

Committee name: Appleton Transit Development Plan Steering Committee

Date: 8.2.18

Location: Menasha Public Library (Company E Room) (440 1st Street, Menasha, WI 54952)

Minutes taken by: KE

Attendees:			
Ron McDonald	Carol Kasimor		Lori Mueller
Debra Ebben	Don Merkes		John Meissner
Amy Erickson	David Kress		Matt Busch
Ken Usterbowski	Amie Bastian		George Dearborn
Dave Vickman	Holly Keenan		Joe Kapper-SRF (via call)
Connie Kanitz	Greg Hartjes		Jake Knight-SRF (vial call)
Marie McKenna	Kyle Lobner		Nick Musson
Rhonda Hannemann	Mary Dorn		Kolin Erickson

Topic	Facilitated by:	Discussion	Actions
Welcome & Introductions	Nick Musson	Minutes were approved from the July 7, 2018 meeting.	1 st : Kyle Lobner 2 nd : Greg Hartjes
Review Vision, Mission, Objectives Memo	Nick Musson	ECWRPC updated vision, mission and objectives based on comments received by the committee	If any additional feedback, please send comments to ECWRPC
Valley Transit bus pass experience/surveys	Nick Musson	Thanks to those who provided feedback by filling out on-line survey; reviewed highlights from the survey; committee had a general discussion regarding comments received and some of the fixes VT has planned	On-line survey is still open and can be filled out; send Nick (ECWRPC) any photos to document your ride/experiences

Committee name: Appleton Transit Development Plan Steering Committee

Date: 8.2.18

Location: Menasha Public Library (Company E Room) (440 1st Street, Menasha, WI 54952)

Minutes taken by: KE

Topic	Facilitated by:	Discussion	Actions
SRF Consulting Update	Joe Kapper	SRF has started their service planning recommendations; continue to coordinate recommendations with Bourne Transit Consulting; ideas to consider in the transit system redesign include creating high frequency transit routes/corridors with feeder/trunk system routes (conceptual ideas at this time; specific route recommendations will be ready by next meeting)	SRF will continue to work on transit route system recommendations and present at September meeting
Next Steps/Meeting Location	Nick Musson	Next meeting is Thursday, September 6 from 10:00 AM – Noon; location TBD	ECWRPC will contact steering committee members for a meeting location