

Committee name: Appleton Transit Development Plan Steering Committee

Date: 12.5.19, 10am-Noon

Location: Appleton Public Library, Meeting Room A-B (225 N. Oneida St, Appleton, WI 54911)

Minutes taken by: KE

Attendees:			
Dave Vickman	Shannon Gerke Corrigan		Joel Gregozeski
Amy Erickson	Matt Busch		Nick Musson
Don Merkes	Connie Kanitz		Kolin Erickson
Ron McDonald	Mary Dorn		
Debra Ebben	Trish Sarvela		
Dave Kress	John Meissner		
Holly Keenan	Rick Detienne		
George Dearborn	Lori Mueller		

Topic	Facilitated by:	Discussion	Actions
Welcome, Introductions & Agenda Overview	ECWRPC (Nick)	Minutes were approved from the June 6, 2019 meeting.	1 st : Rick Detienne 2 nd : John Meissner
Summary of Public Outreach Efforts	ECWRPC (Nick)	Updates on: <ul style="list-style-type: none"> • Revised draft plan (socioeconomic data, multi-modal connections) • Simplified maps and message • Survey development • Online mapping tool • Social media outreach • Automatic Passenger Counter data and analysis • Public outreach events • Public outreach results 	

Committee name: Appleton Transit Development Plan Steering Committee

Date: 12.5.19, 10am-Noon

Location: Appleton Public Library, Meeting Room A-B (225 N. Oneida St, Appleton, WI 54911)

Minutes taken by: KE

Topic	Facilitated by:	Discussion	Actions
Plan Recommendations/Modifications	ECWRPC (Nick)	<ul style="list-style-type: none">• Continue to utilize Valley Transit's automatic passenger counts (APC) data to evaluate route performance (ongoing)<ul style="list-style-type: none">○ Further analysis needed for minor route modification to routes 2, 3, 11, 12 and 16.○ Further analysis needed for north area restructuring for routes 3, 4, and 5.• Increase frequency on routes 12, 15, 30 and 20 (1-2 years)• Route 4 (1-2 years)• Route 15 (3-5 years)• Route 60 (5-10 years)• Route 50 and 55 (5-10 years) – needs further analysis• Valley Packaging, Appleton North High School and Woodman Apartments will not lose service.	
Next Steps/Meeting Location	ECWRPC	Motion to approve Transit Development Plan and move for further approval to the Fox Cities Transit Commission for discussion in January 2020.	1 st : Don Merkes 2 nd : George Dearborn