

SUMMARY OF PROCEEDINGS

Regional Comprehensive Planning Committee
East Central Wisconsin Regional Planning Commission
10:00 a.m. – 440 Ahnaip Street, Suite 100, Menasha, WI

October 16, 2019

Committee Members Present

Rick Jaeckels Calumet County
Brian Kolstad Fond du Lac County
Kevin Sturn Outagamie County
Lori Palmeri Winnebago County

Committee Members Excused

Merlin Gentz, Chair Calumet County

Committee Members Unexcused

Mike Thomas, Vice Chair Outagamie County

Staff Present

Eric Fowle ECWRPC Staff
Kathy Thunes ECWRPC Staff
Tom Baron ECWRPC Staff
Mike Zuege ECWRPC Staff
Missy Kraemer Badtke ECWRPC Staff

1. Welcome & Introductions

Since Mr. Gentz and Mr. Thomas were absent, Mr. Sturn offered to lead the meeting. The meeting was called to order at 10:03 a.m. by Mr. Sturn. Mr. Sturn welcomed everyone to the meeting. Introductions were made.

2. Statement of Compliance with Open Meetings Law

Mr. Fowle affirmed that the meeting notice was posted in accordance with requirements and that a quorum of members is present.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda / Motion to Deviate

A motion was made by Mr. Kolstad and seconded by Ms. Palmeri to approve the agenda as presented. Motion passed unanimously.

Ms. Palmeri asked if the Commission has considered “Land Acknowledgement” statements prior to Commission/Committee meetings. Mr. Fowle said that he could bring the “Land Acknowledgement” matter to the next steering committee meeting for consideration.

5. Approval of April 23, 2019 Joint Regional Comprehensive Planning Committee and Economic Development Committee Meeting Summary of Proceedings

A motion was made by Mr. Jaeckels and seconded by Mr. Kolstad to approve the April 23, 2019 summary of proceedings. Motion passed.

6. Approval of July 17, 2019 Summary of Proceedings

A motion was made by Mr. Jaeckels and seconded by Ms. Palmeri to approve the July 17, 2019 summary of proceedings. Motion passed.

7. Public/Guest Comment

None

8. Announcements/Informational Items

a) October Quarterly Commission Meeting – October 25, 2019

Mr. Fowle mentioned that the October Quarterly Commission meeting will be held on October 25th. Building (& Funding!) Resiliency in Your Community, mini-conference will take place, in the morning, before the Commission meeting. Commissioners should receive an emailed copy of the quarterly meeting packet today. Mr. Fowle encouraged participants to respond to the survey requesting information on attendance at the mini-conference, lunch and quarterly commission meeting.

b) Other

Ms. Thunes mentioned that the agenda item “ECWRPC support for Accessory Dwelling Unit (ADU) was inadvertently missed. This agenda item will be added to the January agenda.

Mr. Fowle distributed a flyer informing participants about the 3rd Annual, 2019 Ledge..endary Student Chef Challenge that will be held on November 1st.

9. 2020 Technical Assistance Requests / Work Program Update

Mr. Fowle distributed a copy of the 2020 technical assistance (TA) requests received by the Commission. The deadline for submittal of TA requests was Friday, October 4, 2019. A total of 45 projects were requested. This included 26 potential contracts. Since the Commission does not have the capacity to accommodate all requests, preference will be given to potential contracts and requests where funding sources are available. The Steering Committee will be discussing and making recommendations for which requests will be pursued in November.

10. Special Order of Business: ECWRPC 2020-2023 Strategic Planning Session

Mr. Tebo facilitated a series of 3 dedicated exercises which built off the 8/28/19 Steering Committee Strategic Planning Workshop outcomes.

Mr. Fowle distributed the draft 2020 Work Program, mentioning that the development of the work program is being done in parallel with the strategic planning effort. Therefore the outcomes of the strategic planning efforts may not be realized in next years' work program. However, he asked committee members to review what the Commission is currently doing and to consider what the Commission should be working on in the future.

11. Action Item

None

12. Informational Items

a) GIS & Technology Updates

Mr. Zuege explained that he did not have any visuals to show the committee at this time. He has been working on developing excel files to simplify the comprehensive planning effort.

b) Update on Health & Planning Program Activities

i) Wisconsin Public Health Association (WPHA) Board

Mr. Baron distributed a draft of the Health and Planning Program brochure that is being done to provide a consistent message to partner organizations and funders. He stated that the largest issue that the WPHA Board is acting on is racism as a public health crisis.

ii) ECWRPC discussions with UW Madison MATCH staff and City of Oshkosh

MATCH was defined as "mobilizing action for community health". Mr. Baron said that little has been done on this topic since the last meeting of the Regional Comprehensive Planning Committee meeting. He said that the City of Oshkosh is working on developing a quality of life tool. They are also looking at other resources that can be used.

c) Neighborhood Partners / Gappers Network

i) October 31, 2019 Lunch 'n Learn Event

Mr. Fowle mentioned that the Gappers Network has been holding Lunch 'n Learn events quarterly in order to educate and inform those individuals working in the Gap between the institutions they work for and neighborhoods. The topic of the next lunch 'n learn will be asset based community development. This is a repeat of a presentation that was given in Fond du Lac in July. Mr. Kolstad stated that he had attended the July presentation and had found it very informative.

d) Update on Statutory Housing Affordability and Housing Fee Reports

Mr. Fowle said that the two reports will be completed by the beginning of December. In September the Housing Advisory Reports Team met to discuss the two required reports. Representatives from most of the participating communities were present. Three surveys have been developed to collect data from participating communities. The project is slightly behind schedule.

e) Comprehensive Plan Updates

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| i) <i>V. Winneconne</i> | vi) <i>T. Eldorado</i> |
| ii) <i>C. New Holstein</i> | vii) <i>V. North Fond du Lac</i> |
| iii) <i>T. Greenville</i> | viii) <i>T. Alto</i> |
| iv) <i>T. Algoma</i> | ix) <i>Other Pending</i> |
| v) <i>T. Oakfield</i> | |

Mr. Fowle mentioned that a staff report has been prepared for this agenda item.

Mr. Fowle said that besides the requests that were submitted under technical assistance, he is in communication regarding potential contracts with the towns of Caledonia and Lessor and the City of Shawano for the preparation of comprehensive plans.

12. ECWRPC Steering Committee Report

Mr. Fowle directed everyone's attention to the handout in the packet.

13. County Roundtable Discussion / Updates

- City of Oshkosh – Approval of airport taxiway funding by Winnebago County. Establishment of new Ad Hoc Special Assessments Committee to look at ways to make housing more affordable by reducing special assessments. Tami – Baldwin press conference: \$1,000,000 funding for veterans for commercial pilot aviation training.
- City of Chilton – Finishing budget work. Approved first responder program with hospital in Chilton. Looking at updating IT services.
- Outagamie County – Received federal funds for airport.
- Calumet County – Lost IT director.
- City of Fond du Lac – Exploring going to referendum for additional funding for public safety - police and fire staffing.

14. Next Meeting

- a) Wednesday, January 15, 2020 at 10:00 a.m.

15. Adjourn

A motion was made by Ms. Palmeri and seconded by Mr. Kolstad to adjourn. Meeting adjourned by consensus.