

MEETING NOTICE

STEERING COMMITTEE

COMMITTEE MEMBERS: *Martin Farrell, Jeff Nooyen, Jerry Erdmann, Dick Koeppen, David Albrecht (Perm. Alt. for Shiloh Ramos), Donna Kalata, Alice Connors, Jeremy Johnson (Perm. Alt. for Laure Pecor).*

Date: Wednesday, May 29, 2019

Time: 9:30 a.m.

Place: ECWRPC Offices, 400 Ahnaip Street, Suite 100 Menasha, WI

Amended Agenda

- 1) Welcome & Introductions
- 2) Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meetings Requirement
- 3) Pledge of Allegiance
- 4) Approval of Agenda
- 5) Nominations and Election of Steering Committee Chair and Vice Chair for 2019-2020 Term
- 6) Public Comment
- 7) Approval of April 18, 2019 Meeting Summary of Proceedings (Attachment #1)
- 8) Announcements
 - a) AWRPC June 21 Annual Meeting, Green Bay
 - b) Employee Trust Fund (ETF) Insurance Changes
 - c) Other

- OVER -

9) New Business/Action Items:

- a) Provision of Commission Support for Port of Green Bay Proposed Intermodal Facility Project.
- b) **Resolution 16-19: Updating the Resolution for Participation in the Wisconsin Public Employers Group Health Insurance Program for 2020.** (Attachment #2)
- c) **CLOSED SESSION:** The Committee will convene into closed session pursuant to section 19.85(1) of the Wisconsin Statutes to: 1) discuss personnel matters pertaining to the 2019 and 2020 ECWRPC Staffing Plan, and; 2) discuss matters pertaining to staff succession planning for the agency;
- d) **RECONVENE INTO OPEN SESSION:** The Committee will reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes to take action, if necessary, on the above matters.

10) Informational/Discussion Items:

- a) Outagamie County Membership Issues (Attachment #3)
- b) 2020 Technical Assistance Program
- c) Biennial Budgeting Proposal for Local Government (Attachment #4)
- d) Review & Discussion on Preliminary Changes to Commission Personnel Policies
- e) Review & Discussion on Preliminary Changes to Commission Bylaws
- f) ECWRPC Strategic Planning (Attachment #5)
- g) 2020 Levy Strategy
- h) Initial Review of ECWRPC Fee Schedule for Changes (Attachment #6)

11) County Issue Sharing / Roundtable Discussion (as time permits)

12) Next Meeting Dates & Agenda

13) Adjourn

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.

DRAFT - SUMMARY OF PROCEEDINGS

STEERING COMMITTEE

COMMITTEE MEMBERS: *Martin Farrell (Chair), Jeff Nooyen (Vice-Chair), Jerry Erdmann, Dick Koeppen, David Albrecht (Perm. Alt. for Shiloh Ramos), Donna Kalata, Alice Connors, Jeremy Johnson*

Date: Thursday, April 18, 2019

Time: 10:00 a.m.

Place: Menasha Public Library Gegan Room (Basement) 440 1st St, Menasha, WI

Committee Members Present:

Martin Farrell (Chair) Fond du Lac County
 Jerry Erdmann Shawano County
 Jeremy Johnson (Perm. Alt. for Beth Moses)..... Menominee County
 Jeff Nooyen (Vice Chair) Outagamie County
 DuWayne Federwitz (Alt. for Dick Koeppen) Waupaca County

Committee Members Excused:

Alice Connors Calumet County
 Donna Kalata Waushara County

Committee Members Unexcused:

Dave Albrecht (Perm. Alt. for Shiloh Ramos) Winnebago County

Staff /Others Present:

Walt Raith..... Assistant Director
 Pam Scheibe-Johnson Controller
 Tom Baron, AICP..... Principal Economic Development Planner
 Amber Danielski..... Schenk

Agenda

1) Welcome & Introductions

Chair Farrell welcomed everyone and introductions were made.

2) Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meetings Requirement

Chair Farrell noted that the agenda was posted/distributed as required and that a quorum of members was present.

3) Pledge of Allegiance

4) Approval of Agenda / Motion to Deviate

Mr. Nooyen motioned to approve the agenda/deviate, Mr. Johnson seconded the motion. The motion passed unanimously.

5) Public Comment

No members of the public were present.

6) Special Order of Business/Action Item

a) Presentation and Approval of the Draft 2018 Annual Audit – Ms. Amber Danielski, Senior Mgr., Schenck

Mr. Nooyen noted that a correction should be made to accept the audit versus approve the audit. Mr. Farrell responded that the edit should be to receive and place on file and explained the difference of the definition.

Ms. Danielski provided an overview of the draft annual audit. Items included in the overview were as follows: independent auditor's report, change in accounting principle, statement of net position, total assets, accounts receivable, deferred outflows/resources, net pension asset, liabilities, deferred inflows, net position and capital assets, restricted net position for pension assets, ending total net position. Ms. Danielski also provided an overview of the income statement, items included in the overview were: total operating revenues, federal grants, operating expenses, and cumulative effect for change in accounting principle. Ms. Danielski and Ms. Scheibe-Johnson also provided an explanation of the new accounting statement for other post-employment benefit plans, and reviewed the long-term obligations of East Central, capital leases, and budget-to-actual statement. Ms. Danielski finished with a brief presentation of the single audit statement.

There was brief discussion regarding the definitions, clarification, and explanations of some terminology listed above.

Mr. Erdmann motioned to receive the report and place on file. Mr. Federwitz seconded the motion. The motion passed unanimously.

7) Approval of January 24, 2019 Meeting Summary of Proceedings

Mr. Johnson motioned to approve the summary of proceedings, Mr. Nooyen seconded the motion. The motion passed unanimously.

8) Announcements

a) April 26, 2019 Miniconference/Quarterly Commission Meeting & Annual Meeting

Mr. Raith provided an overview of the April 26th mini-conference, quarterly and annual meetings.

b) “The Board’s Role in Human Resource Management” Article

Ms. Scheibe-Johnson provided a summary of the article which was provided by Eric Fowle. Items included in the summary were: management of the organization vs. governing of the organization, roles of board or steering committee, responsibilities of executive director and steering committee, performance evaluation, grievance policy, and other policies.

There was brief discussion regarding the usefulness of the article, and whistleblower provisions.

c) Other

Ms. Scheibe-Johnson noted the handout provided regarding the Nominating Committee results and stated that the results would be reviewed at the Quarterly Meeting. There was brief discussion regarding the results and election changes.

9) New Business/Action Items

a) Proposed Resolution No. 15-19: Adopting the 2019 Cost Allocation Plan and Certificate of Indirect Cost Rate for the East Central Wisconsin Regional Planning Commission

Ms. Scheibe-Johnson provided an overview of the cost allocation plan. Items included in the overview were: annual occurrence of the plan, allocation of administrative and overhead expenses, and certificate of indirect cost rate.

Mr. Erdmann motioned to approve the resolution, Mr. Nooyen seconded the motion. The motion passed unanimously.

b) Approving a Proposed Amendment to Current WEDC Business Disaster Recovery Microloan Program Funding Allocation to include the City of Fond du Lac Businesses.

Mr. Baron provided an overview of the proposed amendment. Items included a brief background of the program, severe flooding in the Fond du Lac area, amending the contract to include Fond du Lac businesses as an eligible recipient of funds, and proposed amendment update.

Brief discussion took place regarding the following: pending approval, advertising to businesses in Fond du Lac; and clarification of aid requests.

Mr. Nooyen motioned to approve the amendment, Mr. Federwitz seconded the motion. The motion passed unanimously.

10) Informational/Discussion Items:

a) 1st Quarter, 2019 Financial Report

Ms. Scheibe-Johnson provided an overview of the financial report. Items included in the overview were as follows: balance sheet, items related to GASB, cash position, net

accounts receivable, accounts payable, deferred revenue, restricted funds, total assets, liabilities, accrued annual leave, Winnebago County loan, statement of revenue and expenses, federal and state grants, direct program expenses, salaries, wages, employee fringe benefits, audit, overhead expenses, and surplus through first quarter.

There was brief discussion regarding NR-135 funds and transit sub-awards.

b) 1st Quarter, 2019 Work Program Performance Report

There were no questions regarding the work performance report handout provided.

c) AWRPC March 21, 2019 Meeting Summary

Ms. Scheibe-Johnson noted that there was a memorandum that was distributed and a state law change is being contemplated which would have a biannual budget process for counties instead of the current annual process. AWRPC recognized that could greatly impact the levies because of the fact that the levy is assessed annually. AWRPC will be working with WCA legislative staff to make sure that the implications for the RPCs are recognized.

Chair Farrell read the direct statement and there was discussion regarding the potential change to biannual budgets.

d) County Issue Sharing / Roundtable Discussion

Roundtable discussion included the following topics: new Waupaca County highway garage, sunset provision on county sales tax, employment growth and business expansion, talent attraction and retention, and highway system upgrades.

11) Next Meeting Dates & Agenda

Future meetings will need to be scheduled in the general timeframes shown below:

- *May – Personnel Policies / Bylaws / Fee Schedule / Levy Strategy / 2020 Prelim Budget / Succession Planning / Strategic Plan Update*
- *July – Continuation of Discussion/Adoption of Above Items as Ready.*

12) Adjourn

Mr. Erdmann motioned to adjourn, Mr. Nooyen seconded the motion. The motion passed unanimously. The meeting adjourned at 11:11 a.m.

PROPOSED RESOLUTION NO. 16-19

REQUESTING TO UPDATE THE RESOLUTION FOR PARTICIPATION IN THE WISCONSIN PUBLIC EMPLOYERS GROUP HEALTH INSURANCE PROGRAM FOR 2020

WHEREAS, the Commission participates in the Wisconsin Public Employers' Group Health Insurance Program as approved by Resolution 06-89, and subsequently modified by Resolution 12-07, which identify the controlling document as the contract between the Group Insurance Board and the participating health insurance providers;

WHEREAS, the Dept. of Employee Trust Funds has moved (but did not change) applicable contract provisions from the contract between the Group Insurance Board and the participating health insurance providers into an updated employer manual (ET-1144) which is now the controlling document by which the Commission agrees to abide by the terms of the program.

FURTHERMORE BE IT RESOLVED, by the Steering Committee of the East Central WI Regional Planning Commission that:

1. Pursuant to the provisions of Wis. Stat. § 40.51 (7) hereby determines to continue in the Wisconsin Public Employers (WPE) Group Health Insurance program that is offered to eligible personnel through the program of the State of Wisconsin Group Insurance Board (Board), and agrees to abide by the terms of the program as set forth in the *Local Employer Health Insurance Standards, Guidelines and Administration Manual* (ET-1144).
2. We will continue to participate in the program option in which we are currently enrolled. If we wish to elect a new program option for 2020 we will file a separate resolution to do so.
3. All participants in the WPE Group Health Insurance program need to be enrolled in a program option. Individual employees cannot choose between program options.
4. The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the Board to provide such Group Health Insurance.

Effective Date: July 26, 2019

Submitted By: Steering Committee

Prepared By: Pam Scheibe-Johnson, Controller

Martin Farrell, Chair – Fond du Lac Co.

Dick Koeppen, Vice-Chair – Waupaca Co.

Alice Connors – Calumet Co.

Jeff Nooyen – Outagamie Co.

Jeremy Johnson – Menominee Co.

Donna Kalata – Waushara Co.

Dave Albrecht – Winnebago Co.

Jerry Erdmann – Shawano Co.

Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the ____ day of _____, year ____ and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this ____ day of _____, year _____.

I understand that Wis. Stat. § 943.395 provides criminal penalties for knowingly making false or fraudulent statements, and hereby certify that, to the best of my knowledge and belief, the above information is true and correct.

39-1170145

Federal tax identification number (FEIN/TIN)

Authorized employer representative signature

69-036-4911000

ETF employer identification number

Authorized employer representative printed name

Number of eligible employees 21

Authorized representative title

Winnebago

Employer county

pjohnson@ecwrpc.org

Employer benefit contact email address

400 Ahnaip St., Suite 100 Menasha, WI

Mailing address

54952

Submit completed form to ETF at ETF SMBESSNewEmployer@etf.wi.gov
or fax to 608-267-4549.



OFFICE OF CORPORATION COUNSEL

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May 19, 2019

Eric Fowle, Executive Director
East Central WI Regional Planning Commission
400 Ahnaip St, Suite 100
Menasha, WI 54952

RE: Outagamie County Membership in the East Central WI Regional Planning Commission

Mr. Fowle:

I write to express Outagamie County's position regarding membership with East Central Wisconsin Regional Planning Commission (hereinafter COMMISSION). As you may know, like most other counties, we are constrained by levy limits and other fiscal factors that require us to evaluate internal operations and funding of external agencies. We have had to make many difficult decisions, and know we will need to do so moving forward. We continuously work to ensure county dollars are spent wisely and create the greatest value and long term benefit for our citizens.

During my tenure with Outagamie County, which has spanned decades, I have received inquiries, concerns and in many cases, complaints from current and previous board and administrative leaders in regard to the COMMISSION membership dues (amount and share of the total levy) as well as the general direction, size and scope of the organization.

Although you attended the Finance Committee meeting recently, I believe it is incumbent upon you to formally address specific and recurring issues of concern to Outagamie County. First, it appears that Outagamie County's dues are inordinately higher (in total and per capita) than those of comparable counties in other comparable regional planning commissions. This may be due to an outdated dues formula wherein dues are based upon equalized value. Under that model, growth in the equalized value of a county, such as Outagamie, may not necessarily equate to an

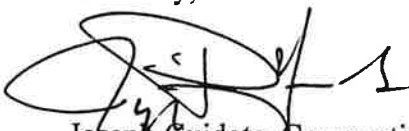
increase in services provided to, needed, or desired by the county. Secondly, the apparent level of dues in general may be high due to a discrepancy in the range of services provided by the COMMISSION and its actual essential obligations. It is important for Outagamie County to assure its residents that its COMMISSION dues are equitably based; that such dues are not unduly subsidizing services to non-Outagamie County residents, and that the COMMISSION's services and staffing are appropriately sized and scoped to its essential functions, and finally that provision of services outside those essential duties are assessed to the respective end-users. Outagamie County would like to discuss these issues with you to determine a path forward. In the event we cannot come to terms on a more equitable dues structure, I believe that county leadership is prepared to seriously deliberate withdrawal from the COMMISSION pursuant to 66.0309(16), Wis. Stats.

This letter serves to also put the COMMISSION on notice that, while we work through these issues, it is our expectation the COMMISSION will honor the following:

- The COMMISSION shall not renew, extend or enter into any new Lease Agreements for COMMISSION office space, without the express written consent of Outagamie County.
- The COMMISSION shall not renew, extend or enter into any new Operational, Service, or Other Agreements (such as software licenses, building maintenance, vehicle leases, etc) without the express written consent of Outagamie County.
- The COMMISSION, when entering into, amending or extending any and all State, Federal and other grant/funding agreements necessary to continue programmatic functions and that require local matching funds, the COMMISSION shall only propose to provide the minimum local match/levy funds required to secure said grants. Said grant agreements shall be sent to Outagamie County for review, concurrence, and express written consent prior to execution.
- The COMMISSION, when entering into or amending any and all local project contracts, as allowed under 66.0309(12)(b), shall not commit to providing levy dollars to supplement local/municipal project funding without the express written consent of Outagamie County.

We look forward to discussions with you in the near future as we chart our plans to move forward. All inquiries regarding this correspondence and any proposed or future action should be directed to me. Thank you for your consideration.

Sincerely,



Joseph Guidote, Corporation Counsel
Outagamie County

Cc: Thomas Nelson, County Executive
Jeff Nooyen, County Board Chair
Kevin Sturn, Chair, Outagamie Co. Finance Committee



State of Wisconsin
2019 - 2020 LEGISLATURE

LRB-2688/1
MES:amn&wlj

2019 SENATE BILL 178

April 24, 2019 - Introduced by Senators KOOYENGA, BEWLEY, COWLES, KAPENGA, OLSEN and STROEBEL, cosponsored by Representatives GUNDRUM, BROOKS, BRANDTJEN, DUCHOW, EDMING, FELZKOWSKI, HORLACHER, KATSMAN, KERKMAN, KNODL, KULP, LOUDENBECK, MACCO, QUINN, RAMTHUN, SANFELIPPO, SKOWRONSKI, SORTWELL, SPIROS, STEFFEN, THIESFELDT and TUSLER. Referred to Committee on Government Operations, Technology and Consumer Protection.

1 **AN ACT** *to renumber* 59.60 (2) (a); *to amend* 59.53 (6) (a) 2., 59.54 (27) (a), 59.60
2 (4) (intro.), 59.60 (4) (a), 59.60 (4) (b), 59.60 (5) (intro.), 59.60 (5) (a), 59.60 (6)
3 (b) 2., 59.60 (6) (b) 3., 59.60 (6) (c), 59.60 (7), 59.60 (8) (a), 59.60 (10), 65.01, 65.02
4 (5) (intro.), 65.02 (6) (a), 65.02 (6) (b) (intro.), 65.02 (8) (intro.), 65.02 (10), 65.02
5 (11), 65.03 (1), 65.04 (1), 65.04 (2), 65.04 (4), 65.04 (5), 65.05 (4), 65.05 (5), 65.05
6 (8), 65.05 (9), 65.06 (1), 65.06 (5) (intro.), 65.06 (14), 65.06 (15), 65.20 (1) (a),
7 65.20 (1) (b), 65.20 (1) (c), 65.20 (1) (d), 65.20 (1) (e), 65.20 (1) (g), 65.20 (1) (h),
8 65.90 (1), 65.90 (2), 65.90 (3) (a) (intro.), 65.90 (3) (a) 1., 65.90 (3) (b) (intro.),
9 65.90 (3) (bm), 65.90 (4), 65.90 (5) (a), 65.90 (5) (b) and 65.90 (6) (intro.); and **to**
10 **create** 59.60 (2) (ae), 59.60 (3s), 65.02 (5m), 65.025, 65.90 (1m) and 65.90 (5) (c)
11 of the statutes; **relating to:** authorizing a biennial budget procedure for
12 political subdivisions.

Analysis by the Legislative Reference Bureau

This bill authorizes political subdivisions to adopt and use a biennial budgetary procedure. The bill applies to cities, including a first class city (presently only

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Milwaukee), villages, towns, and counties. If a political subdivision decides to adopt a biennial budget, it must adopt the budget in an odd-numbered year. Generally, a political subdivision that adopts such a budget must follow the same current law procedures regarding public hearings, the contents of budget summaries, and information regarding expected revenues and expenditures that it would be required to follow if it adopted an annual budget. A political subdivision that adopts a biennial budget procedure may decide to return to adopting an annual budget procedure.

Current law specifies a particular annual budgetary procedure that is required for counties with a population of 750,000 or more, although current law authorizes any other county with a county executive or county administrator to use those particular procedures as well. Under the bill, such larger counties may also adopt a biennial budget, and may return to an annual budget. Similarly, current law also specifies a particular budget procedure for first class cities, which other cities may also use. Current law also authorizes a first class city to adopt an executive budget system, under which the mayor performs budget preparation functions otherwise performed by the city's board of estimates. Under the bill, any first class city may use the biennial budget process as its budget method.

For further information see the *local* fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1 **SECTION 1.** 59.53 (6) (a) 2. of the statutes is amended to read:

2 59.53 **(6)** (a) 2. If on June 1, 1989, a county has 1.0 or more full-time equivalent
3 attorney positions that have primary responsibility for handling cases described in
4 par. (b), as determined by the district attorney of the prosecutorial unit, the county
5 shall establish and maintain a support enforcement office consisting of support
6 enforcement attorneys and office personnel. In counties having a population of less
7 than 750,000, a county budget under s. 65.90 shall list the proposed appropriation
8 under s. 65.90 (2) for the support enforcement office separate from any other office,
9 department or activity. In counties having a population of 750,000 or more, a county
10 budget shall treat a support enforcement office as a department, as defined in s.
11 59.60 (2) ~~(a)~~ (as), separate from all other departments, and administered by the
12 county executive. If a county ceases to employ 1.0 or more full-time equivalent

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1 attorney positions in the office, the county may provide support enforcement under
2 subd. 1.

3 **SECTION 2.** 59.54 (27) (a) of the statutes is amended to read:

4 59.54 **(27)** (a) *Definition.* In this subsection, “board” includes any department,
5 as defined in s. 59.60 (2) ~~(a)~~ (as).

6 **SECTION 3.** 59.60 (2) (a) of the statutes is renumbered 59.60 (2) (as).

7 **SECTION 4.** 59.60 (2) (ae) of the statutes is created to read:

8 59.60 **(2)** (ae) “Budget period” means 2 consecutive fiscal years covered by a
9 biennial budget adopted by a county that has acted under sub. (3s), or an annual
10 budget for any other county that has not acted to adopt a biennial budget under sub.
11 (3s).

12 **SECTION 5.** 59.60 (3s) of the statutes is created to read:

13 59.60 **(3s)** BIENNIAL BUDGET PROCEDURES. (a) A county with a population of
14 750,000 or more may adopt a biennial budget by implementing the procedures under
15 this subsection and using the procedures under this section. If a county chooses to
16 adopt a biennial budget, it shall adopt such a budget in an odd-numbered year for
17 the next 2 fiscal years that follow immediately the year in which the budget is
18 adopted.

19 (b) For a county to proceed under this subsection, the board must adopt a
20 resolution or enact an ordinance stating its intent to adopt a biennial budget. Once
21 a resolution is adopted or an ordinance is enacted, such an action takes effect, and
22 may not be reconsidered or repealed, except as provided in par. (c).

23 (c) A board that has adopted a biennial budget procedure as provided in this
24 subsection may return to the use of an annual budget procedure if the board, by a

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1 two-thirds majority vote, adopts a resolution or enacts an ordinance stating its
2 intent to adopt an annual budget.

3 (d) A board or a committee authorized by the board may, at any time, decrease
4 appropriation amounts in a biennial budget.

5 (e) In October or November of an even-numbered year, the board may change
6 any appropriation or revenue amount in relation to the 2nd year of the biennial
7 budget by a simple majority vote of the members-elect.

8 **SECTION 6.** 59.60 (4) (intro.) of the statutes is amended to read:

9 59.60 (4) SUBMISSION OF ANNUAL BUDGET REQUESTS. (intro.) On or before the date
10 that the director specifies, but not later than July 15, each department shall
11 annually submit to the director in the form that the director specifies:

12 **SECTION 7.** 59.60 (4) (a) of the statutes is amended to read:

13 59.60 (4) (a) The department's estimated revenues and expenditures for the
14 ensuing fiscal year for the ensuing budget period.

15 **SECTION 8.** 59.60 (4) (b) of the statutes is amended to read:

16 59.60 (4) (b) The estimated cost of any capital improvements pending or
17 proposed for the ensuing fiscal year and for the next ~~4~~ 5 fiscal years.

18 **SECTION 9.** 59.60 (5) (intro.) of the statutes is amended to read:

19 59.60 (5) COMPILATION OF BUDGET REQUESTS. (intro.) Not later than August 15
20 of each the year in which the budget is enacted, the director shall submit to the
21 county executive or county administrator and to the board:

22 **SECTION 10.** 59.60 (5) (a) of the statutes is amended to read:

23 59.60 (5) (a) The ~~annual~~ budget estimates of each department.

24 **SECTION 11.** 59.60 (6) (b) 2. of the statutes is amended to read:

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1 59.60 (6) (b) 2. A comparative statement by organization unit and principal
2 object of expenditure showing the actual expenditures of the preceding fiscal year,
3 the appropriations and estimated expenditures for the fiscal year currently ending,
4 and the recommended appropriations for the ~~fiscal year~~ budget period next
5 succeeding.

6 **SECTION 12.** 59.60 (6) (b) 3. of the statutes is amended to read:

7 59.60 (6) (b) 3. A comparative statement of the actual revenues from all sources
8 including property taxes during the preceding fiscal year, the anticipated revenues
9 and the estimated revenues for the fiscal year currently ending, and the anticipated
10 revenues for the ~~fiscal year~~ budget period next succeeding including any surplus
11 from the preceding fiscal year not otherwise appropriated under sub. (9).

12 **SECTION 13.** 59.60 (6) (c) of the statutes is amended to read:

13 59.60 (6) (c) The anticipated revenues for the ~~fiscal year~~ budget period next
14 succeeding shall be equal in amount to the recommended appropriations.

15 **SECTION 14.** 59.60 (7) of the statutes is amended to read:

16 59.60 (7) PUBLICATION OF BUDGET AND PUBLIC HEARING. The board shall refer the
17 executive's or administrator's budget to the finance committee and such committee
18 shall publish as a class 1 notice, under ch. 985, a summary of the executive's or
19 administrator's budget ~~and comparative figures together with a statement of the~~
20 ~~county's bonded indebtedness,~~ in the 2 daily newspapers having the largest
21 circulation in the county, and shall make available to the general public reprinted
22 copies of the summary as published. The publication shall also state the date, hour,
23 and place of the public hearing to be held by the board on such executive's or
24 administrator's budget. The board shall, not less fewer than 14 days after
25 publication of the summary of the executive's or administrator's budget, but not later

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1 than the first Monday in November of each year budget period and prior to the
2 adoption of the property tax levy, hold a public hearing on such executive's or
3 administrator's budget, at which time citizens may appear and express their
4 opinions. After such public hearing, ~~and on or before the annual meeting,~~ the finance
5 committee shall submit to the board its recommendations for amendments to the
6 executive's or administrator's budget, if any, and the board shall adopt the budget
7 with such changes as it considers proper and advisable. Subject to sub. (7e), the
8 board of a county with a population of at least 750,000 may not adopt a budget in
9 which the total amount of budgeted expenditures related to the compensation of
10 county board members, and to any other costs that are directly related to the
11 operation and functioning of the county board, including staff, is greater than 0.4
12 percent of the county portion of the tax levy for that year to which the budget applies.
13 When so adopted, the sums provided shall, subject to the provisions of sub. (8),
14 constitute legal appropriations and anticipated revenues for the ensuing year.

15 **SECTION 15.** 59.60 (8) (a) of the statutes is amended to read:

16 59.60 (8) (a) At the request of the head of any department, and after receiving
17 the recommendation of the county executive or county administrator, the finance
18 committee may, at any time during the fiscal year budget period, transfer any
19 unencumbered appropriation balance or portion thereof between principal objects of
20 expenditures within a department; but no transfers shall be made of appropriations
21 originating from bond funds unless the purpose for which the bonds were issued has
22 been fulfilled or abandoned. If the county executive or county administrator fails to
23 make a recommendation within 10 days after the submission of a request for
24 transfer, the finance committee may act upon the request without his or her
25 recommendation. If more than one department is under the jurisdiction of the same

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1 board or commission or under the same general management, the group of
2 departments may be considered as though they were a single unit with respect to
3 transfers of appropriations within the group.

4 **SECTION 16.** 59.60 (10) of the statutes is amended to read:

5 59.60 (10) ORDINANCE INCREASING SALARIES; NEW POSITIONS; WHEN EFFECTIVE. No
6 ordinance or resolution authorizing the creation of new or additional positions or
7 increasing salaries shall become effective in any ~~fiscal year~~ budget period until an
8 appropriation of funds for such purpose is made or the ordinance or resolution
9 contains a provision for the transfer of funds if required. All such ordinances or
10 resolutions which do not require an appropriation or transfer of funds shall state
11 therein the specific account or accounts in which funds are available for such
12 purposes.

13 **SECTION 17.** 65.01 of the statutes is amended to read:

14 **65.01 Application of this chapter.** The common council of any city of the
15 2nd, 3rd, or 4th class may by ordinance adopted by three-fourths of all its members
16 accept the provisions of ss. 65.02, 65.025, 65.03 and 65.04 which when so accepted
17 shall be in full force and effect as to any such city. Except as above provided ss. 65.01
18 to 65.20 shall apply only to cities of the 1st class.

19 **SECTION 18.** 65.02 (5) (intro.) of the statutes is amended to read:

20 65.02 (5) BUDGET. (intro.) The budget shall provide a complete financial plan
21 for the ensuing ~~fiscal year~~ budget period. It shall contain in tabular form, for each
22 fiscal year:

23 **SECTION 19.** 65.02 (5m) of the statutes is created to read:

24 65.02 (5m) BUDGET PERIOD. In ss. 65.01 to 65.20, "budget period" means 2
25 consecutive fiscal years covered by a biennial budget adopted by a city that has acted

SENATE BILL 178**SECTION 19**

1 under s. 62.025, or an annual budget for any other city that has not acted to adopt
2 a biennial budget under s. 65.025.

3 **SECTION 20.** 65.02 (6) (a) of the statutes is amended to read:

4 65.02 (6) (a) ~~The~~ For a budget period, the budget summary shall itemize the
5 principal sources of anticipated revenues and shall state separately the amount to
6 be raised by property tax, and the proposed expenditures of each department,
7 bureau, board and commission in such manner as to present to the public a simple
8 and clear summary of the detailed estimates of the budget.

9 **SECTION 21.** 65.02 (6) (b) (intro.) of the statutes is amended to read:

10 65.02 (6) (b) (intro.) ~~The~~ For a budget period, the budget summary shall also
11 include all of the following:

12 **SECTION 22.** 65.02 (8) (intro.) of the statutes is amended to read:

13 65.02 (8) PROPOSED EXPENDITURES. (intro.) ~~Separate provision~~ For a budget
14 period, separate provisions shall be included in the proposed budget for at least:

15 **SECTION 23.** 65.02 (10) of the statutes is amended to read:

16 65.02 (10) PROPOSED EXPENDITURES; COMPARISON WITH OTHER YEARS. The board
17 of estimates shall direct that there be placed opposite the several items of proposed
18 expenditures for the ensuing year budget period, adequate comparisons with the
19 budgets and expenditures of other years.

20 **SECTION 24.** 65.02 (11) of the statutes is amended to read:

21 65.02 (11) ANTICIPATED REVENUES; COMPARISON WITH OTHER YEARS. The board of
22 estimates shall direct that there be placed opposite the several items of anticipated
23 revenues for the ensuing year budget period, adequate comparisons with the
24 anticipated revenues and receipts of other years.

25 **SECTION 25.** 65.025 of the statutes is created to read:

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1 **65.025 Biennial budget procedures. (1)** A city may adopt a biennial budget
2 by implementing the procedures under this section and using the procedures under
3 ss. 65.02 to 65.20. If a city chooses to adopt a biennial budget, it shall adopt such a
4 budget in an odd-numbered year for the next 2 fiscal years that follow immediately
5 the year in which the budget is adopted.

6 **(2)** For a city to proceed under this section, the common council must adopt a
7 resolution or enact an ordinance stating its intent to adopt a biennial budget. Once
8 a resolution is adopted or an ordinance is enacted, such an action takes effect, and
9 may not be reconsidered or repealed, except as provided in sub. (3).

10 **(3)** A common council that has adopted a biennial budget procedure as provided
11 in this section may return to the use of an annual budget procedure if the common
12 council, by a two-thirds majority vote, adopts a resolution or enacts an ordinance
13 stating its intent to adopt an annual budget.

14 **(4)** A common council or a committee authorized by the common council may,
15 at any time, decrease appropriation amounts in a biennial budget.

16 **(5)** In October or November of an even-numbered year, the common council
17 may change any appropriation or revenue amount in relation to the 2nd year of the
18 biennial budget by a simple majority vote of the members-elect, as that term is
19 defined in s. 59.001 (2m).

20 **SECTION 26.** 65.03 (1) of the statutes is amended to read:

21 **65.03 (1)** It shall be the duty of each department to file with the secretary of
22 the board of estimates not later than August 1 of each year on forms approved by the
23 board of estimates an estimate in detail of the department's needs for the ensuing
24 fiscal year, including a statement of any permanent improvements to be made and
25 an estimate of expenditures therefor, and including such information supplied in

SENATE BILL 178**SECTION 26**

1 such form as the board of estimates may direct. If the city is using biennial
2 budgeting, the forms described in this subsection shall also detail the changes
3 between the first and 2nd year of the biennium.

4 **SECTION 27.** 65.04 (1) of the statutes is amended to read:

5 65.04 (1) MEETING; REPORT OF ESTIMATES. The board of estimates shall meet not
6 later than September 10 of each year. The secretary shall place before the board the
7 reports of estimates filed with the secretary by the departments together with the
8 comptroller's statement of anticipated revenues for the ensuing year budget period,
9 or the 2nd year of a biennium in an even-numbered year, and the adequate
10 comparisons with other years as provided in s. 65.02 (5) to (11). The budget summary
11 shall be published forthwith in at least one and not more than 2 daily newspapers
12 having the largest circulation in the city as a class 1 notice, under ch. 985, and in the
13 proceedings of the common council; and a copy of the entire proposed budget shall
14 be available for public inspection in the office of the city comptroller.

15 **SECTION 28.** 65.04 (2) of the statutes is amended to read:

16 65.04 (2) PROPOSED BUDGET; PUBLICATION OF SUMMARY. From the estimates before
17 it the board shall make and submit to the common council, on or before October 25
18 each year budget period, a proposed budget setting forth in detail the amounts
19 proposed to be spent by each department and the various purposes therefor and the
20 amounts of money for each purpose it is proposed shall be appropriated by the
21 council. The proposed budget shall comply with s. 65.02 (5) to (11). The budget
22 summary shall be published forthwith in at least one and not more than 2 daily
23 newspapers having the largest circulation in the city as a class 1 notice, under ch.
24 985, and the proposed budget summary shall be printed forthwith in the proceedings
25 of the common council. If any department fails to file its estimates as herein provided

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1 the board shall make a proposed budget for such department specifying the purposes
2 for which and the amount of funds such department may expend.

3 **SECTION 29.** 65.04 (4) of the statutes is amended to read:

4 65.04 (4) CONTINGENT FUND. In addition to the purposes required to be set forth
5 in detail the board may provide a contingent fund for such sum as they may deem
6 reasonably necessary for emergency and other purposes that may arise during the
7 year budget period requiring the expenditure of money in addition to the sums
8 provided for the several purposes, and for purposes for which no express provision
9 is made in the budget.

10 **SECTION 30.** 65.04 (5) of the statutes is amended to read:

11 65.04 (5) BONDS; MORTGAGE CERTIFICATES. The board shall also include in its
12 budget the amount of bonds, the purposes therefor, and the required mortgage
13 certificates to be issued during the ~~fiscal year~~ budget period, except such bonds as
14 are authorized to be omitted by express provision of law.

15 **SECTION 31.** 65.05 (4) of the statutes is amended to read:

16 65.05 (4) ~~The~~ For each budget period, the common council, on or before
17 November 14, shall adopt the proposed budget by a majority vote of all the
18 alderpersons either as submitted or as changed by the council. It shall not be
19 necessary to refer the budget to a committee of the common council.

20 **SECTION 32.** 65.05 (5) of the statutes is amended to read:

21 65.05 (5) The budget submitted by the board to the council as changed by the
22 council within the time therein provided shall constitute the budget of the city for the
23 following year budget period whether or not any formal resolution or motion
24 adopting it has been passed by the common council. Within 5 days either after its

SENATE BILL 178**SECTION 32**

1 formal adoption by the council or by operation of law it shall be certified by the city
2 clerk to the mayor for the mayor's approval.

3 **SECTION 33.** 65.05 (8) of the statutes is amended to read:

4 65.05 (8) The Except as provided in s. 65.025 (5), the adoption of the budget
5 shall determine the amount of money to be levied upon all taxable property in the
6 city for the ensuing year budget period. The tax levy shall be computed by deducting
7 the surplus and miscellaneous revenues available therefor from the appropriations
8 for expenditures for the ensuing year. The city comptroller shall then certify the
9 necessary taxes to be levied to the commissioner of assessments, who shall calculate
10 the tax rate. Such tax rate shall be the rate of the ensuing tax levy.

11 **SECTION 34.** 65.05 (9) of the statutes is amended to read:

12 65.05 (9) The compensation rates of pay and the number of positions
13 established in the budget shall determine the compensation to be paid and the
14 number of positions for the ensuing ~~fiscal year~~ budget period except that additional
15 positions may be established where necessary during the year by resolution adopted
16 by three-fourths vote of all the alderpersons.

17 **SECTION 35.** 65.06 (1) of the statutes is amended to read:

18 65.06 (1) ~~No~~ Except as provided in s. 65.025 (5), no money may be expended and
19 no liabilities incurred by the city or any department unless otherwise specially
20 authorized by law during the ~~fiscal year~~ budget period, in excess of the amounts
21 specified or except as hereinafter provided for any other purpose than as designated
22 therein, provided, however, that whenever the city department that is responsible
23 for a water system desires to make a contract extending over a period of more than
24 one year for additions to the plant in excess of the estimated revenue for the year
25 budget period, if in the opinion of the board of estimates there will be money available

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1 to meet the payments on the contract as they may come due, then, by a majority vote
2 of the board, they may authorize the comptroller to countersign such contract.

3 **SECTION 36.** 65.06 (5) (intro.) of the statutes is amended to read:

4 65.06 (5) (intro.) No department shall spend a greater sum than is
5 appropriated by the budget for that department except as provided in s. 65.025 (5)
6 and except:

7 **SECTION 37.** 65.06 (14) of the statutes is amended to read:

8 65.06 (14) The adoption of the budget for any year budget period shall not
9 authorize the expenditure of any funds for the succeeding year budget period except
10 for indebtedness incurred during the budget year.

11 **SECTION 38.** 65.06 (15) of the statutes is amended to read:

12 65.06 (15) All funds subject to the control of the common council assigned by
13 the budget to a department not expended during the budget year period and not
14 reserved for indebtedness incurred during the year budget period shall revert to the
15 general revenues of the city.

16 **SECTION 39.** 65.20 (1) (a) of the statutes is amended to read:

17 65.20 (1) (a) The functions of the board of estimates relating to the preparation
18 of the city budget are permanently transferred to the mayor who shall prepare the
19 proposed budget and present it to the common council. The budget presented by the
20 mayor shall be called the "executive budget" and its contents shall comply with the
21 requirements of ss. 65.02 to 65.04 in all respects, consistent with any variation that
22 is necessary due to the common council having adopted a biennial budget procedure
23 under s. 65.025.

24 **SECTION 40.** 65.20 (1) (b) of the statutes is amended to read:

SENATE BILL 178**SECTION 40**

1 65.20 (1) (b) Each department shall submit to the mayor not later than the 2nd
2 Tuesday in May of each year budget period on forms approved by the budget director
3 an estimate in detail of the department's needs for the ensuing ~~fiscal year~~ budget
4 period, including a statement of any permanent improvements to be made and an
5 estimate of expenditures therefor, and including such information supplied in such
6 form as the mayor requests.

7 **SECTION 41.** 65.20 (1) (c) of the statutes is amended to read:

8 65.20 (1) (c) Any department whose funds are not subject to the control of the
9 common council may include in its estimate such sum as it deems reasonably
10 necessary for a contingent fund for emergency purposes or other purposes which may
11 arise during the year budget period requiring the expenditure of money in addition
12 to the sums provided for the several purposes or for purposes for which no express
13 provision is made in the budget.

14 **SECTION 42.** 65.20 (1) (d) of the statutes is amended to read:

15 65.20 (1) (d) The mayor shall hold hearings with respect to departmental
16 requests at the times and places the mayor or the common council, by ordinance,
17 directs. All hearings shall be open to the public. The mayor shall conduct the
18 hearings in the manner in which the mayor determines best suited to fulfilling the
19 purpose of the hearings. ~~The~~ For each budget period, the mayor shall prepare a
20 requested budget summary which shall be published at least once prior to the
21 commencement of the hearings in the newspaper having the largest circulation in
22 the city. A complete copy of the entire requested budget shall be made available for
23 public inspection in the office of the city clerk.

24 **SECTION 43.** 65.20 (1) (e) of the statutes is amended to read:

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1 65.20 (1) (e) From the estimates before him or her, the mayor shall make and
2 submit to the common council, on or before September 28 each year budget period,
3 a proposed budget setting forth in detail the amounts proposed to be spent by each
4 department and the various purposes therefor and the amounts of money for each
5 purpose it is proposed shall be appropriated by the council. The proposed budget
6 shall comply with s. 65.02 (5) to (11). The proposed budget summary shall be
7 published forthwith in at least one and not more than 2 daily newspapers having the
8 largest circulation in the city as a class 1 notice, under ch. 985, and the proposed
9 budget summary shall be printed forthwith in the proceedings of the common
10 council. A complete copy of the entire proposed budget shall be made available for
11 inspection in the office of the city clerk. If any department fails to file its estimates
12 as provided in this section, the mayor shall make a proposed budget for the
13 department specifying the purposes for which and the amount of funds the
14 department may expend.

15 **SECTION 44.** 65.20 (1) (g) of the statutes is amended to read:

16 65.20 (1) (g) In addition to the purposes required to be set forth in detail, the
17 mayor may provide a contingent fund for such sum as the mayor deems reasonably
18 necessary for emergency and other purposes that may arise during the year budget
19 period requiring the expenditure of money in addition to the sums provided for the
20 several purposes, and for purposes for which no express provision is made in the
21 budget.

22 **SECTION 45.** 65.20 (1) (h) of the statutes is amended to read:

23 65.20 (1) (h) The mayor shall also include in the proposed budget the amount
24 of bonds and the purposes for them, to be issued during the fiscal year budget period,
25 except such bonds as are authorized to be omitted by express provision of law. Bonds

SENATE BILL 178**SECTION 45**

1 authorized to be omitted include bonds issued for the purpose of refunding prior
2 indebtedness of the city.

3 **SECTION 46.** 65.90 (1) of the statutes is amended to read:

4 65.90 (1) Unless otherwise provided, in this section, “municipality” means each
5 county other than counties having a population of 750,000 or more, each city,
6 excepting cities of the 1st class, village, town, school district, technical college district
7 and all other public bodies that have the power to levy or certify a general property
8 tax or budget. ~~Every~~ Except as provided in sub. (1m), every municipality shall
9 annually, prior to the determination of the sum to be financed in whole or in part by
10 a general property tax, funds on hand or estimated revenues from any source,
11 formulate a budget and hold public hearings thereon.

12 **SECTION 47.** 65.90 (1m) of the statutes is created to read:

13 65.90 (1m) (a) 1. For purposes of adopting and implementing a biennial budget
14 as described in this subsection, “municipality” means a county other than a county
15 having a population of 750,000 or more; a city other than a city of the 1st class; a
16 village; or a town.

17 2. A municipality may adopt a biennial budget by implementing the procedures
18 under this subsection and using the procedures under this section. If a municipality
19 chooses to adopt a biennial budget, it shall adopt such a budget in an odd-numbered
20 year for the next 2 fiscal years that follow immediately the year in which the budget
21 is adopted.

22 3. For any municipality to proceed under this subsection, the governing body
23 of the municipality must adopt a resolution or enact an ordinance stating its intent
24 to adopt a biennial budget. Once a resolution is adopted or an ordinance is enacted,

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1 such an action takes effect and may not be reconsidered or repealed, except as
2 provided in subd. 4.

3 4. The governing body of a municipality that has adopted a biennial budget
4 procedure as provided in this subsection may return to the use of an annual budget
5 procedure if the governing body, by a two-thirds majority vote, adopts a resolution
6 or enacts an ordinance stating its intent to adopt an annual budget.

7 **SECTION 48.** 65.90 (2) of the statutes is amended to read:

8 65.90 (2) ~~Such An annual or biennial budget shall list all existing indebtedness~~
9 ~~and all anticipated revenue from all sources during the ensuing year budget period~~
10 ~~and shall likewise list all proposed appropriations for each department, activity and~~
11 ~~reserve account during ~~the said ensuing year~~ that period. Such budget shall also~~
12 ~~show actual revenues and expenditures for the preceding year, actual revenues and~~
13 ~~expenditures for not less than the first 6 months of the current year and estimated~~
14 ~~revenues and expenditures for the balance of the current year or, in the case of a~~
15 ~~biennial budget, for the balance of the period to which the budget applies. Such~~
16 ~~budget shall also show for informational purposes by fund all anticipated~~
17 ~~unexpended or unappropriated balances, and surpluses.~~

18 **SECTION 49.** 65.90 (3) (a) (intro.) of the statutes is amended to read:

19 65.90 (3) (a) (intro.) A summary of the budget required under sub. (1) or
20 authorized under sub. (1m) and notice of the place where the budget in detail is
21 available for public inspection and notice of the time and place for holding the public
22 hearing thereon shall be published as a class 1 notice, under ch. 985, in the
23 municipality at least 15 days prior to the time of the public hearing except that:

24 **SECTION 50.** 65.90 (3) (a) 1. of the statutes is amended to read:

SENATE BILL 178**SECTION 50**

1 65.90 (3) (a) 1. In towns a summary of the budget required under sub. (1) or
2 authorized under sub. (1m) and notice of the time and place of the public hearing
3 thereon shall be posted in 3 public places at least 15 days prior to the time of the
4 public hearing.

5 **SECTION 51.** 65.90 (3) (b) (intro.) of the statutes is amended to read:

6 65.90 (3) (b) (intro.) Any budget summary required under par. (a) shall include
7 all of the following for each fiscal year of the proposed budget and the budget in effect,
8 and shall also include the percentage change between the budget of the current year
9 and each fiscal year of the proposed budget:

10 **SECTION 52.** 65.90 (3) (bm) of the statutes is amended to read:

11 65.90 (3) (bm) Any budget summary created under par. (a) shall include an
12 itemization of proposed increases and decreases to the current year budget, and an
13 itemization of proposed increases and decreases between the first and second year
14 of a biennial budget, due to new or discontinued activities and functions.

15 **SECTION 53.** 65.90 (4) of the statutes is amended to read:

16 65.90 (4) Not less fewer than 15 days or, in the case of common school districts,
17 as defined under s. 115.01 (3), not less fewer than 10 days, after the publication of
18 the proposed budget and the notice of hearing thereon a public hearing shall be held
19 at the time and place stipulated at which any resident or taxpayer of the
20 governmental unit shall have an opportunity to be heard on the proposed budget.
21 The budget hearing may be adjourned from time to time. In school districts holding
22 an annual meeting the time and place of the budget hearing shall be the time and
23 place of the annual meeting.

24 **SECTION 54.** 65.90 (5) (a) of the statutes is amended to read:

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1 65.90 (5) (a) Except as provided in ~~par.~~ pars. (b) and (c) and except for
2 alterations made pursuant to a hearing under sub. (4), the amount of tax to be levied
3 or certified, the amounts of the various appropriations and the purposes for such
4 appropriations stated in a budget required under sub. (1) or authorized under sub.
5 (1m) may not be changed unless authorized by a vote of two-thirds of the ~~entire~~
6 ~~membership~~ members-elect of the governing body of the municipality. Any
7 ~~municipality, except a town, which makes changes under this paragraph shall~~
8 ~~publish a class 1 notice thereof, under ch. 985, within 15 days after any change is~~
9 ~~made. Failure to give notice shall preclude any changes in the proposed budget and~~
10 ~~alterations thereto made under sub. (4). In this subsection, “members-elect” has the~~
11 meaning given in s. 66.10015 (1) (bs).

12 **SECTION 55.** 65.90 (5) (b) of the statutes is amended to read:

13 65.90 (5) (b) A county board may authorize its standing ~~finance committee~~
14 committees to transfer funds between budgeted items of an individual county office
15 or department, if such budgeted items have been separately appropriated, and to
16 supplement the appropriations for a particular office, department, or activity by
17 transfers from the contingent fund. Such committee transfers shall not exceed the
18 amount set up in the contingent fund as adopted in the annual budget, nor aggregate
19 in the case of an individual office, department, or activity in excess of 10 percent of
20 the funds originally provided for such office, department, or activity in such annual
21 budget. ~~The publication provisions of par. (a) shall apply to all committee transfers~~
22 ~~from the contingent fund.~~

23 **SECTION 56.** 65.90 (5) (c) of the statutes is created to read:

24 65.90 (5) (c) 1. A governing body or a committee authorized by the governing
25 body may, at any time, decrease appropriation amounts in a biennial budget.

MEMORANDUM

DATE: April 23, 2019

TO: East Central Commissioners

FROM: Allen Buechel, Chair – Economic Development Committee

RE: Recommendations from 4/23/19 Joint Economic Development & Regional Comprehensive Planning Standing Committee Meeting

On April 23, 2019 the Economic Development Committee and Regional Comprehensive Planning Standing Committees met to discuss the status of the Initiative 41 effort and concerns regarding progress that is, or could be, made on the specific recommendations contained in the Driving the Future reports which lays out a strategy for fostering economic development along the I-41 corridor.

The Committee members passionately discussed a variety of factors which play into the Commission's ability and capacity to lead and/or support Initiative 41 efforts into the future. As such, the Committees concluded that the best course of action would be as follows:

1. That the Steering Committee formally initiate a process to update the current ECWRPC Strategic Plan document so as to establish a clearer, more prioritized vision for (and linking of) regional planning programs/issue areas and the financial resources necessary to carry out the vision.
2. Involve outside stakeholders in the Strategic Plan Update process beginning with a June, 2019 convening of economic development partners involved in Initiative 41 efforts to assist in determining appropriate roles for the Commission and partner priorities. Furthermore, we feel that such convenings include the active participation of appropriate Standing Committee members.

We thank the Commissioners for considering these requests and ask that you endorse these recommendations and direct staff to initiate efforts to implement them.

ECWRPC Schedule of Fees for Services

Beginning in 2019 and moving forward, in order to assist with short and long-term budget issues, the East Central Wisconsin Regional Planning Commission is now establishing a set of service fees for certain technical assistance projects which were previously conducted at no charge using the Commission’s levy funds obtained from its member Counties. In order to keep up with the costs of salaries, benefits and overhead costs, and retain high quality employees who provide invaluable skills, services and insights, the following Schedule of Fees is proposed, with annual reviews and adjustments as needed. In addition to specific technical assistance projects, other fees for review processes previously in place are included in this schedule.

Section 1:

The following services previously provided at no cost will now be fee-based for member communities and counties. **Please note that in some/many cases, the Commission will still be subsidizing some of the costs for these projects using state, federal or local program funds where available.**

RECREATION PROJECTS	CRITERIA	FEE / FEE RANGE
Comprehensive Outdoor Recreation Plan (CORP) Updates*	Based on ranges of 2015 ACS total population estimates (town, village, city or county).	100K+ = \$18,000 50K-99,999 = \$12,000 25K-49,999 = \$8,000 15K-24,999 = \$5,000 <15K = \$3,500 *if a completely new plan, from scratch, add 15%
Park Site Assessment & Site Plan	Based on ranges of park property size in acres.	40+ acres = \$7,000 20-39 acres = \$5,000 10-19 acres = \$3,500 < 10 acres = \$2,500
Recreation Grant Assistance <i>(provision of maps, data, review of narrative – NOT writing grant from start to finish)</i>	Flat Fee based on needs <i>(please call to inquire)</i>	\$500 to \$1,500
Recreation Survey <i>(survey development, use of on-line survey tools, includes written report of results)</i>	Flat Fee	\$2,500
Recreation Economic Impact Study	Based on ranges of 2015 ACS total population estimates.	100K+ = \$7,500 50K-99,999 = \$6,000 25K-49,999 = \$4,000 15K-24,999 = \$3,500 <15K = \$2,500
Safe Routes to Parks Audits	Based on ranges of 2015 ACS total population estimates.	100K+ = \$5,000 50K-99,999 = \$3,000 25K-49,999 = \$2,000 <25K = \$1,500

TRANSPORTATION PROJECTS	CRITERIA	FEE / FEE RANGE
GIS Culvert Inventories	Based on ranges of 2015 ACS total population estimates (town village, city or county). – CONSIDERING AS CHANGE TO ROAD MILES BASIS	100K+ = \$15,000
GIS Road Sign Inventories		50K-99,999 = \$10,000
GIS Road Access Inventories		25K-49,999 = \$7,500 <25K = \$5,000
Miovision Camera Data Collection	Flat Fee per site + Actual Processing Cost	\$250.00 plus data processing rates which are determined by Miovision and range from \$2 to \$68 per hour
Road Capital Improvement Program	Flat Fee	\$5,000

COMMUNITY DEVELOPMENT PROJECTS	CRITERIA	FEE / FEE RANGE
In-Person Public Visioning Workshop (<i>community wide, downtown, etc., includes written report</i>)	Flat Fee based on 6 exercises	\$3,500
Comprehensive Plan – Single Chapter Update (<i>text, data, maps</i>)	Flat fee	\$1,000

GEOGRAPHIC INFORMATION SYSTEM (GIS) PROJECTS	CRITERIA	FEE / FEE RANGE
ESRI On-Line Mapping Portal Creation <i>Note: Does not include any equipment or on-line subscription costs. Please call for final quote</i>	Based on ranges of 2015 ACS total population estimates (town village, city or county).	100K+ = \$12,000 50K-99,999 = \$9,000 25K-49,999 = \$6,500 <25K = \$4,500
ESRI On-Line Mapping Portal Maintenance (Annual)	Based on 10% of above cost	\$450 - \$1,200
ESRI StoryMap Creation (<i>for visioning purposes – data collection & analysis, includes written report</i>)	Flat Fee based on 6 exercises	\$3,500
ESRI StoryMap Creation (<i>for informational purposes, assumes GIS data available</i>)	Flat Fee range based on content and complexity	\$1,500 - \$4,000

Section 2:

The following list of fees was previously adopted by the Commission as standard practice of business in 2010. These fees were reviewed and modified in 2019 based on updated information pertaining to actual time spent on such activities.

NR-121 SEWER SERVICE AREA REVIEWS	CRITERIA	FEE / FEE RANGE
SSA Plan Updates		Not Applicable – Covered by WDNR funding and cost-shared by Commission
SSA Amendments	Actual time spent / member vs. non-member	<p style="text-align: right;"><u>Member</u></p> <p>\$250 + per hour charge at 1/2 current staff billing rates after 4 hours</p> <p style="text-align: right;"><u>Non-Member</u></p> <p>\$500 initial charge + per hour charge at current staff rates after 4 hours</p>
SSA Amendment Appeals*	Flat Fee	<p style="text-align: right;"><u>Member</u></p> <p style="text-align: right;">\$500</p> <p style="text-align: right;"><u>Non-Member</u></p> <p style="text-align: right;">\$1,000</p>
<i>* SSA amendment appeals are 'double' the regular SSA amendment cost due to potential for attorney expenses.</i>		
NR-110 Facility Plan / Amendment Reviews	Actual time spent / member vs. non-member	<p style="text-align: right;"><u>Member</u></p> <p>\$500 (no additional charges for follow up)</p> <p style="text-align: right;"><u>Non-Member</u></p> <p>\$1,000 initial charge + per hour charge at current staff rates after 6.5 total hours</p>
Sewer Extension Reviews	Actual time spent / member vs. non-member	<p style="text-align: right;"><u>Member</u></p> <p>\$75 (no additional charges for follow up)</p> <p style="text-align: right;"><u>Non-Member</u></p> <p>\$150 + per hour charge at current staff rates after 1 hour</p>
Private Lateral Reviews	Actual time spent / member vs. non-member	<p style="text-align: right;"><u>Member</u></p> <p>\$75 (no additional charges for follow up)</p> <p style="text-align: right;"><u>Non-Member</u></p> <p>\$150 + per hour charge at current staff rates after 1 hour</p>
Other Reviews (Lift Stations, etc.)	Actual time spent / member vs. non-member	<p style="text-align: right;"><u>Member</u></p> <p>\$60.00 (no additional charges for follow up)</p> <p style="text-align: right;"><u>Non-Member</u></p> <p>\$120.00 + per hour charge at current staff rates after 1 hour</p>
Initial Request for Population Information		<p style="text-align: right;"><u>Member</u> = No Charge</p> <p style="text-align: right;"><u>Non-Member</u> = \$30.00</p>

The NR-135 Non-Metallic Mining Reclamation Program was established in 2001 and includes a set of annual permit fees, paid by the mine operators (permittees) that are agreed upon and established annually by the four member counties within the program (Outagamie, Shawano, Waupaca & Winnebago). These fees are included as part of this schedule, however; the reader should always affirm the actual fees with the Commission’s Non-Metallic Mining Reclamation Program Coordinator.

NR-135 NON-METALLIC MINING RECLAMATION PROGRAM PERMIT FEES		CRITERIA	FEE / FEE RANGE
Annual Per Acre Fee for Active Areas of Site	Based on actual program costs from prior year.		\$40.00 / acre (2018 fee – update once acted on by counties)
WDNR Annual Fee	Per NR-135 Admin. Code – Based on site size and # of unreclaimed acres.		\$35-\$175
New Mine Permit Fee			\$705
Alternative Requirement Review Fee			\$370
Annual Fee for Transportation Related Sites	Based on site size, range of acreages		\$175 to \$870
Permit Transfer Fee			\$105
Permit Modification Fee			\$400
Final Reclamation Completion/Inspection Fee			\$200
Interim Reclamation Inspection Fee			None

Other Fee Schedule Notes:

All other services requested through the Commission’s technical assistance program will be evaluated for scope and workload. Should those costs exceed \$3,500 the Commission will request that the community cost-share the project to a certain extent based on a complete estimate of the project.

Large scale planning projects such as Comprehensive Plan Updates, Zoning Ordinance re-writes, Subdivision Ordinance creation/re-writes, Custom GIS Mapping, etc. will be evaluated and negotiated using a contractual arrangement separate from this fee schedule. Contract discounts will be applied as appropriate based on funding available, if any.

Member communities include any that lie within Calumet, Fond du Lac, Outagamie, Shawano, Menominee, Waupaca, Waushara, or Winnebago Counties. Green Lake and Marquette Counties and their communities are NOT members of the Commission. Non-Member counties or communities will not receive any free technical assistance, fee-based technical assistance or contract services.