2017 Transportation Work Program & Budget

East Central Wisconsin Regional Planning Commission
ECWRPC
Calumet • Fond du Lac • Menominee • Outagamie
Shawano • Waupaca • Waushara • Winnebago

Approved
October 2016

Amended December 16, 2016

Page intentionally left blank.

2017 TRANSPORTATION WORK PROGRAM & BUDGET
for
East Central Wisconsin Regional Planning Commission

Revised 10-31-16
Amended 12-7-16

An Economic Development District and Metropolitan Planning Organization
Serving the Region for over 40 years

Member Counties, Calumet, Fond du Lac, Menominee, Outagamie, Shawano, Waupaca, Waushara and Winnebago Counties
Metropolitan Planning Organizations (MPOs): Appleton (Fox Cities), Oshkosh and Fond du Lac

East Central WI Regional Planning Commission | 400 Ahnaip Street, Suite 100 | Menasha, WI 54944
Phone: 920-751-4770 | Website: www.ecwrpc.org

Page intentionally left blank.

2017 TRANSPORTATION WORK PROGRAM & BUDGET

October, 2016—Approved

Draft– Amended 12-7-16

Prepared by the:
East Central Wisconsin Regional Planning Commission (ECWRPC)

The East Central Wisconsin Regional Planning Commission's CY 2016 planning program is supported by federal and state assistance. Specific funding for this report was provided by the Economic Development Administration, Environmental Protection Agency, the Federal Highway Administration, the Federal Transit Administration, the Wisconsin Department of Transportation and the Wisconsin department of Natural Resources. The contents of this document do not necessarily reflect the official views or policy of the U.S. Department of Transportation, Federal Highway Administration.

Page intentionally left blank.

ABSTRACT

TITLE:	2017 Transportation Work Program & Budget—Draft
CONTACT:	Walt Raith, Assistant Director Phone: 920-751-4770 Email: wraith@ecwrpc.org Melissa Kraemer Badtke, Principal Transportation Planner Phone: 920-751-4770 Email: mbadtke@ecwrpc.org
AUTHORS:	East Central Planning Staff
SUBJECT:	The ECWRPC Work Program with budget and staffing requirements; programming of all transportation planning projects in the East Central Region; description of the multi-year framework within which the work program is to be accomplished
DATE:	October, 2016 Amended December 16, 2016
PLANNING AGENCY:	East Central Wisconsin Regional Planning Commission
MPOS REPRESENTED:	Appleton (Fox Cities) MPO Oshkosh MPO Fond du Lac MPO
SOURCE OF COPIES:	East Central Wisconsin Regional Planning Commission 400 Ahnaip Street, Suite 100 Menasha, WI 54952 (920) 751-4770 www.ecwrpc.org

This document outlines the work efforts of the East Central Wisconsin Regional Planning Commission for the next year. The document also includes the transportation planning studies that will be undertaken in the East Central Region by the Wisconsin Department of Transportation, local communities, or consultants to them. The Annual Work Program provides the basis for setting the annual commission budget and dues levy and for adopting tan annual staffing plan. The work program serves as the basis for funding assistant applications from various federal and state agencies. Funding shares are identified for individual work items taking into account assistance eligibility, sharing formulas, and the total grant amount available. Through cooperative review by the FHWA, WisDOT, and related state agencies, this work program is accepted by all participating agencies. The contents of this document do not necessarily reflect the official views or policy of the U. S. Department of Transportation, Federal Highway Administration.

Page intentionally left blank.

TABLE OF CONTENTS

RESOLUTIONS OF ADOPTION	**11**
Appleton TMA and Oshkosh MPO Resolutions	13
Fond du Lac MPO Resolution	15
REGIONAL INFORMATION	**17**
ECWRPC Appleton TMA and Oshkosh MPO Policy Board	19
Fond du Lac MPO Policy Board	20
East Central Staff	21
PART I: INTRODUCTION AND PROSPECTUS	**3**
Purpose of the Annual Work Program	36
Planning Program Overview	36
Summary of Cost Sharing	37
PART II: WORK PROGRAM AND BUDGET	**39**
Transportation Program Description and Budget	41
Appleton (Fox Cities) TMA MPO Long Range Plan Update	45
Oshkosh MPO Long Range Plan Update	45
Regional Transportation Planning	57
Fond du Lac MPO Long Range Plan Update	63
Appleton (Fox Cities) and Oshkosh MPO Meeting Schedule	71
Fond du Lac MPO Meeting Schedule	72
ECWRPC Metropolitan Planning Factors and the 2016 Appleton/Oshkosh/Fond du Lac Metropolitan Planning Area Transportation Work Program	76

APPENDICES

Appendix A: Title VI Program Specific Guidance for Metropolitan Transportation Planning Organizations/Review	81
Appendix B: Resolution 12-14	106
Appendix C: Resolution 06-16	110
Appendix D: Cost Allocation Plan	116
Appendix E: ECWRPC Technical Advisory Committees	130

MAPS

Map 1: East Central Region	23
Map 2: Appleton (Fox Cities) Metropolitan Planning Organization Planning Areas	25
Map 3: Oshkosh Metropolitan Planning Organization Planning Areas	27
Map 4: Fond du Lac Metropolitan Planning Organization Planning Areas	29
Map 5: Wisconsin RPCs and MPOs	31

TABLES

Table 1: ECWRPC (Levy) Distribution across Jurisdictions	37
Table 2: ECWRPC Regional and MPO 2017 Work Program	41

Other supporting documents at www.fcompo.org and www.fdlmpo.org

Public Participation Plans, Appleton (Fox Cities), Oshkosh MPO and Fond du Lac MPO

Title VI Agreement, East Central Wisconsin Regional Planning Commission

Cooperative Planning Agreements, Valley Transit (Appleton MPO), Go Transit (Oshkosh MPO), Fond du Lac Transit (FDL MPO)

Www.ecwrpc.org

Www.fcompo.org

Www.fdlmpo.org

Documents are also available by contacting staff at 920-751-4770 or by sending an email request to: staff@ecwrpc.org.

RESOLUTIONS OF ADOPTION

Page intentionally left blank.

RESOLUTION 25-16

ADOPTING THE 2017 UNIFIED TRANSPORTATION WORK PROGRAM AND THE ANNUAL MPO CERTIFICATION FOR THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

WHEREAS, the East Central Wisconsin Regional Planning Commission has been designated by the Governor as the Metropolitan Planning Organization (MPO) for the Appleton (Fox Cities) and Oshkosh, Wisconsin, Urbanized Areas; and

WHEREAS, the Appleton (Fox Cities) and the Oshkosh MPO Policy Board, with representation from all jurisdictions within the Urbanized Areas, has the responsibility to direct, coordinate, and administer the transportation planning process in the urbanized areas; and

WHEREAS, the Federal Highway Administration and the Federal Transit Administration, under 23 CFR and 49 CFR 616, requires the development of a Unified Planning Work Program; and

WHEREAS, the Policy Board has reviewed the transportation planning activities outlined in the 2017 Unified Planning Work Program and finds them consistent with the transportation planning process and desires of the MPOs.

NOW, THEREFORE, BE IT RESOLVED, that the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organization adopts the 2017 Unified Planning Work Program and directs staff to submit the document to the Wisconsin Department of Transportation, the Federal Highway Administration and the Federal Transit Administration; and

BE IT FURTHER RESOLVED that in accordance with 23 CFR 450.336 the Appleton (Fox Cities) and Oshkosh MPOs hereby certifies that the metropolitan transportation planning process is addressing major issues facing the metropolitan planning area and that these efforts are being conducted in accordance with all the applicable requirements of:

1. 23 U.S.C 134 and 49 U.S.C 5303, and this subpart;
2. In non-attainment and maintenance areas, Sections 174 and 176 (c) and (d) of the Clean Air Acts as amended (42 U.S.C. 7504, 7506 (c) and (d)) and 40 CFR part 93;
3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
4. 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age employment or business opportunity;
5. Sections 1101(b) of the Fixing America's Surface Transportation Act (FAST Act) (P.L. 112-141) and 49 CFR Part 26 regarding the involvement of disadvantaged business enterprises in the US DOT funded projects;
6. 23CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway constructions contracts;
7. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR Parts 27, 37, and 38;
8. The Older Americans Act, as amended (42 U.S.C. 6102), prohibiting discrimination on the basis of age in program or activities receiving Federal financial assistance;
9. Section 324 of title 23, U.S.C. regarding the prohibition of discrimination based on gender; and discrimination against individuals with disabilities.

Effective Date: October 28, 2016
Submitted By: Transportation Committee
Prepared By: Walt Raith, Assistant Director/MPO Director

Jerry Erdmann, Chair – Shawano Co.

RESOLUTION 02-16

ADOPTION OF THE 2017 UNIFIED TRANSPORTATION WORK PROGRAM FOR THE FOND DU LAC URBANIZED AREA AND ANNUAL MPO CERTIFICATION

WHEREAS, the City of Fond du Lac was designated by the Governor as the Metropolitan Planning Organization for the Fond du Lac, Wisconsin Urbanized Area; and

WHEREAS, the Fond du Lac MPO Policy Board, with representation from all jurisdictions within the Urbanized Area, has the responsibility to direct, coordinate, and administer the transportation planning process in the urbanized area; and

WHEREAS, the Federal Highway Administration and Federal Transit Administration, under 23 CFR and 49 CFR 616, requires the development of a Unified Transportation Work Program; and

WHEREAS, the Policy Board has reviewed the transportation planning activities outlined in the 2015 Unified Transportation Work Program and finds them consistent with the transportation planning process and desires of the MPO.

NOW, THEREFORE, BE IT RESOLVED that the Policy Board of the Fond du Lac Metropolitan Planning Organization adopts the 2016 Unified Transportation Work Program and directs the staff to submit this document to the Wisconsin Departments of Transportation, the Federal Highway Administration and the Federal Transit Administration; and

BE IT FURTHER RESOLVED that in accordance with 23 CFR 450.336 (Self Certifications and Federal Certifications) the Fond du Lac MPO Policy Board hereby certifies that the metropolitan transportation planning process is addressing major issues facing the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

(1) 23 U.S.C. 134, 49 U.S.C. 5303, and this subpart;
(2) In nonattainment and maintenance areas, sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
(3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
(4) 49 U.S.C. 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
(5) Section 1101(b) of the FAST Act (Pub. L. 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in DOT funded projects;
(6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
(7) The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*) and 49 CFR parts 27, 37, and 38;
(8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
(9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
(10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

Effective October 5, 2016

Allen Buechel

Mr. Allen Buechel, Fond du Lac MPO Policy Board Chair

Page intentionally left blank.

REGIONAL INFORMATION

Page intentionally left blank.

EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

Jerry Erdmann, Chair
David Albrecht, Vice-Chair
Eric Fowle, Secretary-Treasurer

COMMISSION MEMBERS

CALUMET COUNTY

Alice Conners

Ed Kleckner

Merlin Gentz

FOND DU LAC COUNTY

Allen Buechel

Martin Farrell

Brenda Schneider

Lee Ann Lorrignan

(Joesph Moore, Alt.)

Charles Hornung

MENOMINEE COUNTY

Muriel Bzdawka

Ruth Winter

Anthony Waupochick

OUTAGAMIE COUNTY

Thomas Nelson

Daniel Rettler

Timothy Hanna

Jeff Nooyen

Michael Thomas

Kevin Sturn

SHAWANO COUNTY

Jerry Erdmann, Chair

Thomas Kautza

Marshal Giese

WAUPACA COUNTY

Dick Koeppen

Gary Barrington

Brian Smith

DuWayne Federwitz

WAUSHARA COUNTY

Donna Kalata

Larry Timm

Neal Strehlow

WINNEBAGO COUNTY

Mark Harris

David Albrecht

Ernie Bellin

Steve Cummings

Ken Robl

Robert Schmeichel

EX-OFFICIO MEMBERS

Jill Michaelson, WisDOT

Daniel Sandmeier, Valley Transit

FOND DU LAC AREA METROPOLITAN PLANNING ORGANIZATION (MPO)

POLICY BOARD

VOTING MEMBERS:

Allen Buechel, Chair—Fond du Lac County

Dyann Benson, Vice Chair—City of Fond du Lac

Joe Moore—City of Fond du Lac

Karyn Merkel— City of Fond du Lac

Lee Ann Lorrigan—City of Fond du Lac

Jordan Skiff—City of Fond du Lac

Tom Janke—Fond du Lac County

Chuck Hornung—Village of North Fond du Lac

James Pierquet—Town of Empire (representing all towns)

Matt Halada—WisDOT, Northeast Region

NON-VOTING MEMBERS:

Sam Tobias (Alternate) - Fond du Lac County

Jill Michaelson (Alternate) - WisDOT, Northeast Region

Kristopher Canto, WisDOT, Central Office

Mary Forlenza—FHWA

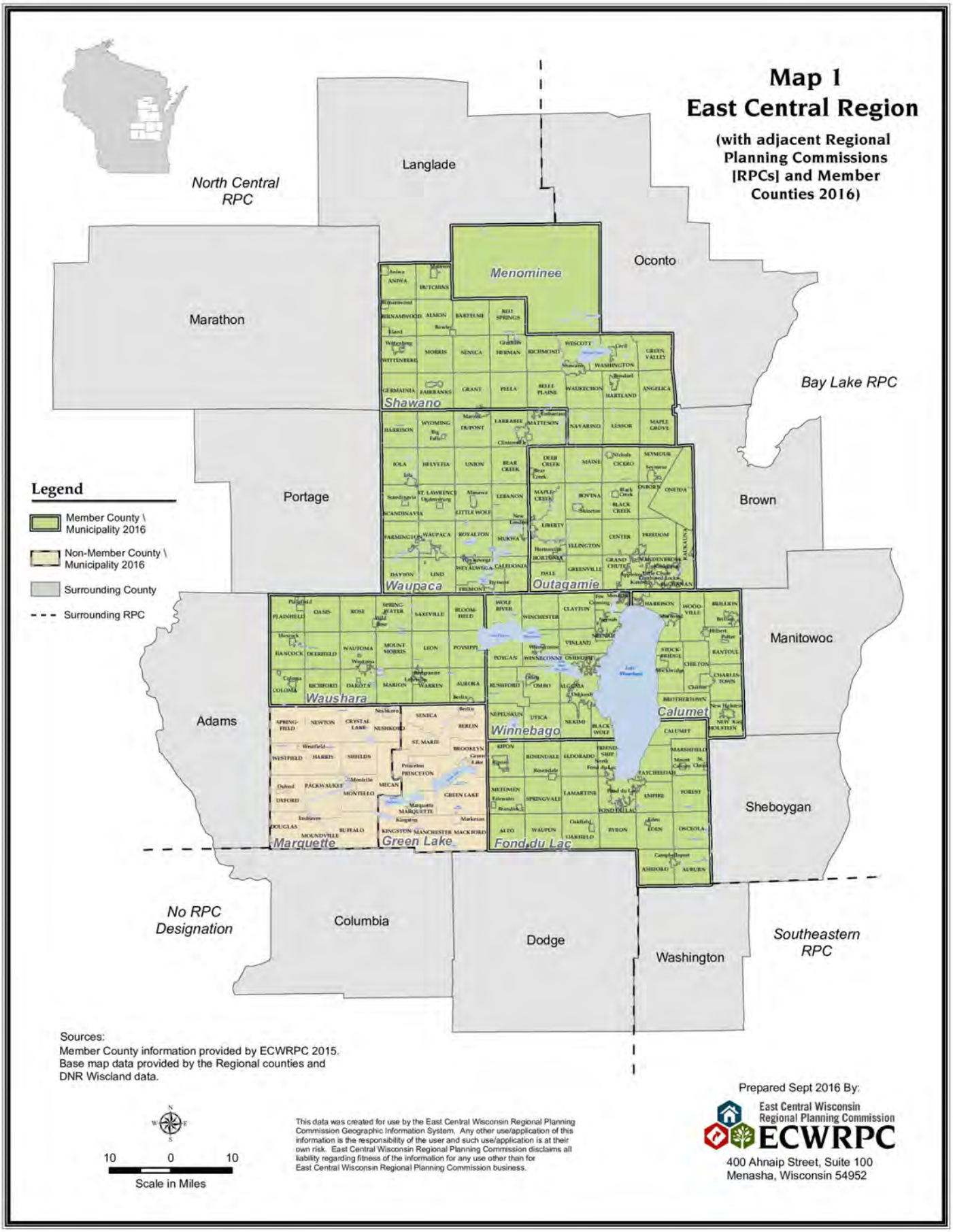
Nick Leonard (Alternate) - Village of North Fond du Lac

Walt Raith—East Central Wisconsin Regional Planning Commission

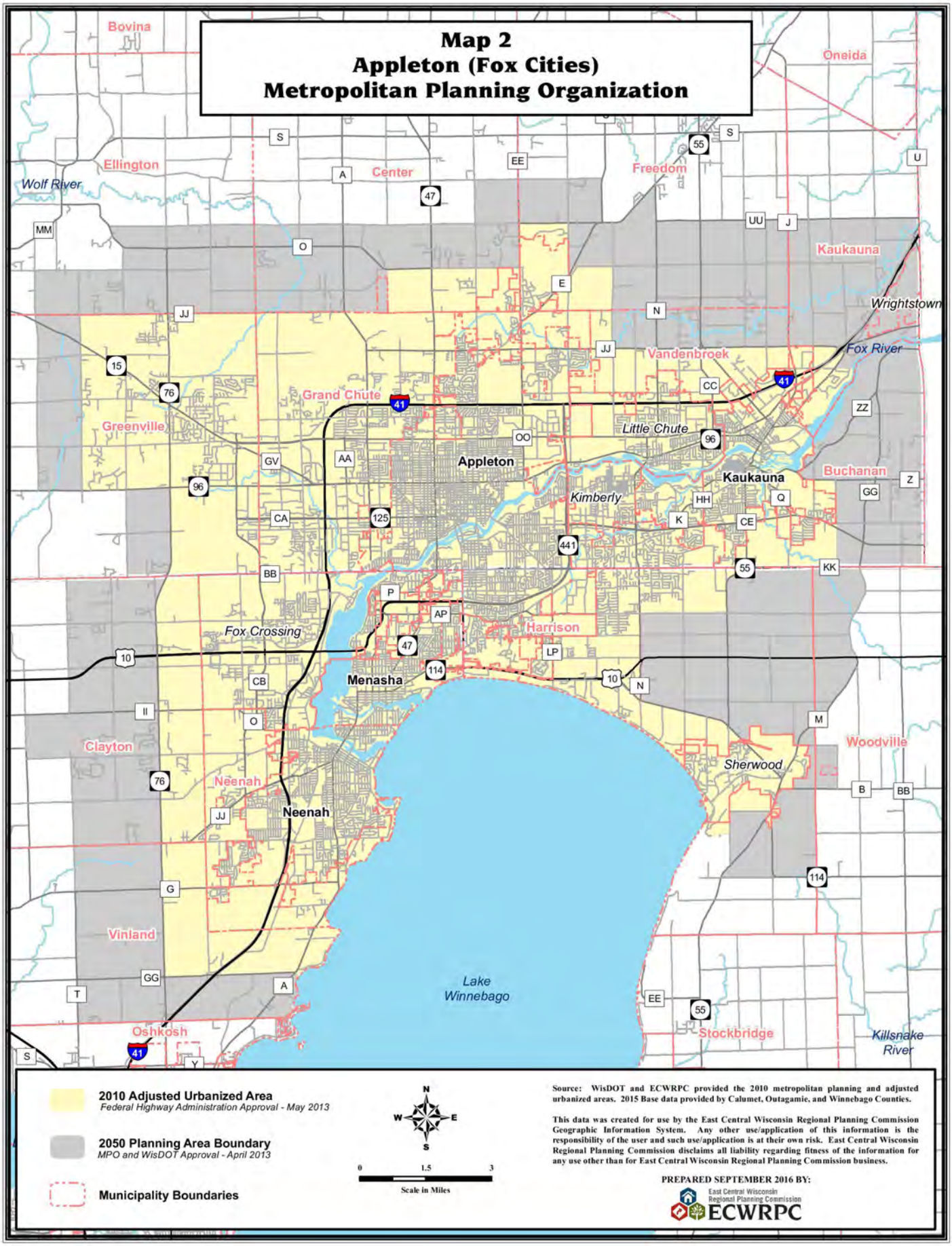
EAST CENTRAL STAFF	
Staff	**Percentage of Time Transportation Work Program**
Executive Division	
Eric Fowle, AIPC Executive Director	5%
Walt Raith, Assistant Director MPO Director and Title VI Coordinator	95%
Pamela Scheibe-Johnson Controller	15%
Planning Services Division	
Transportation	
Melissa Kraemer Badtke, Principal Transportation Planner/SRTS Coordinator	50%; (SRTS– 50%)
Dave Moesch, Associate Planner	100%
Kim Biedermann, Associate Planner/ Regional Bicycle and Pedestrian Coordinator	100%
Nick Musson, Associate Planner	98%
Kolin Erikson, Planner	98%
Lauron Clark, Planner (SRTS)	10%; (SRTS—90%)
Ashley Tracy, Planner (SRTS)	10%; (SRTS—90%)
Sewer Service	
Joe Huffman, Planner (SSA)	10%
Todd Verboomen, Associate Planner	15%
Community Area Planning	
Kathy Thunes, P.E.; Principal Planner	5%
Trish Nau, Principal Planner (Parks and Recreation)	5%
Economic Development	
Tom Baron, Associate Planner	25%
Sarah Van Buren, Associate Planner	10%
NR-135 Mine Reclamation	
Scott Konkle, Planning Specialist II	0%

EAST CENTRAL STAFF CONTI.	
Staff	**Percentage of Time Transportation Work Program**
TECHNICAL SERVICES DIVISION	
IT Program	
Tim Badtke, IT Coordinator	10%
GIS Program	
Mike Zuege, GIS Coordinator	50%
Adam Pfefferle, GIS Specialist II	25%
Tyler DeBruin, GIS Special I	60%
Administrative Division	
Erin Bonnin, Administrative Coordinator	10%
Edalia Haney, Administrative Assistant	25%

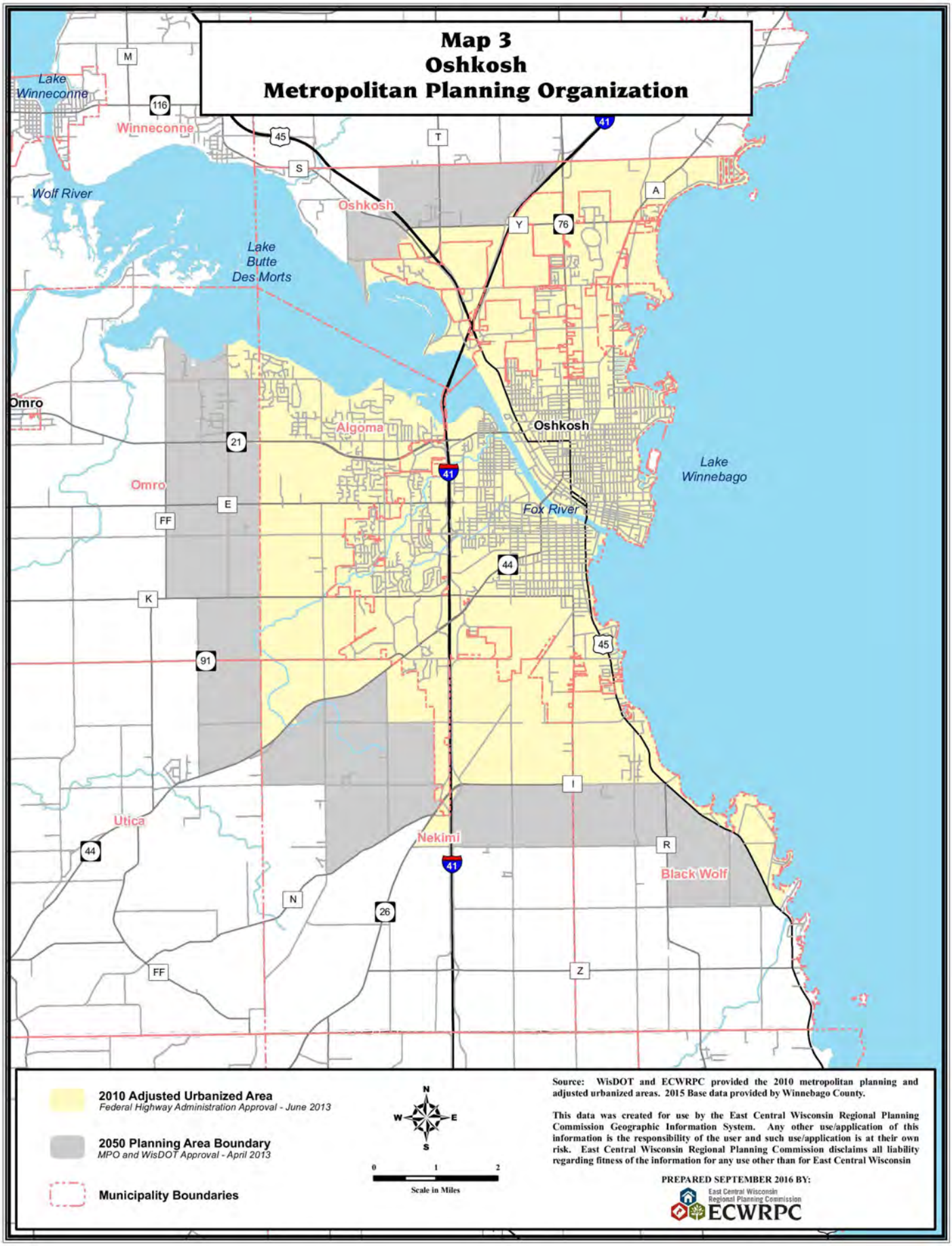
***All percentages of staff time are estimated and will be finalized for the final approval of the East Central WI Regional Planning Commission in January, 2017.*


Map 1
East Central Region
(with adjacent Regional Planning Commissions [RPCs] and Member Counties 2016)
Langlade
North Central RPC
Oconto
Menominee
Marathon
Bay Lake RPC
Shawano
Portage
Brown
Waupaca
Outagamie
Manitowoc
Waushara
Adams
Calumet
Winnebago
Sheboygan
Marquette
Green Lake
Fond du Lac
No RPC Designation
Columbia
Dodge
Washington
Southeastern RPC
Legend
Member County \ Municipality 2016
Non-Member County \ Municipality 2016
Surrounding County
Surrounding RPC
Sources:
Member County information provided by ECWRPC 2015.
Base map data provided by the Regional counties and DNR Wiscland data.
10 0 10
Scale in Miles
This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims all liability regarding fitness of the information for any use other than for East Central Wisconsin Regional Planning Commission business.
Prepared Sept 2016 By:
East Central Wisconsin Regional Planning Commission
ECWRPC
400 Ahnaip Street, Suite 100
Menasha, Wisconsin 54952

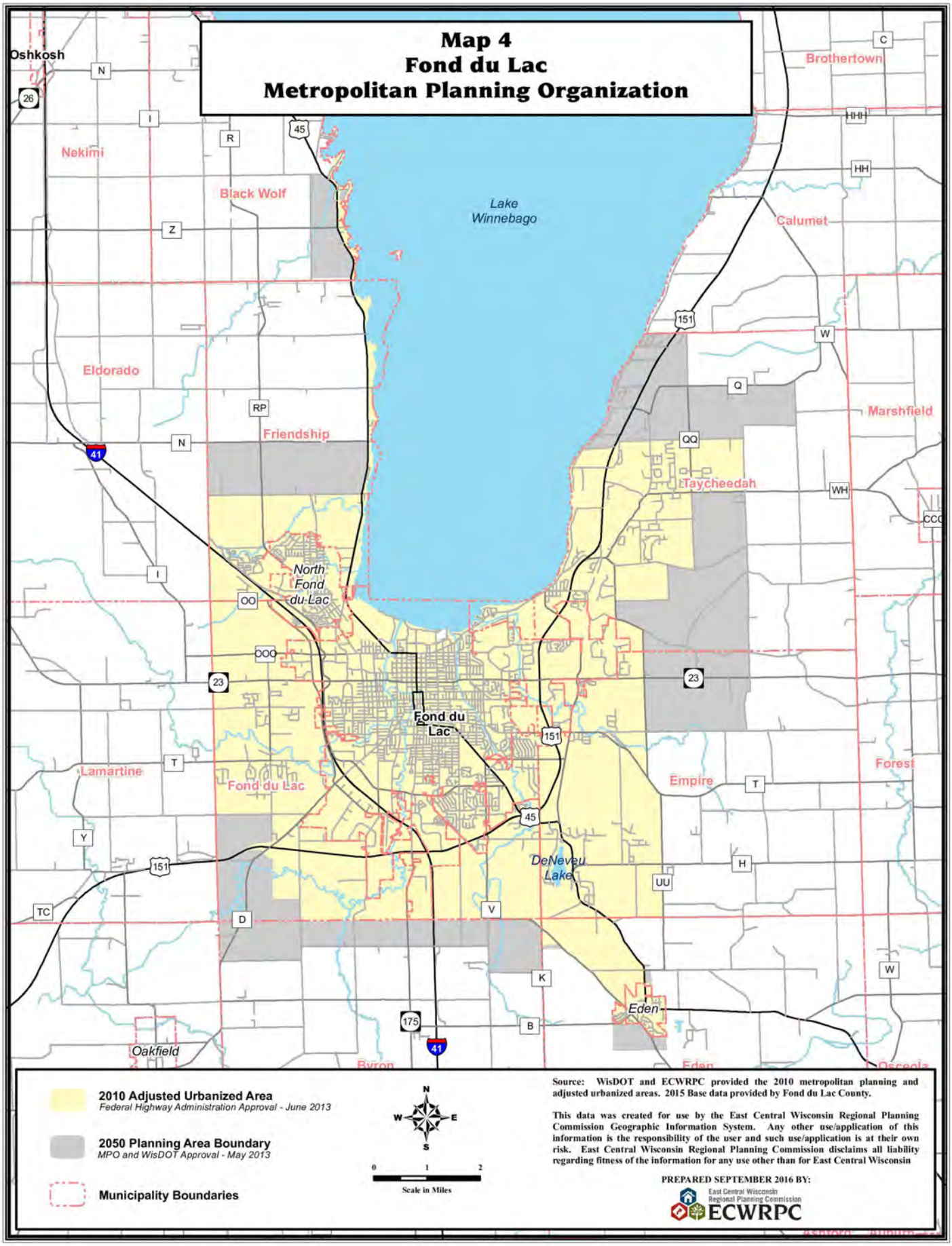
Page intentionally left blank.


Map 2
Appleton (Fox Cities)
Metropolitan Planning Organization
Bovina
Oneida
Ellington
Wolf River
Center
Freedom
Kaukauna
Wrightstown
Fox River
Vandenbroek
Grand Chute
Greenville
Little Chute
Appleton
Kaukauna
Buchanan
Kimberly
Fox Crossing
Harrison
Menasha
Clayton
Woodville
Sherwood
Neenah
Vinland
Lake Winnebago
Oshkosh
Stockbridge
Killsnake River
2010 Adjusted Urbanized Area
Federal Highway Administration Approval - May 2013
2050 Planning Area Boundary
MPO and WisDOT Approval - April 2013
Municipality Boundaries
N
W
E
S
0
1.5
3
Scale in Miles
Source: WisDOT and ECWRPC provided the 2010 metropolitan planning and adjusted urbanized areas. 2015 Base data provided by Calumet, Outagamie, and Winnebago Counties.
This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims all liability regarding fitness of the information for any use other than for East Central Wisconsin Regional Planning Commission business.
PREPARED SEPTEMBER 2016 BY:
East Central Wisconsin Regional Planning Commission
ECWRPC

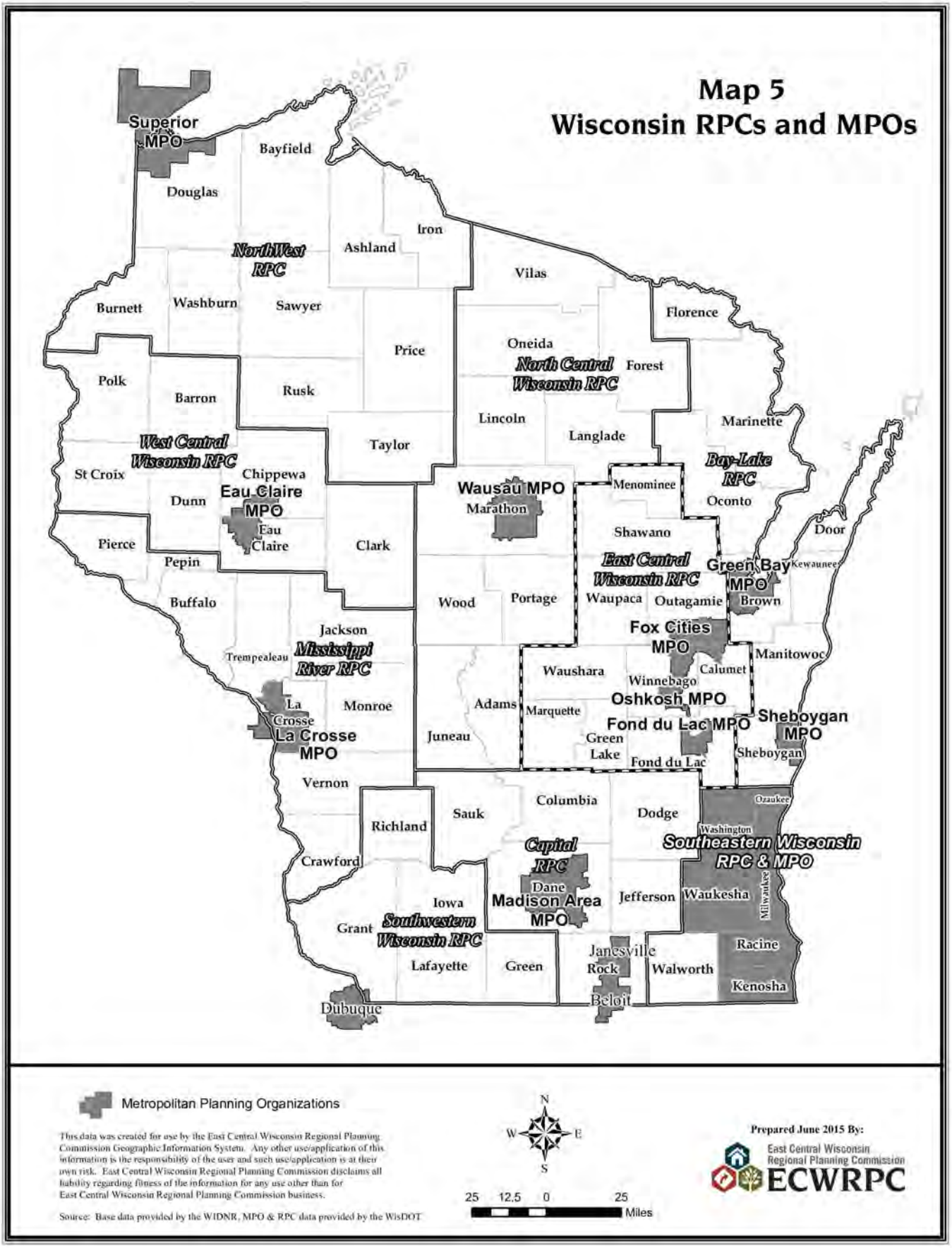
Page intentionally left blank.


Map 3
Oshkosh
Metropolitan Planning Organization
Lake Winneconne
Winneconne
Wolf River
Lake Butte Des Morts
Oshkosh
Omro
Algoma
Omro
Oshkosh
Lake Winnebago
Fox River
Utica
Nekimi
Black Wolf
M
116
45
S
T
41
A
Y
76
21
41
E
FF
44
K
91
45
I
44
R
41
N
26
FF
Z
2010 Adjusted Urbanized Area
Federal Highway Administration Approval - June 2013
2050 Planning Area Boundary
MPO and WisDOT Approval - April 2013
Municipality Boundaries
N
W
E
S
0
1
2
Scale in Miles
Source: WisDOT and ECWRPC provided the 2010 metropolitan planning and adjusted urbanized areas. 2015 Base data provided by Winnebago County.
This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims all liability regarding fitness of the information for any use other than for East Central Wisconsin
PREPARED SEPTEMBER 2016 BY:
East Central Wisconsin Regional Planning Commission
ECWRPC

Page intentionally left blank.


Map 4
Fond du Lac
Metropolitan Planning Organization
Oshkosh
Nekimi
Black Wolf
Lake Winnebago
Brothertown
Calumet
Eldorado
Friendship
Marshfield
Taycheedah
North Fond du Lac
Fond du Lac
Lamartine
Fond du Lac
Empire
Forest
DeNeveu Lake
Eden
Oakfield
Byron
Eden
Osceola
2010 Adjusted Urbanized Area
Federal Highway Administration Approval - June 2013
2050 Planning Area Boundary
MPO and WisDOT Approval - May 2013
Municipality Boundaries
N
W
E
S
0
1
2
Scale in Miles
Source: WisDOT and ECWRPC provided the 2010 metropolitan planning and adjusted urbanized areas. 2015 Base data provided by Fond du Lac County.
This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims all liability regarding fitness of the information for any use other than for East Central Wisconsin
PREPARED SEPTEMBER 2016 BY:
East Central Wisconsin Regional Planning Commission
ECWRPC

Page intentionally left blank.


Map 5
Wisconsin RPCs and MPOs
Superior MPO
Bayfield
Douglas
Iron
Ashland
NorthWest RPC
Vilas
Burnett
Washburn
Sawyer
Florence
Price
Oneida
North Central Wisconsin RPC
Forest
Polk
Barron
Rusk
Lincoln
Langlade
Marinette
West Central Wisconsin RPC
Taylor
Bay-Lake RPC
St Croix
Chippewa
Eau Claire MPO
Wausau MPO
Menominee
Dunn
Marathon
Oconto
Eau Claire
Shawano
Door
Pierce
Clark
East Central Wisconsin RPC
Green Bay MPO
Kewaunee
Pepin
Wood
Portage
Waupaca
Outagamie
Brown
Buffalo
Jackson
Fox Cities MPO
Trempealeau
Mississippi River RPC
Manitowoc
Waushara
Calumet
Winnebago
La Crosse
Monroe
Adams
Oshkosh MPO
Marquette
Fond du Lac MPO
Sheboygan MPO
La Crosse MPO
Juneau
Green Lake
Fond du Lac
Sheboygan
Vernon
Columbia
Ozaukee
Sauk
Dodge
Richland
Washington
Southeastern Wisconsin RPC & MPO
Capital RPC
Crawford
Dane
Madison Area MPO
Jefferson
Waukesha
Milwaukee
Iowa
Grant
Southwestern Wisconsin RPC
Racine
Janesville
Rock
Lafayette
Green
Walworth
Kenosha
Beloit
Dubuque
Metropolitan Planning Organizations
This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims all liability regarding fitness of the information for any use other than for East Central Wisconsin Regional Planning Commission business.
Source: Base data provided by the WIDNR, MPO & RPC data provided by the WisDOT
N
W
E
S
25 12.5 0 25
Miles
Prepared June 2015 By:
East Central Wisconsin Regional Planning Commission
ECWRPC

Page intentionally left blank.

PART 1

INTRODUCTION & PROSPECTUS

Page intentionally left blank.

PART 1: INTRODUCTION AND PROSPECTUS

The Annual Work Program schedules the East Central Wisconsin Regional Planning Commission's work activities for the next year and discusses the general framework for planning. It contains three major sections:

- A prospectus, which contains a general description of the agency's activities;
- A summary of the 2017 budget and work program elements, and;
- A specific annual work program which describes details of the work activity, budget and staffing requirements for 2017.

The document describes the organizational arrangements, roles and responsibilities of the various agencies involved in the planning process and the decision making process used to prepare, implement, and periodically reevaluate the policy and action recommendations. It describes the approach used in developing planning work programs and the management of the planning process. It also addresses the specific requirements of the various federal and state grant programs and outlines how they will be achieved through the scheduled work activities. The annual work program state of work activities includes:

1. A brief description of the overall work activity objective;
2. A description of the technical procedures and activities involved in accomplishing the work;
3. The estimated cost and source of funds.
4. The manpower required and the planning organizations that will perform the work.

East Central was created as a regional planning commission by Executive Order No. 41, issued by Governor Patrick J. Lucey and dated June 29, 1972. This action was taken following the submittal of petitions by the ten counties within the East Central region pursuant to SS. 66.945, the existing regional planning enabling statute. The East Central Wisconsin RPC was preceded by two area wide planning agencies: the Fox Valley Council of Governments (FVCOG), which was formed in 1956 and composed of fifteen government units in the Appleton-Neenah and Oshkosh urbanized areas; and the Northeastern Wisconsin Regional Planning Commission (NEWRPC), formed in 1962 and composed of nine counties encompassing the Wolf River Basin. With the issuance of HUD's APO and APJ certification requirements in July, 1970, these two agencies were dissolved and replaced by East Central, which was roughly aligned with proposed uniform state administrative districts. The three northern most counties of NEWRPC were dropped from the region and Calumet, Fond du Lac, Green Lake, and Marquette Counties were added on the south. Calumet and Fond du Lac counties had ongoing county planning programs prior to their affiliation with East Central.

The existence of different state agency configurations at the time various regional planning agencies were formed, coupled with the fact that the Governor did not adhere to the districting configuration when forming East Central, has resulted in the significant overlapping of jurisdictions. In the past, the East Central Region coordinated its planning program through memoranda of agreement with up to three criminal justice planning regions (now a statewide function), to health planning districts (now defunct), three manpower planning districts (now four), two area agencies on aging (now one), two rural conservation and development districts, two community action programs (now three), one water quality management planning area (now defunct), the Wisconsin Rural Housing Cooperative and the State Clearinghouse.

Additional East central coordinated with three district transportation (now two regional offices) and two distinct natural resource offices. There are varying degrees of formal planning at the local level. County planning is staff in Calumet and Fond du Lac counties as previously mentioned, and in Green Lake, Shawano, Outagamie, Waupaca, Waushara, and Winnebago Counties. The cities of Appleton, Fond du Lac, Kaukauna, Menasha, Neenah and Oshkosh, and the town of Menasha and Grand Chute have planning staff. Numerous other communities have contracted with consultants for the preparation of comprehensive development plans.

Basic rationale for the East Central Region as a geographic planning region is twofold. First, the Appleton-Oshkosh-Neenah MSA (metropolitan statistical area including Calumet, Outagamie and Winnebago Counties) is a geographic unit that cannot be split. This area has mandatory planning requirements for various federal funding programs above and beyond those for the other area's Map 1 shows the East Central Region, adjacent counties and RPCs. Map 2 shows the four counties that contain the urbanized and planning area boundaries for the Appleton MPO and Transportation Management Area (TMA). Metropolitan areas with a population greater than 200,000 are designated as a TMA and require additional planning and maintenance activities. Maps 3 and 4 show the Oshkosh and Fond du Lac urbanized and planning area boundaries. Fond du Lac was designated as a Metropolitan Planning Organization (MPO) by the Governor in December, 2002 after the 2000 Census showed a population great than 50,000. The Appleton (Fox Cities), Oshkosh and Fond du lac urbanized areas thus serve as the focus for the regional planning in this four county area, along with the urban water quality focus of the Winnebago pool lakes and the lower Fox River. To the west and north, Green Lake, Marquette, Waushara, Waupaca, Shawano and Menominee counties share a common rural character while having a general orientation to the urban counties as a trade and employment centers. However, as one goes to the extremes of the rural counties, these ties fade, or are shifted outside the region. The basic orientation for planning in the East Central region recognizes both the diversity and commonality, and tailors program activities accordingly. However, the overall planning framework is consistent throughout the region.

PURPOSE OF THE ANNUAL WORK PROGRAM

Within the statutory provisions of SS. 66.0.309 (previously SS . 66.945), East Central's stated purpose is the "function and duty of the making (preparing) and adopting a master (comprehensive) plan for the physical development of the region." To carry out this responsibility the Commission retains staff and annually programs work activities and budgets. Staffing and budget are based on the work activities scheduled with the constraints of the available revenue. The basic enabling statute is complemented by the comprehensive planning law (Smart Growth) ss. 66.1001 that specifies the content of the regional comprehensive plan.

The annual work program is a one year statement which itemizes work to be performed. For each program element (e.g. transportation work element), work objectives, work activities, and methodology are listed, selected previous work is identified, and products resulting from the proposed work and their anticipated impacts are identified. The funding for East central or another agency's work is identified by source and includes person-days and hours for professional and technical staff time. If subcategories are included under a program element or a major work element, a summary of the funding source, person-days and hours are given in table form. Each year, the previous work program and budget is evaluated and a new annual work program is drafted.

PLANNING PROGRAM OVERVIEW

East Central's focus, in accordance with s.66.0309, s.661001 and s.16.965, Wis. Stats, is on comprehensive planning. Under the umbrella of comprehensive planning there are a number of distinct, but interrelated, planning programs. These are regional comprehensive planning, transportation planning, community facilities planning, economic development planning and open space and environmental management planning. All the programs are focused on comprehensive planning in that they emphasize land use interrelationships and take into account the environment, the economy and the community. Each of these program elements receives direction from the regional comprehensive plan (regional goals and objectives) and provides feedback to it (objectives, policies, standards, and strategies). In addition to the comprehensive program elements, other planning programs address current (local) planning, information systems, and administration respectively.

SUMMARY OF COST SHARING

The East Central Wisconsin Regional Planning Commission receives funds to support the transportation planning program from FHWA, FTA, and WisDOT. Table 1 shows the levy distribution across member jurisdictions, with a portion dedicated to provide the local match for the metropolitan planning program. Local funding also supports the economic development program from EDA and the sewer service area program and aquatic invasive species coordinator program from WDNR. The funds are allocated among each work element on the basis of the relative benefits to be derived by each funding agency's program, grant program eligibility requirements, and federal and state cost sharing formulas. The NR-135 Non-Metallic Mining Reclamation Program is funded 100% through fees derived from permitted mine sites and their operators.

Table 1—ECWRPC (Levy) Distribution across Jurisdictions

Participating County/Municipality	**Approved 2017 Tax Levy**
Calumet County (MPO)	$59,497
Fond du Lac (MPO)	$119,449
Green Lake County	County Not a Member
Marquette County	County Not a Member
Menominee County	$4,991
Outagamie County (MPO)	$230,074
Shawano County	$50,424
Waupaca County	$64,267
Waushara County	$40,737
Winnebago County (MPO)	$200,256
TOTAL LEVY	**$771,698**

This levy provides $127,596 in 2017 for Local Match/Cost Share across all transportation programs.

Page intentionally left blank.

PART 2

2017 WORK PROGRAM & BUDGET

Page intentionally left blank.

Table 2: ECWRPC Regional and MPO 2017 Transportation Work Program

	1300 Work Program Elements		FHWA/FTA		WisDOT		MPO/Local	
		Budget	Dollars	%	Dollars	%	Dollars	%
1310	**Appleton (Fox Cities)/Oshkosh MPO Program**							
1311	Program Administartion/Support	**$ 35,076.00**	$ 28,062.00	80.0%	$ 1,200.00	3.4%	$ 5,814.00	16.6%
1312	Long-Range Plan FAST Act Implementation /PEAs Activities	**$ 203,243.00**	$ 162,594.00	80.0%	$ 10,309.00	5.1%	$ 30,340.00	14.9%
1313	Northeast Region Travel Demand Model Improvement Program	**$ 73,360.00**	$ 58,688.00	80.0%	$ 3,721.00	5.1%	$ 10,951.00	14.9%
1321, 1323, 1325, 1326	Short Range/Congestion Management Process (CMP) - Appleton TMA/ Multi-Modal Transportation Planning	**$ 251,816.00**	$ 201,451.80	80.0%	$ 12,766.00	5.1%	$ 37,598.00	14.9%
1322	Transportation Improvement Program (TIP)	**$ 46,433.00**	$ 37,146.00	80.0%	$ 2,356.00	5.1%	$ 6,931.00	14.9%
1324	Transit Planning (TMA Coord. Plans) Ladders of Opportunity	**$ 72,417.00**	$ 57,934.00	80.0%	$ 3,673.00	5.1%	$ 10,810.00	14.9%
	Total Appleton (Fox Cities)/Oshkosh MPO Program	**$ 682,345.00**	**$ 545,875.80**	80.0%	**$ 34,025.00**	5.0%	**$ 102,444.00**	15.0%
1330	**Regional Transportation Program (SPR)**							
1331	Program Administration/Support	**$ 14,396.00**	$ 11,523.00	80.0%	$ 1,436.00	10.0%	$ 1,437.00	10.0%
1332	Cooperative Regional Planning/Technical Assistance	**$ 35,008.00**	$ 28,000.00	80.0%	$ 3,504.00	10.0%	$ 3,504.00	10.0%
1333	Regional Comprehensive Plan/Transportation Element	**$ 28,562.00**	$ 22,850.00	80.0%	$ 2,856.00	10.0%	$ 2,856.00	10.0%
	Total Regional Transportation Program	**$ 77,966.00**	**$ 62,373.00**	80.0%	**$ 7,796.00**	10.0%	**$ 7,797.00**	10.0%
1340	**Fond du Lac MPO Program**							
1341	Program Administration/Support	**$ 14,860.00**	$ 11,888.00	80.0%	$ 732.00	4.9%	$ 2,240.00	15.1%
1342	Long-Range Plan FAST Act Implementation/PEAs Activities	**$ 52,599.00**	$ 42,079.00	80.0%	$ 2,592.00	4.9%	$ 7,928.00	15.1%
1343	Short Range/Multi-Modal Transportation Planning	**$ 13,808.00**	$ 11,047.00	80.0%	$ 680.00	4.9%	$ 2,081.00	15.1%
1344	Transportation Improvement Program (TIP)	**$ 23,083.00**	$ 18,467.00	80.0%	$ 1,137.00	4.9%	$ 3,479.00	15.1%
1345	Transit Planning/TDP Coordination/Ladders of Opportunity	**$ 18,930.00**	$ 15,143.00	80.0%	$ 933.00	4.9%	$ 2,854.00	15.1%
1346	Northeast Region Travel Demand Model Improvement Program	**$ 7,175.00**	$ 5,740.00	80.0%	$ 353.00	4.9%	$ 1,082.00	15.1%
	Total Fond du Lac MPO Program	**$ 130,455.00**	**$ 104,364.00**	80.0%	**$ 6,427.00**	4.9%	**$ 19,664.00**	15.1%
	Total Regional and MPO Work Program (1300)	**$ 890,766.00**	**$ 712,612.80**	**80.0%**	**$48,248.00**	**5.4%**	**$129,905.00**	**14.6%**

Page intentionally left blank.

1300 Program Element: Mobile & Active Communities

The purpose of this program element is to coordinate, administer and promote federal, state, regional and metropolitan transportation planning through the Commission's Metropolitan Planning Organization (MPO) designation for the three urbanized areas. The Appleton (Fox Cities) MPO is designated as a Transportation Management Area (TMA) that requires performance measures, monitoring and maintenance as part of an approved Congestion Management Process (CMP). Public transportation law Fixing America's Surface Transportation Act (FAST Act) prescribes a transition to a performance based approach to all aspects of the planning and programing process that includes measurable outcomes and targets. Guidance based on the FAST Act also encourages a regional approach with enhanced coordination with providers of public transportation and across MPO, RPC, and DOT boundaries to develop regional models of cooperation supporting the greater transportation system. Additional transportation modes are addressed through a specific multimodal program including public transit, bicycle and pedestrian, passenger and freight rail, regional public transportation, air and sea ports. The intent is to improve access to economic opportunities, improve quality of life and provide mode choices and ladders of opportunity for people. Where appropriate and practical, specific recommendations from the Commission's Year 2030 Regional Comprehensive Plan are addressed, implemented and monitored to further progress on reaching the identified Transportation vision established in the plan.

Major Work Program Elements:

The Transportation work program contains the following Major Work Program Elements:

⇒ 1310—Appleton (Fox Cities) and Oshkosh Urbanized Areas MPOs

⇒ 1320—Short Range Planning/Congestion Management Process (TMA) (TAP)

⇒ 1330—Regional Transportation Planning

⇒ 1340—Fond du Lac Urbanized Area MPO

FUNDING SOURCES			
FHWA - PL:	**$**	**703,372**	80.0%
WisDOT - PL:	**$**	**48,248**	5.5%
ECWRPC:	**$**	**127,596**	14.5%
ELEMENT TOTAL:	**$**	**879,216**	

Special Studies

⇒ Northeast WI Regional Travel Demand Model

⇒ Truck/Freight Modeling

⇒ TDP Coordination/Transit Modeling

⇒ Bus Rapid Transit Study from Fond du Lac to Green Bay

⇒ Regional Comprehensive Plan Update*

⇒ I-41 Corridor from Fond du Lac to Green Bay

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**1253**	**9398**
MPO Director	284	2130
Princ. Planner	119	893
Planner	850	6375
IT:	**17**	**127.5**
GIS:	**351**	**2632.5**
TOTAL	**1621**	**12158**

Regional Comprehensive Plan Relationship:

The 1300 Mobile & Active Communities program element is directly related to Chapter 6 of the *Year 2030 Regional Comprehensive Plan.* The adopted Transportation Vision for the Region was set as follows:

"In 2030, the East Central region will have an efficient regional transportation network which provides options for mobility needs of all people, goods and services."

The Year 2030 Regional Comprehensive Plan spells out more specific issue areas which need to be addressed at a local or regional scale. Details of these issues can be found in one of the chapter's five "Plan Guideline" fact sheets:

T-1: Effects of Sprawl Development on Transportation
T-2: Transportation Funding and Priority Plans and Projects
T-3: Regional Connectivity
T-4: Balance Between Transportation and the Environment
T-5: Alternative Modes of Transportation and Mobility

*The Regional Comprehensive Planning effort will use the Long Range Transportation and Land Use Plans that have been adopted to ensure consistency with the Regional Comprehensive Plan.

The 2017 Work Program's "Mobile & Active Communities" Element is funded in large part by the Federal Highway Administration, Federal Transit Administration and the Wisconsin Department of Transportation (WisDOT) through an annual planning grant. This award has a matching funds requirement of at least 10 percent from the Commission unless otherwise noted. A summary of funding sources is provided in the table above. The development of this work program element is coordinated with federal and state transportation and transit agencies through a continuing, comprehensive, and cooperative process involving previously executed agreements (Visit the website: www.ecwrpc.org). The contents of this report do not necessarily reflect the official views or policy of the U. S. Department of Transportation.

Page intentionally left blank.

1310 Major Work Program Element: Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations —2017

Program Objective: *East Central staff will prepare and maintain the required plans, reports, studies, models, and data necessary for the operation and management of the Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organizations (MPOs). The 2017 Work Program is based on the planning requirements as prescribed by the FAST Act and Moving Ahead for Progress in the 21st Century (MAP 21). The work program objectives and activities are described in more detail within each work program item.*

2017 Deliverables

⇒ Update and amend the LRTPs as necessary to meet compliance with the FAST Act.

⇒ Work with WisDOT, FHWA, local governments, advisory committee, other operating agencies and the public to evaluate and monitor the recently completed Long Range Transportation/Land Use Plan (LRTP) for both the Appleton (Fox Cities) and Oshkosh KMPO

⇒ Significant work effort under the FAST Act to develop the performance measures and targets.

⇒ Work with WisDOT, FHWA, and other stakeholders to finalize performance measures develop for the CMP and LRTPs and begin the process of aligning appropriate targets for each measure.

⇒ Develop and maintain the following documents:

- Unified Work Program
- Public Participation Plan (PPP)
- Long Range Land Use/Transportation Plan (LRTP)
- Transportation Improvement Program (TIP)
- Congestion Management Program

⇒ Incorporate the U.S. DOT Planning Emphasis Areas (PEAs) that include the following:

- Performance measures: Develop performance measures and targets with WisDOT and local stakeholders
- Regional models of cooperation to implement the LRTP and the Fast Act.

⇒ Incorporate the Ladders of Opportunity and work to identify gaps in accessing essential services and evaluating the effectiveness of the public participation and transportation plans.

FUNDING SOURCES			
FHWA - PL:	**$**	**536,635**	80.0%
WisDOT - PL:	**$**	**34,025**	5.1%
ECWRPC:	**$**	**100,135**	14.9%
ELEMENT TOTAL:	**$**	**670,795**	

STAFF ALLOCATIONS	DAYS	HOURS
PLANNING:	**439**	**3293**
MPO Director	159	1193
Princ. Planner	44	330
Planner	236	1770
IT:	**6**	**45**
GIS:	**104**	**780**
TOTAL	**549**	**4,118**

1311 Work Item: Program Support & Administration for the Appleton (Fox Cities) & Oshkosh MPOs

Objectives: *To develop, maintain, implement and administer an annual transportation work program which meets federal and state planning requirements. MPO administration objectives include work activities required to maintain and update the Unified Work Program, the annual Transportation Improvement Program and the MPO Long Range Plans as prescribed by MAP 21 and the FAST Act.*

FUNDING SOURCES			
FHWA - PL:	**$**	**28,062**	80.0%
WisDOT - PL:	**$**	**1,200**	3.4%
ECWRPC:	**$**	**5,814**	16.6%
ELEMENT TOTAL:	**$**	**35,076**	

2017 Deliverables:

⇒ Planning and technical support for the Appleton (Fox Cites) and Oshkosh Metropolitan Planning Organization (MPO) includes the following:

- Funding administration and reports to WisDOT and FHWA
- Meeting Coordination, preparation, and publications
- Meeting summaries, support documents, travel, conferences and training attendance.
- Travel for conferences and training attendance

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**47**	**353**
MPO Director	29	218
Princ. Planner	18	135
Planner	0	0
IT:	**0**	**0**
GIS:	**2**	**15**
TOTAL	**49**	**368**

Previous Work:

- Maintaining mailing and contact list for MPO Committees
- Updated Appleton (Fox Cities) and Oshkosh MPO website
- Attended MPO related meetings included but not limited to MPO directors, MPO Conference, Freight Rail Conference etc.
- 2015—Appleton (Fox Cities) MPO completed the FHWA/FTA TMA Certification Process

1312 Work Item: Appleton (Fox Cities) & Oshkosh Long-Range Transportation/Land Use (LRTP) Major Updates

Objectives: To continually monitor, evaluate and update the Public Participation Plans (PPP), the adopted LRTPs, and amendments for the urbanized areas based on FAST Act. To maintain and implement transportation plans based on updates and changes to local plans and programs and maintain valid, up to date information that identifies future needs, current priorities and available resources. To work with WisDOT and local governments as part of plan implementation to determine the most effective mix of modal choices and land development practices. A primary objective is to include the citizens of the MPO in the planning process as well as consultation with various environmental management agencies and organizations. MPO staff actively seeks and solicits inputs and comments from local government, environmental and regulatory agencies and the public. In 2017 staff will reevaluate the performance measures developed for the LRTPs and identify trends that can be tracked and analyzed.

2017 Deliverables:

⇒ Planning and technical support for the Appleton (Fox Cities) & Oshkosh Metropolitan Planning Organization (MPO) includes the following:

- Maintain a regular meeting schedule to reevaluate methods used to monitor and track project in the plan and discuss implementation status

⇒ Staff will continue to work with MPO communities as comprehensive plans are developed or updated to ensure consistency with the state and Regional programs and projects.

⇒ Develop additional strategies to avoid, minimize or mitigate environmental disruption by land use and transportation projects based on proposed plan consultation with environmental agencies.

⇒ Staff will continue to promote and implement the provisions of the U.S. DOT Environmental Justice in terms of the transportation system and impacts of the projects to minority and low income communities.

⇒ MPO staff will implement FAST Act guidance that includes ladders or opportunity that might be established to better serve all populations and provide access to services.

⇒ Update and monitor Title VI Plan and continue to work with internal subcommittee on Title VI policies/procedures.

⇒ Develop a document that evaluates the Public Participation process for the completion of the Long Range Plans

FUNDING SOURCES		
FHWA - PL:	**$ 162,594**	80.0%
n	**$ 10,309**	5.1%
ECWRPC:	**$ 30,340**	14.9%
ELEMENT TOTAL:	**$ 203,243**	

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**299**	**2243**
MPO Director	64	480
Princ. Planner	26	195
Planner	209	1567.5
IT:	**5**	**37.5**
GIS:	**83**	**622.5**
TOTAL	**387**	**2903**

Previous Work:

♦ In 2015, the MPO adopted the LRTP that included public information meetings and outreach to federal and state environmental regulatory and projects agencies.

♦ Staff attended local and regional meetings to monitor plan implementation and plan recommendations.

1313: Northeast Region Travel Demand Model Improvement Program

Objectives: *In 2017 staff will continue working with WisDOT and their consultants to update and calibrate the Northeast Region Travel Demand Model. The Northeast Region Model includes Appleton, Fond du Lac, Green Bay, Oshkosh and Sheboygan MPOs with all of the portions of 18 counties in northeast Wisconsin. Work will continue to improve transit and truck modes for the entire model. The objective is to collect and maintain socio-economic data for use in the travel demand model and other MPO planning and implementation projects.*

2017 Deliverables:

⇒ Working with WisDOT and their consultants to initiate the use of the next generation Northeast Region Model.

⇒ The new Travel Demand Model (TDM) has been developed in a geodatabase that is geographically accurate and compatible with geographic information systems (GIS) that dramatically increases capabilities for analysis and illustrations. Ongoing activities include updating and maintaining data for use in transportation modeling programs.

⇒ Ongoing activities include updating and maintaining data for the use in transportation modeling programs.

⇒ Work will continue in 2017 to finalize validation and improve performance and calibration of model network loadings on minor and local streets.

⇒ Use the NE Travel Demand Model as part of a study to evaluate Bus Rapid Transit Service between Fond du Lac and Green Bay.

⇒ Continue to work through the Model User Group that includes WisDOT, Brown County Planning and Bay-Lake Regional Planning to improve modeling capabilities statewide.

⇒ Use the TDM to evaluate and develop performance measures to coordinate with the LRTP and TIP work elements.

Previous Work:

- Working with WisDOT on the various generations of travel demand models for more than 15 years.
- Model development includes manipulation of various years of aerial photography and demographic, land use and traffic data for use in model development.
- Continued work on the next generation Northeast Regional Model with Year 2045 socioeconomic projections that was used for plan development in 2015.

FUNDING SOURCES		
FHWA - PL:	**$ 58,688**	80.0%
WisDOT - PL:	**$ 3,721**	5.1%
ECWRPC:	**$ 10,951**	14.9%
ELEMENT TOTAL:	**$ 73,360**	
*** Includes Model Consultant - $30,000**		

STAFF ALLOCATIONS	DAYS	HOURS
PLANNING:	**93**	**698**
MPO Director	66	495
Princ. Planner	0	0
Planner	27	203
IT:	**1**	**8**
GIS:	**19**	**143**
TOTAL	**113**	**848**

Approved Project Extension: 2016 Work Program Amendment, Resolution 32-16: Subcontract with a consultant to update and develop the transit model for the Northeast Region Travel Model.

Funding Availability Period Extension		
Total Funding Available		$34,911
Consultant Contract—Transit Model Update		$30,000*
PLANNING		
MPO Director	29 hours	$2,911
Planner	32 hours	$2,000
*Estimate pending RFP		

1320 Major Work Program Element: Short-Range Transportation System Management and Congestion Management Process

Program Objective: *Work with local governments to provide Transportation System Management (TSM) assistance emphasizing a more efficient use of the existing transportation system. Work with local governments and WisDOT to prepare and assist with studies needed to program, design and implement transportation improvements that contribute to the wider national objectives of energy conservation, improved air quality; and increased social and environmental considerations including accessibility to minorities, disadvantaged and handicapped groups.*

2017 Deliverables

⇒ Staff activities include the assessment of a wide range of transportation issues faced by local governments.

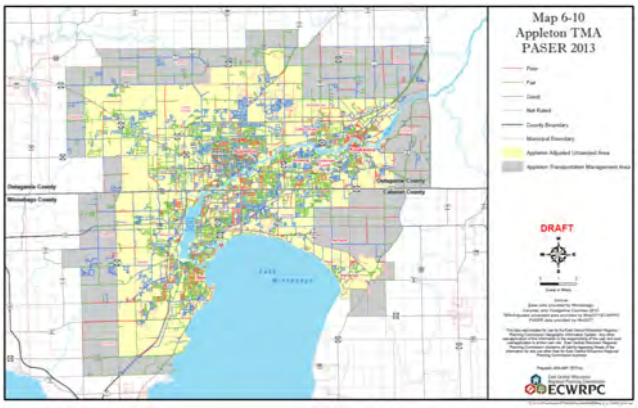
⇒ Staff provides technical assistance through the Transportation System Management (TSM) program (sub elements 1321, 1323, 1325, 1326 only)

⇒ Transportation System management: MAP-21 and the FAST Act seek to transform planning network to a performance measure based process to inform transportation policies and funding decisions.

⇒ Work to collect performance measures for all modes and work with stakeholders to develop realistic targets for transportation system evaluation.

FUNDING SOURCES			
FHWA - PL:	**$**	**201,452**	80.0%
WisDOT - PL:	**$**	**12,766**	5.1%
ECWRPC	**$**	**37,598**	14.9%
ELEMENT TOTAL:	**$**	**251,816**	

STAFF ALLOCATIONS	DAYS	HOURS
PLANNING:	**510**	**3825**
MPO Director	66	495
Princ. Planner	67	502.5
Planner	377	2827.5
IT:	**4**	**30**
GIS:	**161**	**1208**
TOTAL	**675**	**5063**



Page intentionally left blank.

1321 Work Item: Short-Range Street and Highway Planning—Congestion Management Process (CMP)

Objectives: *To maintain an ongoing program of traffic operations and highway improvement project assistance that contributes to the safety and improved operation of the street and highway system in the Appleton (Fox Cities) and Oshkosh Urbanized Areas. A primary objective will be to assist WisDOT by promoting and incorporating the goals and objectives in the Wisconsin Strategic Highway Safety Plan into the planning process. To provide continuing assistance in implementing the recommendations developed in the Appleton (Fox Cities) and Oshkosh plans and TIPs. To assist in the development of a comprehensive pavement management system that includes all jurisdictions in the urbanized areas. To work with local jurisdictions and WisDOT to collect local road information for the urbanized areas for inclusion in WisDOT's Wisconsin Information Systems for Local Roads (WISLR). To work with local jurisdictions and WisDOT to initiate planning activities to improve traffic operations, safety and security. Work continues to integrate transportation planning with emergency management and all hazards planning activities.*

2017 Deliverables:

⇒ The Appleton MPO Area is designated as a TMA and staff will be working with WisDOT and FHWA to maintain and improve the Congestion Management Process document that includes many of the Short Range Planning Elements and system improvement activities. Work with WisDOT to better refine performance measures that can be used to evaluate and plan for improvements to the system.

⇒ Major work effort for 2017 will be the establishment of targets for the performance measures developed as part of the LRTP.

⇒ Work will continue to offer technical support to local governments in the collection of pavement rating data for the inclusion of WisDOT's WISLR system.

⇒ Continue to assist communities with MUTCD sign standards and planning based on current requirements and guidance.

⇒ Continue the evaluation of the functionally classified system and consider changes based on evolving traffic patterns and land use.

⇒ Develop strategies to measure and monitor traffic operations and level of service based on CMP performance measures.

⇒ Technical assistance will continue to be provided to WisDOT and local governments within the MPO as needed for transportation studies and small scale projects including, but not limited to traffic forecast and model testing.

⇒ Work with WisDOT and local jurisdictions to prepare a congestion and access management plan for STH 76. Potential subcontract for consultant assistance.

FUNDING SOURCES			
FHWA - PL:	**$**	**54,998**	80.0%
WisDOT - PL:	**$**	**3,437**	5.0%
ECWRPC	**$**	**10,276**	15.0%
ELEMENT TOTAL:	**$**	**68,711**	

STAFF ALLOCATIONS	DAYS	HOURS
PLANNING:	**96**	**720**
MPO Director	33	248
Princ. Planner	20	150
Planner	43	323
IT:	**1**	**8**
GIS:	**21**	**158**
TOTAL	**118**	**885**

Previous Work:

- In 2016 MPO staff revisited the MPO approved Congestion Management Process document for the Appleton TMA area.
- Past activities under this work item include the provision of assistance with pavement management using the PASER method and using WISLR.
- In 2015, staff provided technical assistance to a number of local governments evaluating their local road systems.

1322 Work Item: Appleton (Fox Cities) and Oshkosh Transportation Improvement Program (TIP)

Objectives: *To prepare the annual Transportation Improvement Program (TIP). To prepare a transportation capital improvement program that identifies all projects using federal funding and all other projects that significantly impact the operation of the transportation system. To actively solicit eligible candidate transportation projects from local governments to prioritize and prepare a logical program to efficiently utilize STP-Urban funds and improve the traffic operations on the system. A primary objective of the TIP process is to provide appropriate public notification of TIP requirements and the ability to identify and comment on projects.*

2017 Deliverables:

⇒ TIPS will be prepared containing a four year programming element.

⇒ STP Urban Projects will be reviewed and selected for construction years 2021 and 2022. Requests will be made for submittal of a five year Capital Improvement Program to demonstrated the community's fiscal commitment and financial capacity to carry out projects submitted for federal funding.

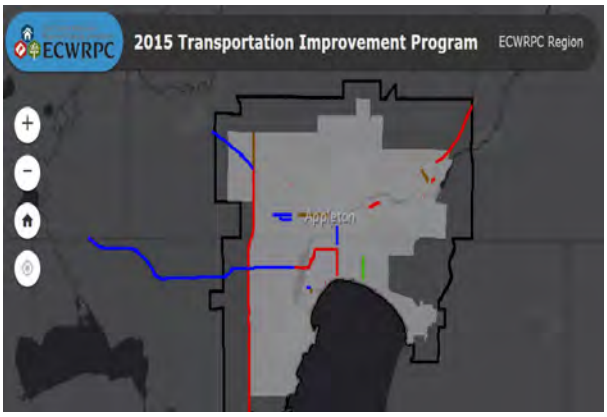
⇒ Highway projects eligible for funding will be evaluated and prioritized according to need related objective criteria.

⇒ Projects are reviewed and approved by the MPO TAC's and the Commission's Transportation Committee prior to consideration by the full Commission and submittal to WisDOT, FHWA and FTA.

⇒ Develop TIPs for the Appleton (Fox Cities) and Oshkosh MPOs that are compliant with the FAST Act.

FUNDING SOURCES			
FHWA - PL:	**$**	**37,146**	80.0%
WisDOT - PL:	**$**	**2,356**	5.1%
ECWRPC:	**$**	**6,931**	14.9%
ELEMENT TOTAL:	**$**	**46,433**	

STAFF ALLOCATIONS	DAYS	HOURS
PLANNING:	**66**	**495**
MPO Director	11	83
Princ. Planner	0	0
Planner	55	413
IT:	**2**	**15**
GIS:	**23**	**173**
TOTAL	**91**	**683**



Previous Work:

- In 2014 a stand-alone TIP was developed for the new Appleton TMA that includes additional information based on the designation requirements under MAP-21 and FAST Act.
- Past activities under this work item included the Appleton and Oshkosh Urbanized Areas in the same document.
- Development of an interactive TIP map of transportation projects for the Appleton (Fox Cities and Oshkosh Urbanized Areas)
- Updated Environmental Justice data

1323 Work Item: Appleton (Fox Cities) & Oshkosh Multi-Modal/Transportation Alternatives Program (TAP)

Objectives: *To encourage, promote and accommodate bicyclists and pedestrians as safe and efficient modes of transportation. To work cooperatively with WisDOT, MPO communities and the various stakeholder to initiate and implement Complete Streets programs, state and national designations such as not limited to Bicycle Friendly or Walk Friendly community and other initiatives to promote physical activity and healthy lifestyles. East Central will continue to measure bicycle and pedestrian usage within the MPO communities through East Central's counts program. Staff will continue to promote the redevelopment of multimodal freight facilities to serve the area, primarily road to rail connections. Other efforts will include highway park and ride facilities, air freight and passenger multimodal linkages or terminals.*

2017 Deliverables:

⇒ Continue to implement the Appleton (Fox Cities) TMA and Oshkosh MPO Bicycle and Pedestrian Plan including maintaining ongoing inventory and analysis of existing bicycle routes and usage, destinations, road conditions, other hazards and bicycle and pedestrian crash data.

⇒ The Bicycle and Pedestrian Coordinator will work with local, regional, and state governments to implement bicycle and pedestrian infrastructure, educational and encouragement programs, work with local law enforcement and evaluation of bicycle and pedestrian facilities and infrastructure.

⇒ Update scheduled data collection for various performance measures for bicycle and pedestrian data

⇒ Continue to advance the wayfinding signage program for bicycle and pedestrian facilities.

⇒ The MPO TAP Coordinator will work with WisDOT, local jurisdictions, stakeholders, interest groups and the public to improve the TAP competitive project selection process.

⇒ Work with local communities, public and private partners to promote and develop facilities for walking and bicycling include but not limited to the Safe Routes to School (SRTS) program.

FUNDING SOURCES		
FHWA - PL:	**$ 108,801**	80.0%
WisDOT - PL:	**$ 6,981**	5.1%
ECWRPC	**$ 20,258**	14.9%
ELEMENT TOTAL:	**$ 136,040**	
***Includes Consultant - if necessary**		

STAFF ALLOCATIONS	DAYS	HOURS
PLANNING:	**195**	**1463**
MPO Director	8	60
Princ. Planner	47	353
Planner	140	1050
IT:	**0**	**0**
GIS:	**51**	**383**
TOTAL	**246**	**1845**

Approved Project Extension: 2016 Work Program Amendment, Resolution 32-16: Subcontract with a consultant to develop Wayfinding Signage Design Guidelines.

Funding Availability Period Extension		
Total Funding Available		$48,089
Consultant Contract—Wayfinding Signage Design Guidelines		$45,000*
PLANNING		
Princ. Planner	22 hours	$1,589
Planner	23 hours	$1,500
*Estimate pending RFP		

1324 Work Item: Transit and Specialized Transportation Development and Coordination/ Safety and Security

Objectives: *To work with the urban transit systems to develop transit operating and capital improvement programs which efficiently serve the Appleton (Fox Cities) and Oshkosh Urbanized Areas; to prepare and assist in the preparation o service coordination studies and elderly and disabled transportation plans which meet federal transit accessibility regulations and promote coordination between transit and other federal and state-funded specialized transportation services; work closely with health and human services (HSS) and other human resource agencies to coordinate and prepare studies which contribute to transit efficiency and effectiveness; and to provide assistance with implementation activities.*

FUNDING SOURCES			
FHWA - PL:	**$**	**57,934**	80.0%
WisDOT - PL:	**$**	**3,673**	5.1%
ECWRPC:	**$**	**10,810**	14.9%
ELEMENT TOTAL:	**$**	**72,417**	

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**103**	**773**
MPO Director	5	38
Princ. Planner	0	0
Planner	98	735
IT:	**1**	**8**
GIS:	**45**	**338**
TOTAL	**149**	**1118**

2017 Deliverables:

⇒ Continue working with WisDOT, FTA and Valley Transit to implement the planning requirements for coordination in the TMA area including a process for competitive grants for the 5310 funding as prescribed by the FAST Act.

⇒ Continue to coordinate existing transportation programs and to assist in the application for special program funding.

⇒ Continue on a regional approach to planning with transit and transportation provides, public safety and health and human services agencies to better coordinate transportation services.

⇒ Continue to implement the TDP recommendations and prepare locally develop human service/public transportation coordination plans.

⇒ Continue working with the travel demand model to test alternative transit routes and services.

⇒ Work with I-41 public transportation agencies to consider Bus Rapid Transit (BRT) between Fond du Lac and Green Bay for regional /intercity initiatives to enhance travel and tourism.

⇒ Potentially work with transit agencies/assist with Transit Asset Management Plan development

⇒ Through separate contracts work to update GO Transit and Valley Transit's Transit Development Plans.

⇒ Develop a contract with public transportation consultants to assist with Bus Rapid Transit Study which will potentially be funded in part through a grant with FTA.

⇒ East Central will work with Oshkosh Transit (GO Transit) and Valley Transit to develop transit development plans for both systems through proposed 5304 Grants.

Previous Work:

♦ The Commission completed the Transit Development Plans for Valley Transit, GO Transit (Oshkosh) and Fond du Lac Transit and continues to work with various stakeholders to implement and evaluate the plan recommendations.

1325 Work Item: Transportation Alternatives (TA) Activities in the Fox River Corridor

Objectives: *To assist local communities and government agencies to enhance multimodal transportation opportunities and connections that improves access to portion of the Upper Fox, Lake Winnebago, and Lower Fox River System. Another objective is to better coordinate the bridge operation and navigation schedules for the Lake Winnebago and Lower Fox River Corridor throughout the Fox Cities and Oshkosh to minimize traffic delays during openings. Continue to prepare studies, site plans and participate in other planning activities upon the request from the Fox River/Lake Winnebago Pool communities for various land acquisition, historic preservation and structure rehabilitation project associated with water-based, trail, or rail oriented transportation modes. The urban portion of the Fox River corridor is part of a larger effort to establish the Fox-Wisconsin River national Heritage Area recognizing the importance of the river in the past and future development of the region.*

2017 Deliverables:

⇒ As part of an effort to turn attention to the river as an attraction and assist with pedestrian and trail projects that improve the access and choices for the public. Planning staff will continue to coordinate and assist with short and long term planning associated with developing a multi-modal transportation corridor that includes potential freight navigation on the Fox River and Lake Winnebago system within the MPO areas.

⇒ The communities river plans include existing and proposed bicycle and pedestrian facilities and connections to other systems along the river corridor.

⇒ Staff will work with WisDOT and communities on project development and the formulation of a list of projects and initiatives.

⇒ Work with river communities and stakeholders to promote the areas vast recreation and tourism potential with the historic lock system.

FUNDING SOURCES			
FHWA - PL:	**$**	**15,653**	80.0%
WisDOT - PL:	**$**	**978**	5.0%
ECWRPC	**$**	**2,935**	15.0%
ELEMENT TOTAL:	**$**	**19,566**	

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**11**	**83**
MPO Director	4	30
Princ. Planner	0	0
Planner	7	53
IT:	**0**	**0**
GIS:	**2**	**15**
TOTAL	**13**	**98**

Previous Work:

♦ In 2015 staff worked with the City of Appleton and provided information to plan for and negotiate with the railroad corridor and trestle abandonment in exchange for potential street/rail crossings. These connections will complete the corridor to the Appleton Flats under the College Avenue bridge and facilities to the east. The work effort would complete a number of recommendations in the Appleton (Fox Cities) and Oshkosh Bicycle and Pedestrian Plan.

1326 Work Item: Transportation Planning Promoting Sustainability, Livability, Energy Conservation and Minimizing Environmental Impacts

Objectives: *To develop transportation plans and programs that promote sustainability concepts with a direct impact on reducing energy consumption and the associated environmental impacts. Continue to monitor federal and state environmental mitigation guidance, standards and regulations as they evolve. East Central will continue to promote and assist with land use practices that are consistent with transportation efficiency objectives. Staff will partner with health and human services agencies and advocacy group to link alternative modes of transportation to health lifestyles and sustainability.*

2017 Deliverables:

⇒ Monitor federal and state climate change initiatives and planning guidance.

⇒ Work to implement recommendations including the promotion of alternatives modes and energies to reduce single occupant vehicle trips through programs for car pooling, van pooling, work trip busing or other alternatives include pedestrian and bicycle.

⇒ Work with WisDOT and other stakeholders to set targets for the environmental factors identified in the CMP and LRPTs. Many of these activities will be monitored and measured in collaboration with WisDOT using FHWA supported travel demand air quality and system evaluation systems.

⇒ Work to develop storm water management activities as part of the transportation program.

⇒ Potentially begin exploring and working on flood vulnerability studies.

FUNDING SOURCES			
FHWA - PL:	**$**	**22,000**	80.0%
WisDOT - PL:	**$**	**1,370**	5.0%
ECWRPC	**$**	**4,129**	15.0%
ELEMENT TOTAL:	**$**	**27,499**	

STAFF ALLOCATIONS	DAYS	HOURS
PLANNING:	**39**	**293**
MPO Director	5	38
Princ. Planner	0	0
Planner	34	255
IT:	**0**	**0**
GIS:	**19**	**143**
TOTAL	**58**	**435**

Previous Work:

♦ In 2015 air quality and other environmental measures were included in the LRTP plans for the MPOs and TMA area that will provide a base line for discussion and action on establishing targets for monitoring and evaluation in 2016 and 2017.

1330 Major Work Program Element: Regional Multi-modal Transportation Planning

Program Objective: *To assist WisDOT, Counties, local jurisdictions and other operating agencies in providing a safe and efficient transportation system that includes all modes of travel. To work with WisDOT and local government and the public to promote and encourage improvements based on the policies of Connections 2030, the State Rail Plan and other transportation planning initiatives.*

2017 Deliverables

⇒ Coordinate regional transportation planning activities with WisDOT, local jurisdictions and the public.

⇒ To promote and assist WisDOT with rural transportation initiatives and programs including WISLR, locally adopted specialized transportation coordination plans, and SRTS activities.

⇒ Work with WisDOT, local jurisdictions and freight stakeholders to evaluate the freight system to better assess current and future needs.

FUNDING SOURCES			
FHWA - SPR:	**$**	**62,373**	80.0%
WisDOT - SPR:	**$**	**7,796**	10.0%
ECWRPC	**$**	**7,797**	10.0%
ELEMENT TOTAL:	**$**	**77,966**	

STAFF ALLOCATIONS	DAYS	HOURS
PLANNING:	**105**	**788**
MPO Director	23	173
Princ. Planner	4	30
Planner	78	585
IT:	**1**	**8**
GIS:	**39**	**293**
TOTAL	**145**	**1088**

Page intentionally left blank.

1331 Work Item: Program Support & Administration of Regional Transportation Studies

Objectives: *Continue to assist WisDOT in providing counties, communities and the public with timely studies and information addressing regional transportation system needs and opportunities.*

2017 Deliverables:

⇒ Maintain mailing list, website information and materials as part of the regional transportation planning program.

⇒ Staff will continue to work closely with WisDOT and local communities to adequately plan for the long term preservation of highway corridors and will participate in project, local officials and public information meetings to support WisDOT and Regional Initiatives.

FUNDING SOURCES			
FHWA - SPR:	**$**	**11,523**	80.0%
WisDOT - SPR:	**$**	**1,436**	10.0%
ECWRPC:	**$**	**1,437**	10.0%
ELEMENT TOTAL:	**$**	**14,396**	

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**16**	**120**
MPO Director	9	68
Princ. Planner	0	0
Planner	7	53
IT:	**0**	**0**
GIS:	**5**	**38**
TOTAL	**21**	**158**

Previous Work:

- Products include a number of regional study reports for highway facilities and spot improvements, working cooperatively with WisDOT.
- Staff typically attends any and all WisDOT local officials, project development and/or public information meetings regarding regional highways and significant projects.

1332 Work Item: Regional Transportation Planning/ Coordination/Technical Assistance

Objectives: *To coordinate and cooperate full with WisDOT's' initiatives including Connections 2030 and other state modal plans and projects. To assist counties and communities in the region address transportation needs, problems, or issues which are expressed by the region's citizens and elected officials, which promote state interests. Continue to assist with the Wisconsin System for Local Roads (WISLR) as a critical measure in regional and statewide infrastructure management. East Central will continue to work with the objective of promoting and development best management practices using WISLR and other asset management technologies and methods. A primary objective will by promoting and incorporating the goals and objectives in the Wisconsin Strategic Highway Safety Plan into the planning process. East Central will aide in the development of local non-motorized designations such as bicycle and walk friendly community as well as educate communities on the benefits of multimodal transportation options.*

2017 Deliverables:

⇒ Technical assistance is provided to the requesting entities in response to issues which arise, in a fast informal manner. Emphasis is placed on working with communities to develop asset management systems for all facets of the transportation system.

⇒ Assist to measure existing conditions and transition to a more performance based planning process.

⇒ Activities include working with 10 counties to meet the requirements for locally adopted transportation coordination plans for elderly and disabled populations.

⇒ Other regional work efforts include WISLR pavement management programs, rail developments and access control and on state plans and programs such as Connections 2030, Transportation Economic Assistance (TEA) and rural public transportation programs and initiatives

⇒ In 2017, the Commission will work with selected entities on various transportation issues as part of the annual Technical Assistance program.

FUNDING SOURCES			
FHWA - SPR:	**$**	**28,000**	80.0%
WisDOT - SPR:	**$**	**3,504**	10.0%
ECWRPC:	**$**	**3,504**	10.0%
ELEMENT TOTAL:	**$**	**35,008**	

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**49**	**368**
MPO Director	9	68
Princ. Planner	0	0
Planner	40	300
IT:	**1**	**8**
GIS:	**18**	**135**
TOTAL	**68**	**510**

Previous Work:

- In 2015, the Commission assisted local jurisdictions with various traffic studies, intersection design and access control issues.
- Assisted WisDOT with the update of the small urban functional classification systems. The outcome is a better relationship and cooperative planning efforts with regional local officials, East Central and WisDOT Staff.

1333 Work Item: Regional Comprehensive Planning/ Transportation Element

Objectives: *In 2017 staff will be working on the Regional Comprehensive Plan update that incorporates WisDOT plans and studies including Connections 2030 and the Strategic Highway Safety Plan. East Central will work with WisDOT and local jurisdictions to develop consistent plans and programs for the regional transportation system.*

2017 Deliverables:

⇒ Prioritize and implement recommendations and strategies identified in the Regional Comprehensive Plan. The issues pertaining to region-wide transportation include: regional trails, rural highway deficiencies and pavement ratings, intermodal facilities and their connections to broader markets, rural functional classification, rural transit (Local Adopted Transportation Coordination Plans) programs, and other planning initiatives including rail, water, trucking, and air freight transportation.

⇒ Continue to work with freight rail stakeholders to discuss issues and opportunities to improve rail service to communities and impacted businesses. Specifically staff will work with the City of Oshkosh, WisDOT and other stakeholders to improve rail and freight services within the region.

⇒ Identify regional trends related to transportation and land use for both the urban, suburban and rural areas and incorporate them into the Regional Comprehensive Plan.

FUNDING SOURCES			
FHWA - SPR:	**$**	**22,850**	80.0%
WisDOT - SPR:	**$**	**2,856**	10.0%
ECWRPC:	**$**	**2,856**	10.0%
ELEMENT TOTAL:	**$**	**28,562**	

STAFF ALLOCATIONS	DAYS	HOURS
PLANNING:	**40**	**300**
MPO Director	5	38
Princ. Planner	4	30
Planner	31	233
IT:	**0**	**0**
GIS:	**16**	**120**
TOTAL	**56**	**420**

Previous Work:

- In 2008, the Commission completed the development and adoption of its comprehensive plan. Staff works with Commission standing Committees to monitor and discuss priority projects in the Comprehensive Plan.
- State and Federal level transportation plans were formally integrated into this document and specific recommendations for transportation planning activities and infrastructure improvements were stated. Work continues to incorporate recommendations into locally developed plans.

Page intentionally left blank.

1340 Major Work Program Element: Fond du Lac Metropolitan Planning Organization (MPO) —2017

Program Objective: *Through a contractual agreement for staffing with the City of Fond du Lac, and formal planning agreement with the Wisconsin Department of Transportation and the operators of public transportation; East Central staff will prepare and maintain the required plans, reports, studies, models , and data necessary for the development and management of the Fond du Lac Metropolitan Planning Organization (MPO). The objective is to meet all the planning requirements associated with the "Fixing America's Surface Transportation Act (FAST Act)" and the prior Moving Ahead for Progress in the 21st Century (MAP-21).*

2017 Deliverables

⇒ Work with Federal Highway Administration, the Wisconsin Department of Transportation, local stakeholders and organizations to ensure plans and programs meet federal , state, and local planning requirements.

⇒ Develop and maintain the following documents:

- Unified Work Program
- Public Participation Plan (PPP)
- Long Range Land Use/Transportation Plan (LRTP)
- Transportation Improvement Program (TIP)

⇒ Incorporate the U.S. DOT Planning Emphasis Areas (PEAs) that include the following:

- Performance measures: Develop performance measures and targets with WisDOT and local stakeholders
- Regional models of cooperation to implement the LRTP and the Fast Act.

⇒ Incorporate the Ladders of Opportunity and work to identify gaps in accessing essential services and evaluating the effectiveness of the public participation and transportation plans.

FUNDING SOURCES			
FHWA - PL:	**$**	**104,364**	80.0%
WisDOT - PL:	**$**	**6,427**	4.9%
ECWRPC:	**$**	**19,664**	15.1%
ELEMENT TOTAL:	**$**	**130,455**	

STAFF ALLOCATIONS	DAYS	HOURS
PLANNING:	**199**	**1493**
MPO Director	36	270
Princ. Planner	4	30
Planner	159	1193
IT:	**6**	**45**
GIS:	**47**	**353**
TOTAL	**252**	**1890**

Page intentionally left blank.

1341 Work Item: Program Support & Administration for the Fond du Lac MPO

Objectives: *To develop, maintain, implement and administer an annual transportation work program which meets federal and state planning requirements. To maintain an updated contact information, mailing list, an MPO website and other information as a critical element in the public involvement process and plan.*

2017 Deliverables:

⇒ Planning and technical support for the Fond du Lac Metropolitan Planning Organization (MPO) includes the following:

- Funding administration and reports to WisDOT and FHWA
- Meeting Coordination, preparation, and publications
- Meeting summaries, support documents, travel, conferences and training attendance.

FUNDING SOURCES			
FHWA - PL:	**$**	**11,888**	80.0%
WisDOT - PL:	**$**	**732**	4.9%
ECWRPC:	**$**	**2,240**	15.1%
ELEMENT TOTAL:	**$**	**14,860**	

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**20**	**150**
MPO Director	12	90
Princ. Planner	0	0
Planner	8	60
IT:	**4**	**30**
GIS:	**2**	**15**
TOTAL	**26**	**195**

Previous Work:

- Maintaining mailing and contact list for MPO Committees
- Updated Fond du Lac MPO website
- Attended MPO related meetings included but not limited to MPO directors, MPO Conference, Freight Rail Conference etc.

1342 Work Item: Fond du Lac MPO Long Range Transportation Plan Implementation & Monitoring

Objectives: *In 2017, staff will work with the Fond du Lac MPO to implement and monitor the adopted LRTP. The MPO will continue to monitor current socioeconomic trends and work to incorporate the FAST Act guidance, planning emphasis areas, and the ladders of opportunity into the planning process. The object is to maintain the Long Range Transportation Plan based on updates and changes to local plan and program and maintain the valid and up to date information that identifies future needs, current priorities and available resources. All modes of transportation will be continually evaluated in the context of land use development patterns as compared to the preferred 2050 plan adopted by the Fond du Lac MPO.*

2017 Deliverables:

⇒ Planning and technical support for the Fond du Lac Metropolitan Planning Organization (MPO) includes the following:

⇒ Maintain a regular meeting schedule to reevaluate methods used to monitor and track project in the plan and discuss implementation status

⇒ Staff will continue to work with MPO communities as comprehensive plans are developed or updated to ensure consistency with the state and Regional programs and projects.

⇒ Develop additional strategies to avoid, minimize or mitigate environmental disruption by land use and transportation projects based on proposed plan consultation with environmental agencies.

⇒ Staff will continue to promote and implement the provisions of the U.S. DOT Environmental Justice in terms of the transportation system and impacts of the projects to minority and low income communities.

⇒ MPO staff will implement FAST Act guidance that includes ladders or opportunity that might be established to better serve all populations and provide access to services.

⇒ Major work effort for 2016 will be the establishment of targets for the performance measures developed as part of the LRTP.

⇒ Update and monitor Title VI Plan and continue to work with internal subcommittee on Title VI policies/procedures.

Previous Work:

- In 2015, the MPO adopted the LRTP that included public information meetings and outreach to federal and state environmental regulatory and projects agencies.
- Staff attended local and regional meetings to monitor plan implementation and plan recommendations.

FUNDING SOURCES			
FHWA - PL:	**$**	**42,079**	80.0%
WisDOT - PL:	**$**	**2,592**	4.9%
ECWRPC:	**$**	**7,928**	15.1%
ELEMENT TOTAL:	**$**	**52,599**	

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**83**	**623**
MPO Director	13	98
Princ. Planner	2	15
Planner	68	510
IT:	**1**	**8**
GIS:	**21**	**158**
TOTAL	**105**	**788**

1343 Work Item: Fond du Lac MPO Short Range Multi-Modal Performance Measures & Monitoring

Objectives: *To encourage, promote and accommodate all modes of transportation Plan for bicyclists and pedestrians as safe and efficient modes of transportation. A primary objective will be to assist WisDOT by promoting and incorporating the goals and objects in the Wisconsin Strategic Highway Safety Plan into the planning process To work cooperatively with stakeholders to link the various transportation modes and provide the most energy/cost effective means for the transport of people, good and services. In the Fond du Lac Urbanized Area work will continue to evaluate the movement and volume of freight. Staff will continue to promote the development of multimodal freight facilities to serve the area, primarily road to rail connections. Other efforts will include highway park and ride facilities, air freight and passenger multimodal linkages or terminals. Work with local governments to integrate local bicycle and pedestrian plans with MPO, regional and state plans. Staff will be assisting communities with the implementation of the Safe Routes to School Program.*

2017 Deliverables:

⇒ Provide technical assistance to communities, rail lines, trucking interest and other transportation providers, including coordinating and hosting meetings, preparing data, and providing information to identify potential facilities and the potential reuse of corridors resulting from recommendation and implementation of additional modes

⇒ Staff will continue to maintain ongoing inventory and analysis of existing bicycle routes and usage, destinations, road conditions and other hazards, bicycle and pedestrian crash data.

⇒ Appropriate consideration will be given to the provisions of the U.S. DOT Environmental Justice directives on the effects of projects on minority and low-income populations.

⇒ Staff will work with local governments to integrated local bicycle, pedestrian and SRTS plans with MPO, regional and state plans.

FUNDING SOURCES			
FHWA - PL:	**$**	**11,047**	80.0%
WisDOT - PL:	**$**	**680**	4.9%
ECWRPC:	**$**	**2,081**	15.1%
ELEMENT TOTAL:	**$**	**13,808**	

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**17**	**128**
MPO Director	3	23
Princ. Planner	2	15
Planner	12	90
IT:	**0**	**0**
GIS:	**10**	**75**
TOTAL	**27**	**203**

Previous Work:

- Met with key stakeholders regarding assistance in the bicycle and pedestrian count program and
- Assisted with bicycle and pedestrian plan for the City of Fond du Lac
- Working with local stakeholders on rail /street crossing issues, reviewing area development and park plans.

1344 Work Item: Fond du Lac MPO Long Range Transportation Improvement Program (TIP)

Objectives: *To transform the annual Transportation Improvement Program (TIP) to a performance based planning process for the Fond du Lac Urbanized Area. To prepare a transportation capital improvement program that identifies all projects using federal funding and all other projects that significantly impact the operation of the transportation system. To actively solicit eligible candidate transportation projects from local governments to prioritize and prepare a logical program to efficiently utilize STP-Urban funds and improve the system in the short term. To provide appropriate public notification of TIP requirements and the utility to identify and comment on projects.*

2017 Deliverables:

⇒ A 2017-2020 TIP will be prepared containing a four year rolling program updated annually.

⇒ In 2017 STP Urban candidate projects will be reviewed and reaffirmed for construction years 2017 to 2020. Requests will be made for submittal of a five-year Capital Improvement Program to demonstrate the community's fiscal commitment and financial capacity to carry out projects submitted for federal funding.

⇒ Highway projects eligible for funding will be evaluated and prioritized according to need-related objective criteria.

⇒ The projects are then reviewed and approved by the MPO Technical Advisory Committee prior to consideration/approval by the Fond du Lac Policy Board and submittal to WisDOT, FHWA, and FTA.

⇒ Staff works with WisDOT the Fond du Lac Technical Advisory Committee and Policy Board to manage the STP Urban funds.

⇒ Update the TIP to include performance measures and targets to guide the project selection process.

⇒ Develop measures to identify the benefit of a project to improve the regional system.

⇒ Develop a TIP that is compliant with the FAST Act.

FUNDING SOURCES			
FHWA - PL:	**$**	**18,467**	80.0%
WisDOT - PL:	**$**	**1,137**	4.9%
ECWRPC:	**$**	**3,479**	15.1%
ELEMENT TOTAL:	**$**	**23,083**	

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**38**	**285**
MPO Director	1	8
Princ. Planner	0	0
Planner	37	278
IT:	**1**	**8**
GIS:	**8**	**60**
TOTAL	**47**	**353**

Previous Work:

♦ The development of all previous TIPs, required TIP amendments, public notifications, and reporting activities.

1345 Work Item: Fond du Lac MPO Long Range Transit & Specialized Transportation Development and Coordination

Objectives: *To work with Fond du Lac Transit and other transportation providers to develop transit operating and capital improvement programs which efficiently and effectively serve the Fond du Lac Urbanized Area; to prepare, and assist in the preparation of, service coordination studies and elderly and disabled transportation plans which meet federal transit accessibility regulations and promote coordination between transit and other feral and state-funded specialized transportation services including the various health and human service agencies; to prepare other studies which contribute to transit efficiency and effectiveness; and to provide assistance with implementation activities. Work on issues of safety and security with regard to the transit systems.*

FUNDING SOURCES			
FHWA - PL:	**$**	**15,143**	80.0%
WisDOT - PL:	**$**	**933**	4.9%
ECWRPC:	**$**	**2,854**	15.1%
ELEMENT TOTAL:	**$**	**18,930**	

STAFF ALLOCATIONS		
	DAYS	**HOURS**
PLANNING:	**30**	**225**
MPO Director	3	22.5
Princ. Planner	0	0
Planner	27	203
IT:	**0**	**0**
GIS:	**4**	**30**
TOTAL	**34**	**255**

2017 Deliverables:

⇒ Continue to coordinate existing transportation programs and will assist in the application for special funding.

⇒ Work with FDLAT to prepare a Transit Development Plan and coordinate and facilitate a number of public informational opportunities for the public to be involved in the process

⇒ Continue to build capacity to implement transit modeling components for system evaluation and use in the TDP development.

⇒ Coordination between public works, public safety, and transit, as well as between jurisdictions are underway and will continue.

⇒ Continue to work with Fond du Lac Area Transit to implement recommendations in their TDP.

⇒ Work with FDLAT, GO Transit, Valley Transit and Green Bay Transit to explore Bus Rapid Transit between Fond du Lac and Green Bay.

⇒ Develop performance measures for transportation equity and access to the system.

Previous Work:

- The completion of the previous Fond du Lac Area Transit TDP.
- Beneficial outcomes are expected to be the coordination and cooperation of various stakeholders to develop the TDP
- Staff worked with FDLAT, providing technical assistance as part of the annual TIP and reporting process.

1346 Work Item: Fond du Lac MPO Travel Model Improvement Program

Objectives: *In 2017 staff will continue working with WisDOT and their consultants to update and calibrate the Northeast Region Travel Demand Model while migrating to a geodatabase or GIS compatible format. The Northeast Region Model is a collaborative effort and includes Green Bay, Fox Cities, Oshkosh, Sheboygan and Fond du Lac MPO areas. Work continues to improve the transit and truck mode for the entire model. The objective is to collect and maintain socioeconomic data for use in the travel demand model for various MPO and regional planning activities.*

2017 Deliverables:

⇒ Working with WisDOT and their consultants to initiate the use of the next generation Northeast Region Model.

⇒ The new Travel Demand Model (TDM) has been developed in a geodatabase that is geographically accurate and compatible with geographic information systems (GIS) that dramatically increases capabilities for analysis and illustrations. Ongoing activities include updating and maintaining data for use in transportation modeling programs.

⇒ Work will continue in 2017 to finalize validation and improve performance and calibration of model network loadings on minor and local streets.

⇒ Use the NE Travel Demand Model as part of a study to evaluate Bus Rapid Transit Service between Fond du Lac and Green Bay.

FUNDING SOURCES			
FHWA - PL:	**$**	**5,740**	80.0%
WisDOT - PL:	**$**	**353**	4.9%
ECWRPC:	**$**	**1,082**	15.1%
ELEMENT TOTAL:	**$**	**7,175**	
*** Includes Model Consultant - if necessary**			

STAFF ALLOCATIONS	DAYS	HOURS
PLANNING:	**11**	**83**
MPO Director	4	30
Princ. Planner	0	0
Planner	7	53
IT:	**0**	**0**
GIS:	**2**	**15**
TOTAL	**13**	**98**

Previous Work:

♦ Working with WisDOT on the various generations of travel demand models for more than 15 years.

♦ Model development includes manipulation of various years of aerial photography and demographic, land use and traffic data for use in model development.

⇒ Continued work on the next generation Northeast Regional Model with Year 2045 socioeconomic projections that was used for plan development in 2015.

Appleton (Fox Cities) and Oshkosh Metropolitan Planning Organization 2017 Meeting Schedule

Date	Time	Tentative Primary Meeting Subjects	Committee
Tuesday, January 10	1:30 p.m.	Baseline Performance Measures/PEAs/TIP/ 2017 WP Amendment	TC
Tuesday, January 24	9:00 a.m.	Wisconsin MPOs Quarterly Directors Meeting	MPO staff
Friday, January 27	10:00 a.m.	Staff and TC Committee Reports/PEAs/TIP Action	PB
Monday, April 3	10:00 a.m.	Review and discussion Baseline Measures/Targets/TIP	TAC
Tuesday, April 11	1:30 p.m.	Review and discussion Baseline Measures/Targets/TIP	TC
Tuesday, April 25	9:00 a.m.	Wisconsin MPOs Quarterly Directors Meeting	MPO staff
Friday, April 28	10:00 a.m.	Staff and TC Committee Reports/TIP Action/PEAs	PB
TBD May/June	TBD	WisDOT/FHWA/MPO WP Mid-Year Review Meeting	MPO staff
Tuesday, July 11	1:30 p.m.	Performance Based Planning update/TIP/Special Studies Report	TC
Tuesday, July 25	9:00 a.m.	Wisconsin MPOs Quarterly Directors Meeting	MPO Staff
Friday, July 28	10:00 a.m.	Staff and TC Committee Reports/TIP Action	PB
TBD August/September	All Day	MPO/WisDOT/FHWA Conference	Staff
Monday, October 2	10:00 a.m.	LRTP PEAs Implementation Update/TIP Discussion	TAC
Tuesday, October 10	1:30 p.m.	2018 WP/LRTP Implementation Discussion/TIP	TC
Tuesday, October 24	9:00 a.m.	Wisconsin MPOs Quarterly Directors Meeting	MPO Staff
Friday, October 27	10:00 a.m.	2018 WP Action/Committee Reports/TIP	PB

Last Updated 7-11-16

Long Range Transportation Plan (LRTP)
Transportation Improvement Plan (TIP)
Transit Development Plan (TDP)
Unified Transportation Work Program (WP)
Planning Emphasis Areas (PEAs)
**Special meetings of the TAC and PB can be held as needed to address transportation issues.*

Page intentionally left blank.

Fond du Lac Metropolitan Planning Organization
2017 Meeting Schedule

MPO Policy Board and Technical Advisory Committee

Date	Time	Tentative Primary Meeting Subjects	Committee
Tuesday, January 24	9:00 a.m.	Wisconsin MPOs Quarterly Directors Meeting	MPO staff
Wednesday, February 8	10:00 a.m.	Review/Discuss LRTP Baseline Performance Measures/PEAs/TIP	PB/TAC
Tuesday, April 25	9:00 a.m.	Wisconsin MPOs Quarterly Directors Meeting	MPO staff
Wednesday, May 10	10:00 a.m.	Review/Discuss of LRTP Performance Measure Targets 2017 schedule/planning activity/MPO Membership update	PB
TBD May/June	TBD	WisDOT/FHWA/MPO WP Mid-Year Review Meeting	MPO staff
Wednesday, June 7	10:00 a.m.	Performance Measures and Targets/TIP Candidate Project Listing Review	TAC
Wednesday, July 12	10:00 a.m.	TIP/FAST Act/PEAs/LRTP Implementation/Special Studies	PB
Tuesday, July 26	9:00 a.m.	Wisconsin MPOs Quarterly Directors Meeting	MPO Staff
TBD August/September	All Day	MPO/WisDOT/FHWA Conference	Staff
Wednesday, September 13	10:00 a.m.	PEAs/2018 WP/FAST Act Update/TIP Project Review Discussion	TAC
Wednesday, October 4	10:00 a.m.	2018 WP Action/TIP Project Review Discussion	PB
Tuesday, October 24	9:00 a.m.	Wisconsin MPOs Quarterly Directors Meeting	MPO Staff
Wednesday, November 8	10:00 a.m.	Study updates/2018 WP Priorities	PB/TAC

Last Updated 7-11-16

Long Range Transportation Plan (LRTP)
Transportation Improvement Plan (TIP)
Transit Development Plan (TDP)
Unified Transportation Work Program (WP)
Planning Emphasis Areas (PEAs)
**Special meetings of the TAC and PB can be held as needed to address transportation issues.*

Page intentionally left blank.

ECWRPC METROPOLITAN PLANNING FACTORS AND THE

2017 APPLETON/OSHKOSH/FOND DU LAC METROPOLITAN PLANNING AREA TRANSPORTATION WORK PROGRAM

1. Support the economic vitality of the metropolitan planning area, especially by enabling global competitiveness, productivity and efficiency;
2. Increase the safety and security of the transportation system for motorized and non-motorized users;
3. Increase the accessibility and mobility options available to people and for freight;
4. Protect and enhance the environment, promote energy conservation, and improve quality of life;
5. Enhance integration and connectivity of the transportation system, across and between modes, for people and freight;
6. Promote efficient system management and operation;
7. Emphasize the efficient preservation of the existing transportation system;
8. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation; and
9. Enhance travel and tourism.

Table 3: ECWRPC Metropolitan Planning Organizations Work Program and Planning Factors

	Planning Factors								
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**
Program Administration/Support									
Development of the work program.	X	X	X	X	X	X	X	X	X
MPO Policy and TAC Meeting Facilitation.	X	X	X	X	X	X	X	X	X
Attend the annual MPO Conference.	X	X	X	X	X	X	X	X	X
Preparation and distribution of meeting summaries and supporting documents.	X	X	X	X	X	X	X	X	X
MPO website maintenance.	X	X	X	X	X	X	X	X	X
Participate in the annual Mid-Year Reviews.	X	X	X	X	X	X	X	X	X
Administration and Support of MPO activities.	X	X	X	X	X	X	X	X	X
Work with WisDOT and local governments as part of plan implementation to determine the most effective mix of modal choices and land development practices.	X	X	X	X	X	X	X	x	X
Long Range Transportation Planning									
Maintain the LRTP based on updates and changes to local plans and programs.	X	X	X	X	X	X	X	X	X
Coordination and implementation of performance measures.	X	X	X	X	X	X	X	X	X
Provide public involvement and input opportunities.	X	X	X	X	X	X	X	x	X

ECWRPC Metropolitan Planning Organizations Work Program and Planning Factors									
	Planning Factors								
	1	2	3	4	5	6	7	8	9
Long Range Transportation Planning conti.									
Provide public involvement and input opportunities.	X	X	X	X	X	X	X	X	X
Organize, coordinate, and administer a cooperative effort with multiple jurisdictions to secure, develop, and maintain current aerial photography, GIS data, and mapping products for the MPO.	X	X	X	X	X	X	X	X	X
Travel Demand Model Improvement Program									
Continue to update and maintain the Northeast Region Travel Demand Model.	X	X	X	X	X	X	X	X	X
Updating and maintaining data for use in transportation modeling programs.	X	X	X	X	X	X	X	X	X
Continue to work with the Model User Group(WisDOT, Brown County Planning and Bay-Lake Regional Planning Commission).	X	X	X	X	X	X	X	X	X
Short Range/Congestion Management Process									
Work with WisDOT and FHWA to maintain and improve the Congestion Management Process.	X	X	X	X	X	X	X	X	X
Work with WisDOT to better refine performance measures that can be used to evaluate and plan for improvements to the system.	X	X	X	X	X	X	X	X	X
Continue to offer technical support to local governments in the collection of pavement rating data for inclusion in WisDOT's WISLR system, and assist in training, as deemed necessary.	X	X	X	X	X	X	X	X	X
Continue the evaluation of the functionally classified system and consider changes based on evolving traffic patterns and land use.	X	X	X	X	X	X	X	X	X
Work to develop strategies to measure and monitor traffic operations and level of service based on CMP performance measures.	X	X	X	X	X	X	X	X	X
Continue to assist communities with MUTCD sign standards and planning based on current requirements and guidance.	X	X	X	X	X	X	X	X	X
Freight Model Development/Multimodal Freight Planning									
Work closely with WisDOT to calibrate the freight component of the travel model.	X	X	X	X	X	X	X	X	X
Travel model development coordination.	X	X	X	X	X	X	X	X	X
Use the model for analysis and traffic forecast.	X	X	X	X	X	X	X	X	X
Compile, organize, and geo-reference updated aerial photography and GIS data with a regional coordinate system.	X	X	X	X	X	X	X	X	X
Transportation Improvement Program (TIP)									
Continue to maintain and update the Transportation Improvement Programs (TIP).	X	X	X	X	X	X	X	X	X
Review and select STP-Urban candidate projects.	X	X	X	X	X	X	X	x	X

ECWRPC Metropolitan Planning Organizations Work Program and Planning Factors									
	Planning Factors								
	1	2	3	4	5	6	7	8	9
Multi-modal Transportation/Transportation Alternatives Program (TAP)									
Work with WisDOT, local jurisdictions, stakeholders, interest groups and the public to improve TAP competitive grant and project selection pro-	X	X	X	X	X	X	X	X	X
Continue to provide technical assistance to communities, rail lines, trucking interest and other transportation providers, including coordinating and hosting meetings, preparing data, and providing information to identify potential facilities and the potential reuse of corridors resulting from recommendations and implementation of additional modes.	X	X	X	X	X	X	X	X	X
Maintain an ongoing inventory and analysis of existing bicycle routes and usage, destinations, road conditions and other hazards, bicycle and pedestrian crash data.	X	X	X	X	X	X	X	X	X
Bicycle and Pedestrian Coordinator will work with local governments to integrate local bicycle, pedestrian and SRTS plans with MPO, regional and state plans.	X	X	X	X	X	X	X	X	X
To encourage, promote, and accommodate bicyclists and pedestrians as safe and efficient modes of transportation.	X	X	X	X	X	X	X	X	X
To work cooperatively with WisDOT, MPO communities and the various stakeholders to initiate and implement a Complete Streets program and other initiatives to promote physical activity and health lifestyles.	X	X	X	X	X	X	X	X	X
Transit Planning									
Maintain the County Coordinated Public Transit-Human Services Transportation Plan.	X	X	X	X	X	X	X	X	X
Work with MPO Transit agencies to update their Transit Development Plan and implement TDP recommendations.	X	X	X	X	X	X	X	X	X
Work with WisDOT, FTA and Valley Transit to complete planning requirements for coordination in the TMA area including a process for a competitive grants program for 5310 funding as prescribed by FAST Act.	X	X	X	X	X	X	X	X	X
Continue to coordinate existing transportation programs and to assist in the application for special program funding.	X	X	X	X	X	X	X	X	X
Work will also continue on a regional approach to planning with transit and transportation providers, public safety and health and human service agencies to better coordinate transportation services.	X	X	X	X	X	X	X	X	X
Work with the travel demand model to test alternative transit routes and services.	X	X	X	X	X	X	X	X	X

Page intentionally left blank.

APPENDICES

Page intentionally left blank.

APPENDIX A

TITLE VI PROGRAM SPECIFIC GUIDANCE FOR METROPOLITAN TRANSPORTATION PLANNING ORGANIZATIONS/REVIEW

Page intentionally left blank.

2016 EQUITY AND OPPORTUNITY ANNUAL REPORT

TITLE VI

September 2016 Draft

Page intentionally left blank.

EQUITY AND OPPORTUNITY WORK GROUP

Work Group Vision:

Ensure that all residents and organizations have equitable access to all work programs, plans and activities that East Central is associated with.

Purpose:

1. *Follow and implement East Central's Title VI Non-Discrimination Plan and Limited English Proficiency Program.*
2. *Continue the development of public outreach methods.*
3. *Continuous improvement of environmental justice analysis tools.*
4. *Continue to improve outreach to agencies and organizations to network and share ideas.*
5. *Improving our policies and procedures to provide for better interaction between the public and East Central.*

EQUITY AND OPPORTUNITY WORK GROUP	
Member	Title
Walt Raith	Assistant Director/MPO Director
Melissa Kraemer Badtke	Principal Planner/ Safe Routes to School Coordinator
Kathy Thunes	Principal Community Development Planner
Dave Moesch	Associate Transportation Planner
Tom Baron	Associate Planner
Nick Musson	Associate Transportation Planner
Sarah Van Buren	Associate Economic Development Planner
Mike Zuege	GIS Coordinator
Adam Pfefferle	GIS Specialist II
Kolin Erickson	Transportation Planner
Lauron Clark	Planner - Safe Routes to School
Kim Biedermann	Associate Planner – Regional Bicycle & Pedestrian Coordinator
Ashley Tracy	Planner - Safe Routes to School

EQUITY AND OPPORTUNITY WORK GROUP

TITLE VI NOTICE TO THE PUBLIC, *The ECWRPC Annual Notice to the Public:*

Annual Notification of Public Rights Under Title VI

THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMSSION

The **East Central Wisconsin Regional Planning Commission (ECWRPC)** operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the **ECWRPC**.

For more information on the **ECWRPC's** civil rights program, and the procedures to file a complaint, contact (920) 751-4770; email wraith@ecwrpc.org. ; or visit ECWRPC's office at 400 Ahnaip Street, Menasha, WI 54952. For more information, visit http://www.ecwrpc.org/about-ecwrpc/title-vi/

A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Non-Discrimination Plan Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE Washington, DC, 20590.

If information is needed in another language, contact (920) 751-4770.

Si se necesita informacion en otro idioma de contacto, (920) 751-4770.

Yog xav tau cov xov no kom yog lwm hom lus no, hu rau (920) 751-4770

The ECWRPC's Notice to the Public is posted in the following locations:

⇒ *Agency website [www.ecwrpc.org]*

⇒ *Public areas of the agency office (common area, public meeting rooms, etc.)*

⇒ *Planning Documents*

DEMOGRAPHIC AND STAKEHOLDER ANALYSIS

The ECWRPC region is made up of ten counties including: Calumet, Fond du Lac, Green Lake, Marquette, Menominee, Outagamie, Shawano, Waupaca, Waushara and Winnebago. Among the ten counties, there is the Appleton Transportation Management Area (TMA) and the Oshkosh and Fond du Lac Metropolitan Planning Organization (MPO).

Procedures by which Mobility Needs for the Minority and Low Income Populations are Identified

ECWRPC utilizes a number of tools to identify and consider minority and low income populations throughout the planning process. These tools include U.S Census data, public outreach and GIS analysis. ECWRPC works with various advocacy groups and agencies in an effort to improve transportation services for all segments of the population.

TITLE VI

East Central Wisconsin Regional Planning Commission's (ECWRPC) Title VI Non-Discrimination Plan is intended to assure that no person shall on the grounds of race, color or national origin as provided by the Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any ECWRPC sponsored program or activity. A Title VI Non-Discrimination Plan protects anyone intended to be the beneficiary of, applicant for, or participant in a federally assisted program. ECWRPC assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not. ECWRPC's region is made up of the following counties: Outagamie, Winnebago, Calumet, Shawano, Menominee, Waupaca, Waushara, Marquette, Green Lake, and Fond du Lac. ECWRPC is a designated Metropolitan Planning Organization (MPO) for the Appleton and Oshkosh urbanized areas and serves the Fond du Lac urbanized area. The Appleton urbanized area, or the MPO, is also a Transportation Management Area (TMA).

ECWRPC will not:

⇒ Deny any protected individual service, financial aid or benefit under the program or the opportunity to participate as a member of a planning or advisory body.

⇒ Restrict a protected individual in the employment of any advantage or privilege enjoyed by others.

⇒ Treat protected individuals differently in terms of whether they satisfy admission, eligibility, or membership requirements.

⇒ Subject a protected individual to segregation or separate treatment.

⇒ Use criteria or methods of administration that have the effect of subjecting individuals to discrimination.

⇒ Make decisions in regard to facility location with the purpose or effect of subjecting persons to discrimination.

⇒ Discriminate with regard to the routing, scheduling, or quality of transit service.

⇒ Use race, color, or national origin as a basis for determining frequency of service, age and quality of vehicles assigned to routes, quality of stations serving different routes, and location of routes.

TITLE VI NON-DISCRIMINATION PLAN COORDINATOR
Walt Raith Assistant Director 400 Ahnaip Street, Suite 100 Menasha, WI 54952 Email: wraith@ecwrpc.org (920) 751-4770

GENERAL RESPONSIBILITIES

As authorized by ECWRPC, the Title VI Non-Discrimination Plan Coordinator is responsible for initiating, monitoring, and ensuring ECWRPC's compliance with Title VI requirements as follows:

⇒ Administer the Title VI non-discrimination plan program and coordinate implementation of the plan. Ensure compliance with the assurances, policy, and program objectives. Perform Title VI program reviews to assess administrative procedures, staffing, and resources; provide recommendations as required to the ECWRPC.

⇒ Review written Title VI complaints that may be received by ECWRPC following the adopted procedural guidelines (see Title VI complaint procedure). Ensure every effort is made to resolve complaints informally at the local or regional level.

⇒ Conduct or facilitate training programs on Title VI issues and regulations for ECWRPC employees, and facilitate Title VI training for appropriate staff and contractors. A summary of training conducted will be reported in the annual update.

⇒ Review and update ECWRPC's Title VI non-discrimination plan as needed or required. Present updated plan to the ECWRPC Full Commission for approval.

⇒ Prepare an annual report of Title VI accomplishments and changes to the program in the preceding federal fiscal year; identify goals and objectives for the upcoming year as required.

TITLE VI

⇒ Work with ECWRPC staff to develop and disseminate Title VI non-discrimination plan information to ECWRPC employees, contractors, subcontractors, consultants, subconsultants, and beneficiaries, as well as the general public. Public dissemination includes beneficiary notice and complaint procedures posted at ECWRPC's office and website. Additional dissemination efforts may include postings of official statements, inclusion of Title VI language in contracts or other agreements, website postings, and annual publication of ECWRPC's Title VI non-discrimination plan policy statement in newspaper(s) having a general circulation, and informational brochures. Ensure public service announcements or notices are posted of proposed projects, hearings, and meetings in newspapers or other media reaching the affected community. Ensure the full utilization of available minority publications or media. Where appropriate, provide written or verbal information in languages other than English.

EQUITY AND OPPORTUNITY TRAINING TRACKER

Training Name	Provider/Host	Date	Duration of Training	Staff	Description
Thrive WI strategy session	Thrive WI	9/12/2016	Three hours	Tom Baron	Discussion of statewide health equity strategies and activities
Title VI Equity	Civil Rights Learning Center US DOT	3/8/2016	1.5 Hrs	Walt Raith	Title VI Equity in Transportation
Title VI NEPA	Civil Rights Learning Center US DOT	3/8/2016	1.5 Hrs	Walt Raith	NEPA Lessons Learned
Title VI DBE	Civil Rights Learning Center US DOT	3/8/2016	1.5 Hrs	Walt Raith	Cost of DBE fraud
Title VI ADA	Civil Rights Learning Center US DOT	3/9/2016	1.5 Hrs	Walt Raith	ADA Transition Planning
Title VI Technology	Civil Rights Learning Center US DOT	3/9/2016	1.5 Hrs	Walt Raith	Accessable Technology
Social Justice Training	America Walks	9/12/2016	4 hours	Melissa Kraemer Badtke	Social Justice Toolkit

TITLE VI COMPLAINTS

Title VI Non-Discrimination Plan Complaint Procedure

Any person who believes she or he has been discriminated against on the basis of race, color, or national origin by the ECWRPC may file a Title VI complaint by completing and submitting the agency's Title VI Complaint Form. The ECWRPC investigates complaints received no more than 180 days after the alleged incident. The ECWRPC will process complaints that are

complete. Once the complaint is received, the ECWRPC Title VI Non-Discrimination Plan Coordinator will review and take the appropriate course of action. The complainant will receive an acknowledgement letter informing her/him that the complaint is being promptly reviewed. The ECWRPC has 15 days to investigate the complaint. If more information is needed to resolve the case, the Commission may contact the complainant. The complainant has 45 business days from the date of the letter to send requested information to the investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within 45 business days, the ECWRPC Title VI Non-Discrimination Plan Coordinator can request ECWRPC Steering Committee close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case. After the investigator reviews the complaint, she/he will issue one of two (2) letters to the

complainant: a closure letter or a letter of finding (LOF).

⇒ A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed.

⇒ A letter of finding (LOF) summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member, or other action will occur.

If the complainant wishes to appeal the decision, she/he has 15 days after the date of the letter or the LOF to do so. A person may also file a complaint directly with the Federal Transit Administration, at FTA Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, DC 20590.

COMPLAINTS					
Name	Agency	Date Submitted	Date of Response	Description	Status

ANNUAL ACCOMPLISHMENTS

2016 Title VI Accomplishments

In 2016 ECWRPC prepared and finalized data collection and mapping that is typically included in the TIP and the Long Range Plans that identifies plans and projects that may impact protected populations. The information will serve as a foundation for planning programs and services through the region that includes initiatives to involve all segments of the population in the planning process.

As part of the planning process, the Title VI Nondiscrimination Plan and Limited English Proficiency Program was develop. East Central established a formal complaint process for Title VI and continues to develop a response policy to complaints and concerns that are deemed not specifically Title VI related.

Staff worked to enhance the environmental justice process and documentation in the long range transportation plans, Transportation Improvement Programs (TIPs) and other documents including additional GIS analysis and transit modeling.

Staff attends monthly meetings of the Hispanic Interagency group and monthly meetings of the Hmong American Partnership group. Staff also attended the Casa Hispania event in Appleton this year.

In 2016, staff continued to assist area group s with refugee acclamation to the Appleton area that included basic training about accommodations and safety for bicycles, pedestrians and transit.

In 2016 staff attended the Fox Valley Multi-Cultural event and distributed information about the long range planning process, upcoming transportation projects and the opportunity/invitation to provide input.

Staff attends regular meetings of the WisDOT Northeast Region DBE Advisory Committee working to monitor and review progress on the DBE contracting initiatives on plans and projects.

Staff also developed a Title VI work group and continues to work with Fox Valley THRIVES along with other partner organizations on the inclusion of underserved community populations. Staff also participates in monthly conference calls for the Transportation Equity Caucus.

Staff participated in Latino Fest within an informational booth that featured planning products and transit information in Spanish.

FUTURE GOALS AND OBJECTIVES

⇒ Develop staff trainings to continue to educate the staff on Title VI issues and processes.

⇒ Continue to add new locations to post East Central's Title VI procedure.

⇒ Continue to look for new data sources to better meet the needs of the minority populations. More accurate data will allow us to better map minority populations in comparison to Transportation Improvement Projects.

⇒ Continue to ensure East Central documents include Title VI notices.

⇒ Reach out to external groups to learn more about Title VI issues and share ideas.

⇒ Continue trainings and outreach efforts to connect to the public and share resources.

⇒ Continue asset and network mapping.

ECWRPC TITLE VI NON-DISCRIMINATION PLAN & LIMITED ENGLISH PROFICIENCY PROGRAM

2016 Title VI Accomplishments

In 2016 ECWRPC prepared and finalized data collection and mapping that is typically included in the TIP and the Long Range Plans that identifies plans and projects that may impact protected populations. The information will serve as a foundation for planning programs and services through the region that includes initiatives to involve all segments of the population in the planning process.

As part of the planning process, the Title VI Nondiscrimination Plan and Limited English Proficiency Program was develop. East Central established a formal complaint process for Title VI and continues to develop a response policy to complaints and concerns that are deemed specifically Title VI related.

Staff worked to enhance the environmental justice process and documentation in the long range transportation plans, Transportation Improvement Programs (TIPs) and other documents including additional GIS analysis and transit modeling.

Staff attends monthly meetings of the Hispanic Interagency group and monthly meetings of the Hmong American Partnership group. Staff also attended the Casa Hispania event in Appleton this year.

In 2016, staff continued to assist area group s with refugee acclamation to the Appleton area that included basic training about accommodations and safety for bicycles, pedestrians and transit.

In 2016 staff attended the Fox Valley Multi-Cultural event and distributed information about the long range planning process, upcoming transportation projects and the opportunity/invitation to provide input.

Staff attends regular meetings of the WisDOT Northeast Region DBE Advisory Committee working to monitor and review progress on the DBE contracting initiatives on plans and projects.

Staff also developed a Title VI work group and continues to work with Fox Valley THRIVES along with other partner organizations on the inclusion of underserved community populations. Staff also participates in monthly conference calls for the Transportation Equity Caucus.

Page intentionally left blank.

TITLE VI NON-DISCRIMINATION AGREEMENT between

The Wisconsin Department of Transportation (WisDOT) and

East Central Wisconsin Regional Planning Commission, a WisDOT Sub-Recipient

Sub-Recipient Title VI Coordinator:

Name: Walt Raith

Title: MPO Director/Title VI Coordinator

Mailing Address: 400 Ahnaip St, Suite 100

Menasha WI 54952

Phone: 920-751-4770 **Fax:** NA

I. Policy Statement

The above identified Sub-Recipient of WisDOT federal aid funds, hereinafter referred to as the "Sub-Recipient," assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Sub-Recipient further assures every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

The Civil Rights Restoration Act of 1987 broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs or activities of Federal Aid recipients, sub-recipients, and contractors/consultants, whether such programs and activities are federally assisted or not (Public Law 100259 [S.557] March 22, 1988.)

In the event the Sub-Recipient distributes federal aid funds to an additional sub-recipient, the Sub-Recipient will include Title VI language in all written agreements and will monitor the additional sub-recipient for compliance.

The Sub-Recipient has authorized and charged the above identified Title VI Coordinator with the authority and responsibility for initiating and monitoring Sub-Recipient Title VI activities, preparing reports and other responsibilities as required by 23 Code of Federal Regulation(CFR) 200 and 49 Code of Federal Regulation 21.

II. Title VI Program

Organization and Staffing

A. Pursuant to 23 CFR 200, the Sub-Recipient has appointed, or will appoint within thirty days, the above identified Title VI Coordinator who is responsible for implementing the Sub-Recipient's Title VI Program. Within twenty days after the signing of this agreement the Sub-Recipient will provide WisDOT with a copy of the Sub-Recipient's organization's chart illustrating the level and placement of the Title VI Coordinator.

B. The Sub-Recipient will notify WisDOT in writing of any changes to the Sub-Recipient's organization chart, Title VI Coordinator, or Title VI Coordinator contact information.

C. The sub-Recipient appoints their Title VI Coordinator as the designated representative for issues and actions pertaining to this agreement.

III. Assurances

Consistent with 49 CFR Part 21.7 the Sub-Recipient hereby gives assurances:

1. That no person shall on the grounds of race, color, national origin, and sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the Sub-Recipient regardless of whether those programs and activities are Federally funded or not.

2. That it will promptly take any measures necessary to effectuate this agreement.

3. That each program, activity, and facility as defined at 49 CFR 21.23(b) and (e), and the Civil Rights Restoration Act of 1987 will be (with regard to a program or activity) conducted, or will be (with regard to a facility) operated in compliance with the nondiscriminatory requirements imposed by, or pursuant to, this agreement.

4. That these assurances are given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Sub-Recipient by the Wisconsin Department of Transportation (WisDOT) under a Federally-Funded Program and is binding on it, other additional sub-recipients, subgrantees, contractors, sub-contractors, transferees, successors in interest and other participants. The person or persons whose signatures appear below are authorized to sign these assurances on behalf of the Sub-Recipient.

5. That the Sub-Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federally-Funded programs and, in adapted form all proposals for negotiated agreements.

The Sub-Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

6. That the Sub-Recipient shall insert the clauses of Appendix 1 of this Agreement in every contract subject to the Act and the Regulations.

7. That the Sub-Recipient shall insert the clauses of Appendix 2 of this Agreement, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.

8. That the Sub-Recipient shall include the appropriate clauses set forth in Appendix 3 of this Agreement, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Sub-Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under a Federal Aid Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under a Federal Aid Program.

9. The Sub-Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this agreement.

IV. Implementation Procedures

A. This agreement shall serve as the Sub-Recipient's Title VI plan pursuant to 23 CFR 200 and 49 CFR 21.

B. For the purpose of this agreement, "Federal Assistance" shall include:

1. grants and loans of Federal funds,

2. the grant or donation of Federal property and interest in property,

3. the detail of Federal personnel,

4. the sale and lease of, and the permission to use (on other than a casual or transient basis), Federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration which is reduced for the purpose of assisting the Sub-Recipient, or in recognition of the public interest to be served by such sale or lease to the Sub-Recipient, and

5. any Federal agreement, arrangement, or other contract which has as one of its purposes, the provision of assistance.

C. The Sub-Recipient shall:

1. Issue a policy statement, signed by the head of the Sub-Recipient, which expresses it's commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Sub-Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.

2. Take affirmative action to correct any deficiencies found by WisDOT or the United States Department of Transportation (USDOT) within a reasonable time period, not to exceed 90 days, in order to implement Title VI compliance in accordance with this agreement. The head of the Sub-Recipient shall be held responsible for implementing Title VI requirements.

3. Establish a civil rights unit and designate a manager who has a responsible position in the organization and easy access to the head of the Sub-Recipient. This unit shall contain a Title VI Coordinator, who shall be responsible for initiating and monitoring Title VI activities and preparing required reports.

4. Adequately staff the civil rights unit to effectively implement the civil rights requirements.

5. Process complaints of discrimination consistent with the provisions contained in this agreement. Investigations shall be conducted by civil rights personnel trained in discrimination complaint investigation. Identify each complainant by race, color, national origin or sex, the nature of the complaint, the date the complaint was filed, the date the investigation was completed, the disposition, the date of the disposition, and other pertinent information. A copy of the complaint, together with a copy of the Sub-Recipient's report of investigation, will be forwarded to WisDOT's Civil Rights and Compliance Section (CRCS) within 10 days of the date the complaint was received by the Sub-Recipient.

6. Collect statistical data (race, color, national origin, sex) of participants in, and beneficiaries of the programs and activities conducted by the Sub-Recipient.

7. Conduct Title VI reviews of the Sub-Recipient program areas and activities, and of additional sub-recipient contractor or consultant program areas and activities. Revise where applicable, policies, procedures and directives to include Title VI requirements.

8. Conduct training programs on Title VI and related statutes.

9. Prepare a yearly report of Title VI accomplishments for the last year and goals for the next year.

   a) Annual Work Plan

      Outline Title VI monitoring and review activities planned for the coming year; state by which each activity will be accomplished and target date for completion.

b) Accomplishment Report
List major accomplishments made regarding Title VI activities. Include instances where Title VI issues were identified and discrimination was prevented. Indicate activities and efforts the Title VI Specialist and program area personnel have undertaken in monitoring Title VI. Include a description of the scope and conclusions of any special reviews (internal or external) conducted by the Title VI Specialist. List any major problem(s) identified and corrective action taken. Include a summary and status report on any Title VI complaints filed with the Sub-Recipient.

V. Discrimination Complaint Procedures

A. The Sub-Recipient adopts the following discrimination complaint procedures:

1. Any person who believes that he or she, individually, as a member of any specific class, or in connection with any disadvantaged business enterprise, has been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, the American with Disabilities Act of 1990, Section 504 of the Vocational Rehabilitation Act of 1973 and the Civil Rights Restoration Act of 1987, as amended, may file a complaint with the Sub-Recipient. A complaint may also be filed by a representative on behalf of such a person. All complaints will be referred to the Sub-Recipient's Title VI Coordinator for review and action.

2. In order to have the complaint consideration under this procedure, the complainant must file the complaint no later than 180 days after:

   a) The date of alleged act of discrimination; or

   b) Where there has been a continuing course of conduct, the date on which that conduct was discontinued.

   In either case, the Sub-Recipient or his/her designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

3. Complaints shall be in writing and shall be signed by the complainant and/or the complainant's representative. Complaints shall set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In the event that a person makes a verbal complaint of discrimination to an officer or employee of the Sub-Recipient, the person shall be interviewed by the Title VI Coordinator. If necessary, the Title VI Coordinator will assist the person in reducing the complaint to writing and submit the written version of the complaint to the person for signature. The complaint shall then be handled according to the Sub-Recipient's investigative procedures.

4. Within 10 days, the Title VI Coordinator will acknowledge receipt of the allegation, inform the complainant of action taken or proposed action to process the allegation, an advise the complainant of other avenues of redress available, such as WisDOT and USDOT.

5. The Sub-Recipient will advise WisDOT CRCS within 10 days of receipt of the allegations. Generally, the following information will be included in every notification to WISDOT:

    a) Name, address, and phone number of the complainant.

    b) Name(s) and address(es) of alleged discriminating official(s).

    c) Basis of complaint (i.e., race, color, national origin or sex)

    d) Date of alleged discriminatory act(s).

    e) Date of complaint received by the Sub-Recipient.

    f) A statement of the complaint.

    g) Other agencies (state, local or Federal) where the complaint has been filed.

    h) An explanation of the actions the Sub-Recipient has taken or proposed to resolve the issue raised in the complaint.

6. Within 60 days, the Title VI Coordinator will conduct an investigation of the allegation and based on the information obtained, will render a recommendation for action in a report of findings to the head of the Sub-Recipient. The complaint should be resolved by informal means whenever possible. Such informal attempts and their results will be summarized in the report of findings.

7. Within 90 days of receipt of the complaint, the head of the Sub-Recipient will notify the complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the complainant of his/her appeal rights with WisDOT, or USDOT, if they are dissatisfied with the final decision rendered by the Sub-Recipient. The Title VI Coordinator will also provide WisDOT CRCS with a copy of this decision and summary of findings upon completion of the investigation.

B. WisDOT contact information is as follows:

    Wisconsin Department of Transportation
    Office of Business Opportunity and Equity Compliance
    Title VI Program Coordinator
    P.O. Box 7965
    Madison, Wisconsin 53707-7965
    Phone: (608) 266-8126 Fax: (608) 267-3641
    taqwanya.smith@dot.wi.gov

VI. Sanctions

In the event the Sub-Recipient fails or refuses to comply with the terms of this agreement, WisDOT may take any or all of the following actions:

1. Cancel, terminate, or suspend this agreement in whole or in part;
2. Refrain from extending any further assistance to the Sub-Recipient under the program from which the failure or refusal occurred, or any other program, until sufficient evidence of past correction of noncompliance and/or satisfactory assurance of future compliance has been received from the Sub-Recipient.
3. Take such other action that may be deemed appropriate under the circumstances, until compliance or remedial action has been accomplished by the Sub-Recipient.
4. Refer the case to the U.S. Department of Justice for appropriate legal proceedings.

VII. Signatures

Wisconsin Department of Transportation:

Signature

Title

Date

Sub-Recipient:

Signature

EXECUTIVE DIRECTOR

Title

OCT. 20, 2016

Date

Title VI
Non-Discrimination Agreement
Page No. 7

Appendix 1

During the performance of this contract, the contractor/consultant, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations**
   The contractor shall comply with the Regulations relative to non-discrimination in federally assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. **Non-discrimination**
   The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. **Solicitations for Sub-contracts, Including Procurement of Materials and Equipment**
   In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, sex, or national origin.

4. **Information and Reports**
   The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to WISDOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.

5. **Sanctions for Non-compliance**
   In the event of the contractor's non-compliance with the non-discrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:

   - Withholding of payments to the contractor under the contract until the contractor complies, and/or;
   - Cancellation, termination, or suspension of the contract, in whole or in part

6. **Incorporation of Provisions**
The contractor shall include the provisions of paragraphs (1) through (5) in every sub-contract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contractor or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request WISDOT enter into such litigation to protect the interests of the state and, in addition, the contractor may request the USDOT enter into such litigation to protect the interests of the United States.

Appendix 2

The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

GRANTING CLAUSE

NOW THEREFORE, Department of Transportation, as authorized by law, and upon the condition that the State of Wisconsin will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways and the policies and procedures prescribed by the United States Department of Transportation and, also in accordance with an in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, the Department of Transportation WISDOT (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1064 (78 Stat. 252: 42 USC 2000d to 2000d - 4) does hereby remise, release, quitclaim, and convey unto the State of Wisconsin all the right, title, and interest of the Department of Transportation in and to said land described in Exhibit A attached hereto and made a part thereof.

HABENDUM CLAUSE

TO HAVE AND TO HOLD said lands and interests therein unto the State of Wisconsin, and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which the federal financial assistance is extended or for another purpose involving the provisions of similar services or benefits and shall be binding on the State of Wisconsin, its successors, and assigns.

The State of Wisconsin, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed (,)(and)* (2) that the state of Wisconsin, shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination of federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above mentioned non-discrimination conditions, the department shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.[1]

[1] Reverter Clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

Appendix 3

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by Sub-Recipient pursuant to the provisions of Assurance 8.

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose of which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination in federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, as said Regulations may be amended.

That in the event of breach of any of the above non-discrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease has never been made or issued.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by the Wisconsin State Department of Transportation pursuant to the provisions of Assurance 8.

The LESSEE, or himself or herself, his or her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person, on the grounds of race, color, sex, or national origin, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and furnishing of services thereon, no person on the grounds of race, color, sex, and national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the LESSEE shall use the premises in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Non-discrimination in federally assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above non-discrimination covenants, the STATE shall have the right to terminate the ease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease had never been made or issued.

Page intentionally left blank.

APPENDIX B

RESOLUTION 12-14

Page intentionally left blank.

RESOLUTION NO. 12-14

ADOPTING A TITLE VI NON-DISCRIMINATION PROGRAM PLAN FOR THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION AS A SUB-RECIPIENT OF THE WISCONSIN DEPARTMENT OF TRANSPORTATION

WHEREAS, the Commission is a Sub-Recipient of Wisconsin Department of Transportation federal aid funds and must assure that all of the requirements provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 are met, so that no person shall, on the grounds of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, and

WHEREAS, the Sub Recipient further assures every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs or activities are federally funded or not, and

WHEREAS, the Commission established a Title VI Coordinator position in 2009 with the authority and responsibility for initiating and monitoring Sub-Recipient Title VI Program activities, preparing reports and other responsibilities as required by 23 Code of Federal Regulations (CFR) 200 and 49 Code of Federal Regulation 21, and

WHEREAS, pursuant to 23 CFR 200, the Commission has prepared a Title VI Program Plan that includes assurances consistent with 49 CFR Part 21.7 and the Sub-Recipient's organizational chart illustrating the level and placement of the Title VI Coordinator, now therefore

BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:

Section 1: T hat the Commission adopts the Title VI Non-Discrimination Plan submitted to the Wisconsin Department of Transportation required for all Sub-Recipients to assure that every segment of the population has equal access to services and programs provided by the Commission as prescribed by Title VI of the Civil Rights Act.

Effective Date: April 25, 2014
Submitted By: Steering Committee
Prepared By: Walt Raith, Title VI Coordinator/Assistant Director

Robert Hermes, Chair, Menominee County

Page intentionally left blank.

APPENDIX C

RESOLUTION 06-16

Page intentionally left blank.

RESOLUTION NO. 06-16

ADOPTION OF THE ANNUAL AFFIRMATIVE ACTION PROGRAM FOR EQUAL EMPLOYMENT OPPORTUNITIES

WHEREAS, it is the policy of this Commission not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation, or national origin, and

WHEREAS, job applicants and present employees shall be recruited, promoted, demoted, transferred, compensated, selected for training including apprenticeship, layed-off, and terminated without discrimination as to age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation, or national origin, and

WHEREAS, this Commission further agrees to take affirmative action to ensure equal employment opportunities, and

WHEREAS, it is recognized that the agency needs to maintain constant vigilance of its hiring practices and its past hiring experience, now therefore

BE IT RESOLVED BY THE EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION:

Section 1: That the Commission adopts the following affirmative steps to promote equal employment opportunity within the agency:

1. The Commission's equal employment opportunity policy will be communicated to all employees, supervisors and management and to potential sources of employees. Officials who make the hiring, placement, and promotion decisions will be instructed that minority applicants for all jobs, regardless of type, or applicants for promotion are to be considered without discrimination as to age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation, or national origin.

2. The Assistant Director is designated as the agency's Affirmative Action Officer responsible for coordination of its equal employment opportunity efforts.

3. The Commission establishes a goal to recruit applicants and hire employees in balance with the prevailing employment structure of the Appleton-Oshkosh-Neenah MSA to the extent possible.

4. The Commission will take such steps as the following in its recruitment to assure non-discrimination:

    a. Place employment advertisements in media which serve the largest number of minority group people within the Commission's recruiting area.

b. Notice of staff needs will be sent to schools and universities having substantial portions of minority students.

c. Systematic contacts will be made with minority and human relations organizations, leaders and spokesmen to encourage referral of qualified minority applicants to the Commission.

d. Present employees are to be encouraged to refer minority applicants to the Commission.

e. Recruitment sources will be informed that qualified minority members are being sought for consideration for professional, sub-professional and other office work whenever the Commission hires.

5. All persons on the staff involved in making recommendations or decisions on hiring will be personally informed by the Executive Director and the Affirmative Action Officer that minority applicants for all jobs are to be considered without discrimination.

6. The Commission will where possible within its annual Work Program make maximum use of sub-professional internship and other appropriate training techniques to help equalize opportunity for minority persons by such means as follows:

   a. Sponsoring and assisting minority youths, as well as others, to enter sub-professional and professional training and make such experiences available within the Commission to the maximum extent possible.

   b. Encouraging minority employees and others to increase their skills and job potential through participation in available training and education programs.

7. The Commission will not practice discrimination with regard to placement and promotion of any employee.

   a. All members of the staff who are concerned with placement and promotion decisions will be instructed to act without discrimination toward minority employees.

   b. The promotion of minority employees who have increased their skills and job potential will be consistent with the promotion of all other employees.

8. The Commission will assure non-discriminatory pay, other compensation and working conditions by taking such steps as:

a. Examining rates of pay and fringe benefits for present employees with equivalent duties, and adjusting any inequities found.

b. Not reducing the compensation of existing employees who have been converted to on-the-job training status.

9. The Commission will not discriminate in its contracting and where possible will take appropriate steps such as encouraging minority group contractors and contractors with minority representation among their employees to submit proposals for contract work in order to promote equal opportunity.

10. The Commission will require all contractors to provide equal employment opportunity assurances.

11. The Commission will follow through by questioning, verifying, and making whatever changes or additions to this Equal Employment Opportunity Program as may be necessary to assure its effectiveness.

Effective Date: January 29, 2016
Submitted By: Steering Committee
Prepared By: Walt Raith, Affirmative Action Officer

Donna Kalata

Donna Kalata, Chair – Waushara Co.

Page intentionally left blank.

APPENDIX D

2016 COST ALLOCATION PLAN

Page intentionally left blank.

East Central Wisconsin Regional Planning Commission

Cost Allocation Plan

2016

Page intentionally left blank.

Purpose

The purpose of this Cost Allocation Plan is to summarize the methods and procedures that this organization will use to allocate costs to various programs, grants, contracts and agreements.

Title 2 *U. S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), establishes the principles for determining costs of grants, contracts and other agreements with the Federal Government. East Central's Cost Allocation Plan treats all allowable costs as direct costs except general administration and general expenses.

Direct costs are those that can be identified specifically with a particular final cost objective. Indirect costs are those that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective.

Only costs that are allowable, in accordance with the Cost Principles, will be allocated to benefiting programs by East Central.

Methodology

This proposal is based on East Central's actual costs reconcilable to the audited financial statements for its calendar year ending December 31, 2015. The general approach of East Central in allocating costs to particular grants and contracts is as follows:

A. All allowable direct costs are charged directly to programs, grants, contracts, etc.

B. Allowable fringe benefits including compensated absence time, FICA, Unemployment Insurance, Worker's Compensation, health insurance, retirement system contribution, life & disability insurance, and other fringe benefits are pooled and allocated to programs, grants, etc. using direct labor as the base.

C. All other allowable general and administrative costs are pooled and allocated to programs, grants, etc. using direct labor as the base.

Note--Actual costs from the prior calendar year are used for the indirect rate calculation on a provisional basis. Upon completion of the annual single audit (typically early second quarter), a final rate for the current year is determined. Current year's costs to programs, grants, etc. are then utilized to calculate the final rate.

Allocation of Costs

The following information summarizes the procedures that have been used by East Central:

A. Compensation for Personal Services - Documented with timesheets showing time distribution for all employees and allocated based on time spent on each program or grant. Salaries and wages are charged directly to the program for which work has been done. NOTE-Paid intern's labor dollars are burdened with only relevant fringe benefits (FICA/Medicare and Unemployment Insurance) and allowable general and administrative expenses (overhead).

B. Insurance - Insurance needed for a particular program is charged directly to the program requiring the coverage. Other insurance coverage that benefits all programs is allocated to the overhead category.

C. Professional Services Costs (such as consultants) -Costs that benefit all programs are charged directly to the program requiring the service.

D. Audit Costs –Annual audit fees will be allocated to the overhead category.

E. Postage - Allocated based on usage. Postage expenses are charged directly to programs to the extent possible. Costs that benefit all programs will be allocated to the overhead category.

F. Printing – Allocated based on usage. Copier expenses are charged directly to programs to the extent possible. Costs that benefit all programs will be allocated to the overhead category.

G. Program Supplies - Expenses are charged directly to programs to the extent possible. Costs that benefit all programs will be allocated to the overhead category.

H. Equipment/Depreciation – East Central depreciates equipment when the initial acquisition cost exceeds $500 and the estimated useful life is in excess of one year. Items below $500 are reflected in the supplies category and expensed in the current year. Costs that benefit all programs will be allocated to the overhead category.

I. Training/Conferences/Seminars –Costs that benefit one program will be charged directly to the program. Costs that benefit all programs will be allocated to the overhead category.

J. Travel Costs - All travel costs (local and out-of-town) are charged directly to the program for which the travel was incurred. Travel costs that benefit all programs will be allocated to the overhead category.

K. Vehicle Costs (Vehicle lease payments, vehicle maintenance costs associated with leased and owned vehicles, gas, repairs, insurance) - Allocated to the program benefiting from the vehicle costs, using the federal mileage reimbursement rate. Vehicle costs that benefit all programs will be allocated to the overhead category.

L. Facilities Expenses (includes Rent, Utilities, Maintenance) - Facilities costs related to general and administrative activities are allocated to the overhead category.

M. Other costs (including membership dues, licenses, fees, etc.) – Expenses are charged directly to programs that benefit from the expense/service. Expenses that benefit all programs will be allocated to the overhead category.

N. Unallowable Costs – Costs that are unallowable in accordance with Title 2 of the *U. S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* including alcoholic beverages, bad debts, contributions, entertainment, fines & penalties, interest, promotional material, etc. are not included in the calculation of the indirect rate.

Indirect Salary Narrative

Executive Director charges for time spent on support to the Commissioners, financial review, personnel matters, and project management.

Assistant Director charges for time spent on support to the Commissioners, financial review, personnel matters, and project management.

Controller charges for time spent on financial management, procurement, employee benefit administration, and contract administration.

GIS Coordinator charges for time spent on coordination of regional GIS projects, data collection/manipulation, and archive administration.

IT Coordinator charges for time spent on support of the network and staff, procurement, and web maintenance.

Administrative Staff charges for time spent on support of staff, preparation of materials for the Commissioners, and report preparation and production.

Exhibit 1: Organization Table

Executive Division

Eric W. Fowle, AICP
Executive Director

Walter C. Raith
Assistant Director & MPO Director

Administrative Services Division

Erin Bonnin
Administrative Coordinator

Pam Scheibe-Johnson
Controller

Edalia Haney
Administrative Assistant

Technical Services Division

GIS Program

Mike Zuege
GIS Coordinator

Adam Pfefferle*
GIS Specialist II

Tyler DeBruin
GIS Specialist I

IT Program

Tim Badtke**
IT Coordinator

Planning Services Division

Transportation (MPO) Planning Program

Dave Moesch**
Associate Planner

Nick Musson**
Associate Planner / Transit

Ben Krumenauer**
Associate Planner / Bicycle & Pedestrian Coordinator

Kolin Erickson**
Planner

Environmental Mgt. & SSA Planning Program

Todd Verboomen
Associate Planner

Joe Huffman**
Planner

Scott Konkle**
Planning Specialist II / NR-135 Mine Reclamation

Community Development Program

Kathy Thunes, P.E.
Principal Planner

Tom Baron*
Associate Planner

Safe Routes to School Program

Melissa Kraemer-Badtke**
Principal Planner / Active Transp.

Emily Verbeten
Assistant SRTS Planner

Lauron Hinch**
SRTS Planner

Economic Development Program

Sarah Van Buren
Associate Planner

Park & Recreation Program

Trish Nau**
Principal Planner

* Secondary role in Economic Development Program

** Indicates GIS skills and need for coordination/compliance with GIS Coordinator's data and mapping policies and procedures

Page intentionally left blank.

CERTIFICATE OF INDIRECT COST RATE

This is to certify that I have reviewed the indirect cost rate proposal prepared and submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal, dated April 29, 2016, to establish indirect cost billing rates for 2016 are allowable in accordance with the requirements of the Federal award(s) to which they apply and Title 2 *U. S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.* This proposal does not include any costs which are unallowable as identified in the applicable federal cost principles.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government will be notified of any accounting changes that would affect the predetermined rate.

(3) **The indirect cost rate calculated within the proposal is 146.57%** which is calculated using an indirect cost rate base of direct salaries and wages. The calculations were based on actual costs from fiscal year 2015, to obtain a federal indirect cost billing rate for fiscal year 2016.

I declare to the best of my knowledge that the foregoing is true and correct.

Governmental Unit: East Central Wisconsin Regional Planning Commission

Signature: Donna Kalata

Name of Official: Donna Kalata

Title: Commission Chair

Date of Execution: April 29, 2016

Page intentionally left blank.

LOBBYING CERTIFICATE

This is to certify that I have reviewed the indirect cost rate proposal prepared and maintained herewith and to the best of my knowledge and belief:

As the official having the authority to negotiate indirect cost rates on behalf of East Central Wisconsin Regional Planning Commission, I hereby certify that the Organization has complied with the federal requirements and standards on lobbying costs as set forth in Title 2 U. S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in the development of the indirect cost billing rate for the fiscal year ending December 31, 2016, based on actual costs from fiscal year 2015.

I declare to the best of my knowledge that the foregoing is true and correct.

Governmental Unit: East Central Wisconsin Regional Planning Commission

Signature: Donna Kalata

Name of Official: Donna Kalata

Title: Commission Chair

Date of Execution: April 29, 2016

Page intentionally left blank.

APPENDIX E

ECWRPC TECHNICAL ADVISORY COMMITTEES

Page intentionally left blank.

APPLETON (FOX CITIES) TRANSPORTATION POLICY ADVISORY COMMITTEE

County Officials

Bill Barribeau, Calumet County Board Chairman

Tom Nelson, Outagamie County Executive

Mark Harris, Winnebago County Executive

City Mayors

Tim Hanna, Appleton

Gene Rosin, Kaukauna

Don Merkes, Menasha

Dean Culbertson, Neenah

Village Presidents

John Neumeier, Combined Locks

Chuck Kuen, Kimberly

Charles Fischer, Little Chute

Town Board Chairmen

Mark McAndrews, Buchanan

David Schowalter, Grand Chute

Randy Leiker, Greenville

John Slotten, Harrison

Dale Youngquist, Menasha

Bob Schmeichel, Neenah

Jeff Rollo, Vandenbroek

Federal Officials

Mary Forlenza, Planning & Program Development Engineer

Marisol Simon, Region Director, FTA

State Officials

Will Dorsey, Director, WisDOT Northeast Region

Other

Chuck Rundquist, Chairman, Fox Cities Transit Commission

TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

County Highway Commissioners

Brian Glaeser, Calumet

Dean Steingraber, Outagamie

Ernest Winters, Winnebago

Public Works Director/Engineers

Paula Van de Hey, City of Appleton

Chris Murawski, City of Little Chute

John Sundelius, City of Kaukauna

Tim Montour, City of Menasha

Gerry Kaiser, City of Neenah

Dave Vandervelden, Village of Kimberly

Tom Marquardt, Town of Grand Chute

Planners

Robert Buckingham, Town of Grand Chute

Robert Jakel, City of Kaukauna

David Buck, City of Menasha

George Dearborn, Town of Menasha

Chris Haese, City of Neenah

Dena Mooney, Calumet County

Dave Johnson, Outagamie County

Jerry Bougie, Winnebago County

OSHKOSH TRANSPORTATION POLICY ADVISORY COMMITTEE

County Officials

Mark Harris, Winnebago County Executive

City Mayors

Steve Cummings, City of Oshkosh

Town Board Chairmen

Tim Blake, Town of Algoma

Frank Frassetto, Town of Black Wolf

Glen Barthels, Town of Nekimi

Jim Erdman, Town of Oshkosh

Federal Officials

Mary Forlenza, Planning & Program Development Engineer

Marisol Simon, Region Director, FTA

State Officials

Will Dorsey, Director, WisDOT Northeast Region

Other

Mark Rohloff, City Manager, Oshkosh

Ernest Winters, Winnebago

James Rabe, City of Oshkosh

Darryn Burrich, City of Oshkosh

Jim Collins, Go Transit

Ben Krumenauer, Town of Algoma

APPLETON (FOX CITIES) TRANSPORTATION MANAGEMENT AREA AND OSHKOSH METROPOLITAN PLANNING ORGANIZATION (MPO) BICYCLE AND PEDESTRIAN STEERING COMMITTEE

Benjamin Krumenauer, City of Oshkosh Planning Department
Bill Lecker, City of Appleton Parks Department
Brian Kienert, Oshkosh Cycling Club
Chris Strong, City of Oshkosh
Dave Casper, Village of Combined Locks, Planning Commission
David Buck, City of Oshkosh Planning Department
Emily Dieringer, Winnebago County Health Department
Ernest Winters, Winnebago County Highway Department
Greg Peter, University of Wisconsin Fox Valley
Gwen Sargeant, Appleton Bike Shop/Citizen
Jim Michelson, Oshkosh Parks Advisory Board
Joe Nichols, City of Oshkosh Police Department
Kevin Vonck, Town of Grand Chute
Kurt Eggebrecht, City of Appleton Health Department
Loren Snyder, University of Wisconsin – Fox Valley
Matt Halada, Wisconsin Department of Transportation, Northeast Region
Michaela Neitzel, Neenah Joint School District
Michaelene Urban, Wheel and Sprocket, Oshkosh
Mike Kading, Town of Menasha/ Fox Cities Greenways
Rob Gusky, Kimberly Clark Corporation/Fox Cities Cycling Association
Sal LaPuma, Valley Transit
Tom Flick, Village of Little Chute Parks Department
Tom Walsh, Fox Cities Greenways

FOND DU LAC AREA METROPOLITAN PLANNING ORGANIZATION (MPO)
POLICY BOARD

VOTING MEMBERS

Allen Buechel, Chair – Fond du Lac County
Dyann Benson, Vice Chair – City of Fond du Lac
Joe Moore – City of Fond du Lac
Karyn Merkel – City of Fond du Lac
Lee Ann Lorrigan – City of Fond du Lac
Jordan Skiff – City of Fond du Lac
Tom Janke – Fond du Lac County
Chuck Hornung – Village of North Fond du Lac
James Pierquet – Town of Empire (representing all towns)
Matt Halada – WisDOT, Northeast Region

NON-VOTING MEMBERS

Sam Tobias (Alternate) – Fond du Lac County
Jill Michaelson, (Alternate) – WisDOT, Northeast Region
James Kuehn – WisDOT, Central Office
Mary Forlenza – FHWA
Nick Leonard, (Alternate) – Village of North Fond du Lac
Walt Raith – East Central Wisconsin Regional Planning Commission

FOND DU LAC AREA METROPOLITAN PLANNING ORGANIZATION (MPO)
TECHNICAL ADVISORY COMMITTEE

Members:

Mary Forlenza ..... FHWA
Curt Holman ..... Canadian National Railroad
Matt Halada ..... WisDOT, Northeast Region
Jerry Guelig ..... Town of Taycheedah
Jordan Skiff ..... City of Fond du Lac
Robert Giese ..... Town of Fond du Lac
Jeff Meisenburg ..... Town of Friendship
Lynn Gilles ..... City of Fond du Lac, FDLAT
James Kuehn ..... WisDOT, Madison
Lee F. Perrizo ..... Fond du Lac County Airport
Dyann Benson ..... City of Fond du Lac
Sam Tobias ..... Fond du Lac County
Chuck Hornung ..... Village of North Fond du Lac
Norbert C. Kolell ..... Town of Empire
Tom Janke ..... Fond du Lac County Highway
James Pierquet ..... Town of Empire
Walt Raith ..... ECWRPC