

STAFF REPORT

To: **Comprehensive Plan Update Committee**
 From: **Tom Baron, ECWRPC**
 Date: **8/1/17**

Subject: **8/7/17 meeting preparation**
 Project: **Village of Sherwood Comprehensive Plan Update**
 Attachments:

- **8/7/17 Meeting Agenda**
 - **Utilities and Community Facilities background element and goals**
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BACKGROUND

This staff report provides guidance in preparing for the 8/7/17 comprehensive plan update committee meeting. The following table provides recommended actions that attendees complete prior to the meeting. Please note that we will have a full agenda and discussion will be based on attendee's review of documents.

#	Recommended action
1	Visioning session summary presentation. Handouts will accompany presentation. While no preparation is needed, we encourage you to take notes during the discussion and consider community input in plan update.
2	Senior Housing study presentation. Handouts will accompany presentation. While no preparation is needed, we encourage you to think about possible locations for senior housing within the village.
3	Review attached Utilities and Community Facilities background element and goals update. Please review update approach indicated below.
4	Visit http://www.ecwrpc.org/programs/comprehensive-planning/village-of-sherwood/ for project website including draft maps.

UPDATE PROCESS

It is important to note that the elements are updated versions of the Village's existing comprehensive plan. The following approach is utilized:

- Background data has been updated to the most current data available and is sourced. Data requiring additional research is **highlighted**.
- Goals, objectives, recommendations and policies have been reviewed and include ~~stricken~~ and **highlighted** language to indicate the recommended ~~removal~~ of an existing action or the **addition** of a new action.
- There will be instances where data and actions may need to be added at a later date. An insert in *italics* will note these instances.

We also incorporate discussion at meetings and public outreach events to help with updates to the comprehensive plan.

QUESTIONS FOR THE GROUP

1. What topics, data or actions stood out to you?
2. What are three areas for each element that are important to you?
3. How should these portions of the comprehensive plan fit within the village?
4. How should goals, objectives, recommendations and policies be organized for your benefit?

PLANS AND DATA REVIEWED AS PART OF BACKGROUND PREPARATION

1. Village of Sherwood Year 2030 Comprehensive Plan, January 2008
2. Village website
3. Geographic Information Systems (GIS) data
4. US Census data
5. Wisconsin Department of Administration data
6. Fox Cities Area Metropolitan Planning Organization plan documents