

“208” Water Quality Management (WQM) Letter / SSA Review Request/Fee Payment Form.

On May 1, 2010 the East Central Wisconsin Regional Planning Commission instituted review fees for the issuance of WQM letters and SSA Amendment Reviews (see complete fee schedule on reverse side). This form should be completed and submitted, (along with your check payable to East Central RPC), in conjunction with the normal/required project submittal documents. Project proposals may be emailed in .pdf format provided they are legible and complete, (as described above), and additionally, review comments will be returned via email for expediency and convenience. Applicants may request a receipt of payment upon request. Questions should be directed to Joe Huffman at jhuffman@ecwrpc.org or by calling (920) 751-4770. A copy of this form in .pdf format is available on East Central’s website (www.ecwrpc.org) under the SSA Planning Program.

(PLEASE PRINT)

Submittal Date: ____/____/____

Project Name: _____

Project Type (circle one): Sewer Extension Private Lateral Lift Station WWTF Facility Plan SSA Amendment

Fee Amount (from schedule on reverse): \$_____ (please note ‘member’ or ‘non-member’ categories)
(Note – please pay only the initial fee indicated. If additional charges are incurred, you will be notified to authorize continuation of the review)

Municipality Name: _____ **RPC Member** **RPC Non-Member**

Sanitary District Name (if applicable) _____

Primary Project Contact: _____

Company/Business: _____

Phone No. _____

E-mail: _____

ECWRPC Use Only:

Review No. _____

Date Rcvd. _____

Check No. _____

Date Completed: _____

By: _____

Please paper clip check payable to East Central RPC to this page. If the check is not attached, the review will not be initiated!

**East Central Wisconsin Regional Planning Commission
SSA Planning / Conformance Review Fee Schedule**

Activity	Non-Member Fees**	Member Fees
SSA Plan Updates	A fee to be determined by the proportionate share of the total budget cost for the plan update study using per capita basis for the planning area population estimates prepared by East Central	n/a
SSA Amendments	\$250.00 initial charge + per hour charge at current staff rates after 4 hours	\$125.00 + per hour charge at 1/2 current staff billing rates after 4 hours
SSA Amendment Appeals*	\$500.00 initial charge + per hour charge at current staff rates after 4 hours*	\$250.00 + per hour charge at 1/2 current staff billing rates after 4 hours*
NR-110 Facility Plan / Amendment Reviews	\$500.00 initial charge + per hour charge at current staff rates after 6.5 total hours	\$250.00 (no additional charges for follow up)
Sewer Extension Reviews	\$75.00 + per hour charge at current staff rates after 1 hour	\$35.00 (no additional charges for follow up)
Private Lateral Reviews	\$75.00 + per hour charge at current staff rates after 1 hour	\$35.00 (no additional charges for follow up)
Other Reviews (Lift Stations, etc.)	\$120.00 + per hour charge at current staff rates after 1 hour	\$60.00 (no additional charges for follow up)
Initial Request for Population Information	\$30.00	No Charge

* SSA amendment appeals are 'double' the regular SSA amendment cost due to potential for attorney expenses.

** Member communities include any that lie within Calumet, Fond du Lac, Outagamie, Shawano, Menominee, Waupaca, Waushara, or Winnebago Counties. All other MCD's, (Green Lake & Marquette Counties), are considered to be 'non-members'. Please contact Commission staff if you have any questions regarding membership status of communities.