



1200 WATER QUALITY MANAGEMENT/SEWER SERVICE AREA PLANNING

Table 6: ECWRPC Water Quality Management Planning (WQMP) Program Budget

1200 Work Program Elements		Budget	WDNR Funding		Other Funding		Commission	
		Dollars	Dollars	%	Dollars	%	Dollars	%
1205	Communities Facilities Committee Administration	\$8,787.79	\$8,000.00		\$0.00		\$787.79	
1231	Program Administration	\$25,307.78	\$8,000.00		\$0.00		\$17,307.78	
1232	Continuing Management	\$42,387.52	\$8,000.00		\$5,645.00		\$28,742.52	
1233	Update Sewer Service Area Plans	\$66,831.62	\$8,000.00		\$0.00		\$58,831.62	
1200	Total WQMP Work Program	\$143,314.71	\$32,000.00	22.3%	\$5,645.00	3.9%	\$105,669.71	73.7%

1200 WATER QUALITY MANAGEMENT PLANNING

1200 MAJOR WORK PROGRAM ELEMENT: WATER QUALITY MANAGEMENT PLANNING ADMINISTRATION & IMPLEMENTATION

Program Objective: To administer the Water Quality Management (WQM) Planning Program according to the contractual agreement with the Wisconsin Department of Natural Resources (WDNR), per the Wisconsin State Statutes. To update and implement SSA Plans, and educate communities on the procedures and policies to comply with the Water Quality Management Program.

1200 Work Program Cost Summary			
WDNR	Other Funding	ECWRPC	ELEMENT TOTAL
\$35,000.00	\$5,645.00	\$105,669.71	\$143,314.71
22.3%	3.9%	73.7%	100.0%

1200 - Staff Allocations in Hours			
Executive Director/ Assistant Director	Planning Staff	GIS Staff	Total Hours
164	1337	237	1738

FY 2020 Major Accomplishments

- Worked with WDNR to begin streamlining the WQM Planning Program
- Updated East Central's Water Quality Management GIS online map resource
- Conducted conformance reviews and SSA amendments

1200 Work Program – FY 2022 Schedule of Activities & Work Products	
Description	Timeline
1. Community Facilities Committee Administration/Coordination	Ongoing
2. Conduct 208 conformance reviews and SSA amendments	Ongoing
3. Update the SSA Program Policies and Procedures	Ongoing
4. Finalize the Fox Cities 2040 SSA Plan	Ongoing

1205 MAJOR WORK PROGRAM ELEMENT: COMMUNITIES FACILITIES COMMITTEE ADMINISTRATION

Program Objective: To support the Commission's designated Standing Committee. Staff will support activities for the quarterly meetings of the Commission's Community Facilities Committee (CFC).

1205 Work Program Cost Summary			
WDNR	Other Funding	ECWRPC	ELEMENT TOTAL
\$8,000.00	\$0.00	\$787.79	\$8,787.79
91.0%	0.0%	9.0%	100.0%

1205 - Staff Allocations in Hours			
Executive Director/ Assistant Director	Planning Staff	GIS Staff	Total Hours
33	50	9	92

FY 2021 Major Accomplishments

- Hosted quarterly Community Facilities Committee (CFC) Meetings
- Prepared meeting materials and provided staff recommendations to the CFC

1205 Work Program – FY 2022 Schedule of Activities & Work Products	
Description	Timeline
1. Community Facilities Committee Administration/Coordination	Ongoing
2. Schedule and host quarterly CFC meetings	Quarterly

1231 MAJOR WORK PROGRAM ELEMENT: PROGRAM ADMINISTRATION

Objectives: Administer the Water Quality Management Program through coordination with the DNR, the CFC, and communities to re-structure, promote, and implement the Sewer Service Area (SSA) Policies and Procedures.

1231 Work Program Cost Summary			
WDNR	Other Funding	ECWRPC	ELEMENT TOTAL
\$8,000.00	\$0.00	\$17,307.78	\$25,307.78
31.6%	0.0%	68.4%	100.0%

1231 - Staff Allocations in Hours			
Executive Director/ Assistant Director	Planning Staff	GIS Staff	Total Hours
58	201	25	284

FY 2021 Major Accomplishments

- Updated East Central's Water Quality Management online mapping resource and hosted meeting with the DNR to explain the features
- Met with DNR to review the progress on the 2021 Work Program and review the 2022 Work Program

1231 Work Program – FY 2022 Schedule of Activities & Work Products	
Description	Timeline
1. Coordinate with WDNR to update and approve policy and procedural changes to ECWRPC's Water Quality Management Program	January-June
2. Provide Quarterly Reports	Quarterly
3. Upload all required program documents and deliverables to SWIMS	Ongoing
4. Engage with other SSA Program Managers in WI to learn best practices	Ongoing
5. Build and strengthen relationships between the new staff at ECWRPC and the communities	Ongoing
6. Inventory SSA records and manage documents; digitizing or organizing as needed	Ongoing
7. Coordinate with DNR for a mid-year 2022 Work Program performance review, contract amendment, and review of the 2023 Work Program	June-December

1232 MAJOR WORK PROGRAM ELEMENT: CONTINUING MANAGEMENT

Objectives: Continue to provide ongoing Water Quality Management Planning implementation, WQM 208 conformance reviews and sewer service plan amendments, and educational outreach to communities as an effective means to protect and maintain Wisconsin's water quality.

1232 Work Program Cost Summary			
WDNR	Other Funding	ECWRPC	ELEMENT TOTAL
\$8,000.00	\$5,645.00	\$28,742.52	\$42,387.52
18.9%	13.3%	67.8%	100.0%

1232 - Staff Allocations in Hours			
Executive Director/ Assistant Director	Planning Staff	GIS Staff	Total Hours
17	418	101	536

FY 2020 Major Accomplishments

- Conducted 208 Water Quality Conformance Reviews
- Conducted SSA Amendments
- Developed SSA Amendment flow chart

1232 Work Program – FY 2022 Schedule of Activities & Work Products	
Description	Timeline
1. Implement SSA Planning by conducting 208 water quality conformance reviews for sanitary sewer extensions, private laterals, NR-110 Wastewater Facilities Plans, lift stations, and interceptor sewers on an as-needed basis	Ongoing
2. Implement SSA Planning by conducting SSA Amendment reviews on an as-needed basis	Ongoing
3. Educational outreach to the region's community members and consultants to provide a general understanding of the Water Quality Management policies and procedures (especially following the adoption of the new policies, procedures, and ESAs; developed in 2022)	Ongoing
4. Re-define Environmentally Sensitive Areas (ESAs) in the Region and create a clear reference document	Ongoing
5. Continuing education opportunities for East Central Staff i.e. webinars, workshops	Ongoing
6. Maintain and update the SSA webpage on East Central's website	Ongoing
7. Maintain and update ECW's online interactive SSA mapping resources	Ongoing

1233 MAJOR WORK PROGRAM ELEMENT: UPDATE SEWER SERVICE AREA PLANS

Objectives: Follow guidelines outlined in the Wisconsin Statutes Chapter NR 121: Areawide Water Quality Management Plans to update and adopt Sewer Service Area Plans.

1233 Work Program Cost Summary			
WDNR	Other Funding	ECWRPC	ELEMENT TOTAL
\$11,000.00	\$0.00	\$55,831.62	\$66,831.62
12.0%	0.0%	88.0%	100.0%

1233 - Staff Allocations in Hours			
Executive Director/ Assistant Director	Planning Staff	GIS Staff	Total Hours
56	668	102	826

FY 2020 Major Accomplishments

- Created draft future land use maps and priority development areas for the four Sewer Service Areas of the Fox Cities SSA Plan Update

1233 Work Program – FY 2022 Schedule of Activities & Work Products	
Description	Timeline
1. Update SSA Planning Program policies and procedures	January – April
2. Designation and Delineation of Environmentally Sensitive Areas	January – April
3. Develop SSA Amendment Process	January - April
4. Write the 2040 Fox Cities SSA Plan Update:	Ongoing
a. Redefine Goals and Objectives for Fox Cities SSA Plan	Ongoing
b. Finalize SSA Planning Area Description and Limits	March – June
c. Inventories of Existing Conditions	March – July
d. Water Quality Assessment	March – August
e. Inventory of Wastewater Treatment Facilities	April – August
f. Growth Forecasts	April - September
5. Public and Community Participation	Ongoing
6. Adoption and publication of 2040 Fox Cities Plan	December