



# SHAWANO AND MENOMINEE COUNTY SPECIALIZED TRANSPORTATION COORDINATED PLAN

**2024-2028**

ADOPTED  
OCTOBER 27, 2023



# EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

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## ABSTRACT

TITLE: Shawano and Menominee County Specialized Transportation Coordinated Plan 2024-2028

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Federal transit law, as amended by Bipartisan Infrastructure Law (BIL) (2021), requires that projects selected for funding under the Section 53.10 (Enhanced Mobility of Seniors and Individuals with Disabilities Program) be “included in a locally developed, coordinated public transit-human services transportation plan” and that the plan be “developed and approved through a process that includes participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers and other members of the public.” This planning document fulfills those requirements.

## TABLE OF CONTENTS

<b>PURPOSE .....</b>	<b>4</b>
LEGISLATION .....	4
<b>PLANNING PROCESS.....</b>	<b>5</b>
REQUIRED ELEMENTS.....	5
TIMELINE.....	6
PLAN IMPLEMENTATION & KEEPER OF THE PLAN.....	6
<b>DEMOGRAPHIC PROFILE .....</b>	<b>7</b>
POPULATION BY AGE.....	7
DISABILITY CHARACTERISTICS.....	8
ASSESSMENT OF NEEDS.....	12
U.S. CENSUS BUREAU POVERTY THRESHOLD.....	15
<b>EXISTING TRANSPORTATION ASSETS .....</b>	<b>16</b>
PROVIDER INVENTORY.....	16
<b>PARTICIPATION SOLICITATION .....</b>	<b>19</b>
OUTREACH EFFORTS .....	19
SURVEY DATA.....	19
<b>PUBLIC FACILITATION – ASSESSMENT, STRATEGIES, RESPONSIBILITY AND PRIORITIZATION.....</b>	<b>20</b>
PROCESS AND METHODS .....	20
IDENTIFIED GAPS, OPPORTUNITIES, AND POSITIVES.....	20
ACTION PLAN(S) .....	21
<b>PLAN ADOPTION &amp; AMENDMENT PROCEDURE.....</b>	<b>26</b>
COORDINATION COMMITTEE .....	26
PLAN APPROVAL .....	26

## FIGURES

FIGURE 1: SHAWANO AND MENOMINEE COUNTY POPULATION BY AGE COHORT .....	4
FIGURE 2: TYPES OF DISABILITIES .....	7
FIGURE 3: TOTAL HOUSEHOLD INCOME .....	11
FIGURE 4: INVITE LETTER .....	31
FIGURE 5: INVITE EMAIL .....	30
FIGURE 6: NEWSPAPER INVITE .....	34
FIGURE 7: PUBLIC NOTICE OF SURVEY .....	36
FIGURE 8: MEETING SIGN IN SHEET .....	37

## TABLES

TABLE 1: COUNTY DISABILITY CHARACTERISTICS .....	5
TABLE 2: POPULATION BY TYPE OF DISABILITY .....	8
TABLE 3: TOTAL POVERTY STATISTICS... ..	12
TABLE 4: 2022 POVERTY THRESHOLDS BY SIZE OF FAMILY AND RELATED NUMBER OF CHILDREN.....	11
TABLE 5: MENOMINEE COUNTY EXISTING TRANSPORTATION ASSETS .....	13
TABLE 6: SHAWANO COUNTY EXISTING TRANSPORTATION ASSETS.....	14
TABLE 7: SURVEY RESPONSES BY MUNICIPALITY .....	16
TABLE 8: SHAWANO COUNTY ACTION PLAN .....	21
TABLE 9: MENOMINEE COUNTY ACTION PLAN .....	23
TABLE 10: LIST OF INVITEES .....	29
TABLE 11: PUBLIC SURVEY RESULTS .....	39
TABLE 12: MEETING EVALUATION.....	43

## APPENDICES

APPENDIX A: MEETING OUTREACH .....	29
APPENDIX B: SURVEY DATA.....	37
APPENDIX C: MEETING EVALUATIONS.....	43
APPENDIX D: PLAN APPROVAL.....	46

## **PURPOSE**

### **Legislation**

The Bipartisan Infrastructure Law (BIL) was signed into law on November 15, 2021 and supersedes the Fixing America’s Surface Transportation (FAST) Act. The BIL and predecessor transportation legislation require that all urbanized areas have a comprehensive, cooperative, and continuing planning process in place to guide effective use of federal funding assistance. BIL planning requirements reemphasize the integral relationship of land use with transportation infrastructure, as well as the need to address all mobility from a multimodal perspective. Additional areas of challenge under BIL include:

- Improving mobility on America’s highways;
- Creating jobs and promoting economic growth; and
- Accelerating project delivery and promoting innovation.

To carry out the comprehensive planning program, legislation has reconfirmed the role of a cooperative planning institution, the RPC/MPO, to guarantee that all aspects of the urbanized area will be represented in the plan's development and that planning will be conducted on a continuing basis. As the designated planning institution for Shawano and Menominee Counties, the East Central Wisconsin Regional Planning Commission is responsible for carrying out these transportation planning responsibilities.

The Federal Transit Administration (FTA) established the Section 53.10 program to assist elderly and disabled persons with transportation needs. FTA, on behalf of the Secretary of Transportation, distributes the funds annually appropriated to the states based on an administrative formula that considers the number of elderly individuals and individuals with disabilities. Title 49 U.S.C. 53.10(a)(1) authorizes funding for public transportation capital projects planned, designed, and carried out to meet the special needs of elderly individuals and individuals with disabilities.

The FTA requires specialized transportation projects funded under Section 53.10 be included in a “locally developed coordinated public transit-human services transportation plan” to ensure that applicants are coordinating services with other private, public and non-profit transportation providers. The Wisconsin Department of Transportation (WisDOT) concurs, as “projects funded with 85.21 aids should be held to the same standard, and consequently requires counties to demonstrate how project(s) meet a goal/strategy outlined in the most recent coordinated transportation plan.” WisDOT additionally requires that administrators participate in the ongoing development and review of these local coordination plans, and transportation coordination is addressed in public hearings held as part of the 85.21 grant application development process.

## **PLANNING PROCESS**

### **County Coordination Plan**

A County Human Services-Public Transportation Coordinated Plan is a five-year plan dedicated to sharing resources both intra and inter county to assist the transportation disadvantaged public in getting rides based on their individual mobility needs. Broad and encompassing strategies and actions are developed to enhance the mobility needs of the elderly and disabled for the life of the plan.

### **Required Elements**

According to Federal Transit Administration (FTA) rules, a county human service-public transportation coordinated plan must include the following four elements:

1. An assessment of available services that identifies current transportation providers (e.g., public, private and nonprofit);
2. An assessment of the transportation needs for individuals with disabilities and older adults. The assessment can be based on the experiences and perceptions of the planning partners or on more sophisticated data collection efforts and gaps in service;
3. Strategies, activities and/or projects to address the identified gaps between current services and needs, as well as opportunities to improve efficiencies in service delivery; and
4. Priorities for implementation based on resources (from multiple program sources), time, and feasibility for implementing specific strategies and/or activities identified

## **Timeline**

ECWRPC will submit the final County Coordination Plan to WisDOT no later than November 15, 2023. The plan will go into effect for the five year period from 2024 to 2028.

## **Plan Implementation & Keeper of the Plan**

The County Coordination Plan will be implemented by the designated keeper of the document:

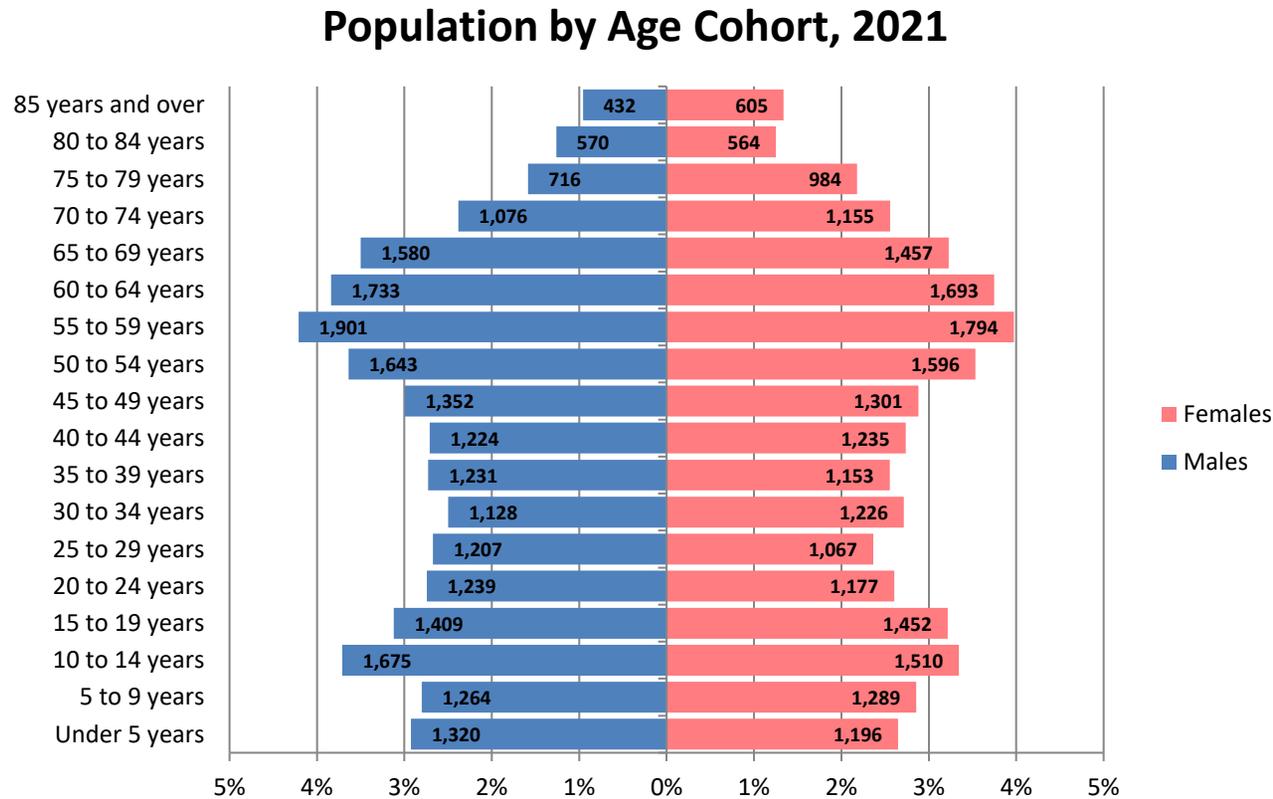
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## DEMOGRAPHIC PROFILE

### Population by Age

**Figure 1** visualizes the population of Shawano and Menominee Counties from the U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates. The total population between the two counties is 52,128 individuals. Population numbers are separated by age cohort and gender.

**Figure 1: Shawano and Menominee County Population by Age Cohort**



**Disability Characteristics**

**Table 1, Table 2, and Figure 2** represent the total population of Shawano and Menominee Counties with a disability. **Table 1** breaks down the portion of the total population with a disability by age and type of disability; **Figure 2** graphically represents the same data. **Table 2** further numerates disabilities by type and provides the total number of individuals with each disability. Approximately 44,594 persons (14.35%) in Shawano and Menominee Counties have a disability.

**Table 1**

Label	Menominee and Shawano County, Wisconsin					
	Total		With a disability		Percent with a disability	
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Total civilian noninstitutionalized population	44,594		6,401		14.35%	
DISABILITY TYPE BY DETAILED AGE	0					
<b>With a hearing difficulty</b>			<b>1,877</b>		<b>4.21%</b>	
Population under 5 years	2,516		24		0.95%	
Population 5 to 17 years	7,604		11		0.14%	
Population 18 to 34 years	7,853		36		0.46%	
Population 35 to 64 years	17,785		556		3.13%	
Population 65 to 74 years	5,221		502		9.62%	
Population 75 years and over	3,615		748		20.69%	
<b>With a vision difficulty</b>			<b>832</b>		<b>1.87%</b>	
Population under 5 years	2,516		0		0.00%	
Population 5 to 17 years	7,604		35		0.46%	
Population 18 to 34 years	7,853		24		0.31%	
Population 35 to 64 years	17,785		361		2.03%	
Population 65 to 74 years	5,221		233		4.46%	
Population 75 years and over	3,615		179		4.95%	

<b>With a cognitive difficulty</b>			<b>2,161</b>		<b>5.14%</b>	
Population under 18 years	7,604		247		3.25%	
Population 18 to 34 years	7,853		412		5.25%	
Population 35 to 64 years	17,785		891		5.01%	
Population 65 to 74 years	5,221		354		6.78%	
Population 75 years and over	3,615		257		7.11%	
<b>With an ambulatory difficulty</b>			<b>3,384</b>		<b>8.04%</b>	
Population under 18 years	7,604		95		1.25%	
Population 18 to 34 years	7,853		175		2.23%	
Population 35 to 64 years	17,785		1,397		7.85%	
Population 65 to 74 years	5,221		794		15.21%	
Population 75 years and over	3,615		923		25.53%	
<b>With a self-care difficulty</b>			<b>1,095</b>		<b>2.60%</b>	
Population under 18 years	7,604		41		0.54%	
Population 18 to 34 years	7,853		81		1.03%	
Population 35 to 64 years	17,785		423		2.38%	
Population 65 to 74 years	5,221		298		5.71%	
Population 75 years and over	3,615		252		6.97%	
<b>With an independent living difficulty</b>			<b>2,181</b>		<b>6.33%</b>	
Population 18 to 34 years	7,853		383		4.88%	
Population 35 to 64 years	17,785		920		5.17%	
Population 65 to 74 years	5,221		383		7.34%	
Population 75 years and over	3,615		495		13.69%	
<i>Source: U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates, Table S1810</i>						

Figure 2: Disability Characteristics

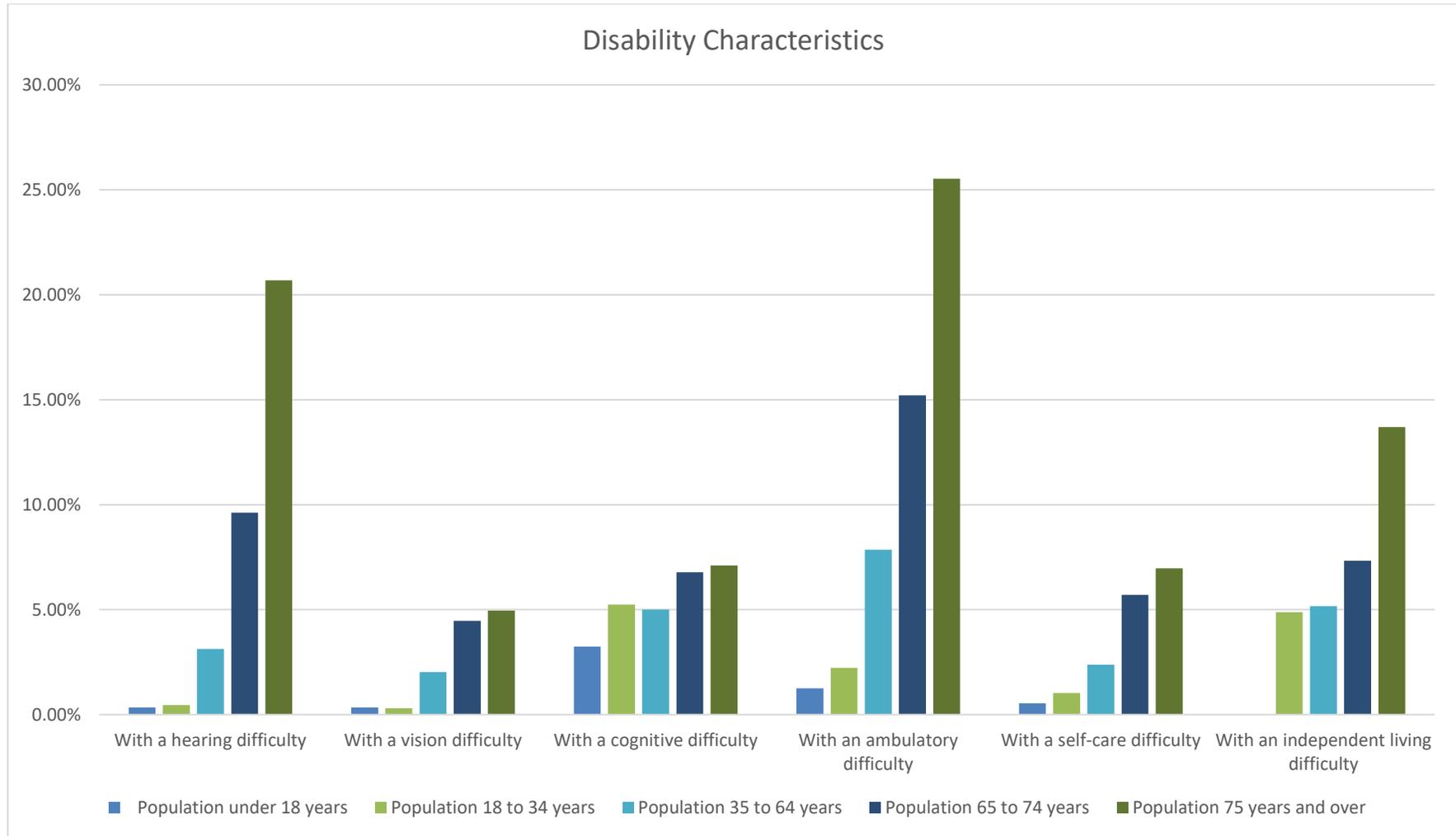


Table 2: Type of Disability

	With a hearing difficulty		With a vision difficulty		With a cognitive difficulty		With an ambulatory difficulty		With a self-care difficulty		With an independent living difficulty	
	%	Estimate	%	Estimate	%	Estimate	%	Estimate	%	Estimate	%	Estimate
Population under 18 years	0.35%	35	0.35%	35	3.25%	247	1.25%	95	0.54%	41		
Population 18 to 34 years	0.46%	36	0.31%	24	5.25%	412	2.23%	175	1.03%	81	4.88%	383
Population 35 to 64 years	3.13%	556	2.03%	361	5.01%	891	7.85%	1397	2.38%	423	5.17%	920
Population 65 to 74 years	9.62%	502	4.46%	233	6.78%	354	15.21%	794	5.71%	298	7.34%	383
Population 75 years and over	20.69%	748	4.95%	179	7.11%	257	25.53%	923	6.97%	252	13.69%	495
<b>Total</b>	<b>4.2%</b>	<b>1,877</b>	<b>1.9%</b>	<b>832</b>	<b>4.8%</b>	<b>2,161</b>	<b>7.6%</b>	<b>3,384</b>	<b>2.5%</b>	<b>1,095</b>	<b>4.9%</b>	<b>2,181</b>

## **Assessment of Needs**

Based on the data previously illustrated and discussions with community members, the main focal points of disability services in Shawano and Menominee counties need to serve those in the age 75 and over group and focus on expansion of access to services. The types of disabilities vary, but movement-restricting ambulatory and independent living difficulties make up the main percentage. Strategies for implementation are explored in the Action Plan (**Table 7**)

## Income and Poverty

Income and Poverty statistics for Menominee county is 1,124 residents (26.20%) and 4,068 residents in Shawano County (10.20%) below the poverty line. Refer to **Table 3. Figure 3** illustrates the household income, indicating the number of households in each income bracket. The median household income is \$54,940 for Menominee County, and \$59,767 for Shawano County.

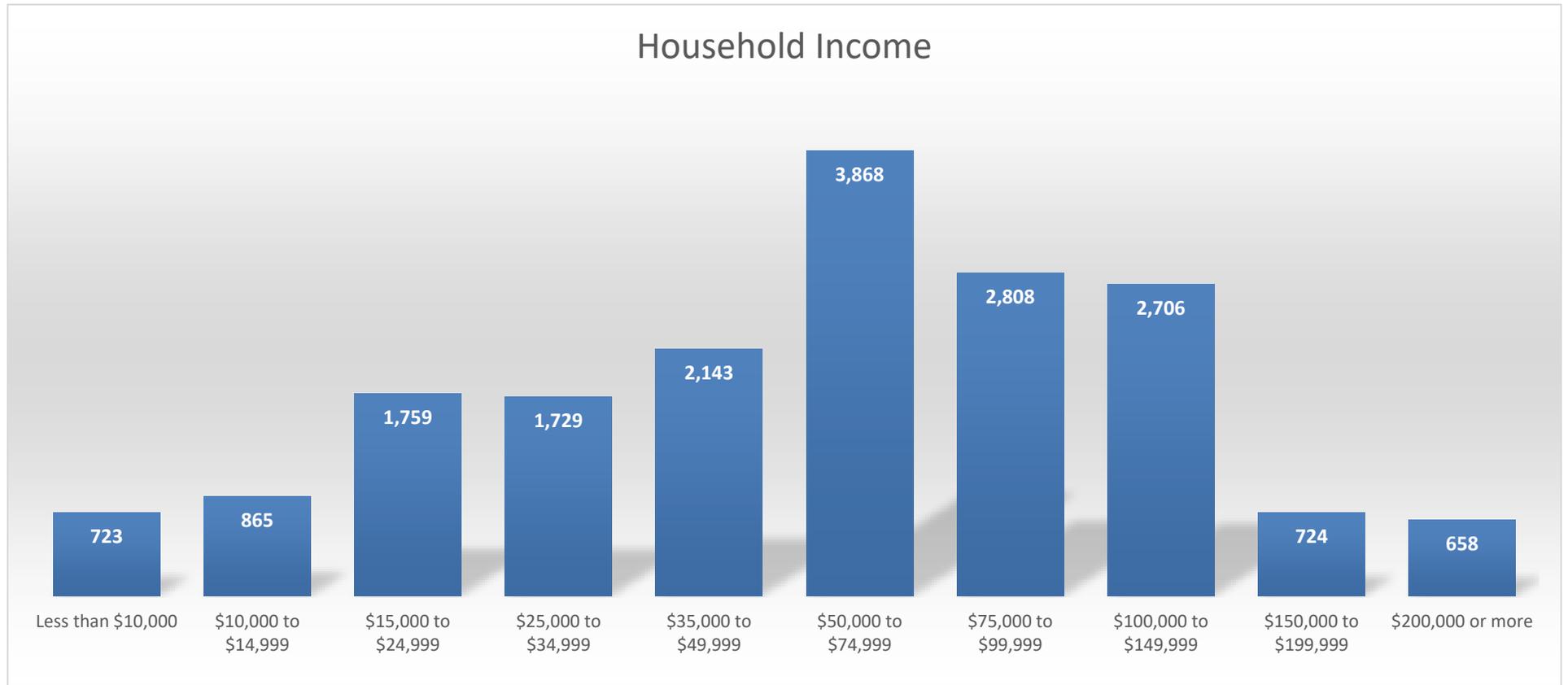
**Table 3: Shawano and Menominee County Poverty Statistics**

	Menominee and Shawano County, Wisconsin					
	Total		Below poverty level		Percent below poverty level	
Label	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Population for whom poverty status is determined	44,366	(X)	5,192	(X)	11.70%	(X)
<b>AGE</b>						
Under 18 years	9,862	(X)	1,705	(X)	17.29%	(X)
Under 5 years	2,450	(X)	446	(X)	18.20%	(X)
5 to 17 years	7,412	(X)	1,259	(X)	16.99%	(X)
Related children of householder under 18 years	9,807	(X)	1,650	(X)	16.82%	(X)
18 to 64 years	25,668	(X)	2,769	(X)	10.79%	(X)
18 to 34 years	7,876	(X)	1,062	(X)	13.48%	(X)
35 to 64 years	17,792	(X)	1,707	(X)	9.59%	(X)
60 years and over	12,251	(X)	1,045	(X)	8.53%	(X)
65 years and over	8,836	(X)	718	(X)	8.13%	(X)
<b>SEX</b>						
Male	22,233	(X)	2,309	(X)	10.39%	(X)
Female	22,133	(X)	2,883	(X)	13.03%	(X)

Source: U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates,

Table S1701

Figure 3: Shawano and Menominee Household Income



### U.S. Census Bureau Poverty Threshold

Following the Office of Management and Budget's (OMB) Statistical Policy Directive 14, the Census Bureau uses a set of money income thresholds that vary by family size and composition to determine who is in poverty. If a family's total income is less than the family's threshold, then that family and every individual in it is considered in poverty. The official poverty thresholds are updated for inflation using the Consumer Price Index (CPI-U), and do not vary geographically. The official poverty definition uses money income before taxes and does not include capital gains or noncash benefits (such as public housing, Medicaid, and food stamps).<sup>1</sup> **Table 4** illustrates that data.

**Table 4: Poverty Thresholds for 2022 by Size of Family and Number of Related Children Under 18 Years**  
(In dollars)

Size of family unit	Weighted average thresholds	Related children under 18 years									
		None	One	Two	Three	Four	Five	Six	Seven	Eight or more	
One person (unrelated individual):	14,880										
Under 65 years.....	15,230	15,225									
65 years and over.....	14,040	14,036									
Two people:	18,900										
Householder under 65 years.....	19,690	19,597	20,172								
Householder 65 years and over.....	17,710	17,689	20,095								
Three people.....	23,280	22,892	23,556	23,578							
Four people.....	29,950	30,186	30,679	29,678	29,782						
Five people.....	35,510	36,402	36,932	35,801	34,926	34,391					
Six people.....	40,160	41,869	42,035	41,169	40,339	39,104	38,373				
Seven people.....	45,690	48,176	48,477	47,440	46,717	45,371	43,800	42,076			
Eight people.....	51,010	53,881	54,357	53,378	52,521	51,304	49,760	48,153	47,745		
Nine people or more.....	60,300	64,815	65,129	64,263	63,536	62,342	60,699	59,213	58,845	56,578	

<http://www.census.gov/topics/income-poverty/poverty/guidance/poverty-measures.html>

## EXISTING TRANSPORTATION ASSETS

### Provider Inventory

Menominee and Shawano Counties are served by several public and private transportation agencies, many of which provide specialized transportation options to meet the needs of individuals with disabilities, low income and seniors. A list of county-wide transportation providers is included in Tables 5 and 6.

**Table 5: Existing Transportation Assets for Menominee County**

Existing Transportation Assets for Menominee County				
Menominee County Provider	Website	Phone	Additional Information	Address
Koepkens Medical Transportation	<a href="https://kmedtran.com">https://kmedtran.com</a>	(715) 823-5711	Medically necessary transport	217 Industrial Dr., Clintonville, WI 54929
Menominee Regional Public Transit	<a href="http://www.mitwbus.com">www.mitwbus.com</a>	(715) 799-3222 Keshena: 877-MITWBUS (1-877-648-9287) Antigo: 844-897-6246	<a href="https://www.mitwbus.com/Brochures/ShawanoBrochure.pdf">https://www.mitwbus.com/Brochures/ShawanoBrochure.pdf</a>	PO Box 910, Keshena, WI 54135
Menominee Tribal Rescue Service	<a href="https://mtclinic.org/emergency-medical-services/">https://mtclinic.org/emergency-medical-services/</a>	715-799-3361		Menominee Tribal Clinic W3275 Wolf River Rd P.O. Box 970 Keshena, WI 54135

**Table 6: Existing Transportation Assets for Shawano County**

Existing Transportation Assets for Shawano County				
Shawano County Provider	Website	Phone	Additional Information	Address
Arms of Angels Inc.	<a href="https://www.maketheridehappen.org/find-a-ride-directory/259/arms-of-angels/">https://www.maketheridehappen.org/find-a-ride-directory/259/arms-of-angels/</a>	(920)370-7599		1658 Silhouette Lane, DePere, WI 54115

Christian Servants Home Care	<a href="https://www.christianservantshomecare.com/">https://www.christianservantshomecare.com/</a>	(715)281-7965 or (920)671-2191		W5866 Easter Lily Drive, Appleton, Wi, 54915
Community Alternatives	<a href="https://newcommunityalternatives.com">https://newcommunityalternatives.com</a>	(715) 526-5570	jmillier@newcommunityalternatives.com	503 S Main St, Shawano, WI 54166
KAP Taxi	<a href="https://taxicab-companies.cmac.ws/kap-taxi/7052/">https://taxicab-companies.cmac.ws/kap-taxi/7052/</a>	(715) 524-4040	kaptrans@charter.net	402 S Sawyer St, Shawano, WI 54166
Koeppens Medical Transport	<a href="https://kmedtran.com">https://kmedtran.com</a>	(715) 823-5711	dkoeppen@kmedtran.com	217 Industrial Dr., Clintonville, WI 54929
Menominee Regional Public Transit	<a href="https://www.mitwbus.com/MRPT.html">https://www.mitwbus.com/MRPT.html</a>	(715) 799-5100	Richard Ducane rducane@mitw.org	PO Box 910, Keshena, WI 54135
Menominee Department of Transit Services	<a href="https://www.mitwbus.com/">https://www.mitwbus.com/</a>	(715)799-3222 or (877)648-9287		
North Central Caravans, LLC	<a href="https://www.northcentralcaravans.com/">https://www.northcentralcaravans.com/</a>	(715)623-2229		931 10 <sup>th</sup> Ave, Antigo, WI 54409
Shawano Ambulance Service	<a href="https://shawanoambulance.com">https://shawanoambulance.com</a>	(715) 524-2036	ptringo@shawanoambulance.com	220 N Main St, Shawano, WI 54166
Shawano City Taxi	<a href="https://www.mitwbus.com/ShawanoCityCab.html">https://www.mitwbus.com/ShawanoCityCab.html</a>	(715) 524-2000		W2727 Our Childrens Road Keshena, WI 54135
Shawano County Human Services - Aging Unit	<a href="https://www.co.shawano.wi.us/departments/human-services/aging-unit/services/?service=e14a9f1e3f4f">https://www.co.shawano.wi.us/departments/human-services/aging-unit/services/?service=e14a9f1e3f4f</a>	(715)-526-4686	heidi.russell@co.shawano.wi.us	W7327 Anderson Ave, Shawano, WI 54166
Shawano County Veterans Service	<a href="https://www.co.shawano.wi.us/departments/veterans-service-">https://www.co.shawano.wi.us/departments/veterans-service-</a>	(715) 526-9183		311 N Main St, Shawano, WI 54166

	office/general-information			
Shawano Medical Transport Services	<a href="https://jeffersoncountyadrc.assistguide.net/AGISModules/ProviderSearch/ProviderDetails.aspx?OrgID=581170&amp;mid=471&amp;pageid=0&amp;letter=S&amp;state=">https://jeffersoncountyadrc.assistguide.net/AGISModules/ProviderSearch/ProviderDetails.aspx?OrgID=581170&amp;mid=471&amp;pageid=0&amp;letter=S&amp;state=</a>	(715) 584-6591	shawano.mts@gmail.com	N3855 State Highway 55 Shawano, WI 54166
Stockbridge-Munsee Elderly Services	<a href="https://www.mohican.com/services/aging-and-disabled-services/elderly-services/">https://www.mohican.com/services/aging-and-disabled-services/elderly-services/</a>	(715)584-4236		N8651 Maplewood St, PO Box 70, Bowler, WI 54416
Stockbridge-Munsee Elder Benefit/Resource Specialist	<a href="https://www.mohican.com/services/aging-and-disabled-services/elderly-services/">https://www.mohican.com/services/aging-and-disabled-services/elderly-services/</a>	(715)793-5040		N8705 MoHeConNuck Road, Bowler, WI 54416
Tru-Way Transport	<a href="https://www.truwaytransport.com/">https://www.truwaytransport.com/</a>	(920)228-1121		629 Tru-Way, Brussels, WI 54204
Veyo Transportation	<a href="https://wi.ridewithveyo.com/contact-us/">https://wi.ridewithveyo.com/contact-us/</a>	(866) 907-1493		3333 N Mayfair Rd #113, Wauwatosa, WI 53222
Volunteer Driver Escort	<a href="https://www.co.shawano.wi.us/services/qrst/?service=e14a9f1e3f4f">https://www.co.shawano.wi.us/services/qrst/?service=e14a9f1e3f4f</a>	(715)526-4700		W7327 Anderson Ave, Shawano, WI 54166

## PARTICIPATION SOLICITATION

### Outreach Efforts

Public participation throughout the planning process was solicited through a variety of means including surveys, flyers, invitation emails, newsletter articles, newspaper announcements, and personal calls. Survey and public meeting announcements were also shared online through website postings and via social media outlets. Evidence of the various ways public participation was solicited are located in **Appendix A**.

### Survey Data

A survey was designed and distributed to Shawano and Menominee County residents to learn trends and preferences among both those who use specialized coordinated transportation and those who do not. The survey received 129 responses and aimed to gather information from all areas of the counties, evidenced by the collected responses by municipalities presented in **Table 7**. Aggregate data has been summarized and visualized in **Appendix B**, responses to open prompts (short answer) were incorporated into meeting discussions.

**Table 7: Total Survey Responses from each municipality**

Please pick the community in which you reside:	Results
Shawano	96
Keshena	12
Bonduel	2
Neopit	5
Wittenberg	1
Legend Lake	0
Tigerton	12
Birnamwood	1
Not Answered	0

## **PUBLIC FACILITATION – ASSESSMENT, STRATEGIES, RESPONSIBILITY AND PRIORITIZATION**

### **Process and Methods**

49 U.S.C. 53.10 and Wis. Stat. 85.21 place emphasis on “locally-developed” coordinated public transit-human services transportation planning; this specialized transportation coordination plan focuses on incorporating significant public contribution. Public input meetings integrated informational presentation and public participation.

The public participation meeting followed the process outlined below. Meeting evaluations were distributed at the conclusion and are included in **Appendix B**.

- **Setting:** A cohesive, communicative environment was created by arranging seating in the round to encourage inter-group discussion.
- **Presentation and Information:** Slides and information were presented to the group, reviewing legislation, illustrating the results of the survey, and outlining processes, goals, and objectives from previous iterations of the coordinated plan.
- **Group Discussion:** Conversations and group input determined actions the previous plan executed well, areas for improvement, and general goals, needs, and concerns raised by different organizations and community members.
- **Questions:** Questions were welcomed at all points during the meeting to ensure a clear exchange of information, communication, and sharing of new ideas/concerns.
- **Goal Refinement and Creation:** Goals from the previous plan were analyzed; ones that had been accomplished were removed, unaccomplished goals were modified and updated, and new goals were created.
- **Identification of Priorities:** Attendees ranked the goals to determine priority for implementation. Members were also asked to complete a meeting evaluation.

### **Identified Gaps, Opportunities, and Positives**

The following list was developed after group discussion regarding the current state of specialized transportation services. Gaps and Opportunities for improvement are listed in **Red**, followed by Positives from the previous plan and other policies in **Blue**.

**Rural Services:** Reaching riders that do not live in urbanized areas, and providing rides for both medical and non medical transportation.

**Staffing:** Having enough volunteer and paid drivers.

**Education for Access and Services:** Ensuring residents of both counties are aware of what services are available to them.

**Wheel Chair Accommodations:** Providing vehicles that accommodate disabilities, specifically the needs of wheelchair users.

**Weekend and Evening/Early Morning Services:** Services outside of the 5am-6pm are limited or non-existent, but still a need of the community.

**Volunteer Driver Program:** Volunteers have been available, accommodating, and friendly to all riders.

**5310 Funding for Disabled Riders:** 5310 funding has been allocated to further enhance non-emergency transportation needs.

**Preplanned, normal hours:** Service from 5 am to 6 pm has remained consistent and reliable.

**Taxi Voucher:** Taxi vouchers have been highly utilized by the community, and allow for additional services outside of normal hours.

## Action Plan(s)

An action plan is a detailed plan illustrating the steps that should be taken, or activities that should be performed for the vision to be achieved. Within this action plan are sub actions denoted by a number and the corresponding action, responsible department/entity, deliverables/outcomes and priority for completion. The following figure illustrates the actions/recommendations for this coordination plan.

**Tables 8 and 9** illustrate the identified goal for their respective county.

<b>Table 8: Shawano County Action Plan</b>					
	<b>Goal - What is our goal moving forward?</b>	<b>Activities - How do we achieve this goal?</b>	<b>Roadblocks -What will prevent us from moving forward?</b>	<b>Responsible Parties</b>	<b>Priority</b>
A	Improve discharge times of patients in the hospitals, patients typically brought into the hospitals by ambulance.	<p>Look to address late-night hospital discharges - ambulatory no service midnight to 5 am. During the week.</p> <p>Maintain continued coordination with hospitals to maintain current service.</p> <p>Continue to work with SMTS and KAP Taxi and ThedaCare for other options ( would you have to become a public transport to be able to provide service).</p> <p>Coordinate with Community Alternatives for options.</p>	<p>Lack of providers no funding, statutory limitations and requirements, credentials for volunteers</p> <p>Medicare will not provide transportation home because not considered an emergency</p> <p>Cost of the trip hard for limited incomes</p>	County and City, different providers, ThedaCare, local providers, Community Alternatives	1
B	Continue to educate and market programs to address lack of knowledge of offered services including Menominee Transit	<p>Coordinate with municipalities, hospital, nursing homes, churches.</p> <p>Educate public on emergency planning.</p> <p>More publicity or education of the transportation services that are provided in the county.</p> <p>Advertisement for church bulletins, newsletters, (Free Paper) to get information out to customers, radio advertising (Shawano and Antigo radio stations).</p> <p>Connecting with local groups/agencies (Chamber of Commerce).</p> <p>Advocate for additional funds (drivers and vans) by talking with legislators</p>	Resources, funding, and getting people to pay	County/City transportation coordination committee (TCC)	2

C	Rural transportation is only offered certain days for certain areas of the county, so would need to find less expensive transportation on the other days or weekends & nights.	Options for general public, nondisabled and under the age of 60, Menominee offers employment temporarily transportation.  Coordinate with transportation organizations such as the Tavern League, Uber/Lyft, or similar program and educate employers		TCC, NEWCAP	3
D	Continue to coordinate transportation committee and bring new partners to the table	Coordinate with all agencies both in and out of the county: public and private providers and the times of the transportation providers to provide coordinated effort.	Lack of providers	TCC	
E	Expand workforce transportation options by coordinating with evening hours/shifts	Look for ways to increase subsidies for individuals to purchase bus passes. Investigate funding opportunities (through 5310), fund raising activities coordinate with Forward Services on employment transportation	Funding	TCC	
F	Continue to market Menominee transit as a viable solution for all community members	Coordinate with Menominee County for marketing by developing radio advertisements, contact local churches, stories with local newspapers, education materials for public on specialized transportation programs/options, better define service qualifications for riders	Funding	TCC	

<b>Table 9: Menominee County Action Plan</b>					
	2024-2028 goals	Activities	Roadblocks	Responsible	Priority
A	Maintain and improve transportation options county-wide service by expanding hours of service	Look for ways to increase subsidies for individuals to purchase bus passes, investigate funding opportunities (through 5310), fund raising activities coordinate with Forward Services on employment transportation	Funding/Grant availability	Planning Committee	4
B	Continue to improve the fixed route bus system (signage, shelters, marketing/education for public)	Gather public comments before any changes are implemented, educate public on proposed changes/strategies prior to any service changes, marketing/communications plan for Menominee Transit	Increase public awareness/engagement	Menominee Transit	3
C	Continue to improve Menominee Transit staff sensitivity training	Develop internal and on-going trainings for all transit employees	Leading/coordination of trainings	Menominee Transit	1
D	Continue to market Menominee Transit staff sensitivity training for all community members	Develop internal and on-going trainings for all transit employees; add bus stop shelters	Leading/coordination of trainings	Menominee Transit	0
E	Continue to improve specialized (on demand) transportation programs for elders and disabled populations	Increase education training for dispatch personnel on program requirements, education, materials for public on specialized transportation programs/options, better define service qualifications for riders	Public awareness of available services	Menominee Transit	0
F	Menominee Transit driver recruitment	Market driver position opportunities, provide internal training opportunities	CDL requirements/trainings	Menominee Transit	0

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G	Nurture existing partnerships (college, casino) and develop new transit partnerships	Increase communication through Transportation Coordinating Committee	Commitment from participating entities; increasing buy-in, staff turn-over	Planning Committee	0
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## PLAN ADOPTION & AMENDMENT PROCEDURE

### Coordination Committee

The Coordination Plan Keeper (noted above in the Planning Process section) will work with relevant county committees to monitor and implement the County Coordination Plan for the duration of this plan (2024 - 2028).

### Plan Approval

The Coordination Plan is formally adopted when the following criterion is met:

1. The East Central Wisconsin Regional Planning Commission resolution to formally approve the Shawano and Menominee County Specialized Transportation Coordinated Plan for the five-year duration. The resolution can be found in **Appendix D**.

### Amendment Procedure

1. A narrative summary describing the reason for the coordination plan amendment and the process used is created;
2. Notify the county 'Keeper of the Plan', who then informs ECWRPC of proposed change(s) to the document;
3. Submit amendments to the County's transportation coordination committee (or similar group) for approval;
4. ECWRPC will notify WisDOT of the change(s) and send the revised document.

Invites were posted and distributed in the following ways. A full list of individual invitees is included as **Table 10**. The *Shawano Leader* meeting posting, social media posts, newsletter distribution list, and ARDC July-August 2023 newsletter with survey questions, and a summary of collected survey data are included after the list of individual invitees.

- Public Spaces - Civic Center in Shawano, City Hall in Shawano, the Community Center in Wittenberg and the Community Center in Tigerton in a poster format.
- Nutrition Sites – Shawano, Bonduel, Bowler, Birnamwood, Wittenberg and Tigerton in a poster format
- Newspaper – survey and invite posted in Shawano Leader

MEETING OUTREACH

# APPENDIX A



**Table 10: List of Invitees**

Name	Organization	Street	City	Zip	Email
Admin	Shawano Ambulance Service	220 N Main St	Shawano, WI	54166	ptringo@shawanoambulance.com
Admin	KapTrans Charter	402 S Sawyer St	Shawano, WI	54166	kaptrans@charter.net
Dick Koeppen	Koeppen's Medical Transportation	217 Industrial Ave	Clintonville, WI	54929	dkoeppen@kmedtran.com
Paul Pionke	Shawano County	W7327 Anderson Ave	Shawano, WI	54166	Paul.Pionke@shawanocountywi.gov
Megan Marie Suehring	UW – Extension, Shawano County	311 N Main St #101	Shawano, WI	54166	megan.suehring@wisc.edu
Kristy Malone	Mohican Tribal Council	N8476 Mohheconnuck Rd, 230919	Bowler, WI	54416	kristy.malone@mohican-nsn.gov
Kim Wolfmeyer	ADRC Wolf River Region	W7327 Anderson Ave	Shawano, WI	54166	Kim@adrcwolfriver.org
Lesley Nemetz	City of Shawano	127 S Sawyer St, Shawano	Shawano, WI	54166	lnemetz@cityofshawano.com
Joseph Miller	Community Alternatives	503 S Main St,	Shawano, WI	54166	jmiller@newcommunityalternatives.com
Lindsey Redmann	ThedaCare	100 County Rd B	Shawano, WI	54166	Lindsey.Redmann@thedacare.org
Richard Ducane	Menominee Indian Tribe of Wisconsin	W2908 Tribal Office Loop Road	Keshena, WI	54135	rducane@mitw.org
Admin	Menominee Indian Tribe of Wisconsin	W2908 Tribal Office Loop Road	Keshena, WI	54135	gpyawasay@mitw.org
Lynn Collins	Menominee Indian Tribe of Wisconsin	W2908 Tribal Office Loop Road	Keshena, WI	54135	lcollins@mitw.org
Paul Pionke	Shawano County	127 S Sawyer St, Shawano	Shawano, WI	54166	Paul.Pionke@shawanocountywi.gov
Lesley Nemetz	City of Shawano	127 S Sawyer St, Shawano	Shawano, WI	54166	lnemetz@cityofshawano.com
Tracy Porath	Lakeland Care Inc.	N6654 Rolling	Fond du Lac, WI	54937	Tracy.Porath@lakelandcareinc.com

Name	Organization	Street	City	Zip	Email
		Meadows Drive			
Brenna Root	ECWRPC	400 Anhaip St, STE 100	Menasha, WI	54952	broot@ecwrpc.org
Kim Biedermann	ECWRPC	400 Anhaip St, STE 100	Menasha, WI	54952	kbiedermann@ecwrpc.org
Sandy Steinke	Shawano County	311 N Main St #109	Shawano, WI	54166	Sandy.Steinke@shawanocountywi.gov
Terry Tipton	Shawano County	311 N Main St #109	Shawano, WI	54166	Terry.Tipton@shawanocountywi.gov
Admin	Shawano County	311 N Main St #109	Shawano, WI	54166	District21@shawanocountywi.gov
Amy Neumann	Shawano County	311 N Main St #109	Shawano, WI	54166	Amy.Neumann@shawanocountywi.gov
Tony Schmidt	Inclusa Inc	300 E Green Bay St	Shawano, WI	54166	Tony.Schmidt@inclusa.org
Admin	Shawano Library	128 S Sawyer St	Shawano, WI	54166	sha@shawanolibrary.org
Jennifer Frost	DHS				
Jenna Hesse	DHS				
Tracy Van Ert	DHS				
Jeffrey Herman	DHS				
Pat Trinko	Shawano Ambulance				ptringo@shawanoambulance.com
KAP Taxi	KAP Taxi				KAPtrans@charter.net
Kristy Malone	Stockbridge Menominee				Kristy.malone@mohican-nsn.gov
Aaron Milavitz	ACC Town				<a href="mailto:Accshawano1@gmail.com">Accshawano1@gmail.com</a>
Jim Haner	C/C Transportation				fitmoose@gmail.com
Lynnae Zahringer	C/C Transportation				zahringerjml@netscape.net

Figure 4: Invite Letters

**Shawano Menominee County  
Five Year Transportation Plan  
Meeting**

Date: September 19, 2023

Time: 9 am to 11 am

Where: Shawano County Department of Human Services  
W7327 Anderson Ave., Shawano WI 54166

We will be discussing the Federal Transit Administration (FTA) requirement for Coordination Plans for any areas receiving Section 5310 funds (Enhanced Mobility for Seniors and Individuals with a Disability).

RSVP to Heidi Russell, 715-526-4686

Thank you

## Figure 5: Email Invite

### Heidi Russell

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**From:** Heidi Russell  
**Sent:** Wednesday, August 16, 2023 9:10 AM  
**To:** ptrinko@shawanoambulance.com; kaptrans@charter.net; dkoeppen@kmedtran.com; Paul Pionke; MEGAN MARIE SUEHRING; Kristy Malone; Kim Wolfmeyer; Lesley Nemetz; jmiller@newcommunityalternatives.com; 'Lindsey Redmann'; Richard Ducane; gpyawasay@mitw.org; 'Lynn Collins'; Paul Pionke; jmiller@newcommunityalternatives.com; Lesley Nemetz; Porath, Tracy; Brenna Root; Kim Biedermann; sha@shawanolibrary.org; Sandy Steinke; Terry Tipton; Joseph Miller; zahringerjml@netscape.net; Amy Neumann; fitmoose@gmail.com; acccshawano1@gmail.com; Tony Schmidt  
**Subject:** Shawano Menominee Five Year Transportation Planning Meeting  
**Attachments:** Five Year Plan Meeting.docx

We will be meeting on this date to review the transportation options as well as holes in what Shawano and Menominee Counties has to offer. Please come ready for a discussion and problem solving opportunity. This is primarily for the Federal Transit Administration (FTA) requirement for Coordination Plans for any areas receiving Section 5310 funds (Enhanced Mobility for Seniors and Individuals with a Disability).

Date: September 19, 2023  
Time: 9 am to 11 am  
Where: Shawano County Department of Human Services  
W7327 Anderson Ave., Shawano WI 54166

RSVP to Heidi Russell, 715-526-4686

Thank you



Heidi Russell, CSW  
Director of Aging  
Shawano County Human Services  
W7327 Anderson Ave., Shawano, WI 54166  
Phone: 715-526-4686  
Website: [www.co.shawano.wi.us](http://www.co.shawano.wi.us)

Figure 6: Newspaper Meeting Invite

## 2024-2028 Coordinated Planning Process for Public & Human Services Transportation

**ATTENTION ALL COMMUNITY MEMBERS!** Shawano and Menominee County and East Central Wisconsin Regional Planning Commission need your input on our survey for specialized transportation coordinated plans. Specialized transportation services in our community include transportation for older adults and individuals with disabilities. We want to hear from you about specialized transportation services, whether you've used them or not. Your feedback will inform the development of transportation plans that prioritize the needs of individuals with disabilities, older adults, and others who require specialized support. There are paper versions of the survey available at the Shawano County Human Services at W7327 Anderson Ave in Shawano and at Menominee Transit at W2727 Our Childrens Rd in Keshena. The survey is also below and you can clip it out, take it and mail it to Shawano County Human Services. *Your input matters!* Thank you for your help and sharing your experiences and ideas to help improve our specialized transportation services. For more information, please contact Heidi Russell at 715-526-4686 or Richard Ducane at 1-877-648-9287.

**Please pick the community in which you reside:**  
 Mark only one:  
 Shawano  
 Keshena  
 Bonduel  
 Neopit  
 Wittenberg  
 Legend Lake  
 Tigerton  
 Birnamwood

**Do you currently drive?**  
 Mark only one.  
 Yes, all of the time.  
 Yes, most of the time.  
 Yes, but only 2-3 times a month.  
 Sometimes, but I prefer to get a ride.  
 No, I do not drive.

**Are there circumstances when you prefer to not drive?**  
 Mark all that apply.  
 At night?  
 In rain or snow?

**What type of trips would you need/prefer transportation for most frequently?**  
 Mark all that apply.  
 Grocery Shopping/Personal Shopping  
 Medical/Dental Appointments  
 Bank/Financial  
 Social  
 Religious Services  
 Senior Nutrition program  
 None  
 Other: \_\_\_\_\_

**What is your age?**  
 40& below  
 41-60  
 61-80  
 81+  
 Prefer to not answer

**Is transportation a barrier to accessing Shawano/Menominee Senior Programs?**  
 Yes  
 No  
 Not applicable

**Which if the following best describes you?**  
 American Indian/Alaska Native  
 Asian/Asian American  
 Black/African American  
 Hispanic/Latino  
 Native Hawaiian/Other Pacific Islander  
 White

**How often are you unable to get where you need to go because of not having transportation?**  
 To a medical appointment?  
 On a high-speed highway or freeways?  
 To an area I do not know very well?  
 I do not drive to any destination.  
 Other: \_\_\_\_\_

**Are you aware you can use Menominee Transit for your transportation needs even if you are NOT a resident of Menominee County?**  
 Yes       No

**When you are unable to find transportation, what activities do you miss?**  
 Mark all that apply.  
 Community Events  
 Medical Appointments  
 Social/Family Events  
 Shopping  
 Work  
 Volunteering  
 Other: \_\_\_\_\_

**During the past 3 months, which of the following factors prevented you from taking trips outside of your home?**  
 Mark all that apply.  
 Not comfortable driving/cannot drive  
 Do not have a reliable vehicle  
 Cannot afford gas or insurance  
 Do not have someone to drive me  
 Unfamiliar with transportation options  
 Do not feel safe traveling outside my home  
 Physical limitations  
 I have been able to get wherever I need to go  
 Other: \_\_\_\_\_

**Do you think Bus Stops would be of benefit in the city of Shawano?**  
 Yes  
 No

Where would you place them?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Other thoughts to share?**  
 Please let us know any thoughts, concerns, questions or suggestions that will improve transportation in Shawano/Menominee Counties.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please return to:  
 Heidi Russell, Director of Aging  
 Shawano County Human Services  
 W7327 Anderson Ave  
 Shawano, WI 54166  
 715-526-4686

Market Messenger ~ www.cpp.press ~ August 24, 2023 19

Figure 7: Public Notice of Survey

PROOF OF PUBLISH

STATE OF WISCONSIN, } SS, Greg Mellis #2513  
SHAWANO COUNTY says that he is publisher of the SHAWANO LEADER, a daily newspaper  
wano, Shawano County, Wisconsin and  
nnexed is a printed copy taken from such  
said paper once in each week for 1  
first publication thereof was on the 1  
D, 2023; and the last publication thereof  
Sept 20 23

**Shawano Menominee County  
Five Year Transportation Plan Meeting**

Date: September 19, 2023  
Time: 9 am to 11 am  
Where: Shawano County Department of Human Services  
W7327 Anderson Ave., Shawano WI 54166

We will be discussing the Federal Transit Administration (FTA) requirement for Coordination  
Plans for any areas receiving Section 5310 funds (Enhanced Mobility for Seniors and  
Individuals with a Disability).

RSVP to Heidi Russell, 715-526-4686  
Thank you

WNAJLP me this 31 day of  
A.D. 20 23

Ashley Coon  
Notary Public, Shawano County  
My Commission expires 6/30/25

ASHLEY COON  
Notary Public  
State of Wisconsin



SURVEY DATA

# APPENDIX B



<b>Question 1</b>	<b>Please pick the community in which you reside:</b>	<b>Results</b>
	Shawano	96
	Keshena	12
	Bonduel	2
	Neopit	5
	Wittenberg	1
	Legend Lake	0
	Tigerton	12
	Birnamwood	1
	Not Answered	0

<b>Question 2</b>	<b>Do you currently drive?</b>	
	Yes, all the time	19
	Yes, most of the time	21
	Yes, but only 2-3 times a month	3
	Sometimes, but I prefer to get a ride	12
	No, I do not drive	76
	Not Answered	0

<b>Question 3</b>	<b>Are there circumstances when you prefer to not drive? (multiple)</b>	
	At Night?	40
	In rain or snow?	37
	To a destination more than 3 miles away?	11
	To a medical appointment?	24

On a high-speed highway or freeway?	35
To an area I do not know very well?	38
I do not drive to any destination.	70
Other	10
Not Answered	4

**Question 4 Have you had difficulty finding transportation in the past six months? (multiple)**

I always find a ride when I need one.	72
I cannot get a ride when I need to go.	18
I need a wheelchair accessible vehicle.	4
I didn't know who to call to request a ride.	14
My friends/family are not available to help me.	28
I do not have money for the ride.	13
There are no rides available when I phone.	10
I cannot find a ride outside of the area I reside in.	10
Other	8
Not Answered	10

**Question 5 What type of trips would you need/prefer transportation for most frequently? (multiple)**

Grocery Shopping/Personal Shopping	61
Medical/Dental Appointments	80
Bank/Financial	38
Social	27
Religious Services	11
Senior Nutrition program	11

None	15
Other	14
Not Answered	2

<b>Question 6</b>	<b>How often are you unable to get where you need to go because of not having transportation (only 1)</b>	
	I always get where I want or need to go.	80
	I only get to where I need to go, but rarely to where I want to go.	15
	I rarely get to where I need to go.	8
	I have trouble finding transportation to take me places.	18
	I miss medical appointments due to a lack of transportation.	13
	Not Answered	7
<b>Question 7</b>	<b>Are you aware you can use Menominee Transit for your transportation needs even if you are not a resident of Menominee County?</b>	
	Yes	69
	No	55
	Not Answered	4

<b>Question 8</b>	<b>When you are unable to find transportation, what activities do you miss? (multiple)</b>	
	Community Events	29
	Medical Appointments	36
	Social/Family Events	30
	Shopping	30
	Work	15
	Volunteering	8
	Other	21

	Not Answered	32
<b>Question 9</b>	<b>During the past 3 months, which of the following factors prevented you from taking trips outside of your home? (multiple)</b>	
	Not comfortable driving/cannot drive.	36
	Do not have a reliable vehicle.	23
	Cannot afford gas or insurance	13
	Do not have someone to drive me	32
	Unfamiliar with transportation options	19
	Do not feel safe traveling outside my home	8
	Physical limitations	14
	I have been able to get wherever I need to go	61
	Other	10
	Not Answered	12

<b>Question 10</b>	<b>What is your age?</b>	
	40 & below	16
	41-60	27
	61-80	50
	81+	26
	Prefer to not answer	4
	Not Answered	0

<b>Question 11</b>	<b>Is transportation a barrier to accessing Shawano/Menominee Senior Programs?</b>	
	Yes	26
	No	47

Not applicable	39
Not Answered	16

<b>Question 12 Which of the following best describes you?</b>	
American Indian / Alaska Native	25
Asian / Asian American	0
Black / African American	0
Native Hawaiian / Other Pacific Islander	0
White	99
Hispanic or Latino	1
Prefer to not answer	2
Other	1
Not Answered	2

MEETING EVALUATIONS

**APPENDIX C**



**Table 12: Meeting Evaluation (Facilitation Survey Results, 8 responses)**

Question #	General Meeting Questions	Strongly Agree		Agree	Strongly Disagree		Don't Know	Average
		1	2	3	4	5	6	#
1	The information covered in the group discussions, examples and explanations was understandable.	5	3	0	0	0	0	1.38
2	The meeting provided a good forum for communication about public/human services transportation coordination.	6	2	0	0	0	0	1.25
3	Participation at the meeting was from a broad stakeholder group.	4	1	1	1	0	0	1.75
4	The county/region's prioritized action plan is comprehensive and realistic	4	2	2	0	0	0	1.75
5	The county/region has a working coordination team.	4	2	2	0	0	0	1.75
6	The previous coordination plan has been implemented.	1	3	3	1	0	0	2.5
7	Developing the prioritized action plan was meaningful and valuable.	5	3	0	0	0	0	1.38
8	I feel the coordination process in the county/region will be improved based on the assessment, action plan and implementation strategies.	5	2	1	0	0	0	1.5
<b>Facilitator Questions</b>								
9	Facilitator was knowledgeable about the meeting process	6	2	0	0	0	0	1.25
10	The information was presented in a clear, logical format.	6	2	0	0	0	0	1.25
	Meeting Timing	Too long		About Right	Not Enough			No Response
11	The time allotted for the meeting was:	0		8	0			0

**Comments and short answer meeting evaluation results**

List key points/issues presented during the meeting that were most valuable or useful:

- "The need to add services, especially from the hospital"
- "Discussion of problems as well as our strengths"

- "New possible 24/7 transp. Provider"
- "While somewhat frustrating, keeping the 'tough goals' on the list is the only way to assure we continue to seek viable solutions"
- "Conversation was great, especially the coordination hopes between the two counties"
- "Group recognizes needs"

List any information or meeting content you felt was omitted or needed further clarification:

- 4 responded "none", 4 did not respond.

Are you interested in participating on the team that will implement the coordination plan strategies?

Yes	No	No response
4	1	3

Other comments

- "I wish more individuals who were invited would have attended"
- "Pretty efficient"
- "Thank you for the opportunity to contribute – and learn – from this group effort."

PLAN APPROVAL

# APPENDIX D



**RESOLUTION NO. 52-23**

**APPROVING THE SHAWANO AND MENOMINEE COUNTY SPECIALIZED TRANSPORTATION COORDINATED PLAN 2024-2028**

**WHEREAS**, people with specialized transportation needs have the right to mobility. Individuals with limited incomes and people with disabilities rely heavily, sometimes exclusively, on public and specialized transportation services to live independent and fulfilling lives. These services are essential for travel to work and medical appointments, to run essential errands, or to simply take advantage of social or cultural opportunities, and;

**WHEREAS**, under the Bipartisan Infrastructure Law (BIL), projects funded by the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities program must be included in a "locally developed, coordinated public transit-human services transportation plan" to ensure that applicants are coordinated services with other private, public, and non-profit transportation provider, and;

**WHEREAS**, the Wisconsin Department of Transportation (WisDOT) concurs, as "projects funded with 85.21 aids should be held to the same standard, and consequently requires counties to demonstrate how project(s) meet a goal/strategy outlined in the most recent coordinated transportation plan", and;

**WHEREAS**, the development of coordination plans is led by the Regional Planning Commissions in Wisconsin to assist counties in facilitating public outreach and development of each coordination plan through a community meeting that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers and other members of the public and met on September 19, 2023 and;

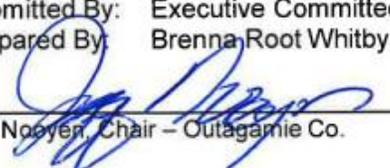
**WHEREAS**, East Central Wisconsin Regional Planning Commission staff in partnership with Shawano and Menominee County completed a planning process that engages the public, includes an assessment of available transportation services and providers, an assessment of transportation needs and gaps, identifies priorities based on resources, time, and feasibility, and identifies strategies and activities to address the identified gaps between current services and needed services.

**NOW THEREFORE, BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

**Section 1:** Adopts in its entirety, the Shawano and Menominee County Specialized Transportation Coordinated Plan 2024 – 2028.

**Section 2:** That this resolution takes effect immediately upon its adoption.

Effective Date: October 27, 2023  
Submitted By: Executive Committee  
Prepared By: Brenna Root Whitby, Associate Planner

  
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Jeff Nooyen, Chair – Outagamie Co.

  
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Attest: Melissa Kraemer-Badtke—ECWRPC Executive Director

10-27-2023  
Approval Date