MEETING NOTICE
STEERING COMMITTEE

COMMITTEE MEMBERS: Martin Farrell (Chair), Jeff Nooyen (Vice-Chair), Jerry Erdmann, Dick Koeppen, David Albrecht (Perm. Alt. for Shiloh Ramos), Donna Kalata, Alice Connors, Jeremy Johnson

Date: Thursday, April 18, 2019
Time: 10:00 a.m.
Place: Menasha Public Library Gegan Room (Basement) 440 1st St, Menasha, WI

Agenda

1) Welcome & Introductions

2) Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meetings Requirement

3) Pledge of Allegiance

4) Approval of Agenda / Motion to Deviate

5) Public Comment

6) Special Order of Business/Action Item
   a) Presentation and Approval of the Draft 2018 Annual Audit – Ms. Amber Danielski, Senior Mgr., Schenck (To be sent separately as soon as its available)

7) Approval of January 24, 2019 Meeting Summary of Proceedings (Attachment #1)

8) Announcements
   a) April 26, 2019 Miniconference/Quarterly Commission Meeting & Annual Meeting
   b) “The Board’s Role in Human Resource Management” Article (Attachment #2)
   c) Other

9) New Business/Action Items:
   a) Proposed Resolution No. 15-19: Adopting the 2019 Cost Allocation Plan and Certificate of Indirect Cost Rate for the East Central Wisconsin Regional Planning Commission (Attachment #3)

   b) Approving a Proposed Amendment to Current WEDC Business Disaster Recovery Microloan Program Funding Allocation to include the City of Fond du Lac Businesses.

IMPORTANT NOTE: Due to timing issues, agenda item #9b will be considered for action by the Steering Committee using its authority to act on behalf of the full Commission per Bylaws, Section 2 (a)(2). This agenda is being sent as the required notification to all Commissioners of these pending actions. It is not necessary/required for non-Steering Committee members to attend this meeting; however, your comments and/or input prior to or at the meeting are welcome and encouraged.
10) Informational/Discussion Items:
   a) 1st Quarter, 2019 Financial Report *(to be distributed at meeting)*
   b) 1st Quarter, 2019 Work Program Performance Report *(Attachment #4)*
   c) AWRPC March 21, 2019 Meeting Summary *(Attachment #5)*
   d) County Issue Sharing / Roundtable Discussion (as time permits)

11) Next Meeting Dates & Agenda

   *Future meetings will need to be scheduled in the general timeframes shown below:*
   - May – Personnel Policies / Bylaws / Fee Schedule / Levy Strategy / 2020 Prelim Budget / Succession Planning / Strategic Plan Update
   - July – Continuation of Discussion/Adoption of Above Items as Ready.

12) Adjourn

   *Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*