

## MEETING NOTICE

### FOND DU LAC MPO POLICY BOARD MEETING

DATE: Wednesday, May 8, 2019  
TIME: 10:00 A.M.  
PLACE: Rooms D & E – City/County Government Center

#### AGENDA

1. Introductions, statement of compliance with Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84 regarding Open Meetings
2. Public Comment
3. Discussion and action on February 2, 2019 Fond du Lac MPO Policy Board and Technical Advisory Committee Meeting Minutes (Enclosed)
4. Discussion and action on Proposed Resolution 02-19: Amending the Transportation Improvement Program for the Fond du Lac Urbanized Area – 2019 (Enclosed) WisDOT projects – Dave Moesch
5. Discussion and action on Proposed Resolution 03-19: Amending the Transportation Improvement Program for the Fond du Lac Urbanized Area – 2019 (Enclosed) 2019 State Transit Asset Management Plan Targets – Dave Moesch
6. Discussion on Surface Transportation Block Grant (STBG) – Local Program Update
7. Discussion regarding Long Range Transportation/Land Use Plan update.
8. WisDOT Regional Projects Update – Matt Halada
9. Safe Routes to School update – Melissa Badtke
10. Transit and Specialized Transportation Update – Kolin Erickson
  - a. Commuter Service Study
11. Adjourn

SUMMARY OF PROCEEDINGS

Fond du Lac Metropolitan Planning Organization Policy Board & Technical Advisory Committee  
Fond du Lac City/County Building, Rooms D-E, Wednesday, February 6, 2019

The meeting was called to order by Ms. Benson at 10:02 AM

Committee Members Present

|                       |                     |
|-----------------------|---------------------|
| Jordan Skiff .....    | City of Fond du Lac |
| Paul DeVries .....    | City of Fond du Lac |
| Joe Moore .....       | City of Fond du Lac |
| Dyann Benson .....    | City of Fond du Lac |
| Tom Janke .....       | Fond du Lac County  |
| Jeff Meisenburg ..... | Town of Friendship  |

WisDOT & FHWA Members Present

|                              |                    |
|------------------------------|--------------------|
| Matt Halada .....            | WisDOT – NE Region |
| Matt Spiel (via phone) ..... | FHWA - Wisconsin   |

Staff Members Present

|                      |        |
|----------------------|--------|
| Walt Raith .....     | ECWRPC |
| Dave Moesch .....    | ECWRPC |
| Nick Musson .....    | ECWRPC |
| Kolin Erickson ..... | ECWRPC |

1. Introductions, Statement of compliance with Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84 regarding Open Meetings
2. Public Comment (None)
3. Discussion and action on Summary of Proceedings from the October 3rd, 2018 Fond du Lac MPO Policy Board Meeting Minutes

Mr. Moore made a motion to approve the summary of proceedings, Mr. Halada seconded the motion and the motion passed unanimously.

4. Discussion and action on Proposed Resolution 01-19: Amending the Transportation Improvement Program for the Fond du Lac Urbanized Area – 2019

Mr. Moesch noted an amendment was necessary to approve new Section 5310 and Wisconsin Employment Transportation Assistance Program (WETAP) federal funded projects for non-profits operating within the MPO planning area. Non-profits applying for funds for their projects include: ARC of Fond du Lac, Diverse Options Inc., Disabilities Services Inc., ADVOCAP and Forward Service Corporation. Projects awarded are for capital, operating and vehicle purchases to provide transportation for seniors, persons with disabilities and low income individuals.

Mr. Janke made a motion to amend the Transportation Improvement Program, Mr. Skiff seconded the motion and the motion passed unanimously.

5. Discussion regarding Long Range Transportation/Land Use Plan Update

Mr. Raith noted staff is starting to update the Fond du Lac MPO Long Range Transportation Plan for a minor plan update in 2020. Committee members were asked to think about and provide staff their input on their wish list or illustrative transportation projects to include into the plan. General discussion on regional freight corridors, City of Fond du Lac bridge study, USH 151 frontage road access management and system interchange near south Industrial Park (near Interstate Highway 41).

6. WisDOT Regional Projects Update

Mr. Halada provided project updates on: USH 45 (reconstruction portion of highway within Village of Eden as well as small part of CTH B); starting in spring and continuing through fall 2019; STH 23 (from Rosendale to City of Fond du Lac) will be resurfaced this year; CTH VVV (Rolling Meadows Highway Safety Improvement project); STH 23 (expansion project to Plymouth will begin in April).

7. Transit and Specialized Transportation Update

Mr. Musson noted ECWRPC and SRF Consulting began a regional commuter service feasibility study. They have had two meetings with the steering committee comprised of transit agencies from Fond du Lac to Green Bay and other business and economic development staff. Staff also hopes to study commuter transportation demand south of Fond du Lac to Quad Graphics/Lomira in Dodge County. Committee will study if a regional transportation system is viable and what it may operate as (employment transportation, university/tech college student transportation or another type of service model). Staff will keep committee updated on future outcomes.

8. Discussion on upcoming ECWRPC Mini-Conference (Autonomous Vehicles, 4.26.19 at Retlaw Hotel-Fond du Lac)

Mr. Raith noted staff is planning an upcoming mini-conference centered on topics of mobility as a service (MaaS) including discussion topics centered on autonomous vehicles. Mr. Musson noted other topics include connected vehicles (which can communicate with other vehicles as well as infrastructure), electric vehicles and how to start planning for the future transportation system. The half day conference will take place at the Retlaw Hotel in Fond du Lac on April 26, starting at 8:00 am. All are invited to attend.

9. Adjournment

Mr. Moore made a motion to adjourn and Mr. Halada seconded the motion. The motion passed unanimously and the Committee adjourned at 10:45 AM. The next meeting is on Wednesday, May 8, 2019 at 10:00 A.M.

**PROPOSED RESOLUTION NO. 02-19**

**AMENDING THE TRANSPORTATION IMPROVEMENT PROGRAM FOR THE FOND DU LAC URBANIZED AREA – 2019**

**WHEREAS**, the City of Fond du Lac, as the Metropolitan Planning Organization (MPO) for the Fond du Lac area, approved the *2019 Transportation Improvement Program for the Fond du Lac Urbanized Area*, at their October 3, 2018 Policy Board meeting; and

**WHEREAS**, the Transportation Improvement Program was prepared to meet the requirements of the Fixing America's Surface Transportation Act (FAST ACT), as prescribed by federal regulations; and

**WHEREAS**, all projects that use federal funds must appear in an adopted Transportation Improvement Program; and

**WHEREAS**, The Wisconsin Department of Transportation has requested the MPO advance the attached transportation projects in the Fond du Lac Area: **Now Therefore;**

**BE IT RESOLVED BY THE FOND DU LAC METROPOLITAN PLANNING ORGANIZATION:**

**SECTION 1.** That the MPO approves the amendment as presented to include the proposed projects in the adopted 2019 Transportation Improvement Program for the Fond du Lac Urbanized Area.

Effective Date: May 8, 2019

Submitted by: MPO Staff

Prepared By: David J. Moesch, Associate Transportation Planner

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Mr. Allen Buechel, Chair, Policy Board  
Fond du Lac Metropolitan Planning Organization

TABLE 1, cont.  
FOND DU LAC PROJECT LISTING

**Table 1: Fond du Lac Urbanized Area - Programmed Projects Listing  
2019 - 2022**

\*\* Funds are listed in Year of Expenditure \$. \*\* Funds are obligated to projects approximately 6 weeks prior to LET date.

| Primary Jurisdiction                       | Project Description            | Type of Cost | 2019 |       |       | 2020  |      |       |       |       |
|--|--------------------------------|--------------|------|-------|-------|-------|------|-------|-------|-------|
|  |                                |              | Fed  | State | Local | Total | Fed  | State | Local | Total |
| WisDOT<br>Fond du Lac<br><b>443-19-028</b> | WIS 23 / USH 151-CTH UU        | DESIGN       |      |       |       | 0     |      |       |       | 0     |
|  | Fond du Lac - Plymouth         | ROW          |      |       |       | 0     |      |       |       | 0     |
|  | 1440-39-60 Maintenance         | CONST        |      |       |       | 0     | 1444 | 361   | 0     | 1805  |
|  | STP 1.75m. (P)                 | TOTAL        | 0    | 0     | 0     | 0     | 1444 | 361   | 0     | 1805  |
| WisDOT<br>Fond du Lac<br><b>443-19-029</b> | I-41 / Town Line Road Overpass | DESIGN       | 108  |       | 12    | 0     |      |       |       | 120   |
|  | Bridge Rehabilitation          | ROW          |      |       |       | 0     |      |       |       | 0     |
|  | 1150-74-00                     | CONST        |      |       |       | 0     |      |       |       | 0     |
|  | STP (P)                        | TOTAL        | 108  |       | 12    | 0     | 0    | 0     | 0     | 120   |

**\* Amended 5/8/19**

**PROPOSED RESOLUTION 03-19**

**AMENDING THE TRANSPORTATION IMPROVEMENT PROGRAM FOR THE FOND DU LAC URBANIZED AREA - 2019.**

**WHEREAS**, the City of Fond du Lac, as the Metropolitan Planning Organization (MPO) for the Fond du Lac Urbanized Area, adopted the *2019 Transportation Improvement Program for the Fond du Lac Urbanized Area*, at the October 3, 2018 Policy Board meeting; and

**WHEREAS**, the Transportation Improvement Program was prepared to meet the requirements of the Fixing America's Surface Transportation Act: (FAST), as prescribed by federal regulations; and

**WHEREAS**, the metropolitan planning organization (MPO) must work with Fond du Lac Area Transit to establish calendar year targets for transit performance measures addressed in the State Transit Asset Management Plan (TAM) and incorporate them into the TIP; and

**WHEREAS**, the MPO will adopt the attached measures as the metropolitan planning area's targets and will work with WisDOT to plan and program projects that support these targets; and  
**NOW, THEREFORE;**

**BE IT RESOLVED BY THE FOND DU LAC METROPOLITAN PLANNING ORGANIZATION:**

**SECTION1.** That the MPO approves the amendment as presented to include the updated performance measures in the adopted 2019 Transportation Improvement Program for the Fond du Lac Urbanized Area.

Effective Date: May 8, 2019

Submitted by: MPO Staff

Prepared By: David J. Moesch, Associate Transportation Planner

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Mr. Allen Buechel, Fond du Lac MPO Policy Board Chair

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## PERFORMANCE MEASURES IN THE TRANSPORTATION IMPROVEMENT PROGRAM

### SETTING TARGETS FOR TRANSIT PERFORMANCE MEASURES

MAP-21/Fast Act Performance Measures for transit as established in 49 USC 625 and 23 CFR 490 are:

- Transit
  - Rolling Stock: The percentage of revenue vehicles (by type) that exceed the useful life benchmark (ULB).
  - Equipment: The percentage of non-revenue service vehicles (by type) that exceed the ULB.
  - Facilities: The percentage of facilities (by group) that are rated less than 3.0 on the Transit Economic Requirements Model (TERM) Scale.

### WISDOT TRANSIT ASSET MANAGEMENT PLAN

#### Introduction

In accordance with 49 CFR Parts 625 and 630 for Transit Asset Management (TAM), the Wisconsin Department of Transportation (WisDOT), is the TAM sponsor for all 5311 Formula Grants for Rural Areas and 5310 Enhanced Mobility for Seniors and Individuals with Disabilities sub-recipients. The smaller transit agencies such as Fond du Lac Transit have not done a Transit Asset Management Plan (TAM) of their own and will be a part of the State plan.

#### Methodology

WisDOT reviewed the inventory of federally funded vehicles, equipment, and facilities in its *BlackCat* Grants Management System and used age to ascertain a starting point for the 2019 TAM targets. WisDOT's formal sponsored TAM Plan will likely include additional evaluation criteria as well as capital items not purchased through federal funds

#### Vehicles

WisDOT evaluated the inventory of its sub-recipient vehicle capital items and used FTA's Useful Life Age Benchmark (ULB) set in FTA 5010.1D, page IV-7 to determine if the vehicles were beyond their useful life. WisDOT and its sub-recipients have set the following TAM performance targets:

#### Rolling Stock – Acceptable percentage of revenue vehicle fleet that is past its useful life

| Performance Measure | 2018 Performance (%) | 2019 Target(%) |
|---------------------|----------------------|----------------|
| AO - Automoblie     | 100.00               | 20.00          |
| BU - Bus            | 19.23                | 58.00          |
| CU - Cutaway        | 10.31                | 54.00          |
| MV - Minivan        | 33.33                | 47.00          |

**Equipment – Acceptable percentage of non-revenue vehicle fleet that is past its useful life**

| <b>Performance Measure</b> | <b>2018 Performance (%)</b> | <b>2019 Target(%)</b> |
|----------------------------|-----------------------------|-----------------------|
| AO - Automoblie            | n/a                         | 20.00                 |

**Facility Targets**

WisDOT evaluated the condition of the facilities in its sponsored TAM plan using the remaining useful life standards outlined in FTA 5010.1D, page IV-18, 2(f) as a guide. Each facility has been given the useful life of 40 years.

**Facility – Acceptable percentage of facilities that are past its useful life**

| <b>Performance Measure</b>      | <b>2018 Performance (%)</b> | <b>2019 Target(%)</b> |
|---------------------------------|-----------------------------|-----------------------|
| Administrative/Maint Facilities | 10.00                       | 10.00                 |

The majority of the transit facilities in WisDOT's sponsored TAM Plan are relatively new and in excellent condition. None of the facilities are beyond their useful life of 40 years. WisDOT and its sub-recipients, set the TAM performance target to only allow 10 percent of the facilities to pass beyond useful life.

WisDOT will assist transit providers on how to use the useful life benchmarks established in the TAP Plan to prioritized their vehicles requests at the time of grant application, and are working to share best practices on vehicle maintenance across agencies and organizations.

WisDOT will also continue to work closely with its sub-recipients and FTA on any additional asset management requirements or changes, and update the TAM targets and plan as necessary.