

## MEETING NOTICE

### REGIONAL COMPREHENSIVE PLANNING COMMITTEE

COMMITTEE MEMBERS: *Merlin Gentz - Calumet Co., David DeTroye (Perm. Alt. for Tom Rienl) – Calumet County, Bob Sivick – Waushara Co., Nadine Miller – Outagamie Co., Michael Thomas – Outagamie Co., Lori Palmeri – Winnebago Co.,*

***Please contact our offices at least 48 hours in advance if you are unable to attend or arrange for an alternate as a quorum is needed to conduct Committee business.***

**DATE:** Wednesday, October 21, 2020  
**TIME:** 10:00 a.m.  
**PLACE:** Virtual Meeting – <https://global.gotomeeting.com/join/391617005>  
**Conference Call Number:** 1-646-749-3122  
**Access Code:** 391-617-005

### AGENDA

- 1) Welcome & Introduction
- 2) Statement of Compliance with Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84 Open Meetings
- 3) Pledge of Allegiance
- 4) Approval of Agenda / Motion to Deviate
- 5) Approval of April 15, 2020 Regional Comprehensive Planning Committee Meeting Summary of Proceedings (**Attachment #1**)
- 6) Public/Guest Comment
- 7) Election of a Chair and Vice Chair
- 8) Informational Items
  - a) GIS & Technology Updates (Mike Z.)
  - b) Local Comprehensive Plan Updates (**See Attachment #2**)
    - i) T. Algoma
    - ii) T. Eldorado
    - iii) V. North Fond du Lac
    - iv) T. Alto
    - v) T. Caledonia
    - vi) T. Lessor
    - vii) C. Shawano

c) 2021 Work Program and Budget

d) ECWRPC Strategic Plan Update

10) County Roundtable Discussion / Updates

11) Next Meeting & Agenda

a) January 20, 2021 at 10:00 a.m.

12) Adjourn

*Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*

SUMMARY OF PROCEEDINGS

**Regional Comprehensive Planning Committee**  
East Central Wisconsin Regional Planning Commission  
10:00 a.m. – Virtual Meeting

April 15, 2020

Committee Members Present

Merlin Gentz, Chair .....	Calumet County
Mike Thomas, Vice Chair .....	Outagamie County
Rick Jaeckels .....	Calumet County
Brian Kostad .....	Fond du Lac County
Lori Palmeri .....	Winnebago County
Kevin Sturn .....	Outagamie County

Staff Present

Melissa Kraemer-Badtke .....	ECWRPC Staff
Kathy Thunes .....	ECWRPC Staff
Tom Baron .....	ECWRPC Staff
Mike Zuege .....	ECWRPC Staff

1. Welcome & Introductions

The meeting was called to order at 10:00 a.m. by Mr. Gentz. Mr. Gentz welcomed everyone to the meeting. Ms. Thunes took roll call.

2. Statement of Compliance with Open Meetings Law

Ms. Kraemer-Badtke affirmed that the meeting notice was posted in accordance with requirements and that a quorum of members was present.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda / Motion to Deviate

A motion was made by Mr. Sturn and seconded by Mr. Jaeckels to approve the agenda. Motion passed unanimously.

A motion was made by Mr. Sturn and seconded by Mr. Thomas to deviate from the agenda since the meeting was being held virtually. Motion passed unanimously.

5. Approval of January 15, 2020 Regional Comprehensive Planning Committee Meeting Summary of Proceedings

A motion was made by Mr. Sturn and seconded by Ms. Palmeri to approve the January 15, 2020 summary of proceedings. Motion passed.

6. Public/Guest Comment

None

7. Announcements/Informational Items

a) Mini-Conference: Friday, April 24, 2020 – Cancelled

Ms. Kraemer-Badtke said that due to the Coronavirus, the mini-conference was cancelled.

b) Quarterly Commission and Annual Commission Meeting: Friday April 24, 2020 at 10:00 a.m.

Ms. Kraemer-Badtke mentioned that the April Quarterly Commission meeting and Annual Commission meeting will be held on Friday, April 24, 2020. It is unknown at this time if the meetings will occur virtually or in person. The Steering Committee will be meeting tomorrow to make a decision. A meeting agenda and packet will be emailed to Commissioners on Friday, April 17, 2020.

b) Other

None

8. Action Items

a) ECWRPC Support for Accessory Dwelling Units (ADUs)

Ms. Thunes opened the discussion by directing everyone's attention to attachment #2. This document was put together by the Design Coalition Institute, a non-profit organization in Madison, WI. She said that accessory dwelling units include examples such as attic apartments, carriage houses, garage apartments, in-law suites, etc. There is research illustrating the social, economic and environmental benefits of this housing strategy. A short discussion ensued regarding supporting accessory dwelling units. A motion was made by Ms. Palmeri and seconded by Mr. Thomas for East Central Wisconsin Regional Planning Commission to go ahead and support the efforts being made regarding accessory dwelling units. Motion passed unanimously.

9. Informational Items

a) GIS & Technology Updates

Mr. Zuege explained that he has been working on the annual report and that this report will be included in the commissioner's packets. He said that he has also been working on a Coronavirus dashboard. This information is available on the Commission's website at: <https://www.ecwrpc.org/programs/gis/>. Mr. Zuege was asked to make a formal presentation to the full Commission at the July quarterly meeting.

b) Update on Health & Planning Program Activities

i) Wisconsin Public Health Association (WPHA) Board

Mr. Baron stated that the WPHA Board is working to support the health care workforce during this pandemic. A concern has been raised over the short and long-term health impacts for health care workers. A question was raised as to if the WPHA organization would be involved in discussions with the governor and legislature when the time comes to reopen the state. Mr. Baron stated that while he has not heard about WPHA's specific involvement regarding the most recent bill signed by the governor, that WPHA has a lobbyist that keeps the organization informed of legislation and that WPHA leadership reaches out and educates elected officials as appropriate. A suggestion was made that it would be nice if the WPHA Board could be involved in the state discussion about reopening the state.

c) Neighborhood Partners / Gappers Network

Ms. Thunes mentioned that Neighborhood Partners no longer formally exists due to the Coronavirus. Ms. Filapek had been running Neighborhood Partners under the Goodwill umbrella and had an office at the Goodwill NCW Community Campus. Goodwill NCW Community Campus is currently closed, and therefore Neighborhood Partners no longer has an office there. The Neighborhood Partners Network is actually a partnership between Neighborhood Partners, GOHNI, Stronger Together & ECWRPC. At the last Neighborhood Partners Network meeting it was suggested that the group explore a Potential Regional Neighborhood Collaboration with neighborhood umbrella organizations in Green Bay, Fox Cities and Oshkosh in order to develop/share neighborhood leader curriculum, resource development for neighborhoods & neighborhood leaders and potentially partner on a regional neighborhood conference. A meeting was held this week with representatives from neighborhood umbrella organizations in these three areas. It was decided that the neighborhood organizations would be interested in exploring regional collaboration efforts. An event is in the planning stages that will allow neighborhood leaders to connect with other neighborhood leaders from other communities. Once the Coronavirus is under control and social isolation is no longer in effect, the group will explore hosting a neighborhood conference in this area. It is hoped that this partnership will be an avenue in which neighborhood leaders and the general public will be able to receive training, access to resources and inspiration on the benefits and skills needed to further neighborhood efforts in not only areas with current neighborhood organizations but throughout the East Central region.

The Gappers Network, which is made of individuals working in the gap between the neighborhoods and the institutions they work for, met briefly last month. However, due to the Coronavirus epidemic, meetings of this group have been put on hold until after the crisis has passed.

A question was asked if the neighborhood work focuses on neighborhood revitalization. Ms. Thunes felt it does, she said that many of the neighborhoods benefiting from the work are in lower income areas. Habitat for Humanity Rock the Block program has been partnering with neighborhoods on revitalization efforts. Neighborhood organizations are identifying needs within their neighborhoods and working together as neighbors to address those needs.

d) Update on completed Statutory Housing Affordability and Housing Fee Reports

Ms. Thunes said that the Commission assisted 12 communities in the development of a Statutory Housing Affordability Report and a Housing Fee Report. Per state statutes, these

reports are required to be completed and posted online by December 31<sup>st</sup> for cities and villages with population of 10,000 or more. Towns are not required to complete these reports. In order to be proactive, the Commission and the 12 communities hosted two sessions on February 20, 2020 with realtors and developers in the Fox Cities and Fond du Lac areas. The purpose of the meetings were to share information from the two regional summary reports that were developed and to explore how communities, developers and realtors could work together to provide more affordable housing.

e) Comprehensive Plan Updates

- |                                 |                                     |
|---------------------------------|-------------------------------------|
| i) <i>V. Winneconne</i>         | vii) <i>T. Alto</i>                 |
| ii) <i>C. New Holstein</i>      | viii) <i>T. Caledonia</i>           |
| iii) <i>T. Algoma</i>           | ix) <i>T. Lessor</i>                |
| iv) <i>T. Oakfield</i>          | x) <i>C. Shawano (new for 2020)</i> |
| v) <i>T. Eldorado</i>           | xi) <i>Other Pending</i>            |
| vi) <i>V. North Fond du Lac</i> |                                     |

Ms. Thunes mentioned that a staff report has been prepared for this agenda item. She and Mr. Baron provided verbal updates on the three projects that have been adopted:

- Town of Oakfield has been completed and delivered;
- Village of Winneconne, final plans are going through the final format process; and
- City of New Holstein, final plans have been printed.

Mr. Jaeckels mentioned that there may still be interest by the City of Chilton to start a comp plan update next year.

Mr. Thomas asked that a budget update be included in the Commission packet.

## 10. ECWRPC Steering Committee Report

Ms. Kraemer-Badtke stated that the Steering Committee is meeting tomorrow. She said that the Commission received a FRIIP grant (Freight Railroad Infrastructure Improvement Program). The grant will be used identify the potential of establishing an intermodal freight facility moving shipping containers between rail and truck. She also said that an amendment to the 2020 Transportation Work Program and Budget will be going before the Steering Committee to increase funding for the GO Transit site study. Ms. Kraemer-Badtke mentioned that the Commission is looking at the financial impacts on the budget as a result of the Coronavirus.

A question was asked about standing committee assignments. Ms. Kraemer-Badtke stated that many of the counties are not holding reorganizational meetings in April since they are not able to meet in person. Mr. Farrell and Mr. Nooyen have agreed to remain in the Commission chair and vice-chair position until county reorganizational meetings can be held and county board chairs are elected. Committee assignments will also remain status quo at this time as well. However we are aware of a few Commissioner changes that will occur due to the election. New Commissioners will be temporarily assigned the same committee assignment as the Commissioner they are replacing.

Mr. Sturn and Mr. Thomas felt that discussions between the Commission and Outagamie County were going well. However, the exact outcomes of these discussions are unknown at this time.

## 11. County Roundtable Discussion / Updates

Mr. Sturn did not seek re-election. He said until changes can be made, Ms. Miller, his alternate will be replacing him on the Commission. Mr. Jaeckels was not re-elected and will also be leaving the Commission. Both Commissioners were thanked for their leadership and contribution while on the Commission. Both expressed continued interest in the Commission.

Mr. Gentz mentioned that Calumet County was going ahead with the County Board reorganization meeting next week.

## 12. Next Meeting

a) Wednesday, April 15, 2020 at 10:00 a.m.

Agenda items for next meeting:

- Customer Feedback/Project Evaluation Form

## 13. Adjourn

Meeting was adjourned by consensus at 11:11 a.m.