

MEETING NOTICE

FOND DU LAC MPO POLICY BOARD AND TECHNICAL ADVISORY COMMITTEE MEETING

DATE: Wednesday, February 6, 2019
TIME: 10:00 A.M.
PLACE: Rooms D & E – City/County Government Center

AGENDA

1. Introductions, statement of compliance with Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84 regarding Open Meetings
2. Public Comment
3. Discussion and action on October 3rd, 2018 Fond du Lac MPO Policy Board Meeting Minutes (Enclosed)
4. Discussion and action on Proposed Resolution 01-19: Amending the Transportation Improvement Program for the Fond du Lac Urbanized Area – 2019 (Enclosed) – Dave Moesch
5. Discussion regarding Long Range Transportation/Land Use Plan update.
6. WisDOT Regional Projects Update – Matt Halada
7. Transit and Specialized Transportation Update – Nick Musson
 - a. Commuter Service Study
8. Discussion on upcoming ECWRPC Mini-conference – Autonomous Vehicles 8:00 a.m. April 26th, 2019 – Retlaw Hotel, City of Fond du Lac
9. Adjourn

SUMMARY OF PROCEEDINGS

Fond du Lac Metropolitan Planning Organization Policy Board & Technical Advisory Committee
Fond du Lac City/County Building, Rooms D-E, Wednesday, October 3, 2018

The meeting was called to order by Ms. Benson at 10:12 AM

Committee Members Present

Jordan Skiff	City of Fond du Lac
Paul DeVries	City of Fond du Lac
Joe Moore	City of Fond du Lac
Dyann Benson.....	City of Fond du Lac
Lynn Gilles.....	Fond du Lac Area Transit
Ben Giles.....	Fond du Lac City Council
Nick Leonard	Village of North Fond du Lac
Allen Buechel	Fond du Lac County
Tom Janke.....	Fond du Lac County
Jeff Meisenburg.....	Town of Friendship

WisDOT & FHWA Members Present

Matt Halada.....	WisDOT – NE Region
Matt Spiel	FHWA - Wisconsin

Staff Members Present

Walt Raith.....	ECWRPC
Dave Moesch	ECWRPC
Melissa Kraemer-Badtke.....	ECWRPC
Nick Musson.....	ECWRPC
Kolin Erickson	ECWRPC

1. Introductions, Statement of compliance with Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84 regarding Open Meetings

Ms. Benson welcomed the group and noted the meeting was properly posted and in compliance with open meeting requirements.

2. Public Comment (None)

3. Discussion and action on Summary of Proceedings from the July 7, 2018 Policy Board meeting

Ms. Benson asked the committee if they had any comments or questions regarding the summary of proceedings. Hearing no comments, Ms. Benson asked the committee for a motion to approve the summary of proceedings. Mr. Halada made a motion to approve the summary of proceedings, Mr. Skiff seconded the motion and the motion passed unanimously.

4. Discussion and action on Proposed Resolution 04-18: Amending the Transportation Improvement Program for the Fond du Lac Urbanized Area – 2018

Mr. Moesch noted an amendment was necessary to include targets for transit performance measures addressed in the State Transit Asset Management Plan (TAM) and incorporate them into the plan. The MPO will work with Fond du Lac Area Transit to make sure these targets and measures are addressed on a yearly basis. Since Fond du Lac Area Transit is a small urban transit system, it may adopt the measures set by WisDOT.

Ms. Benson asked the committee if they had any comments or questions regarding proposed Resolution 04-18. Hearing none, Ms. Benson asked the committee for a motion to amend the Transportation Improvement Program for the Fond du Lac Urbanized Area. Mr. Skiff made a motion to amend the Transportation Improvement Program, Mr. Moore seconded the motion and the motion passed unanimously.

5. Discussion and action on Proposed Resolution 06-18: Adoption of Highway Safety Improvement Program, Second Performance Rule (PM2), and Third Performance Rule (PM3) Performance Measures for the Fond du Lac Urbanized Area - 2019

Mr. Moesch noted WisDOT has established statewide targets for the federal performance measures intended to assess pavement and bridge conditions on the National Highway System (NHS) (or PM2) and to assess performance of the NHS and freight movement on the Interstate System (or PM3). Both PM2 and PM3 are included in the 2019 plan pursuant to the federal highway bill (FAST Act). MPO's have the ability to adopt WisDOT's measures or create their own if they choose to do so. There was a general discussion from the group regarding local projects and the Surface Transportation Block Grant Program.

Ms. Benson asked the committee if they had any comments or questions regarding proposed Resolution 06-18. Hearing none, Ms. Benson asked the committee for a motion to adopt the Highway Safety Improvement Program, Second Performance Rule (PM2), and Third Performance Rule (PM3) Performance Measures for the Fond du Lac Urbanized Area. Mr. Giles made a motion to adopt Performance Measures (PM2 and PM3), Mr. Janke seconded the motion and the motion passed unanimously.

6. Discussion and action on Proposed Resolution 07-18: Approval of the Transportation Improvement Program for the Fond du Lac Urbanized Area – 2019

Mr. Moesch reviewed the 2019-2022 plan with the committee members and briefly reviewed the list of programmed projects, illustrative (projects not yet funded) and federal transit projects tables programmed out to 2022. The plan completed a 30-day public review period and was noticed in the Fond du Lac Reporter; no comments were received.

Ms. Benson asked the committee if they had any comments or questions regarding proposed Resolution 07-18. Hearing none, Ms. Benson asked the committee for a motion to adopt the Approval of the Transportation Improvement Program for the Fond du Lac Urbanized Area. Mr. Leonard made a motion to approve the Transportation Improvement Program, Mr. Skiff seconded the motion and the motion passed unanimously.

7. Discussion and action on Proposed Resolution 05-18: Approval of the Public Participation Plan for the Fond du Lac MPO

Ms. Kraemer-Badtke stated a Public Participation Plan must be created by the MPO to identify methods, techniques and strategies that will be used or considered to solicit input and participation from the public during the development of the long range plans and transportation improvement programs. It also establishes measures, milestones, benchmarks and goals to determine if the amount of public participation is reasonable when compared to minority, low income and general populations in the MPO planning area. This plan is under a 45-day public review period until October 23.

Ms. Benson asked the committee if they had any comments or questions regarding proposed Resolution 05-18. Hearing none, Mr. Skiff asked the committee for a motion to adopt the Public Participation Plan for the Fond du Lac MPO. Mr. Buechel made a motion to approve the Public Participation Plan, Mr. Moore seconded the motion and the motion passed unanimously.

8. Discussion and action on Proposed Resolution 08-18: Approval of the 2019 Fond du Lac MPO Work Program

Ms. Kraemer-Badtke reviewed the 2019 work program and project elements/funding tables for calendar year 2019. A complete listing of all meetings is included.

Ms. Benson asked the committee if they had any comments or questions regarding proposed Resolution 08-18. Hearing none, Ms. Benson asked the committee for a motion to adopt the 2019 Fond du Lac MPO Work Program. Mr. Skiff made a motion to approve the MPO Work Program, Mr. Janke seconded the motion and the motion passed unanimously.

9. Discussion on Critical Freight Network

Mr. Raith reviewed a map of designated freight corridors within the urbanized area which was included in the last Long Range Transportation Plan update. As staff starts to update the Long Range Transportation Plan for 2020, he asked for members to review the map and identify any future routes which could/should be included to the freight network. The MPO would need to work with WisDOT to designate additional routes of importance.

10. WisDOT Regional Projects Update

Mr. Halada provided project updates on: USH 45 (resurfacing from USH 151 to Village of Eden); with upgrades to CTH H interchange along this corridor; a separate USH 45 project is also on-going in the Village of Eden at CTH B and the rail road crossing; USH 151/CTH Y bridge beam replacement is complete; STH 23 from STH 26 to Townline Road will be wrapping up soon.

11. Transit and Specialized Transportation Update

Mr. Musson noted ECWRPC and SRF Consulting will be facilitating a regional commuter service feasibility study, starting with a kick-off meeting on October 30. A project steering committee was created and invite letters have been sent out to transit agencies/partner organizations from Fond du Lac to Green Bay. Additionally, staff hopes to study commuter transportation demand south of Fond du Lac to Quad Graphics in Dodge County.

12. Bicycle and Pedestrian Program Update

Ms. Kraemer-Badtke noted staff is able to assist municipalities with complete streets policies/implementation and trail/wayfinding signage projects/planning. Staff also has the capabilities to deploy trail counters (both infrared and tube counters) and is open to technical assistance requests for 2019.

13. Regional Safe Routes to School Program Update

Ms. Kraemer-Badtke noted that Wednesday, October 10th is International Walk to School Day. The Fond du Lac School District has and continues to participate in the Walking School Bus programs and the Walk to School Day event.

14. Adjournment

Ms. Benson asked if there was any other business. Hearing none, Mr. Halada made a motion to adjourn and Mr. Giles seconded the motion. The motion passed unanimously and the Committee adjourned at 11:15 AM. The next meeting is on Wednesday, November 7, 2018 at 10:00 A.M.

PROPOSED RESOLUTION NO. 01-19

AMENDING THE TRANSPORTATION IMPROVEMENT PROGRAM FOR THE FOND DU LAC URBANIZED AREA – 2019

WHEREAS, the City of Fond du Lac, as the Metropolitan Planning Organization (MPO) for the Fond du Lac area, approved the *2019 Transportation Improvement Program for the Fond du Lac Urbanized Area*, at their October 3, 2018 Policy Board meeting; and

WHEREAS, the Transportation Improvement Program was prepared to meet the requirements of the Fixing America's Surface Transportation Act (FAST ACT), as prescribed by federal regulations; and

WHEREAS, all projects that use federal funds must appear in an adopted Transportation Improvement Program; and

WHEREAS, The Wisconsin Department of Transportation has requested the MPO advance the attached transit projects in the Fond du Lac Area: **Now Therefore;**

BE IT RESOLVED BY THE FOND DU LAC METROPOLITAN PLANNING ORGANIZATION:

SECTION 1. That the MPO approves the amendment as presented to include the proposed projects in the adopted 2019 Transportation Improvement Program for the Fond du Lac Urbanized Area.

Effective Date: February 6, 2019

Submitted by: MPO Staff

Prepared By: David J. Moesch, Associate Transportation Planner

Mr. Allen Buechel, Chair, Policy Board
Fond du Lac Metropolitan Planning Organization

Table 1 : Fond du Lac Urbanized Area - Project Listing (2019-2022)

** Funds are listed in Year of Expenditure \$.

** Funds are obligated to projects approximately 6 weeks prior to LET date.

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* Amended 2/6/19

Primary Jurisdiction	Project Description	Type of Cost	2019			Comments
			Fed	State	Local Total	
WisDOT	ARC of Fond du Lac, Inc, PE	ROW				
Fond du Lac	Vehicle Purchase - Side Entry Minivan Expansion	CONST	31	0	8	39
	5310	TOTAL	31	0	8	39
WisDOT	Diverse Options, Inc.	PE				
Fond du Lac	Vehicle Purchase - Medium Bus Replacement	ROW	47	0	12	59
	5310	CONST	47	0	12	59
	TOTAL	TOTAL	47	0	12	59
WisDOT	Diverse Options, Inc.	PE				
Fond du Lac	Vehicle Purchase - Medium Bus Replacement	ROW	47	0	12	59
	5310	CONST	47	0	12	59
	TOTAL	TOTAL	47	0	12	59
WisDOT	Diverse Options, Inc.	PE				
Fond du Lac	Vehicle Purchase - Medium Bus Replacement	ROW	47	0	12	59
	5310	CONST	47	0	12	59
	TOTAL	TOTAL	47	0	12	59
WisDOT	Disabilities Services, Inc.	PE				
Oshkosh & FDL	Operating Assistance	ROW	74	0	74	148
	5310	CONST	74	0	74	148
	TOTAL	TOTAL	74	0	74	148
WisDOT	Disabilities Services, Inc.	PE				
Oshkosh & FDL	Vehicle Purchase - Minivan Replacement	ROW	31	0	8	39
	5310	CONST	31	0	8	39
	TOTAL	TOTAL	31	0	8	39
WisDOT	Disabilities Services, Inc.	PE				
Oshkosh & FDL	Vehicle Purchase - Minibus, non ADA Replacement	ROW	41	0	10	51
	5310	CONST	41	0	10	51
	TOTAL	TOTAL	41	0	10	51
WisDOT	Advocap	PE				
Fox Cities & FDL	Vehicle Loans, Operating, Mobility Management	ROW	137	0	35	172
	WETAP- 5311 Rural	CONST	137	0	35	172
	TOTAL	TOTAL	137	0	35	172
WisDOT	Advocap	PE				
Fox Cities & FDL	Vehicle Loans, Operating, Mobility Management	ROW	35	0	35	70
	WETAP- 5311 Rural	CONST	35	0	35	70
	TOTAL	TOTAL	35	0	35	70
WisDOT	Forward Service Corporation	PE				
Fox Cities & FDL	Vehicle Loans, Operating, Mobility Management	ROW	21	0	5	26
	WETAP- 5311 Rural	CONST	21	0	5	26
	TOTAL	TOTAL	21	0	5	26
WisDOT	Forward Service Corporation	PE				
Fox Cities & FDL	Vehicle Loans, Operating, Mobility Management	ROW	21	0	21	42
	WETAP- 5311 Rural	CONST	21	0	21	42
	TOTAL	TOTAL	21	0	21	42
WisDOT	Forward Service Corporation	PE				
Fox Cities & FDL	Vehicle Loans, Operating, Mobility Management	ROW	231	0	58	289
	WETAP- 5307 Urban	CONST	231	0	58	289
	TOTAL	TOTAL	231	0	58	289

* Amended 2/6/19