MEETING NOTICE
COMMUNITY FACILITIES COMMITTEE

COMMITTEE MEMBERS: Ernie Bellin (Chair), Brenda Schneider (Vice-Chair),
Chuck Hornung, James Lowey, David Albrecht

DATE: Wednesday March 11, 2020
TIME: 10:00 a.m.
PLACE: East Central Wisconsin Regional Planning Commission,
400 Ahnaip Street, Suite 100, Menasha, WI 54952

Please contact the East Central office if you are unable to attend and arrange for an alternate to be present.

AGENDA

1) Welcome & Introduction
2) Statement of Compliance with Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84 Open
   Meetings
3) Pledge of Allegiance
4) Approval of Agenda / Motion to Deviate
5) Approval of January 8, 2020 Summary of Proceedings (Attachment #1)
6) Public/Guest Comment
7) Announcements & Events
   a) Diversity Mini Conference Friday April 24, 2020

- OVER -
Community Facilities Committee
March 11, 2020
Agenda – Page 2

8) Action Items:
   
a) Track 165 (Attachment #2): Apple Hill Farms - Appleton SSA Amendment Request (Swap Amendment)

   b) Track 164 (Attachment #3): Town of Clayton Sanitary District #1 – Grand Chute-Menasha West SSA Amendment Request (Unique Facilities)

   c) Track 163 (attachment #4): Village of Harrison Renn Family Trust Property – Heart of the Valley SSA and Appleton SSA (Unique Facilities)

9) Program/Project Updates and Discussion
   
b) Update on Fox Cities SSA Plan Update / Project Schedule

   c) Updates on Potential/Pending SSA Amendment Discussions

10) ECWRPC Steering Committee Report

11) Roundtable Discussion/Sharing on County/Local Issues & Activities

12) Next Meeting: June 10, 2020

13) Adjourn

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.
SUMMARY OF PROCEEDINGS

COMMUNITY FACILITIES COMMITTEE
East Central Wisconsin Regional Planning Commission
January 8, 2020 – 10:00 A.M.

Committee Members Present:
Ernie Bellin ................................................................. Winnebago County
Brenda Schneider ........................................................ Fond du Lac County
Chuck Hornung .......................................................... Fond du Lac County
James Lowey .............................................................. Menominee County

Committee Members Unexcused:
David Albrecht ............................................................... Winnebago County

Staff Present:
Eric Foilwe ............................................................... Executive Director
Todd Verboomen ........................................................ Principal Environmental Planner
Tanner Russell ............................................................ ECWRPC Staff

Others Present:
Outagamie County: Kara Homan, Craig Moser, Brian Van Straten, Joe Guidote
HOVMSD: Brian Helminger, David Casper
Village of Little Chute: James Fenlon, Kent Taylor, Chris Murawski, Chuck Koehler
City of Appleton: Paula Vandehey, Chris Shaw

1) Welcome & Introductions
Mr. Bellin called the meeting to order at 10:05 a.m.

2) Statement of Compliance with Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84
Open Meetings
Mr. Verboomen stated that the agenda was posted in compliance with the open
meeting law.

3) Pledge of Allegiance
The Pledge of Allegiance was recited.

4) Approval of Agenda / Motion to Deviate
Mr. Lowey made a motion to deviate the Agenda moving Item 8 c after Item 9 cii.
The motion was seconded by Mr. Hornung. Motion Carried.
5) Approval of September 11, 2019 Summary of Proceedings.

Motion made by Mr. Horning. Motion was seconded by Mr. Lowey. Motion carried.

6) Public/Guest Comment

All guests present were in attendance for Action Item 8a - the Outagamie County Northwest Landfill – Appleton SSA/Heart of the Valley SSA Amendment.

7) Announcements & Events

Nothing to report.

8) Action Items:

a) Outagamie County Northwest Landfill – Appleton SSA/HOV SSA Amendment Request (mapping Error and Unique Facilities)

Mr. Verboomen provided details of the proposed SSA Amendment request, and discussed responses East Central has received from impacted parties and asked the Committee to hear the guest’s comments. Mr. Bellin asked that guests keep their comments to 3 minutes each.

Comments were provided by, Outagamie County, Village of Little Chute, Heart of the Valley Metropolitan Sewer District (HOVMSD), and City of Appleton representatives. It was learned that both the HOVMSD and the City of Appleton WWTP would require pre-treatment of landfill leachate. The magnitude and costs associated with pre-treatment has not yet been fully studied.

Ms. Schneider made a motion to postpone any action until the County and communities work together and the Committee has sufficient information provided by a cost-effective analysis that considers every viable option. The motion was seconded by Mr. Horning.

Further discussion occurred about an expected timeline for a cost-effective analysis and the Committee agreed to meet at a special CFC meeting in the future to consider action if warranted.

Motion Carried

b) Approval of the 2020 Work Program & Budget – 1200 Element.

Mr. Fowle provided details of the 2020 Work Program. Mr. Lowey made a motion to approve the 2020 Work Program & Budget’s 1200 Element. The Motion was seconded by Mr. Horning. Motion Carried.
9) Program/Project Updates and Discussion

a) Update on Fox Cities SSA Plan Update / Project Schedule.

Mr. Verboomen updated the Committee on the status of the Fox Cities Sewer 2040 Service Area Plan.

b) Update on Potential/Pending SSA Amendment Discussions

i. City of Appleton (Town of Clayton).

Mr. Verboomen informed the Committee that no new communication has taken place with the Town or City.

ii. Village of Harrison (Renn Farm Property).

Mr. Verboomen informed the Committee of the Town’s intention to continue with submitting a SSA Amendment request after discussions with the City.

8c Review of Preliminary Draft ECWRPC 2020-2023 Strategic Plan (moved item)

Mr. Fowle discussed the Draft Strategic Plan and asked the committee to participate in an activity to identify a work program areas that might be reduced in the future should the levy amount be adjusted.

10) ECWRPC Steering Committee Report.

Mr. Fowle referred to the written report and activities the Steering Committee was currently involved with.

11) Roundtable Discussion/Sharing on County/Local Issues & Activities.

A discussion among the Committee regarding plastic pollution and the lack of a market for plastic recycling.


13) Adjourn

Mr. Lowey made a motion to adjourn. The motion was seconded by Ms. Schneider. Motion carried.
MEMORANDUM

DATE: February 26, 2020

TO: Community Facilities Committee Members

FROM: Todd Verboomen – Principal Environmental Planner

RE: Apple Hill Farm Appleton SSA Amendment Request, Track No. 165

The City of Appleton has submitted an application to amend the 2030 Appleton Sewer Service Area (SSA). This amendment request proposes to amend the SSA boundary to accommodate development plans within the City as part of the Purdy Farm Development. This proposed amendment is being brought under Policy I, A (Swap). The use of the amendment policy provides communities the flexibility to proceed with infrastructure projects in a timely fashion. This procedure allows the City of Appleton to install planned sewer infrastructure while working with East Central on the 2040 Appleton Sewer Service Area plan update.

The proposed SSA amendment request is due to development interests that are on a faster pace than East Central’s timeline for the Appleton SSA Plan Update in 2020. The proposed SSA boundary amendment would encompass a total of 38 acres to the Apple Hill Farms development plan. The Swap amendment request removes a total of 38 acres from within the existing 2030 SSA boundary. Please note that the enclosed map provides the general locations of the addition and removal areas final map configuration will be provided at the March 11th CFC Meeting.

Based on the review of this amendment submittal staff would recommend approval of this Sewer Service Area Swap Amendment request. The information supplied by the applicant has been thorough and complete with regard to amendment criteria.
February 4, 2020

Mr. Tom Purdy
6600 N. Ballard Road
Appleton, WI 54913

Dear Mr. Purdy:

This letter is notification that the City of Appleton has requested that East Central Wisconsin Regional Planning Commission (ECWRPC) remove a portion of your property from the City’s sewer service area as shown on the attached map. This action is necessary to add land in the French Road corridor into our sewer service area. The City anticipates your land being added back into our sewer service area as part of ECWRPC’s map update later in 2020.

If you have any questions regarding this issue, please contact me at your convenience at 920-832-6482 or paula.vandehey@appleton.org.

Sincerely,

Paula Vandehey
Paula Vandehey, P.E.
Director of Public Works

Attachment

C: Todd Verboomen, Associate Environmental Planner, East Central Regional Planning Commission
MEMORANDUM

DATE: February 26, 2019

TO: Community Facilities Committee Members

FROM: Todd Verboom – Principal Environmental Planner

RE: Grand Chute – Menasha West SSA Amendment Request, Track No. 164

The Town of Clayton has submitted an application to amend the 2030 Grand Chute – Menasha West Sewer Service Area (SSA). This proposed amendment does not fit well into East Central’s current SSA Amendment Policies; however, East Central is preceding using guidance from Policy I, C (Unique Facility). The use of the amendment policy provides communities the flexibility to proceed with infrastructure projects in a timely fashion. This procedure allows the municipalities to install planned sewer infrastructure while working with East Central on the 2040 Fox Cities Sewer Service Area plan update.

The Town of Clayton, the Town of Clayton Sanitary District #1, the Village of Fox Crossing, and the Fox West Sewerage Commission have collaborated to reach an acceptable regional resolution to provide sanitary sewer service to the Town of Clayton Sanitary District #1. The Town of Clayton and the Town of Clayton Sanitary District #1 have entered into four different intergovernmental agreements with the Fox West Sewerage Commission and the Village of Fox Crossing. The Fox West Sewerage Commission Agreement provides terms under which the Town of Clayton and the Town of Clayton Sanitary District #1 will join and become a member of the Fox West Sewerage Commission. The Agreement for Conveyance of Wastewater Between the Town of Clayton, Town of Clayton Sanitary District #1, and the Village of Fox Crossing agrees to convey wastewater from the Clayton Sanitary District #1 to the Fox West Regional Wastewater Treatment Plant.

The proposed SSA boundary amendment is split into two phases. Phase one encompass approximately 2,102 acres. Phase two brings in the remaining portion of Clayton’s Sanitary District adding approximately 1,833 acres. Total population estimates (at full build out) were determined using single family density standards and the Town’s Comprehensive Plan future land use acreage. It is important to note that ALL sewered development interests will be located within the Town of Clayton Sanitary District #1’s boundary as mapped. Sewered development to the west of this boundary will not be allowed. Residential development to the west will be large lot (minimum 5 acre lot size) on-site developments.
It is also understood that there may be a need in the future for Larson-Winchester to send sanitary flows through a forcemain connecting with the Town of Clayton Sanitary District’s infrastructure. Should this occur, connections to the forcemain would be restricted with the exception of the Rolling Meadows Manufactured Home Community south of CTH II.

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Based on the review of this amendment submittal and our discussions with Town representatives, staff would recommend approval of this sewer amendment request. The information supplied by the applicant has been thorough and complete with regard to amendment criteria. In the near future, East Central staff will provide the Town with future population projections based on accepted single family and multi-family densities.
Town of Clayton
Sanitary District #1
Preliminary Wastewater Collection System Layout

- Lift Station
- Future Sanitary Sewer
- DNR Approved Sanitary Sewer
- Phase 1 Addition To Grand Chute - Menasha West SSA
- Proposed Addition To Grand Chute - Menasha West SSA
- Clayton Sanitary District #1 Parcels

Source:
Base data provided by Regional Counties. 2020;
NYS data provided by J.C.TWPRC.

This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and each such application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims liability regarding errors of the Information for any use other than for East Central Wisconsin Regional Planning Commission purposes.

PREPARED FEBRUARY 2020 (V)
Track 164
Sewer Service Area Amendment Proposal

- Future Lift Station
- Phase 1 Addition To Grand Chute - Menasha West SSA
- Proposed Long Term Addition To Grand Chute - Menasha West SSA
- Grand Chute Planning Area Boundary
- Sewer Service Area Boundary
- Sanitary District Boundary
- Fox Crossing Utilities Addition

Parcels

Source:
Base data provided by Regional Counties, 2020
Data provided by FWRPC

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PREPARED FEBRUARY 2020 (IT)
DATE: February 26, 2020

TO: Community Facilities Committee Members

FROM: Todd Verboomen – Principal Environmental Planner

RE: Neenah/Menasha SSA Amendment Request, Track No. 163

The Village of Harrison has submitted an application to amend the 2030 Neenah/Menasha Sewer Service Area (SSA) and the 2030 Appleton SSA. This amendment request proposes to remove 59.13 acres from the Appleton SSA and add it to the Neenah/Menasha SSA boundary to provide sanitary service to the Renn Family Trust (RFT) property located between East Plank Road and Midway Road east of Lake Park Road.

This proposed amendment does not fit well into East Central’s current SSA Amendment Policies; however, East Central is proceeding using guidance from Policy I, C (Unique Facility). The use of the amendment policy provides communities the flexibility to proceed with infrastructure projects in a timely fashion. This procedure allows the municipalities to install planned sewer infrastructure while working with East Central on the 2040 Fox Cities Sewer Service Area plan update.

The RFT property falls within the Appleton 2030 SSA boundary, but was annexed into the Village of Harrison on April 26, 2016. On August 30, 2019 East Central staff facilitated a meeting with Village of Harrison representatives and City of Appleton representatives to discuss future sewer service to the RFT property. The City and Village agreed that property should not remain vacant because of its proximity to availability of sanitary sewer service and agreed to meet to explore service options. It is East Central’s understanding that City and Village staff did meet to discuss options, including tax-base sharing scenario, but did not find an agreeable solution to resolve this issue.

The proposed SSA amendment request is due to development interests by the property owner moving faster than East Central’s timeline for the Neenah-Menasha 2040 SSA and Appleton 2040 SSA Plan Updates in 2020. The proposed SSA boundary amendment would add a total of 59.13 acres to the Neenah-Menasha SSA boundary and remove the same acreage total from the Appleton 2030 SSA boundary.
Based on the review of the amendment submittal staff would recommend DENIAL of this SSA amendment request. Approving this SSA Amendment and allowing the Village to provide sanitary service to the RFT property would duplicate services already invested in and constructed by the City of Appleton. The following reasons support staff’s recommendation to deny the proposed SSA Amendment Request:

- The Renn Property has been within the Appleton SSA boundary since at least the 1992 Appleton SSA Plan. Because of this the City has planned for and invested in sanitary service to this area. City sanitary sewer currently surrounds the Renn Property with 8” PVC sanitary sewer along E. Plank Road, 10” PVC sanitary sewer along Lake Park Road, 10” PVC sanitary sewer along Midway Road, and 8” PVC sanitary sewer along Tahoe Lane and Steamboat Lane.

  If approved, the Village would ultimately extend sanitary sewer under existing City of Appleton sanitary sewer to service the RFT property. This would be a clear duplication of services that has been planned for and invested in by the City for approximately 30 years. East Central believes that approving this request would be ignoring the cost-effectiveness provisions as detailed in NR-110.

- Furthermore, the RFT property situation was caused through a conscious effort by the Village to annex the property by the Village Board on April 26, 2016. An April 5, 2016 letter to the Village of Harrison from the Department of Administration (DOA) states that the annexation was “found to be against the public interest, because the North Parcel Renn Property is not contiguous to the Village of Harrison, being separated from the Village by Midway Road, which reference maps show to be part of the City of Appleton”. The April 5th DOA letter also states that the Renn Property appears surrounded on all four sides by the City of Appleton and may therefore be more homogenous and compact to the City.

  East Central believes that the Village Board knew at the time approval that the RFT property was within the City’s SSA boundary. Because of this East Staff supports keeping the SSA boundaries as is and recommends that continued service agreement discussions between the City and Village occur in order to resolve the matter.
PETITION FOR DIRECT ANNEXATION
BY UNANIMOUS APPROVAL PURSUANT TO SECTION 66.0217(2) WIS. STATS.

We, the undersigned, constituting all of the electors and all of the owners of real property in the territory of the Town of Harrison, Calumet County, Wisconsin, lying contiguous to the Village of Harrison, petition the Village Board of the Village of Harrison to annex the territory described below and shown on the attached scale map to the Village of Harrison, Calumet & Outagamie counties, Wisconsin:

Legal description of the proposed territory to be annexed is attached as Exhibit 1. Scale map of proposed territory to be annexed is attached as Exhibit 2.

The current population of such territory is 2.

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

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<th>Signature of Petitioner</th>
<th>Print Name</th>
<th>Date of Signing</th>
<th>Owner*</th>
<th>Elector*</th>
<th>Address or Description of Property</th>
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<td>Henry S. Renn</td>
<td>Becky Hebert</td>
<td>2-29-16</td>
<td>V</td>
<td></td>
<td>W6559 Plan Rd</td>
</tr>
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* If elector, write "elector" in the appropriate box; if owner, write "owner" in the appropriate box.

I, Henry Renn, being duly sworn, state: I reside at W6559 Plan Rd in the Town of Harrison, Wisconsin. I personally circulated the attached petition in the Town of Harrison, Calumet County, Wisconsin, commencing on the 29 day of Feb 2016 and terminating on the 29 day of Feb 2016 and personally obtained each signature on this petition. I know that each person who signed is an elector or owner of property located in the territory proposed for annexation and signed the petition with full knowledge of its content on the date indicated opposite his or her name. I know their respective residences given. I am a qualified elector of Wisconsin or I am a U.S. citizen age 18 or older and, if I resided in Wisconsin, I would not be disqualified from voting under Sec. 6.03 of the Wisconsin Statutes. I am aware that falsifying this affidavit is punishable under Sec. 12.13(9)(a) of the Wisconsin Statutes.

Signature of Circulator: Henry S. Renn
Printed Name: Henry S. Renn
Subscribed and sworn to before me this 15th day of March 2016
Signature of Notary: [Signature]
Notary Public: Calumet County, Wisconsin.
My commission expires 3/1/17
April 05, 2016

JENNIFER WEYENBERG, CLERK
VILLAGE OF HARRISON
W5298 STATE ROAD 114
MENASHA, WI 54952-9637

JENNIFER WEYENBERG, CLERK
TOWN OF HARRISON
W5298 STATE HWY 114
MENASHA, WI 54952

Subject: HENRY RENN ANNEXATION

The proposed annexation submitted to our office on March 16, 2016, has been reviewed and found to be against the public interest, because the ‘North Parcel Renn Property’ as mapped and described in the petition is not contiguous to the Village of Harrison, being separated from the Village by Midway Road, which reference maps show to be part of the City of Appleton. Also, the North Parcel Renn Property appears surrounded on all four sides by the City of Appleton and may therefore be more homogenous and compact to the City than to the Village of Harrison.

The Department may find an amended petition limited to the ‘South Parcel Renn Property’ to be in the public interest.

Note: The legal description and map of the territory proposed for annexation must indicate that the northern portion of the 60.8 acre parcel lies in the NE 1/4 of the SE 1/4 of Section 5.

The Department reminds annexing municipalities of the requirements of s. 66.0217 (9)(a), Wis. Stats., which states:

"The clerk of a city or village which has annexed shall file immediately with the secretary of administration a certified copy of the ordinance, certificate and plat, and shall send one copy to each company that provides any utility service in the area that is annexed. The clerk shall record the ordinance with the register of deeds and file a signed copy of the ordinance with the clerk of any affected school district..."

State and federal aids based on population and equalized value may be affected through failure to file with the Department of Administration. Please file a copy of your annexing ordinance, including a statement certifying the population of the annexed territory. Please also include your MBR number, which is: 13928

Mail these documents to:
Wisconsin Department of Administration
Municipal Boundary Review
PO Box 1645
Madison WI 53701-1645

Please call me at (608) 264-6102, should you have any questions concerning this annexation review.

Sincerely,

Erich Schmidtke, Municipal Boundary Review

cc: petitioner, City of Appleton
Village Board Meeting

From: Mark J. Mommaerts, AICP, Planner

Date: April 26, 2016

Title: Renn Annexation

Issue: Should the Board adopt Ordinance V16-03 annexing the Renn property to the Village?

Background and Additional Information:
A property owner submitted a petition for unanimous direct annexation from the Town of Harrison to the Village of Harrison. The petition is for approximately 107.9 acres located along County LP/Lake Park Road along County AP/Midway Road. The property is contiguous to the Village along the Cedar Ridge Estates, 2nd Addition subdivision which was annexed to the Village several months ago.

The WI Dept. of Administration (DOA) Municipal Boundary Review has reviewed the proposed annexation and has the opinion that it is against the public interest, because the ‘North Parcel Renn Property’ as mapped and described is not contiguous to the Village, being separated from the Village by Midway Road, which reference maps show to be part of the City of Appleton. The opinion also references that the ‘North Parcel Renn Property’ appears to be surrounding on all four sides by the City of Appleton and may therefore be more homogenous and compact to the City than to the Village. The DOA findings are advisory under §66.0217(6).

An annexation ordinance must be approved by 2/3rds vote of the Board. If the ordinance is adopted and the property annexed to the Village, the Village has the ability to detach any portion of the property to create more homogenous and compact boundaries with surrounding cities and villages.

Budget/Financial Impact: None

Recommended Action:
Staff recommends adoption of Ordinance V16-03.

Attachments:
- Draft Ordinance V16-03
- Letter from WI Dept. of Administration, Municipal Boundary Review
- Copy of Petition for Direct Annexation
ORDINANCE V16-03

AN ORDINANCE ANNEXING TERRITORY TO THE VILLAGE OF HARRISON, WISCONSIN. (Renn Annexation)

WHEREAS, a petition for direct annexation has been filed with the Clerk of the Village of Harrison requesting the annexation of the hereinafter described territory from the Town of Harrison, Calumet County, Wisconsin to the Village of Harrison, Calumet & Outagamie Counties, Wisconsin; and

WHEREAS, the petition was signed by all electors residing in the territory and the owners of all of the real property in the territory proposed for annexation; and

WHEREAS, there has been due compliance with all requirements of Section 66.0217, Wis. Stats.; and

WHEREAS, the property is being annexed for purposes of providing municipal services for fire protection, road maintenance, and zoning; and

WHEREAS, the Wisconsin Department of Administration Municipal Boundary Review has reviewed the annexation petition (MBR No. 13928) and provided their findings in a letter dated April 05, 2016.

NOW THEREFORE, the Village Board of the Village of Harrison, Wisconsin, do ordain as follows:

SECTION 1. Territory Annexed. In accordance with Sec. §66.0217 of the Wisconsin Statutes and the unanimous petition for direct annexation filed with the Village Clerk on the 1st day of March, 2016, signed by all electors residing in the territory and the owners of all of the real property in the territory, the following described territory in the Town of Harrison, Calumet County, Wisconsin, is annexed to the Village of Harrison, Wisconsin:

NORTH PARCEL RENN PROPERTY:
PROPERTY DESCRIPTION: A part of the Northeast ¼ of the Southeast ¼ and the Southeast ¼ of the Southeast ¼ of Section 5, Township 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin, containing 60.8 acres of land more or less being more fully described as follows:

Commencing at the Northeast corner of Section 8, Township 20 North, Range 18 East; Thence Westerly, 1315 feet more or less along the North line of the Northeast ¼ of said Section 8 to the Southerly extension of the East line of Aspen Ridge Plat; Thence N00°27'46"E, 10.00 feet along said extended East line to the North right-of-way line of Midway Road and the Point of Beginning; Thence continuing N00°27'46"E, 1714.27 feet more or less along the east line of Aspen Ridge Plat to the Southeasterly line of C.T.H. "AP" (Plank Road); Thence Northeasterly, 229.59 feet more or less along the Southeasterly line of C.T.H.
"AP" (Plank Road) along the arc of a curve to the right having a radius of 11,419.16 feet and the chord of which bears N$59^\circ24'49"E, 229.59 feet; Thence N$59^\circ59'30"E, 731.57 feet along the Southeasterly line of C.T.H. "AP" (Plank Road); Thence N$62^\circ51'14"E, 100.13 feet, along the Southeasterly line of C.T.H. "AP" (Plank Road); Thence N$60^\circ00'41"E, 372.57 feet more or less along the Southeasterly line of C.T.H. "AP" (Plank Road) to a vision corner at the Southwesterly corner of C.T.H. "AP" (Plank Road) and C.T.H. "LP" (Lake Park Road); Thence S$43^\circ22'01"E, 54.78 feet along said vision line; Thence S$05^\circ20'40"E, 84.41 feet along said vision line to the West line of said C.T.H. "LP" (Lake Park Road); Thence S$00^\circ49'31"W, 2115 feet more or less along the West line of said C.T.H. "LP" (Lake Park Road) to the North line of lands described in Document No. 507850; Thence Westerly, 209 feet more or less along said North line to the Northwest corner thereof; Thence Southerly 166 feet more or less along the West line of said described lands to the North right-of-way line of Midway Road; Thence Westerly 1078 feet more or less along said North right-of-way line to the Point of Beginning.

and

SOUTH PARCEL RENN PROPERTY
PROPERTY DESCRIPTION: A part of the Northwest ¼ of the Northeast ¼ and the Northeast 1/4 of the Northeast ¼ of Section 8, Township 20 North, Range 18 East, Town of Harrison, Calumet County, Wisconsin containing 47.1 acres of land more or less being more fully described as follows:

Commencing at the Northeast Corner of said Section 8; Thence Westerly, 659.75 feet along the North line of said Northeast ¼ to the East Line of the West ¼ of the Northeast ¼ of said Northeast 1/4; Thence Southerly, 70.02 feet along said East line to the Point of Beginning on the South Right of Way line of Midway Road; Thence continue Southerly, 1243.04 feet along said East line to the South line of the North 1/2 of said Northeast ¼; Thence Westerly, 1646.66 feet along said South line to the East line of the West 10 acres of the Northwest ¼ of said Northeast ¼; Thence Northerly, 1306.31 feet along said East line to the North line of said Northeast ¼; Thence Easterly, 3.41 feet along said North line to the South Right of Way line of Midway Road; Thence Easterly, 1646.91 feet along said South Right of Way line to the Point of Beginning.

The current population of the territory is two (2).

A scale map of the territory is attached as Exhibit A.

SECTION 2. Effect of Annexation. From and after the date of this ordinance the territory described in Section 1 shall be a part of the Village of Harrison for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the Village of Harrison.
SECTION 4. Ward Designation. The territory described in Section 1 of this ordinance is hereby made a part of Ward 18 of the Village of Harrison, subject to the ordinances, rules and regulations of the Village of Harrison governing wards.

SECTION 5. Severability. If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provision or application of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

SECTION 6. Payment to Town. Pursuant to Sec. §66.0217(14)(a)2., Wis. Stats., no payments to the Town must be made since the Village and the Town have entered into a boundary agreement under Sec. §66.0301, Wis. Stats.

SECTION 6. Effective Date. This ordinance shall be in force and effect upon passage as provided by law.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 26th day of April, 2016.

James Salm, Village President

Attest: Jennifer Weyenberg, Village Clerk
VILLAGE OF HARRISON
BOARD MEETING MINUTES
04/26/16

A meeting of the Village of Harrison board was convened on Tuesday, April 26, 2016 at 7:00pm in the Harrison Municipal Building with President Jim Salm presiding. After the Pledge was recited, Trustees Nelson, La Shay, and Lisowe were sworn into office and roll was called.

Members present: President Jim Salm, Trustee Joe Sprangers, Trustee Buddy Lisowe, Trustee Tyler Moore, Trustee Kevin Hietpas, Trustee Dave La Shay, and Trustee Tamra Nelson.
Staff present: Treasurer JoAnn Ashauer, Fire Chief Kevin Kloehn, Public Works Director Bob Kesler, Planner Mark Mommaerts, Clerk Jennifer Weyenberg and Manager Travis Parish.

Correspondence or Communications from Board and Staff:
Brian Hodgkiss resignation from Zoning Board of Appeals- resignation letter was read and accepted. Mr. Hodgkiss has moved and is no longer a resident of the Village.

Public Comments:
Ryan Cleeton, Amy Ave: Spoke about drainage issues being caused by the warehousing units. Planner Mark Mommaerts will send a letter to the business owner and staff will look at the drainage plan.

Steve Kolbe, Emerald Ln: Requested to place landscaping rock in his ditch because it is difficult to keep it mowed. T. Parish explained that the board will be looking at this area at budget time and is considering doing a road reconstruction in the area. This may alleviate some of the problems.

Casey Barry, Daffodil Dr: Requested that the board consider reducing the speed on Manitowoc Road. A short-term solution is to have the area patrolled more often with a radar sign placed on Manitowoc Rd. This matter will be placed on a future agenda for more discussion.

Consent Agenda: Motion by Trustee Nelson and second by Trustee Moore to approve the following items on the consent agenda.
   a) Municipal Payments in the amount of $ 248,828.88
   b) Operator Licenses for Larissa Filz (Countryside)
   c) Minutes from 03/29/16 (VB)
Motion carried 7-0.

Appointments:
Plan Commission: Jim Lincoln (term exp. 04/30/19)- Motion by Trustee Hietpas and second by Trustee La Shay to approve. Motion carried 7-0.
Plan Commission: Dennis Reed (term exp. 04/30/19)- Motion by Trustee Nelson and second by Trustee La Shay to approve. Motion carried 7-0.
Weed Commissioner: Travis Parish (term exp. 04/17/17)- Motion by Trustee Moore and second by Trustee La Shay to approve. Motion carried 7-0.

Garners Creek Stormwater Utility (term exp. 04/16/18)- Motion by Trustee Nelson and second by Trustee La Shay to approve the nomination of Jim Salm. Motion carried 7-0.

Fire Commission: Jeff VandenBoogaard (term exp. 04/19/21)- Motion by Trustee La Shay and second by Trustee Nelson to approve. Motion carried 6-0 with Trustee Moore abstaining from the vote.

Parking Complaint on Sonny Drive: John Van Dyck and Tori Kolonich of Toonen Properties spoke about the on-going parking issues at Lake Park Sportzone. There are not enough parking spaces available on the weekends when tournaments are scheduled at the Sportzone. Often times, cars park in the spaces at the apartment building and along both sides of Sonny Drive. They have had potential renters say they aren’t interested in signing a lease because of how busy and congested it is on the weekends. M. Mommaerts confirmed that the Sportzone meets the required number of parking stalls as required by code. B. Kesler reported that the recent traffic counts show 769 cars per day on Sonny Drive. T. Parish encouraged the board to approve the extension of Blackoak Street which would alleviate congestion at Sonny Dr/LP and allow for more parking along that road. Motion by Trustee Moore and second by Trustee Nelson to install temporary No Parking signs on Sonny Drive and to promptly install permanent ones as soon as they are available. Motion carried 7-0.

Reconsider request from Tom Dercks to install improvements in Phase 1 of Parker Farms (board previously voted on matter at 03/29/16 mtg): Motion by Trustee Lisowe and second by Trustee Nelson to suspend the rules and allow for reconsideration. Motion to allow carried 6-1 with Trustee La Shay opposed. Developer has requested to install improvements in the fall. Motion by Trustee Lisowe and second by Trustee Moore to install improvements in Phase I of Parker Farms in September as requested. Motion carried 6-1 with Trustee La Shay opposed.

Request to place landscaping in drainage easement at W5986 Daffodil Dr: Property owner requests permission to place trees, shrubs and mulch within the easement along the rear of the property. Motion by Trustee Nelson and second by Trustee Lisowe to allow landscaping in the drainage easement at W5986 Daffodil Dr. Motion carried 7-0.

Bids for 2016 Crack Seal Program- Motion by Trustee La Shay and second by Trustee Moore to approve bids to Precision Sealcoating, Inc at a cost of $0.925 per pound for a total bid quantity of 216, 216 lbs. Motion carried 7-0.

Bids for 2016 Chip Seal Program- Motion by Trustee Moore and second by Trustee Hietpas to accept bids as received by Scott Construction for the 2016 Chip Seal program in the amount of $439,708.10. It was noted that $500,000 had been set aside for chip sealing and patching with the remaining amounts to be used for crack sealing. Motion amended by Trustee
Moore^{1}/Trustee Nelson^{2} to allow for the spending of any residual funds not to exceed a total of $500,000. Amendment accepted. Amended motion carried 7-0.

Ordinance V16-03 Annexation of Territory: Motion by Trustee La Shay and second by Trustee Moore to approve Ordinance V16-03 (Renn Annexation). Motion carried 6-1 with Trustee Sprangers opposed.

Resolution V2016-09 Bank Loan: The village recently purchased 26.8 acres located on County N at a cost of $450,000. Motion by Trustee Moore and second by Trustee Lisowe to approve Res. V2016-09 authorizing the borrowing of $450,000 from The Business Bank at 2.9% interest. Motion carried 7-0.

Approve supplemental agreement between Town of Harrison and Village of Harrison for Plan Commission members: Motion by Trustee La Shay and second by Trustee Lisowe to approve the Supplemental Agreement to the Intergovernmental Cooperation Agreement between the Town of Harrison and Village of Harrison for Plan Commission members. Motion carried 7-0. This will allow residents of either community to fill the 4 “resident” seats on the commission. The community that was underrepresented would have the first opportunity to fill any vacancy.

Response to Village of Sherwood letter: The Village of Sherwood will agree to meet with Harrison to discuss intergovernmental cooperation provided that each board chooses 2 representatives from the other’s board and (possible) 3rd party citizen from the other community and that Mary Kohrell serve as a “middle person.” Motion by Trustee Nelson and second by Trustee Hietpas to accept the proposal from Sherwood. Motion carried 4-3 with Trustee Sprangers, Trustee Lisowe, and Trustee La Shay opposed.

Purchase of two new riding lawn mowers: Motion by Trustee Sprangers and second by Trustee La Shay to approve the purchase of two new Ferris mowers not to exceed $17,600. Motion carried 7-0.

Future Agenda Items: Trustee Moore requested an update on the Summer Fun in the Park series and Trustee Hietpas requested an update on the parks in general.

There being no other business, a motion was made by Trustee Lisowe and second by Trustee Moore to adjourn at 8:49pm. Motion carried 7-0.

Jennifer Weyenberg, Village Clerk
April 26, 2016
Approved May 31, 2016