

MEETING NOTICE

APPLETON (FOX CITIES) MPO TRANSPORTATION MANAGEMENT AREA (TMA) TRANSPORTATION POLICY ADVISORY COMMITTEE

DATE: Monday, April 1, 2019
TIME: 10:00 A.M.
PLACE: Outagamie County Highway Department
1313 Holland Road; Appleton, WI 54911

AGENDA

1. Introductions, statement of compliance with Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84 regarding Open Meetings
2. Public Comment
3. Discussion and action on April 3, 2018 Summary of Proceedings (Enclosed)
4. Presentation on the Role of the MPO – Jim Kuehn, WisDOT
5. Presentation on the Appleton (Fox Cities) TMA Certification – Matt Spiel, FHWA
6. MPO Director and Staff Report (Enclosed)
7. Local Project Updates
8. Next Meeting – Dependent on the timing of the Surface Transportation Block Grant Program Cycle
9. Adjourn

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.

SUMMARY OF PROCEEDINGS

Appleton (Fox Cities) Transportation Management Area (TMA)
Transportation Policy Advisory Committee
Outagamie County Highway Department (1313 Holland Rd, Appleton, WI 54911)
Tuesday, April 3, 2018

Committee Members

Paula Vandehey.....	City of Appleton
James Merten.....	City of Neenah
Karen Heyrman.....	Town of Grand Chute
Mike Patza.....	Town of Grand Chute
Kara Homan.....	Outagamie County
Dave Johnson.....	Outagamie County
Dean Steingraber.....	Outagamie County Highway Commissioner
Mary Dorn.....	Outagamie County Public Health
Matt Payette.....	Calumet County
Brian Glaeser.....	Calumet County
Tim Montour.....	City of Menasha
Josh Radomski.....	City of Menasha
Bob Jakel.....	City of Kaukauna
John Sundelius.....	City of Kaukauna
Kurtis Geiger.....	Village of Little Chute
Chris Murawski.....	Village of Little Chute
Travis Parish.....	Village of Harrison
George Dearborn.....	Village of Fox Crossing
Randy Friday.....	Village of Sherwood
Joel Gregozeski.....	Town of Greenville
Brian Rickert.....	Town of Greenville
Dave Vickman.....	Valley Transit
Thad Majkowski.....	Cedar Corp
Matt Halada.....	WisDOT, NE Region
Sandy Carpenter.....	WisDOT, NE Region

MPO Staff

Melissa Kraemer Badtke.....	ECWRPC
Dave Moesch.....	ECWRPC
Nick Musson.....	ECWRPC
Kim Biedermann.....	ECWRPC
Kolin Erickson.....	ECWRPC
Tyler Debruin.....	ECWRPC

The meeting was called to order by Ms. Kraemer Badtke at 10:00 A.M.

1. Statement of compliance with Wis. Stats. Ch. 19, Subchapter V, Sec.19.84 regarding Open Meetings and introductions were made.
2. Public Comment (None)
3. Discussion and action on Appleton TMA Transportation Alternatives Program (TAP) Projects

Ms. Kraemer Badtke noted the Appleton TMA has an allocation of \$585,876 for the 2018-2021 TAP cycle. Five projects were submitted of which two were eligible for funds in this cycle. The eligible projects were the City of Kaukauna – STH 96/Green Bay Road bicycle lane extension (\$94,300) and the Regional Safe

Routes to School Program – Appleton TMA only (\$402,800). The Appleton TMA TAP selection team was made up of members from the Appleton TPAC, Bicycle and Pedestrian Committee and local Safe Routes to School coalitions. The TAP selection committee recommended these two projects receive funds for this cycle. There was a general discussion and clarification regarding projects submitted by the Town of Grand Chute and Town of Buchanan for future funding eligibility. Ms. Vandehey made a motion to approve the TAP funds for the City of Kaukauna and the Regional SRTS Program; Mr. Jakel seconded the motion; motion passed unanimously.

4. Discussion on Public Participation Plan Update

Ms. Kraemer Badtke noted as part of the Appleton TMA planning process, staff is required to develop and periodically update a public participation plan (PPP). The PPP was last updated in 2013 and this plan guides the public engagement strategies and techniques to implementing transportation programs/plans within the TMA. A draft plan will be available by mid-April with a 45 day comment period. The final plan will go to ECWRPC's Transportation Committee and Commission for approval in July.

5. Discussion and update on the incorporation of performance measures

Ms. Kraemer Badtke and Mr. Moesch noted the federal transportation legislation (FAST Act) requires all urbanized areas to coordinate on the incorporation of performance measures and targets into its Long Range Transportation Plan and Transportation Improvement Program. The primary performance measures categories include Safety, Pavement, Bridge, Traffic/Freight and Transit Asset Management. These measures will be approved at the state level (WisDOT) and the TMA will have 180 days to approve these same measures or set their own.

6. Discussion and update on the Long Range Transportation Plan (LRTP)

Ms. Kraemer Badtke stated staff is starting the update process for the LRTP for the TMA. Work will involve including the performance measures and targets and streamlining chapters and text to include more visuals (charts/tables).

7. Discussion and update on the Transportation Improvement Program (TIP)

Mr. Moesch stated he will be sending out a memo to the local communities to submit their transportation projects to be included in future funding cycles for the TIP. Both implementable and long-term "wish list" projects should be included. Wish list candidate projects are also included in the LRTP.

8. Discussion on I-41 corridor

Ms. Kraemer Badtke noted ECWRPC and Outagamie County have coordinated conversations to promote the expansion of I-41 on the remaining 2-lane stretch from Appleton to De Pere. Currently WisDOT does not have any plans or funds committed to expanding this segment of the Interstate. Ms. Homan and Mr. Steingraber noted they are working the Transportation Development Association and in the beginning phases of trying to discuss this issue with businesses located along and near the I-41 corridor. The initial goals are to encourage WisDOT to study the corridor and plan/design for expansion. There was a discussion on crashes along this corridor regarding speed and traffic volume issues.

9. Regional Bicycle & Pedestrian Update

Ms. Biedermann noted staff has developed a draft document of Complete Streets Policies to implement at the regional and MPO levels. Regional complete streets policies are advisory and are to be a guide for the rural portions; at the MPO level these policies could be helpful when applying for federal transportation funds. The regional complete streets policies/document will go for approval at the April Transportation Committee and Commission meetings and the MPO policies/document will go for approval in July. Ms.

Biedermann also noted staff developed wayfinding guidance for suggestions on regional bicycle and pedestrian facilities. ECWRPC also has a bicycle/pedestrian counter program and can deploy infrared and pneumatic tube counters for member counties and communities at no cost. There is a request form available on the ECWRPC website and counters are deployed on a first-come-first-serve basis.

10. Regional Safe Routes to School Update

Ms. Kraemer Badtke stated 70 local schools in the area have activities planned for National Walk to School Day on May 9th. Staff will be out and about in the region for events this spring.

11. WisDOT Northeast Region Local Project Updates

Mr. Halada reviewed the WisDOT 511 Project webpage for the US 10/441 project. He reviewed project timelines for various components for this mega project.

12. Transit & Specialized Transportation Update

Mr. Musson noted staff is working with Valley Transit to update their Transit Development Plan. The second committee meeting is April 5th. As part of this process, a consultant was hired to help and develop recommendations. SRF Consulting from the Twin Cities is the chosen consultant. Staff is also working to update the Transportation Human Service Coordination Plan for Outagamie County. The Coordination Plan is a five year plan to help coordination transportation for those entities which apply for and receive federal/state funds for elderly and disabled transportation. The coordination meeting is August 1st from 1:00-3:00 PM at the Outagamie County Administration Building (ADRC). Also, staff will submit a request for proposal for a commuter feasibility study along I-41 from approximately Fond du Lac to Green Bay. This is a planning grant through WisDOT.

13. Adjourn

Mr. Gregozeski motioned to adjourn; Mr. Murawski seconded the motion; motion passed unanimously.

Appleton (Fox Cities) TMA Staff Report: April 1, 2019 Report

Provided By: East Central staff, *Updates on highlighted activities.*

East Central Mini-Conference on

- ✓ **East Central Mini-Conference on *Preparing our Region for Autonomous & Connected Vehicles***
Friday, April 26th at Hotel Retlaw in Fond du Lac
For more information: <https://www.ecwrpc.org/2019/03/25/register-now-autonomous-vehicle-mini-conference/>

Appleton (Fox Cities) TMA Certification

- ✓ **Thursday, May 30th and Friday, May 31st at ECWRPC Offices**
 - *Public Hearing is set for Thursday, May 30th from 5:00 p.m. to 7:00 p.m. at ECWRPC Offices (400 Ahnaip Street, Suite 100; Menasha, WI)*

Long Range Land Use Transportation Plan Update:

- ✓ Staff has started updating text and maps for the Appleton (Fox Cities) TMA plan; plan will need to be approved in Fall 2020 (5-year update)
- ✓ See Survey Update/handout

Transportation Improvement Program (TIP): There are now requirements to include performance measures as an analysis in the TIP. Targets are set for national performance measures and the Wisconsin Department of Transportation must report to the USDOT on the progress in achieving the targets for each measure. WisDOT is the first to set their performance measure targets in coordination with MPOs, from there the MPOs can choose to set their own targets or support the measures WisDOT have adopted. ECWRPC has chosen to follow and support WisDOT and their performance measure targets. The five performance measures for the Highway Safety Improvement Program are; Number of fatalities, Rate of fatalities, Number of serious injuries, Rate of serious injuries, and Number of non-motorized fatalities and non-motorized serious injuries. There are also transit performance measures which are used to rate assets, such as equipment and facilities. The performance measures can be viewed in Appendix I of the TIP's which is located here:

<http://www.ecwrpc.org/programs/fox-cities-and-oshkosh-mpo/transportation-improvement-program/>

Surface Transportation Block Grant (STBG) Program and Transportation Alternatives Program: WisDOT has not unveiled the new local program as of yet, and MPO's are not yet ready to select projects for this program until funding levels are announced. The MPO will schedule another TAC meeting later this year after details of the program are known. Please stay tuned!

Valley Transit - Transit Development Plan (TDP):

Staff continues to work with Appleton (Valley Transit) and the project steering committee to update its Transit Development Plan (TDP). A TDP is a short-term strategic plan to guide Valley Transit into the future. In January, the steering committee met for a half-day workshop where the project consultant (SRF Consulting) presented their report on existing service conditions and recommendations for Valley Transit. Two service recommendation scenarios were discussed, ranging from minor changes to a major system-wide routes overhaul. During the upcoming spring and summer, staff will seek public input on the recommendations at a variety of events.

- ✓ **Wayfinding Signage Project:** Staff has been working with Outagamie and Winnebago Counties on finalizing wayfinding signage for the WIOUWASH State Trail. This funding for this project is a partnership

with Outagamie and Winnebago Counties, Ascension Medical Group, and East Central. It is anticipated that the signs will be installed on the trail this spring/summer.

- ✓ **Bicycle and Pedestrian Projects to Count:** East Central staff is looking for bicycle and pedestrian facilities or upcoming projects that communities would like counted. Please contact Kim Biedermann for additional information or to schedule a count please visit this website:

<http://www.ecwrpc.org/programs/transportation/bicycle-and-pedestrian-planning/>

Regional Safe Routes to School Program Update: The Regional SRTS Program State of the Region Report is now available and we will be celebrating 10 years of the Regional SRTS program this year. The fastest growing program is the walking school bus program in both urban and rural communities.

I-41 Commuter Service Study:

ECWRPC, in coordination with project partners including Green Bay Metro, Valley Transit, GO Transit, Fond du Lac Area Transit, Brown County and WisDOT have been working on a commuter service feasibility study for the east central Wisconsin region. The purpose of the study is to determine the potential need for commuter service between Green Bay, Appleton, Oshkosh, and Fond du Lac, develop a transit service concept that best meets this need, and to outline a path for implementation of the service. SRF Consulting Group has been retained to conduct the planning study. The steering committee met twice to review existing data and develop purpose and needs statements and goals. In the near future SRF Consulting Group will be presenting to the steering committee on potential transit service concept designs.