

SUMMARY OF PROCEEDINGS

Regional Comprehensive Planning Committee
East Central Wisconsin Regional Planning Commission
10:00 a.m. – 440 Ahnaip Street, Suite 100, Menasha, WI

January 15, 2020

Committee Members Present

Merlin Gentz, Chair Calumet County
Mike Thomas, Vice Chair Outagamie County
Rick Jaeckels Calumet County
Kevin Sturn Outagamie County

Committee Members Excused

Brian Kolstad Fond du Lac County
Lori Palmeri Winnebago County

Staff Present

Eric Fowle ECWRPC Staff
Kathy Thunes ECWRPC Staff
Tom Baron ECWRPC Staff
Mike Zuege ECWRPC Staff
Melissa Kraemer Badtke ECWRPC Staff

1. Welcome & Introductions

The meeting was called to order at 10:00 a.m. by Mr. Gentz. Mr. Gentz welcomed everyone to the meeting. Introductions were made.

2. Statement of Compliance with Open Meetings Law

Mr. Fowle affirmed that the meeting notice was posted in accordance with requirements and that a quorum of members is present.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda / Motion to Deviate

A motion was made by Mr. Sturn and seconded by Mr. Thomas to approve the agenda as presented. Motion passed unanimously.

5. Approval of October 16, 2019 Regional Comprehensive Planning Committee Meeting Summary of Proceedings

A motion was made by Mr. Sturn and seconded by Mr. Thomas to approve the October 16, 2019 summary of proceedings. Motion passed.

6. Public/Guest Comment

None

7. Announcements/Informational Items

a) January Quarterly Commission Meeting – January 31, 2020

Mr. Fowle mentioned that the January Quarterly Commission meeting will be held on Friday, January 31st at the Kaukauna Public Library. He reminded Commissioners that a quorum will be needed to approve the 2020 Work Program.

b) Other

Mr. Fowle informed Commissioners that Outagamie County is updating their comprehensive plan. On behalf of the Commission, Mr. Raith attended yesterday's public hearing on the plan. Comments submitted by the Commission prior to the public hearing.

Ms. Kraemer-Badtke mentioned the Wisconsin Department of Health Services successful in securing a CHOICES (Childhood Obesity Intervention Cost Effective Study) project grant for 2020. Wisconsin DHS will be working with the Commission along with partner organizations to look at the cost effectiveness of the Regional Safe Routes to School program and the cost effectiveness of the out of school time activities for children.

8. Action Items

a) Review & Discussion of Preliminary Draft ECWRPC 2020-2023 Strategic Plan

Mr. Fowle directed everyone's attention to the Preliminary Draft ECWRPC 2020-2023 Strategic Plan and stated that the Steering Committee is looking for some good feedback. The Steering Committee is planning on bringing the Strategic Plan to the full Commission in April.

The Steering Committee is looking for direction from Commissioners as to where the Commission should go. What should the priorities be and what programs, if any, should the Commission consider eliminating. Mr. Fowle pointed out that the responses from the October, 2019 survey of Commissioners seemed to be geographic in nature. Therefore programs that impacted Commissioners in their individual counties/communities were more likely to be supported, than programs that did not touch their county/community. He felt that for the most part, all programs had some support. He also expressed his disappointment that only about half of the Commissioners participated in the survey. A lengthy discussion on the topic ensued. It was mentioned that perhaps the Commission should be finding better ways to communicate. When pushed to identify programs for elimination under the RCP work program elements, the neighborhood work was mentioned. When asked to look at the entire work program and focus on other areas, the Heritage Parkway and Navigation System, mini-conferences and open space and recreation was identified. Commissioners expressed their desire to see that completed work receive a review so that project satisfaction can be determined.

- b) Approval of the draft 2020 Work Program & Budget: 1100, 1700, 1800, 2000 & 3000 Elements

Mr. Fowle directed everyone's attention to the work program that was distributed prior to the meeting and work element 1800 that was distributed today. There was no discussion. A motion was made by Mr. Thomas and seconded by Mr. Gentz to approve the 2020 Work Program & Budget: 1100, 1700, 1800, 2000 and 3000. Motion passed unanimously.

- c) ECWRPC Support for Accessory Dwelling Units (ADUs)

A motion was made by Mr. Thomas and seconded by Mr. Jaeckels to push this agenda item to the next meeting. Motion passed unanimously.

9. Informational Items

- a) GIS & Technology Updates

Mr. Zuege explained that he has downloaded the latest ACS information and is working with Staff to organize these files so that they can easily be accessed by Staff developing local comprehensive plans.

- b) Update on Health & Planning Program Activities

- i) Wisconsin Public Health Association (WPHA) Board

Mr. Baron stated that he was in his second year on the WPHA Board.

- c) Neighborhood Partners / Gappers Network

Ms. Thunes and Mr. Fowle mentioned some of the impacts that the Neighborhood Partners program is having on neighborhoods in the region. It was also mentioned that this program has expanded into the City of Waupaca. A meeting of the Gappers Network is scheduled for next week. The purpose of the Gappers Network is to support the neighborhood effort and to educate and inform those individuals working in the Gap between the institutions they work for and neighborhoods about how to support neighborhoods.

- d) Update on completed Statutory Housing Affordability and Housing Fee Reports

Mr. Fowle said that the Commission assisted 12 communities in the development of a Statutory Housing Affordability Report and a Housing Fee Report. Per state statutes, these reports are required to be completed and posted online by December 31st for cities and villages with population of 10,000 or more. Towns are not required to complete these reports. It is hoped that all 12 communities will again contract with the Commission to complete the reports this year. In order to be proactive, the Commission and the 12 communities are planning on hosting two sessions on February 20, 2020 with realtors and developers in the Fox Cities and Fond du Lac areas. A summary of the documents will be presented at these two sessions. The Commission is currently working on developing two regional reports that are a summary of the individual reports. The Commission will also be looking at updating the Residential Development Policies report later this year. This report was completed many years ago and has received a lot of positive feedback.

e) Comprehensive Plan Updates

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| i) <i>V. Winneconne</i> | vii) <i>T. Alto</i> |
| ii) <i>C. New Holstein</i> | viii) <i>T. Caledonia (new for 2020)</i> |
| iii) <i>T. Algoma</i> | ix) <i>T. Lessor (new for 2020)</i> |
| iv) <i>T. Oakfield</i> | x) <i>C. Shawano (new for 2020)</i> |
| v) <i>T. Eldorado</i> | xi) <i>Other Pending</i> |
| vi) <i>V. North Fond du Lac</i> | |

Mr. Fowle mentioned that a staff report has been prepared for this agenda item. He also stated that the Village of Winneconne, City of New Holstein and the Town of Oakfield are nearing the end of the projects. Ms. Thunes stated that the Town of Oakfield has scheduled a February 24, 2020 public hearing on the plan. Mr. Jaeckels said that there may still be interest by the City of Chilton to complete a plan update next year.

10. ECWRPC Steering Committee Report

Mr. Fowle directed everyone's attention to the handout in the packet.

11. County Roundtable Discussion / Updates

No further discussion.

12. Next Meeting

- a) Wednesday, April 15, 2020 at 10:00 a.m.

15. Adjourn

A motion was made by Mr. Sturn and seconded by Mr. Thomas to adjourn. Meeting adjourned by consensus at 12:10 p.m.