

IMPORTANT NOTE: Due to timing issues, **agenda item 9a** will be considered for action by the Steering Committee using its authority to act on behalf of the full Commission per Bylaws, Section 2 (a)(2). This agenda is being sent as the required notification to all Commissioners of these pending actions. **It is not necessary/required for non-Steering Committee members to attend this meeting.** Your comments and/or input prior to or at the meeting are welcome and encouraged however.

MEETING NOTICE

STEERING COMMITTEE

COMMITTEE MEMBERS: *Martin Farrell (Commission Chair), Jeff Nooyen (Commission Vice-Chair), Jerry Erdmann, Dick Koeppen, David Albrecht (Perm. Alt. for Shiloh Ramos), Donna Kalata, Alice Connors, Jeremy Johnson*

Date: Tuesday, June 19th, 2018
Time: 10:00 a.m. (NOTE TIME CHANGE!)
Place: ECWRPC Offices, 400 Ahnaip Street, Menasha, WI

REVISED Agenda

- 1) Welcome & Introductions
- 2) Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meetings Requirement
- 3) Pledge of Allegiance
- 4) Approval of Agenda / Motion to Deviate
- 5) Public Comment
- 6) Nomination and Election of Steering Committee Chair and Vice-Chair for 2018-19
- 7) Approval of April 19, 2018 Steering Committee Meeting Summary of Proceedings (Attachment #1)
- 8) Announcements
 - a) Commissioner Status
 - b) July 27, 2018 Quarterly Commission Meeting
 - c) GLRI Tree Planting Grant Awards (Attachment #2)
 - d) Other
- 9) New Business/Action Items:
 - a) **Resolution No. 17-18: Amending the Transportation Improvement Program for the Fox Cities (Appleton) Transportation Management Area – 2018** (Attachment #3)
 - b) **Discussion and Direction on Assistance for Potential EDA Infrastructure Grant for City of Waupun, within Dodge County.**

- OVER -

10) Informational/Discussion Items:

- a) Summary of June 14 AWRPC Regional Planning Summit
- b) Summary of June 15 AWRPC Annual Meeting
- c) Update on 2018 Budget Targets
- d) Recommendations from June 5, 2018 Joint Regional Comprehensive Plan / Economic Development Committee Meeting (*Attachment #4*)
- e) Discussions on 2019 Preliminary Budget (*other materials to be provided at meeting*)
 - i) Staffing Plan
 - ii) Revenue Sources/Alternatives
 - iii) Levy Establishment Scenario (*Attachment #5*)

11) County Issue Sharing / Roundtable Discussion (as time permits)

12) Next Meeting Date & Agenda

13) Adjourn

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.

SUMMARY OF PROCEEDINGS

STEERING COMMITTEE

Date: Thursday, April 19, 2018
Time: 9:00 a.m.
Place: ECWRPC Offices, 400 Ahnaip Street, Menasha, WI

Committee Members Present:

Jerry Erdmann (Chair).....Shawano County
 Donna Kalata..... Waushara County
 Jeff NooyenOutagamie County
 Dick Koeppen..... Waupaca County
 Jeremy Johnson (Perm. Alt. for Beth Moses) Menominee County
 Alice Connors.....Calumet County
 Martin Farrell Fond du Lac County

Committee Members Absent/Excused/Unexcused:

Dave Albrecht (V. Chair)..... Winnebago County

Staff /Others Present:

Eric FowleExecutive Director
 Walt Raith Assistant Director
 Melissa Kraemer-Badtke..... Principal Transportation Planner
 Pam Scheibe-Johnson.....Controller

1) Welcome & Introductions

Mr. Erdmann welcomed the group and opened the meeting at 9:00 a.m.

2) Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meetings Requirement

Mr. Fowle stated that the meeting notice was posted and distributed as required and that a quorum was present.

3) Pledge of Allegiance

4) Approval of Agenda / Motion to Deviate

Ms. Kalata motioned to approve the agenda/deviate, Mr. Nooyen seconded the motion. The motion passed unanimously.

5) Public Comment

There was no public comment.

6) Approval of April 17, 2017 Meeting Summary of Proceedings

(Note: A review of recent files and meeting actions revealed that action was never taken by the Committee on this Summary of Proceedings.)

Ms. Connors motioned to approve the summary of proceedings, Mr. Koeppen seconded the motion. The motion passed unanimously.

7) Approval of January 26, 2018 Meeting Summary of Proceedings

Mr. Johnson motioned to approve the summary of proceedings, Ms. Connors seconded the motion. The motion passed unanimously.

8) Special Order of Business/Action Item

a) Presentation and Approval of the Draft 2017 Annual Audit – Ms. Amber Danielski, Senior Mgr., Schenck

Ms. Danielski provided an overview of the audit. Items included in the overview were as follows: independent auditor's report, management responsibility for the financial statement, auditor's responsibility for the financial statements, result of the audit, auditor's opinion, single audit opinion, required supplementary information, schedules, compliance, statement of net position, total assets, receivables, accounts payable, pension amounts, deferred outflow amounts, pension liability, long-term obligations, note payable to Winnebago County, capital leases, net position, unrestricted, and capital related net position.

Mr. Fowle interjected that from a statement of net position perspective, there is approximately \$360,000 in cash reserve. Ms. Scheibe-Johnson added that previously with Kerber Rose the net position needed to be reported as being broken down into three categories, Schenck has received confirmation that is not needed. Instead, there are only two categories to East Central's net position, which is how it was previous to GASB 68. If three categories of net position would need to be reported, the unrestricted would be about \$359,000 and that would compare to \$304,000 that East Central had last year, so that is a small increase in the net position.

Ms. Danielski continued with the statement of revenue and expenses, change in net position, operating revenues, depreciation expense, operating loss, and net position decrease.

Ms. Scheibe-Johnson interjected that there were no audit entries, so the financial statements distributed at the January Quarterly Meeting showed a surplus of \$40,000. The only item that is different from that set of financial statements and the audited set of financial statements is the additional pension expense that needed to be recorded because of GASB 68 of approximately \$87,000. The true cash financial statement will be consistent with the one distributed at the end of January with a surplus of approximately \$40,000. It was only GASB 68 that pushed East Central into that deficit.

Mr. Koeppen asked why the employee fringes and benefits were decreased by \$60,000. Ms. Danielski replied that there were vacancies recorded periodically throughout the year. Ms. Scheibe-Johnson also stated that there was different enrollment between the two years: there were two employees in 2017 that opted to not participate in the health insurance program and participated through their spouses' health insurance program. That removed them, as well as the vacancies. One individual did come back onto the East Central health insurance program for 2018, so there will be a substantial increase for 2018.

Ms. Danielski continued with the budget to actual statement, approved budget revenues, federal grants, direct grants expenses, operating expenses, and expected income.

Ms. Scheibe-Johnson interjected that also the employee fringes and benefits had a negative variance of over \$75,000; again, the budget is based on what is actually paid to the Wisconsin retirement system on behalf of the employees. The audit number is showing GASB 68 expense.

Ms. Connors commented that the agency is still showing an operating income loss of \$45,000. Ms. Scheibe-Johnson stated that is because of GASB 68. The additional \$87,000 of “paper expense” is what must be reported per accounting standards on behalf of the employees. Mr. Fowle referenced the January financials showing a \$40,000 surplus, the cash reserve increased by approximately the same amount. It can be misleading. Ms. Danielski added that with the actuarial items, what was intended when the rules were created was rather than having one big impact it was prorated over 5 years. This is more of an accounting item than a cash-related item.

Ms. Danielski briefly explained the cash flow, capital assets footnotes, capital lease footnote, items currently being leased, and new accounting rules for leases that will be taking effect in 2020.

Ms. Connors asked if the vehicle ever depreciated. Ms. Danielski replied that the vehicle is fully depreciated.

Ms. Danielski briefly explained the single audit. Items included in the overview were as follows: federal summary, grant expenses, no material concerns with internal controls, state grant expenses, and summary of audit results.

Mr. Erdmann asked if there were any recommendations. Ms. Danielski replied that there was discussion about the implementation of review and that many times there is only one person working with a transaction or a reporting section. The recommendation would be to have an additional sign-off. This is probably happening and is just not being documented. There was also discussion about sub-recipients and especially when using the City of Oshkosh and UW-Oshkosh for the Defense Grant. As East Central is held responsible for giving the funds to them, it is important to ensure that documentation of meetings occurs. It is all happening, it is just how it is being documented. The reason the feds created the uniform guidance was to ensure transparency and that everything is documented. Also, the more eyes that are on the documentation, the easier it will be to troubleshoot items that arise, and to do that ahead of time.

Ms. Scheibe-Johnson added that both she and Mr. Fowle would also review the journal entries that Ms. Scheibe-Johnson makes and Mr. Fowle will sign off on those.

Ms. Kalata motioned to receive and place on file the draft annual audit, Mr. Nooyen seconded the motion. The motion passed unanimously.

9) Announcements

a) April Elections / Commissioner Status

Mr. Fowle noted the following election changes: Mr. Albrecht lost the County Board Chair election and the new County Board Chair will be Shiloh Ramos for Winnebago County; Mr. Kleckner will no longer serve as a Commissioner and will be replaced by Ms. Karth; Major Jaekels, City of Chilton, is a new addition to the Commission as Calumet County has grown over 50,000 in population; and with Mr. Barrington’s retirement Mr. Nygaard will be his replacement in Waupaca County.

Mr. Fowle also noted that confirmation from the Governor's Office regarding Mr. Strehlow's reappointment is still pending at this time.

b) April 27, 2018 Quarterly Commission Meeting & Annual Meeting

The next set of Commission meetings will take place at 10:00 a.m. at the Outagamie County Courthouse. There may possibly be a visit by Senator Ron Johnson at these events.

c) 2018/2019 ECWRPC Quarterly & Standing Committee Meeting List

Mr. Fowle noted the recommended changes made by the Nominating Committee: Mr. Erdmann has served as Chair for two terms, the new Chair will be Mr. Farrell; Mr. Nooyen will be the Vice-Chair; Mr. Ramos will be on the Steering Committee and the Transportation Committee; Mr. Lowey will be moved to the Regional Comprehensive Planning Committee; Mr. Nygaard will be on the Economic Development Committee; Ms. Karth will be on the Open Space Committee; and Mr. Jaeckels will be on the Regional Comprehensive Planning Committee.

d) GLRI Tree Planting Grants

Mr. Fowle provided an update that Bay Lake Regional Planning Commission submitted a grant to the Great Lakes Restoration Initiative program, Bay Lake had won one previous to that, and they were awarded approximately \$240,000. This grant opportunity will be available again next year. A total of 40 applications were received. There will not be enough funding for all of the applicants, Mr. Verboomen is ranking applications along with the team, and decisions will be made next week.

e) Other

Mr. Fowle announced that Mr. Huffman will be retiring in late summer of 2018. Mr. Fowle noted his appreciation for Mr. Huffman and his service to the Commission.

10) New Business/Action Items:

a) Resolution No. 11-18: Approval of the Appleton (Fox Cities) Transportation Management Area (TMA) 2018-2021 Transportation Alternatives Program (TAP) Projects

Mr. Fowle prefaced the resolution with a note that the Steering Committee was acting on behalf of the full Commission due to timing, this item needs to be submitted to the DOT by tomorrow. This item will be on the Quarterly Commission Meeting agenda for reaffirmation. This item was also approved by the Transportation Committee. Ms. Kraemer Badtke provided an overview of the resolution. The Transportation Alternatives Program, through the Fast Act and MAP-21 which are federal transportation bills, have allocated funds to urbanized areas that have a population of 200,000 or more which are also transportation management areas (TMAs). The Appleton Fox Cities Urbanized Area is over 200,000 and East Central received a suballocation of TAP funds which can fund multi-modal projects. The funding cycle is a four-year cycle from 2018-2021. East Central has an allocation for the Appleton area of \$585,876. Five projects were received that were evaluated through the DOT Northeast Region initially to ensure that they would be considered eligible. Two projects were considered eligible: the City of Kaukauna State Highway 96 Green Bay Road bicycle lane extension project and the Regional Safe Routes to School Area for the Appleton TMA. The two projects that were questionable

due to the eminent domain legislation, environmental concerns, and corridor planning were the Town of Buchanan Eisenhower Drive pedestrian bike trail and the Town of Grand Chute County Highway A multi-use trail corridor extension. There was one ineligible application: the Town of Clayton, Clayton Avenue from Larsen Road to North County II. Northeast Region staff and Ms. Kraemer Badtke have been meeting with local municipal staff to review all of the applications and provide feedback. The Selection Committee comprised of members of the Technical Advisory Committee and Bicycle and Pedestrian Advisory Committee ranked the projects. The ranking of the projects was based on planning preparation, utility connectivity, livability, public health impact, historical significance, and history of sponsor success with using federal funds, and the project capitalizes on, supplements, or augments the existing road or improvement project. The committee looked at those and made a recommendation to the Technical Advisory Committee and the two eligible projects were approved to move forward to the Transportation Committee. The projects that were not selected would be eligible to move forward to the state competition for the TAP program if the community decided to do that.

Mr. Fowle added that it may look as if East Central gave itself an award, however Ms. Kraemer-Badtke explained the process for review with ranking with limited/excluded staff involvement in terms of conflict of interest. Ms. Kraemer-Badtke added that was all documented and that it was the communities' funds. The communities decide which projects to fund and prioritize. The same is with the TAP monies, it is the communities' money and they can decide which projects to fund and where that money should go. Mr. Fowle added that this also speaks highly of the value of continuing the Safe Routes to School Program not only in the Fox Cities area but in the region.

Ms. Connors motioned to approve the resolution, Mr. Nooyen seconded the motion. The motion passed unanimously.

b) Proposed Resolution No. 16-18: Adopting the 2018 Cost-Allocation Plan and Certificate of Indirect Rate for the East Central Wisconsin Regional Planning Commission

Ms. Scheibe-Johnson provided an overview of the resolution. The cost-allocation plan is done annually and simply outlines how the agency will take non-direct costs and allocate those to East Central's programs as they are necessary for the programs to run. A cost-allocation plan must be done that documents how that will be done and what the processes and methodologies are. The costs are divided by the direct wage base that is the denominator in that calculation. Nothing has changed, in the plan it was decided when GASB 68 went into effect that the agency would not use the GASB 68 pension cost in that allocation, the actual cash expense would be used. The 2017 figures were used based on the audit and calculated the cost-allocation plan for 2018. The figures that will be approved will be used for all of 2018. There is an adjustment made for the 3 months that have already passed. Ms. Scheibe-Johnson referenced Mr. Koeppen's earlier question during the review of the financial statements that the employee fringe benefits had decreased, that does affect the cost-allocation plan. As a result, the cost-allocation plan will decrease from \$1.41 (1.4088 is the current rate) to 1.3132. This is by far the largest drop the Commission has experienced in Ms. Scheibe-Johnson's employ. The base stayed the same from 2016-2017 with very little fluctuation and the health insurance expense decreased substantially. There will be a sizeable increase when that rate is reviewed a year from now; the decrease is temporary.

Mr. Farrell motioned to approve the resolution, Mr. Koeppen seconded the motion. The motion passed unanimously.

11) Informational/Discussion Items:

a) 1st Quarter, 2018 Financial Report

Ms. Scheibe-Johnson provided an overview of the financial report. Items included in the overview were as follows: accounts receivable, accounts payable, statement of revenue and expenses, intergovernmental, direct grant expenses, local contracts secured and expected contracts, salaries, fringe benefits, overhead, and bottom line surplus.

Ms. Connors motioned to accept the financial report and place on file, Ms. Kalata seconded the motion. The motion passed unanimously.

b) 2018 Work Program Performance Report

Mr. Fowle provided an overview of the performance report. Items included in the overview were: projects budgeted by work program element, progress of projects, comprehensive plan progress, future forecasting of comprehensive plans, efficiencies, staffing structure, ability to remain competitive, projects by number of hours spent, synopsis of unplanned tasks and projects.

There was brief discussion regarding the White Clay Lake Management Project. Mr. Fowle responded that we're nearing the end of this project and the parties involved are working more cooperatively.

c) AWRPC Regional Planning Summit – June 14th, 2018 in Wisconsin Rapids

Mr. Fowle noted that the AWRPC scheduled a Planning Summit event that will focus on regional planning. This will be the first meeting of its kind, so it will be limited to commissioners and staff. Mr. Fowle briefly provided some of the highlights currently being planned for the event.

There was brief discussion about the event and its purpose.

d) AWRPC June 15th, 2018 Annual Meeting and attendance

There was brief discussion regarding meeting attendance and value of the meeting.

e) Preliminary Discussion on 2018 Budget and Levy Establishment

Mr. Fowle began the discussion regarding the budget and levy establishment. In regard to the retirement of Mr. Huffman, Mr. Fowle is hoping that event will reduce the need for additional contracts. If the position is not refilled for the remainder of the year, there would be a net savings of approximately \$35,000. With that change, the budget should be closer to a break even figure. Mr. Fowle talked to Mr. Verboomen who used to do the sewer service area plans and he has agreed to take that for the remainder of the year. Mr. Verboomen has not had a stable revenue-generating source for a number of years. Moving into next year, it will need to be considered if the position will be refilled. Mr. Fowle is planning to have more conversations with Mr. Verboomen about the long-term ability to continue doing the sewer service area. If the position were refilled, then the focus of the position could potentially be on whatever was needed, it would presumably be an entry level position.

Mr. Fowle explained that even though the I-41 initiative is under the Economic Development Committee, the Regional Comprehensive Plan Committee has been actively involved in getting updates and having conversations as there is a great deal that is connected. There is a very strong feeling by that

committee with respect to a new talent attraction strategy and the idea of forming a corridor-wide talent council, primarily made up of businesses, CEOs, etc. That committee feels very strongly that if that is going to happen and it should happen, that East Central should be in the lead. They do not have a lot of faith in the sub-regional EDCs or the NewNorths or those types of entities to make this happen. That can be debated and argued many different ways, but it is the opinion of that committee. East Central does not have the time, money or capacity to take that on this year, there is no funding in the DoD grant for implementing that strategy, the way the strategy was set-up it was assumed that some of the other entities would take on some of those roles. Capacity also needs to be addressed, there is not the staff or time to do that work at this point. The Regional Comprehensive Planning Committee is interested in setting up a joint meeting with the Economic Development Committee to have focused conversations on this and what the best arrangement would be. That may lead to some budgetary items and how that plays in to it. As an estimate, if it was decided not to replace Mr. Huffman's position, even with a reduction in that staff position East Central will still be \$25,000-\$30,000 short of what is needed. That could easily be replaced with contract work, the question is capacity to keep that position regardless of what is available to focus on. East Central is going to be in a position to ask the counties for funding to do so. It is one thing to factor into the budget the general increase in cost, such as benefits, health insurance and salary, but if a new staff position is going to be added and there is no other identified funding source when it comes to Commission levy, then the increase would be about \$100,000 or more which would mean a 20-25 percent increase on the levy. A figure that size would need good documentation and justification to support the increase. From a monetary perspective, the increase would not be large in terms of a county budget. If Commissioners want East Central to do more work on implementing that strategy, ways to pay for it must be found. This will be further examined at the joint meeting of both committees and see what results. Mr. Fowle did note to the Regional Comprehensive Planning Committee that if that was being looked at, Commissioners will have to help justify that. There is plenty of time for conversation. Mr. Fowle also added that if there are ramifications because capacity is being added to the I-41 Corridor study, the benefit to the adjacent counties should also be noted.

Ms. Connors asked if the I-41 initiative strategy was going to be finished by the end of 2018. Mr. Fowle replied that all of the projects in the entire grant will be complete by the end of 2018. Ms. Connors asked was the grant amount was. Mr. Fowle replied that the overall grant was approximately \$3 million, a small portion of that came to the agency for revenue to do projects and to oversee administration. Ms. Scheibe-Johnson replied that it was less than \$50,000. Ms. Connors asked if the agency was over that amount currently. Mr. Fowle replied that the grant is on-budget but that is not going to be a revenue source for the Commission anymore. Ms. Connors asked what the grant accomplished. Mr. Fowle replied that there were a number of very positive things that came out of it and/or have been started. The goal at this point is to get sustainability and have those efforts continue after the grant money is gone. Mr. Fowle stated that he would provide a more in-depth update at the next quarterly meeting. Mr. Fowle added that in terms of implementing this strategy, it will be up to East Central and all of the partners in the corridor as to how that is continued, there may be other grant sources where the Commission can do some work, but there has not been time to even think about that.

Ms. Connors commented that the grant money may start to dwindle and if you want to continue to be a Commission, something must done to supplement that revenue.

There was brief discussion amongst the committee regarding the 25 percent increase probability and how that would potentially be received by the counties.

f) County Issue Sharing / Roundtable Discussion

Brief discussion occurred regarding the “dark store” issue that could cost municipalities revenue or a move to shift the tax from commercial development to residential.

12) Next Meeting Date & Agenda

Tentative meeting dates were discussed around June 18th and a final confirmation will be sent at a later date.

13) Adjourn

Ms. Connors motioned to adjourn, Ms. Kalata seconded the motion. The motion passed unanimously.

Wisconsin RPCs and WDNR Announce Award of Tree Planting Grants



In partnership with the Wisconsin DNR, East Central Wisconsin RPC, Northwest Wisconsin RPC, and Southeastern Wisconsin RPC, the Bay-Lake RPC announced in May the total award of \$122,200 to 18 Wisconsin communities and counties for projects to reduce runoff and mitigate the impacts of Emerald Ash Borer (EAB). Grant funds will support planting over 1,000 trees throughout the Wisconsin Great Lakes Basin to help reduce runoff and recover from canopy losses from EAB.

The funding was made available through two FY2018 U.S. Forest Service Great Lakes Restoration Initiative (GRLI) grants received by the Bay-Lake Regional Planning Commission earlier this year. The 18 grant recipients were awarded grants ranging from \$1,600 to \$13,000, with grant recipients providing at least a 25% match of the total project. Grants have been awarded to city, village, and county governments to assist with tree planting projects totaling nearly \$250,000.

| Applicant | Region | # of trees | Grant Amount |
|-----------------------|---------------------|-------------------|---------------------|
| C. De Pere | Bay-Lake | 75 | \$9,000 |
| C. Fond du Lac | East Central | 40 | \$7,000 |
| C. Franklin | Southeast | 60 | \$7,500 |
| C. Green Bay | Bay-Lake | 65 | \$7,500 |
| C. Greenfield | Southeast | 83 | \$10,000 |
| C. Oshkosh | East Central | 80 | \$10,000 |
| C. Port Washington | Southeast | 45 | \$5,000 |
| C. Superior | Northwest | 190 | \$13,000 |
| V. Allouez | Bay-Lake | 43 | \$7,000 |
| V. Ashwaubenon | Bay-Lake | 35 | \$7,000 |
| V. Cedar Grove | Bay-Lake | 18 | \$1,600 |
| V. River Hills | Southeast | 18 | \$3,000 |
| Calumet County | East Central | 50 | \$5,000 |
| Ozaukee County | Southeast | 29 | \$9,600 |
| C. Sheboygan Falls | Bay-Lake | 17 | \$5,000 |
| C. West Allis | Southeast | 140 | \$10,000 |
| V. Cascade | Bay-Lake | 14 | \$2,000 |
| V. Hortonville | East Central | 20 | \$3,000 |
| Totals | | 1,022 | \$122,200 |

For additional information about the WI RPCs & WDNR Tree Planting Grant Program, contact [Angela Kowalzek-Adrians](#) at the Bay-Lake Regional Planning Commission

PROPOSED RESOLUTION NO. 17-18**AMENDING THE TRANSPORTATION IMPROVEMENT PROGRAM FOR THE FOX CITIES (APPLETON) TRANSPORTATION MANAGEMENT AREA - 2018.**

WHEREAS, the East Central Wisconsin Regional Planning Commission, as the Metropolitan Planning Organization (MPO) for the Fox Cities Transportation Management Area, adopted the *2018 Transportation Improvement Program for the Fox Cities Transportation Management Area*, at the October 27, 2017 quarterly Commission meeting; and

WHEREAS, the Transportation Improvement Program was prepared to meet the requirements of the Fixing America's Surface Transportation Act: (FAST), as prescribed by federal regulations; and

WHEREAS, all projects that use federal funds must appear in an adopted Transportation Improvement Program; and

WHEREAS, the City of Kaukauna will relinquish \$880,000 in federal funding (STP-Urban) for the Veteran's Memorial Lift Bridge; and

WHEREAS, the MPO will reallocate the funding to the following programmed STP-Urban projects; and

| Project ID/ TIP # | STP Urban Projects | Additional Federal Funds for Projects |
|------------------------------|--|--|
| 4992-00-57 252-14-043 | Calumet County – CTH LP | \$218,568.00 |
| 4992-00-58 252-14-047 | City of Menasha – Broad Street | \$127,510.00 |
| 4657-25-01 252-14-041 | Town of Grand Chute – Spencer Street | \$533,922.00 |
| | Total Amount of Funds Reallocated | \$880,000.00 |

WHEREAS, the MPO staff will prepare the appropriate documentation to meet federal and state requirements for any transportation project appearing in the TIP, **Now Therefore;**

BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:

SECTION 1. That the Commission approves the amendment as presented to include the proposed reallocation in the adopted 2018 Transportation Improvement Program for the Fox Cities Transportation Management Area.

Effective Date: June 19, 2018

Prepared for: Steering Committee

Prepared By: David J. Moesch, Associate Transportation Planner

Jerry Erdmann, Chair – Shawano Co.

Dick Koeppen, Vice-Chair – Waupaca Co.

TO: Transportation and Steering Committees/East Central Commissioners;

CC: Josh Radomski, Director of Public Works - City of Menasha; Katie Schwartz, Director of Public Works - Town of Grand Chute and Brian Glaeser, Highway Commissioner – Calumet County

**FROM: Dave Moesch, Associate Transportation Planner,
Melissa Kraemer Badtke, Principal Transportation Planner &
Walt Raith, MPO Director**

DATE: May 30, 2018

Re: Surface Transportation Program – Urban – Reallocation of SFY 2019 Funds

In May, 2018 the City of Kaukauna informed Wisconsin Department of Transportation - NE Region and East Central staff that the City would not be moving forward with the City’s Lift Bridge Project, which had \$880,000 in federal funding. East Central staff worked with WisDOT NE Region staff to determine which projects would be let during state fiscal year 2019 and where funds could be re-allocated to. It is staff’s recommendation to reallocate the \$880,000 to the following projects within Table 1. The funding will be added to the construction dollar amounts for each of these projects.

Table 1: Appleton TMA Recommended Re-allocation of STP Urban funds for SFY 2019

| Project ID/ TIP # | STP Urban Projects | Additional Federal Funds for Projects |
|------------------------------|--|--|
| 4992-00-57 252-14-043 | Calumet County – CTH LP | \$218,568.00 |
| 4992-00-58 252-14-047 | City of Menasha – Broad Street | \$127,510.00 |
| 4657-25-01 252-14-041 | Town of Grand Chute – Spencer Street | \$533,922.00 |
| | Total Amount of Funds Reallocated | \$880,000.00 |

On June 19, 2018 this item will be on the Commission’s Steering Committee agenda for their review and action on behalf of the full Commission. These projects are being processed quickly to ensure that the necessary paperwork is completed prior to the let date for these projects.

If you have any questions, please do not hesitate to contact Walt Raith or Dave Moesch at 920-751-4770.

Proposed Resolution No. 17-18

Alice Connors – Calumet Co.

Jeff Nooyen – Outagamie Co.

Jeremy Johnson – Menominee Co.

Donna Kalata – Waushara Co.

Shiloh Ramos – Winnebago Co.

Martin Farrell – Fond du Lac Co.

Recommendations from June 5, 2018 Joint Regional Comprehensive Plan / Economic Development Committee Meeting

The ECWRPC Regional Comprehensive Planning and Economic Development Committees met on June 5, 2018 to have a focused discussion on the implementation of the new (Feb., 2018) report entitled *Driving the Future: A Strategy for Fostering Collaborative Economic Development Along the Interstate 41 Corridor*.

The recommendations from that meeting were to be shared with the Steering Committee due to the potential for financial, staffing and budget impacts. The recommendations below were taken from the yet unapproved draft Summary of Proceedings from the June 5, 2018 meeting.

Joint committee Recommendation(s) Moving Forward

The Committee concluded that East Central should further examine the needs and opportunities for building additional capacity within the agency to conduct more economic development activities that would support or lead coordination efforts in partnership with others for the I-41 corridor impacted area. Specifically, the Committee felt that:

- 1) Staff should reach out to each regional/sub-regional economic development entity to discuss the implementation of the I-41 Strategy and East Central's possible role and leadership/partnership arrangements;
- 2) Staff should review any detailed proposals – once determined – with the study committee from the I-41 Strategy;
- 3) Staff should assist in convening a broader public/private effort for supporting the I-41 bottleneck issue.
- 4) That staff and the Steering Committee examine the 2019 budget elements early on in order to seek the inclusion of a second economic development staff position to fill the vacated SSA Planner position.

Table 3-1: ECWRPC Equalized Property Valuation 2012-2017 (member units only)

| PARTICIPATING JURISDICTION | 2012 EQUALIZED REAL PROPERTY VALUATION (-TID Inc.) | 2013 EQUALIZED REAL PROPERTY VALUATION (-TID Inc.) | 2014 EQUALIZED REAL PROPERTY VALUATION (-TID Inc.) | 2015 EQUALIZED REAL PROPERTY VALUATION (-TID Inc.) | 2016 EQUALIZED REAL PROPERTY VALUATION (-TID Inc.) | 2017 EQUALIZED REAL PROPERTY VALUATION (-TID Inc.) | % CHANGE FROM PREVIOUS YEAR |
|---|--|--|--|--|--|--|-----------------------------|
| CALUMET CO. | \$ 3,214,755,900 | \$ 3,251,962,900 | \$ 3,330,760,800 | \$ 3,441,535,700 | \$ 3,525,140,300 | \$ 3,701,027,500 | 4.99% |
| FOND DU LAC CO. (County rejoined in 2015) | n/a | \$ 6,652,706,300 | \$ 6,769,657,000 | \$ 6,909,400,600 | \$ 7,002,666,900 | \$ 7,199,815,200 | 2.82% |
| GREEN LAKE CO. | n/a | n/a | n/a | n/a | n/a | n/a | n/a |
| MARQUETTE CO. (withdrew effective 2002) | n/a | n/a | n/a | n/a | n/a | n/a | n/a |
| MENOMINEE CO. | \$ 310,349,200 | \$ 288,848,100 | \$ 289,124,800 | \$ 288,738,400 | \$ 296,194,100 | \$ 304,250,700 | 2.72% |
| OUTAGAMIE CO. | \$ 12,728,095,200 | \$ 12,854,653,800 | \$ 13,073,319,800 | \$ 13,424,026,600 | \$ 13,826,446,850 | \$ 14,580,458,100 | 5.45% |
| SHAWANO CO. | \$ 2,886,274,300 | \$ 2,881,488,000 | \$ 2,863,127,400 | \$ 2,916,745,500 | \$ 2,936,665,500 | \$ 3,023,608,900 | 2.96% |
| WAUPACA CO. | \$ 3,639,270,900 | \$ 3,665,780,300 | \$ 3,709,985,000 | \$ 3,717,425,900 | \$ 3,822,966,200 | \$ 4,006,213,200 | 4.79% |
| WAUSHARA CO. | \$ 2,385,066,200 | \$ 2,341,378,200 | \$ 2,341,551,700 | \$ 2,356,366,800 | \$ 2,404,227,900 | \$ 2,460,876,400 | 2.36% |
| WINNEBAGO CO. | \$ 11,167,428,200 | \$ 11,252,937,700 | \$ 11,396,365,600 | \$ 11,583,545,900 | \$ 11,798,032,500 | \$ 12,315,791,000 | 4.39% |
| TOTALS (MEMBERS) | \$ 36,331,239,900 | \$ 43,189,755,300 | \$ 43,773,892,100 | \$ 44,637,785,400 | \$ 45,612,340,250 | \$ 47,592,041,000 | 4.34% |

Source: Wisconsin Department of Revenue, Report Used for Apportionment of County Levy, 2012-2017

↑
2019 Levy Based on This Amount

Table 1: ECWRPC 2014-2018 Levies & Proposed 2019 Levy

SCENARIO #1 - NO RATE CHANGE (SAME AS EQ. VALUE CHANGE)

| PARTICIPATING JURISDICTION | 2014 TAX LEVY (RATE = 0.000017376) | 2015 TAX LEVY (RATE = 0.000017289) | 2016 TAX LEVY (RATE = 0.000017629) | 2017 TAX LEVY (RATE = 0.000017288) | 2018 TAX LEVY (RATE = 0.000016919) | PROPOSED 2019 TAX LEVY (RATE = 0.000016919) | % INCREASE / DECREASE 2018-2019 | \$ INCREASE / DECREASE 2018-2019 |
|-----------------------------------|---|---|---|---|---|--|--|---|
| CALUMET CO. | \$ 55,859.60 | \$ 56,223.19 | \$ 58,717.98 | \$ 59,497.27 | \$ 59,641.85 | \$ 62,617.68 | 4.99% | \$ 3,120.41 |
| FOND DU LAC CO. (rejoined 2015) | n/a | \$ 115,018.64 | \$ 119,342.28 | \$ 119,449.72 | \$ 118,478.12 | \$ 121,813.67 | 2.82% | \$ 2,363.95 |
| GREEN LAKE CO. | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a |
| MARQUETTE CO. | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a |
| MENOMINEE CO. | \$ 5,392.63 | \$ 4,993.89 | \$ 5,096.98 | \$ 4,991.71 | \$ 5,011.31 | \$ 5,147.62 | 2.72% | \$ 155.91 |
| OUTAGAMIE CO. | \$ 221,163.38 | \$ 222,244.11 | \$ 230,469.55 | \$ 232,074.57 | \$ 233,929.65 | \$ 246,686.77 | 5.45% | \$ 14,612.20 |
| SHAWANO CO. | \$ 50,151.90 | \$ 49,818.05 | \$ 50,474.07 | \$ 50,424.70 | \$ 49,685.44 | \$ 51,156.44 | 2.96% | \$ 731.74 |
| WAUPACA CO. | \$ 63,235.97 | \$ 63,377.68 | \$ 65,403.33 | \$ 64,266.86 | \$ 64,680.77 | \$ 67,781.12 | 4.79% | \$ 3,514.26 |
| WAUSHARA CO. | \$ 41,442.91 | \$ 40,480.09 | \$ 41,279.21 | \$ 40,736.87 | \$ 40,677.13 | \$ 41,635.57 | 2.36% | \$ 898.70 |
| WINNEBAGO CO. | \$ 194,045.23 | \$ 194,552.04 | \$ 200,906.53 | \$ 200,256.34 | \$ 199,610.91 | \$ 208,370.87 | 4.39% | \$ 8,114.53 |
| TOTALS (MEMBERS) | \$ 631,291.62 | \$ 746,707.69 | \$ 771,689.93 | \$ 771,698.04 | \$ 771,715.18 | \$ 805,209.74 | 4.34% | \$ 33,494.56 |

Note 1: Beginning in 2005, the Commission changed its policy so that the current year's levy is based on the equalized value from 2 years prior to the budget year (i.e., the 2018 levy is determined by the 2016 equalized value)

Note 2: The maximum RPC levy rate is established by Wis. State Statutes 66.0309 at .00003

Table 1: ECWRPC 2014-2018 Levies & Proposed 2019 Levy

SCENARIO #2 - STABLE LEVY

| PARTICIPATING JURISDICTION | 2014 TAX LEVY (RATE = 0.000017376) | 2015 TAX LEVY (RATE = 0.000017289) | 2016 TAX LEVY (RATE = 0.000017629) | 2017 TAX LEVY (RATE = 0.000017288) | 2018 TAX LEVY (RATE = 0.000016919) | PROPOSED 2019 TAX LEVY (RATE = 0.000016216) | % INCREASE / DECREASE 2018-2019 | \$ INCREASE / DECREASE 2018-2019 |
|-----------------------------------|---|---|---|---|---|--|--|---|
| CALUMET CO. | \$ 55,859.60 | \$ 56,223.19 | \$ 58,717.98 | \$ 59,497.27 | \$ 59,641.85 | \$ 60,015.86 | 0.63% | \$ 518.59 |
| FOND DU LAC CO. (rejoined 2015) | n/a | \$ 115,018.64 | \$ 119,342.28 | \$ 119,449.72 | \$ 118,478.12 | \$ 116,752.20 | -1.46% | \$ (2,697.52) |
| GREEN LAKE CO. | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a |
| MARQUETTE CO. | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a |
| MENOMINEE CO. | \$ 5,392.63 | \$ 4,993.89 | \$ 5,096.98 | \$ 4,991.71 | \$ 5,011.31 | \$ 4,933.73 | -1.55% | \$ (57.98) |
| OUTAGAMIE CO. | \$ 221,163.38 | \$ 222,244.11 | \$ 230,469.55 | \$ 232,074.57 | \$ 233,929.65 | \$ 236,436.71 | 1.07% | \$ 4,362.14 |
| SHAWANO CO. | \$ 50,151.90 | \$ 49,818.05 | \$ 50,474.07 | \$ 50,424.70 | \$ 49,685.44 | \$ 49,030.84 | -1.32% | \$ (1,393.86) |
| WAUPACA CO. | \$ 63,235.97 | \$ 63,377.68 | \$ 65,403.33 | \$ 64,266.86 | \$ 64,680.77 | \$ 64,964.75 | 0.44% | \$ 697.89 |
| WAUSHARA CO. | \$ 41,442.91 | \$ 40,480.09 | \$ 41,279.21 | \$ 40,736.87 | \$ 40,677.13 | \$ 39,905.57 | -1.90% | \$ (831.30) |
| WINNEBAGO CO. | \$ 194,045.23 | \$ 194,552.04 | \$ 200,906.53 | \$ 200,256.34 | \$ 199,610.91 | \$ 199,712.87 | 0.05% | \$ (543.47) |
| TOTALS (MEMBERS) | \$ 631,291.62 | \$ 746,707.69 | \$ 771,689.93 | \$ 771,698.04 | \$ 771,715.18 | \$ 771,752.54 | 0.01% | \$ 37.35 |

Note 1: Beginning in 2005, the Commission changed its policy so that the current year's levy is based on the equalized value from 2 years prior to the budget year (i.e., the 2018 levy is determined by the 2016 equalized value)

Note 2: The maximum RPC levy rate is established by Wis. State Statutes 66.0309 at .00003

Table 1: ECWRPC 2014-2018 Levies & Proposed 2019 Levy

SCENARIO #3 - NO INCREASE FOR ANY COUNTY

| PARTICIPATING JURISDICTION | 2014 TAX LEVY (RATE = 0.000017376) | 2015 TAX LEVY (RATE = 0.000017289) | 2016 TAX LEVY (RATE = 0.000017629) | 2017 TAX LEVY (RATE = 0.000017288) | 2018 TAX LEVY (RATE = 0.000016919) | PROPOSED 2019 TAX LEVY (RATE = 0.000015916) | % INCREASE / DECREASE 2018-2019 | \$ INCREASE / DECREASE 2018-2019 |
|-----------------------------------|---|---|---|---|---|--|--|---|
| CALUMET CO. | \$ 55,859.60 | \$ 56,223.19 | \$ 58,717.98 | \$ 59,497.27 | \$ 59,641.85 | \$ 58,905.55 | -1.23% | \$ (591.72) |
| FOND DU LAC CO. (rejoined 2015) | n/a | \$ 115,018.64 | \$ 119,342.28 | \$ 119,449.72 | \$ 118,478.12 | \$ 114,592.26 | -3.28% | \$ (4,857.46) |
| GREEN LAKE CO. | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a |
| MARQUETTE CO. | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a |
| MENOMINEE CO. | \$ 5,392.63 | \$ 4,993.89 | \$ 5,096.98 | \$ 4,991.71 | \$ 5,011.31 | \$ 4,842.45 | -3.37% | \$ (149.26) |
| OUTAGAMIE CO. | \$ 221,163.38 | \$ 222,244.11 | \$ 230,469.55 | \$ 232,074.57 | \$ 233,929.65 | \$ 232,062.57 | -0.80% | \$ (12.00) |
| SHAWANO CO. | \$ 50,151.90 | \$ 49,818.05 | \$ 50,474.07 | \$ 50,424.70 | \$ 49,685.44 | \$ 48,123.76 | -3.14% | \$ (2,300.94) |
| WAUPACA CO. | \$ 63,235.97 | \$ 63,377.68 | \$ 65,403.33 | \$ 64,266.86 | \$ 64,680.77 | \$ 63,762.89 | -1.42% | \$ (503.97) |
| WAUSHARA CO. | \$ 41,442.91 | \$ 40,480.09 | \$ 41,279.21 | \$ 40,736.87 | \$ 40,677.13 | \$ 39,167.31 | -3.71% | \$ (1,569.56) |
| WINNEBAGO CO. | \$ 194,045.23 | \$ 194,552.04 | \$ 200,906.53 | \$ 200,256.34 | \$ 199,610.91 | \$ 196,018.13 | -1.80% | \$ (4,238.21) |
| TOTALS (MEMBERS) | \$ 631,291.62 | \$ 746,707.69 | \$ 771,689.93 | \$ 771,698.04 | \$ 771,715.18 | \$ 757,474.92 | -1.84% | \$ (14,240.26) |

Note 1: Beginning in 2005, the Commission changed its policy so that the current year's levy is based on the equalized value from 2 years prior to the budget year (i.e., the 2018 levy is determined by the 2016 equalized value)

Note 2: The maximum RPC levy rate is established by Wis. State Statutes 66.0309 at .00003