

SUMMARY OF PROCEEDINGS

Transportation Committee  
East Central Wisconsin Regional Planning Commission  
ECWRPC Office  
Tuesday, January 9, 2018

Committee Members Present

Neal Strehlow, Chair ..... Waushara County  
Ken Robl, Vice Chair..... Winnebago County  
Dick Koeppen..... Waupaca County  
Jeff Nooyen ..... Outagamie County  
Jerry Erdmann.....Shawano County  
Matt Halada..... WisDOT – NE Region  
Ron McDonald ..... Valley Transit

Staff Members Present

Eric Fowle..... ECWRPC  
Melissa Kraemer Badtke..... ECWRPC  
Kim Biedermann..... ECWRPC  
Nick Musson ..... ECWRPC  
Kolin Erickson ..... ECWRPC  
Tyler DeBruin ..... ECWRPC

The meeting was called to order by Mr. Strehlow at 1:30 p.m.

Mr. Strehlow welcomed the group and began introductions.

- 1. Introductions, Statement of compliance with Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84 regarding Open Meetings
- 2. Public Comment (None)
- 3. Pledge of Allegiance
- 4. Discussion and action on October 10, 2017 Transportation Committee Summary of Proceedings

Mr. Strehlow asked the committee if there was any discussion or comments on the summary of proceedings. Hearing none, Mr. Strehlow asked the committee for a motion. Mr. Erdmann made a motion to approve the summary of proceedings, Mr. Robl seconded the motion and the motion passed unanimously.

- 5. **Re-affirmation of Resolution 24-17:** Amending the 2107 Transportation Work Program and Budget and Requesting an Extension of the Funding Eligibility Period to Complete Work from Calendar Year 2017

Ms. Kraemer Badtke noted the 2017 transportation work program was amended by Steering Committee in December to carry over approximately \$20,000 into 2018 (\$16,000 federal; \$1,000 state; and \$3,000 local share) due to an unexpected staff reduction in staff time in November and December, 2017. The carry over funds will

be spent throughout the 1<sup>st</sup> quarter in 2018. A reaffirmation was needed by the committee. Mr. Strehlow asked the committee if there was any discussion or comments regarding Resolution 24-17. Hearing none, Mr. Strehlow asked the committee for a motion. Mr. Nooyen made a motion to approve Resolution 24-17, Mr. McDonald seconded the motion and the motion passed unanimously.

6. **Re-affirmation of Resolution 25-17:** Amending the 2018 Transportation Work Program and Budget to include work activities from the period of Availability Extension of the 2017 Work Program

Ms. Kraemer Badtke noted the 2018 transportation work program was amended by Steering Committee in December to carry over approximately \$20,000 into 2018 (\$16,000 federal; \$1,000 state; and \$3,000 local share) due to an unexpected staff reduction in staff time in November and December, 2017. The carry over funds will be spent throughout 1<sup>st</sup> quarter 2018. A reaffirmation was needed by the committee. Mr. Strehlow asked the committee if there was any discussion or comments regarding Resolution 25-17. Hearing none, Mr. Strehlow asked the committee for a motion. Mr. McDonald made a motion to approve Resolution 25-17, Mr. Halada seconded the motion and the motion passed unanimously.

7. Review and approve the 2018 Transportation Work Program and 2018 Regional SRTS Program

Ms. Kraemer Badtke reviewed the 2018 Transportation Work Program with specific elements tied to the Regional Safe Routes To School (SRTS) Program. She reviewed each element of the SRTS work program and briefly reviewed 2018 deliverables. Mr. Strehlow asked the committee if there was any discussion or comments regarding the 2018 Transportation Work Program. Hearing none, Mr. Strehlow asked the committee for a motion. Mr. Koeppen made a motion to approve the 2018 Transportation Work Program, Mr. Robl seconded the motion and the motion passed unanimously.

8. **Discussion and action on Proposed Resolution 04-18:** Authorizing the Commission to submit and support an application for the 2018-2022 Transportation Alternatives Program (TAP) Funding to continue the Regional Safe Routes to School (SRTS) program

Ms. Kraemer Badtke asked that the Commission be authorized to develop a 2018-2022 Transportation Alternatives Program application to send to the Wisconsin Department of Transportation (WisDOT) for the East Central WI Regional Safe Routes to School Program for a total of \$847,840.00 in federal funds, to be matched by \$211,960.00 in local funds provided by the Commission, for a total two-year project cost of \$1,059,800. The Commission would also be authorized to enter into the necessary agreements to carry out the proposed East Central Wisconsin Regional Safe Routes to School Transportation Alternatives Program from the Wisconsin Department of Transportation. Mr. Strehlow asked the committee if there was any discussion or comments regarding Resolution 04-18. Hearing none, Mr. Strehlow asked the committee for a motion. Mr. Erdmann made a motion to approve Resolution 04-18, Mr. Robl seconded the motion and the motion passed unanimously.

9. **Discussion and action on Proposed Resolution 05-18:** Adopting the Wisconsin Department of Transportation Highway Safety Improvement Program (HSIP) 2018 Performance Measure Targets

Ms. Kraemer Badtke noted the federal transportation law (FAST Act) requires metropolitan planning organizations (MPOs) to annually establish calendar year targets for each of the five HSIP performance measures by agreeing to plan and program projects so that they contribute to the accomplishment of WisDOT's HSIP target(s) or commit to WisDOT's targets or commit to establishing quantifiable HSIP target(s) for the metropolitan planning area. The targets established by WisDOT are:

- Number of fatalities < 556.1
- Rate of fatalities < 0.917 per 100 million vehicle miles traveled
- Number of serious injuries < 3,023.9
- Rate of serious injuries < 4.997 per 100 million vehicle miles traveled
- Number of non-motorized fatalities and non-motorized serious injuries < 343.3

Staff will include these performance targets into the Transportation Improvement Program and Long Range Plans for the Appleton, Oshkosh and Fond du Lac urbanized areas this year. Mr. Strehlow asked the committee if there was any discussion or comments regarding Resolution 05-18. Hearing none, Mr. Strehlow asked the committee for a motion. Mr. McDonald made a motion to approve Resolution 05-18, Mr. Koeppen seconded the motion and the motion passed unanimously.

10. WisDOT Regional Projects Update

Mr. Halada noted the US 10/State 441 project is expected to be finished a year ahead of schedule (by 2019). More updates to come at future meetings.

11. Transit and Specialized Transportation Update

Mr. Musson stated staff is working with Oshkosh (GO Transit) and its steering committee to update its Transit Development Plan and will complete contract in 2018. Staff will also work with Appleton (Valley Transit) and a consultant in February to start the update to their Transit Development Plan in 2018-2019. He is working on a RFP for consulting services to address a regional commuter bus service (feasibility study) for northeast Wisconsin. Grant will be shared with internal planning group and then submitted to WisDOT. This year staff will also work with the ten counties in our planning area to update their County Transportation Coordination Plans; seven of ten meetings have been scheduled. Lastly, staff is working with a committee to implement an Easterseals grant for Winnebago County through their Accessible Transportation Community Initiative grant program.

12. Bicycle and Pedestrian Program Update

Ms. Biedermann noted staff recently hosted a regional “complete streets” workshop with area municipalities to draft and develop transportation policies. This event brought together 35 attendees. Complete streets policies address creating a multi-modal, safe and efficient transportation system which ensures accessibility to all roadway users. The draft document was reviewed with the committee and feedback/comments will be taken through February with approval at the April Quarterly Commission meeting.

13. Regional Safe Routes to School Program Update

Ms. Kraemer Badtke introduced Tyler DeBruin as part of the SRTS team, taking over for Lauron Clark. She noted staff is working on hosting webinars for SRTS work groups. Their team is also working on sharing/gathering community participation information/surveys. Winter Walk to School Events with local school districts are also being planned for February.

14. Adjourn

Mr. Strehlow asked if there was any other business. Hearing none, Mr. Halada made a motion to adjourn and Mr. McDonald seconded the motion. The motion passed unanimously and the Committee adjourned at 2:20 p.m.