

MEETING NOTICE COMMUNITY FACILITIES COMMITTEE

COMMITTEE MEMBERS: Ernie Bellin (Chair), Tim Hanna (Vice-Chair), Brian Smith,
Tom Kautza, Brenda Schneider, James Lowey

DATE: Wednesday January 10, 2018
TIME: 10:00 a.m.
PLACE: East Central Wisconsin Regional Planning Commission,
400 Ahnaip Street, Suite 100, Menasha, WI 54952

Please contact the East Central office if you are unable to attend and arrange for an alternate to be present.

AGENDA

- 1) Welcome & Introduction
- 2) Statement of Compliance with Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84 Open Meetings
- 3) Pledge of Allegiance
- 4) Approval of Agenda / Motion to Deviate
- 5) Approval of September 13, 2017 Summary of Proceedings (Attachment #1)
- 6) Public/Guest Comment
- 7) Announcements
- 8) Action Items
 - a) Approval of the draft 1200 Program Element: Sustainable And Efficient Community Services & Facilities (Attachment #2)
- 9) Contract & Technical Assistance Project Updates
 - a) None
- 10) New Wisconsin Conservation Energy Forum (WISCEF) <https://www.wiscef.org/> (Attachment #3)
- 11) Roundtable Discussion/Sharing on County/Local Issues & Activities
- 12) Next Meeting: Wednesday, March 14, 2018 at 10:00 a.m.
- 13) Adjourn

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SUMMARY OF PROCEEDINGS

COMMUNITY FACILITIES COMMITTEE

East Central Wisconsin Regional Planning Commission
Menasha Public Library, Gegan Room
September 13, 2017 – 10:00 A.M.

Committee Members Present:

Ernie Bellin Winnebago County
Tim Hanna Outagamie County
Tom Kautza Shawano County
Jim Lowey Menominee County
Brenda Schneider Fond du Lac County

Committee Members Excused:

Brian Smith Waupaca County

Staff Present:

Joe Huffman ECWRPC Staff

1. Welcome & Introductions

Mr. Bellin called the meeting to order at 10:00 a.m. Everyone was welcomed and introductions were made.

2. Statement of Compliance/Wis. Stats. Ch. 19, Subchapter V, Sec. 19.84

The open meeting law was recognized.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda / Motion to Deviate

There being no motions to deviate Mr. Hanna moved to approve the agenda. Ms. Schneider made the second. Motion carried.

5. Approval of June 14, 2017 Summary of Proceedings

A motion was called to approve the summary of proceedings from the June 14, 2017 Community Facilities Committee meeting. Mr. Hanna moved to approve the summary of proceedings. Mr. Lowey made the second. Motion carried.

6. Public/Guest Comment

There were no comments presented.

7. Announcements

There were no announcements.

8. Action Items

a) 2030 Freedom Sewer Service Area Swap Amendment Request

.Mr. Huffman introduced the proposed amendment request submitted by the Town of Freedom Sanitary District and referred the committee members to the staff memorandum which detailed the particulars of this request. This request utilizes the swap amendment policy, I,A. Mr. Huffman pointed out a slight discrepancy in the total acreage requested due to the addition of a small segment of roadway being included to accommodate the installation of sewer infrastructure. Concept plans indicate an existing twelve inch sewer main along CTH S and will tie into the proposed eight inch sewer on Vine Road. The development plan also shows the proposed lots and future sewer infrastructure. Mr. Huffman then cited the area to be removed from the Freedom Sewer Service Area. The acreage being removed had been designated as industrial/commercial while the amendment addition was currently zoned as agriculture, (rezoning for the amendment area has been successfully accomplished thus meeting the criteria for compatible land use types). Mr. Huffman then informed committee members of the potential of a future school site for the Town of Freedom which may involve further amendments to the Freedom Sewer Service Area. Final planning on this matter would not materialize until after the school referendum vote in November, 2017. In addition, the Town of Freedom will also vote on funding for a new firehouse. Mr. Huffman called for questions regarding this matter. Mr. Kautza then moved to approve the amendment request. Ms. Schneider made the second. Motion carried.

9. Program/Project Updates and Discussion

a) Town of Winchester Technical Assistance Project Update

Mr. Huffman explained the project scope regarding the Town of Winchester Drainage Mapping technical assistance project. The purpose of this project was to provide the Town of Winchester the ability to quickly assess ground conditions as development proposals are presented for review. Mr. Huffman explained the delivered project was a MapBook displaying each section within the town that identifies certain environmental features such as floodplain areas, wetlands, stream corridors among other physical features. In addition, a corresponding map of each section which displayed topographic data as a relief map. Example mapping were distributed for committee members to view. Mr. Huffman indicated that by all accounts the Town of Winchester was pleased with the final product.

b) SSA Plan Update Schedule/Status

With regards to a the January, 2018 meeting schedule Mr. Huffman reminded committee members that the Freedom referendum in November, 2017 may place a potential amendment on the scheduled January, 2018 meeting. At this point there are no plans to alter the schedule to accommodate a special meeting date. Mr. Huffman gave a status for the 2040 Fond du Lac SSA Plan update listing the recent meetings with the Town of Empire Sanitary Districts and upcoming meetings with the Town of Friendship, Village of North Fond du Lac and the City of Fond du Lac.

c) Sewer Service Activity Review Fee Report

Mr. Huffman provided a single page year-to-date summary of the SSA Review Fee Activities. This report summarized the number of reviews performed by sewer service area and total fees collected for those reviews. The Committee remarked on the low dollar amount collected relative to the projects reviewed and suggested perhaps an increase in the review fee. Mr. Huffman agreed to investigate this proposal as to how to proceed in making those changes. As Wisconsin Department of Natural Resources funding fluctuates would be an indicator as to how to structure potential rates for these reviews.

10. Roundtable Discussion/Sharing on County/Local Issues & Activities

A brief discussion on the incorporation from town to village/city ensued which pointed out anomalies in services provided by government. Mr. Huffman cited Instances of the citizenry inquiring about basic services. Other anecdotal scenarios were also offered by other committee members. Natural gas service, or lack thereof, was mentioned by Mr. Lowey, Menominee County with ongoing efforts to resolve the issue.

11. Next Meeting: TBD

Mr. Huffman stated the next meeting is undetermined at this time due the Freedom November referendum and its outcome. A favorable vote may dictate a December, 2017 meeting to act on a potential amendment request. The Town of Freedom has indicated that East Central's regularly scheduled meeting in January, 2018 would suffice. Mr. Bellin instructed that the particulars should be worked out and that sufficient notice be given should an unscheduled meeting materialize.

12. Adjourn

Mr. Bellin called for a motion to adjourn. Mr. Hanna motioned to adjourn. Mr. Lowey made the second. Motion carried. This meeting adjourned at 10:45 am.

1205 Major Work Program Element: Community Facilities Committee Admin. & Coordination

Program Objective: *To support the Commission’s designated Standing Committee. Staff will support activities for the periodic meetings of the Commission’s Community Facilities Committee (CFC).*

2018 Deliverables

- ⇒ Preparation of meeting agendas, materials, and meeting summaries. Establishment of meeting schedules and attendance at quarterly meetings. Other duties and follow-up activities as assigned by the Committee.
- ⇒ Work with the CFC Committee to oversee the implementation of the Community Facilities element of the *Year 2030 Comprehensive Plan*.
- ⇒ Work with the CFC Committee to oversee the development of Community Facilities Element of the *Year 2040 Comprehensive Plan Update*.

FUNDING SOURCES	
ECWRPC:	\$7,839
TOTAL:	\$7,839

STAFF ALLOCATIONS		
	<u>DAYS</u>	<u>HOURS</u>
PLANNING	13	98
GIS:	0	0
IT:	0	0
TOTAL:	13	98

Regional Comprehensive Plan Relationship:

The Community Facilities Committee oversees the Community Facilities Element of the regional comprehensive plan.

NEW GROUP FORMS TO DISCUSS POWER ALTERNATIVES

The Wisconsin Conservation Energy Forum (WISCEF) held a press conference today to announce the creation and launch of the organization. Scott Coenen, WISCEF Executive Director, said that for the first time many renewable forms of energy, like solar and wind, are cost competitive with fossil fuels. Coenen says it is time conservatives engage in the renewable energy issue and look for ways to develop cheap, reliable, and cost-effective energy. WISCEF leadership consists of:

- Tommy Thompson – Former Governor of WI
- Ray Owens – UW Madison Political Science Professor
- Mark Honadel – Former State Representative
- Debbie Crave – VP of Crave Brothers Farmstead Cheese
- Matt Neumann – President of Neumann Companies Inc and Sunvest Solar Inc
- Jon Hochkammer – Outreach Manager at Wisconsin Counties Association
- Jake Margis – Chairman of the Wisconsin Young Republicans