a whole, as well as plans for individual governmental jurisdictions as identified in the Year 2030 Regional Comprehensive Plan. Funding for this element is derived mainly from the contract, as many recreational issues are regional in nature. The Commission has long supported local assistance in this area and it is expected that the need will continue due its close relationship with the future economic development of the region.*

1400 Work Program Cost Summary			
Local Funding	Other Funding	ECWRPC	ELEMENT TOTAL
\$31,740.00	\$0.00	\$3,000.00	\$34,740.00
91.4%	0.0%	8.6%	100.0%

1400 - Staff Allocations in Hours				
Executive Director/ Assistant Director	Planning Staff	GIS Staff	Administrative Staff	Total Hours
0	173	69	20	262

### FY 2020 Major Accomplishments

- Five year Comprehensive Outdoor Recreation Plans (2021-2025) for the City of New London, City of Waupaca, Village of Hortonville, and Village of Mattoon were completed and adopted.

1xxx Work Program—FY 2021 Schedule of Activities & Work Products	
Description	Timeline
1.1 City of Neenah Comprehensive Outdoor Recreation Plan Update 2022-2026	Jan—Dec 2021
1.2 Village of Fox Crossing Comprehensive Outdoor Recreation Plan Update 2022-2026	Jan—Dec 2021
1.3	
1.4	
1.5	
1.6	
1.7	
1.8	
1.9	
2.0	
2.1	
2.2	

## 1405 WORK ITEM:

### Open Space & Environmental Management Committee Coordination and Administration

**Objective:** To support the Commission's designated Standing Committees.

1405 Work Program Cost Summary			
Local Funding	Other Funding	ECWRPC	ELEMENT TOTAL
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>
<b>0.0%</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

1405 - Staff Allocations in Hours				
Executive Director/ Assistant Director	Planning Staff	GIS Staff	Administrative Staff	Total Hours
0	0	17	0	17

#### FY 2020 Major Accomplishments

- Committee meetings were scheduled and facilitated. Five year Comprehensive Outdoor Recreation Plans (2021-2025) for the City of New London, City of Waupaca, Village of Hortonville, and Village of Mattoon were completed and adopted.

1405 Work Program—FY 2021 Schedule of Activities & Work Products	
Description	Targeted Completion Date
1.1 Administration and Coordination of quarterly Committee meetings.	On-going
1.2	
1.3	
1.4	
1.5	
1.6	
1.7	

## 1433 WORK ITEM:

### City of Neenah Comprehensive Outdoor Recreation Plan 2022-2026

**Objective:** *To assist communities and counties in meeting eligibility requirements for participation in matching FUNDING programs for park acquisition and development available through the Department of Natural Resources' Stewardship Program. To work with interested counties and individual municipalities to prepare and update comprehensive recreation and open space plans.*

1433 Work Program Cost Summary			
Local Funding	Other Funding	ECWRPC	ELEMENT TOTAL
<b>\$15,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>
<b>100.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>100.0%</b>

1433 - Staff Allocations in Hours				
Executive Director/ Assistant Director	Planning Staff	GIS Staff	Administrative Staff	Total Hours
0	8	26	10	44

#### FY 2020 Major Accomplishments

- New contract for 2021. The last plan was adopted in March of 2015.

1433 Work Program—FY 2021 Schedule of Activities & Work Products	
Description	Targeted Completion Date
1.1 Gather background information,. Update demographics, geographic, and park inventory data. Mapping of community resources.	April 2021
1.2 Initiate meeting and explain process. Review current conditions of park resources. Create an on-line survey.	May 2021
1.3 Calculate needs assessment and level of service data. Examine walkability for barriers and gaps as well as access. Look at potential growth areas for new facilities,.	June 2021
1.4 Create vision and goals, develop strategies, concepts, and recommendations.	August 2021
1.5 Public engagement meeting , end survey and perform analysis, finalize recommendations and action plan.	October 2021
1.6 Create draft for review and final approval. Adoption by resolution by City Council.	November 2021
1.7 Upon adoptions a maximum of 7 printed, full-color copies of the Comprehensive Outdoor Recreation Plan, including maps., with USB of PDF version of the plan document.	December 2021

## 1434 WORK ITEM:

### Village of Fox Crossing Comprehensive Outdoor Recreation Plan 2022-2026

**Objective:** *To assist communities and counties in meeting eligibility requirements for participation in matching FUNDING programs for park acquisition and development available through the Department of Natural Resources' Stewardship Program. To work with interested counties and individual municipalities to prepare and update comprehensive recreation and open space plans.*

1434 Work Program Cost Summary			
Local Funding	Other Funding	ECWRPC	ELEMENT TOTAL
<b>\$16,740.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,740.00</b>
<b>100.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>100.0%</b>

1434- Staff Allocations in Hours				
Executive Director/ Assistant Director	Planning Staff	GIS Staff	Administrative Staff	Total Hours
0	165	26	10	201

#### FY 2020 Major Accomplishments

- New contract for 2021. The last plan was adopted in January of 2017.

1434 Work Program—FY 2021 Schedule of Activities & Work Products	
Description	Targeted Completion Date
1.1 Gather background information,. Update demographics, geographic, and park inventory data. Mapping of community resources. Initiate meeting and explain process. Review current conditions of park resources and perform park audits. Preform a SWOT analysis with Board Members.	June 2021
1.2 . Create an on-line survey. Promote and gather information from stakeholders.	September 2021
1.3 Calculate needs assessment and level of service data. Examine walkability for barriers and gaps as well as access. Look at potential growth areas for new facilities.	August 2021
1.4 Create vision and goals, develop strategies, concepts, and recommendations, survey results.	September 2021
1.5 Public engagement meeting , end survey and perform analysis, finalize recommendations and action plan.	October 2021
1.6 Create draft for review and final approval. Adoption by resolution by Village Board.	November 2021
1.7 Upon adoptions a maximum of 15 printed, full-color copies of the Comprehensive Outdoor Recreation Plan, including maps., with USB of PDF version of the plan document.	December 2021

## 1435 WORK ITEM:

### Village of Little Chute Comprehensive Outdoor Recreation Plan 2022-2026

**Objective:** To assist communities and counties in meeting eligibility requirements for participation in matching FUNDING programs for park acquisition and development available through the Department of Natural Resources' Stewardship Program. To work with interested counties and individual municipalities to prepare and update comprehensive recreation and open space plans.

1435 Work Program Cost Summary			
Local Funding	Other Funding	ECWRPC	ELEMENT TOTAL
\$0.00	\$0.00	\$0.00	\$0.00
#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

1435 - Staff Allocations in Hours				
Executive Director/ Assistant Director	Planning Staff	GIS Staff	Administrative Staff	Total Hours
0	0		0	0

#### FY 2020 Major Accomplishments

- New contract. Pending upon award of RFP. The last adoption and update was in 2016.

1xxx Work Program—FY 2021 Schedule of Activities & Work Products	
Description	Targeted Completion Date
1.1 Data gathering of environmental features and parks facilities. Update of population data.	February 2021
1.2 Kickoff meeting, present process, discuss online survey questions, and formulate a vision.	March 2021
1.3 Finalize survey questions and distribute link and paper copies.	May 2021
1.4 Perform needs analysis calculations and present results. Numbers and maps.	April, 2021
1.5 Perform a park audit to inventory all facilities, take pictures and consider a site for a new splashpad.	June, 2021
1.6 Develop goals and objectives with a SWOT analysis and SMART goal workshop	August, 2021
1.7 Hold community engagement sessions at six-nine locations to target all age groups. Present final results of data gathered.	September, 2021
1.8 Conduct survey analysis, prepare action plan and recommendations. Complete priorities and funding strategies.	October, 2021
1.9 Draft plan and review of final recommendations and adoption by resolution.	November, 2021
1.10 Deliverables of 10 final printed copies and 1 USB Drive of all files including GIS data.	December, 2021