

**IMPORTANT NOTE:** Due to timing issues, agenda item 10a will be considered for action by the Steering Committee using its authority to act on behalf of the full Commission per Bylaws, Section 2 (a)(2). This agenda is being sent as the required notification to all Commissioners of these pending actions. **It is not necessary/required for non-Steering Committee members to attend this meeting.** Your comments and/or input prior to or at the meeting are welcome and encouraged however.

# MEETING NOTICE

## STEERING COMMITTEE

COMMITTEE MEMBERS: *Jerry Erdmann (Committee Chair/Commission Chair), Dick Koepfen (Committee Vice-Chair), David Albrecht (Commission Vice-Chair), Donna Kalata, Jeff Nooyen, Alice Connors, Martin Farrell, Jeremy Johnson*

**Date:** Thursday, April 19, 2018  
**Time:** 9:00 a.m.  
**Place:** ECWRPC Offices, 400 Ahnaip Street, Menasha, WI

### Agenda

- 1) Welcome & Introductions
- 2) Statement of Compliance with Wis. Stats. Sec. 19.84 Regarding Open Meetings Requirement
- 3) Pledge of Allegiance
- 4) Approval of Agenda / Motion to Deviate
- 5) Public Comment
- 6) Approval of April 17, 2017 Meeting Summary of Proceedings (*Attachment #1*)  
(*Note: A review of recent files and meeting actions revealed that action was never taken by the Committee on this Summary of Proceedings.*)
- 7) Approval of January 26, 2018 Meeting Summary of Proceedings (*Attachment #2*)
- 8) **Special Order of Business/Action Item**
  - a) **Presentation and Approval of the Draft 2017 Annual Audit – Ms. Amber Danielski, Senior Mgr., Schenck** (*Attachment #3 – To be sent separately on or about 4/12/18*)
- 9) Announcements
  - a) April Elections / Commissioner Status
  - b) April 27, 2018 Quarterly Commission Meeting & Annual Meeting
  - c) 2018/2019 ECWRPC Quarterly & Standing Committee Meeting List (*to be distributed at meeting*)
  - d) GLRI Tree Planting Grants (*Attachment #4*)
  - e) Other

- OVER -

10) New Business/Action Items:

- a) **Resolution No. 11-18: Approval of the Appleton (Fox Cities) Transportation Management Area (TMA) 2018-2021 Transportation Alternatives Program (TAP) Projects (Attachment #5)**
- b) **Proposed Resolution No. 16-18: Adopting the 2018 Cost-Allocation Plan and Certificate of Indirect Rate for the East Central Wisconsin Regional Planning Commission (Attachment #6)**

11) Informational/Discussion Items:

- a) 1st Quarter, 2018 Financial Report *(to be distributed at meeting)*
- b) 2018 Work Program Performance Report *(to be distributed at meeting)*
- c) AWRPC Regional Planning Summit – June 14<sup>th</sup>, 2018 in Wisconsin Rapids
- d) AWRPC June 15<sup>th</sup>, 2018 Annual Meeting and attendance
- e) Preliminary Discussion on 2018 Budget and Levy Establishment
- f) County Issue Sharing / Roundtable Discussion (as time permits)

12) Next Meeting Date & Agenda

13) Adjourn

*Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*